



Success. It's In Our Nature.

## Return to Finish Program Checklist – Fall 2022

The 'Return to Finish Program' is a program offered by Finger Lakes Community College, to permit students with past debts to return to FLCC to finish their degree. This checklist is used, in consultation with the One Stop Center, to complete the process for enrolling in this program. Meetings with the various offices can be done in-person, over the phone, or via electronic means.

Office/Paperwork	Note	Done
One Stop Center	Meet with a One Stop Specialists in the One Stop Center to discuss basics of the program, and to go over the steps outlined in this checklist.  Office Location = Room 1045 Phone = 585-785-1000 e-mail = <a href="mailto:onestop@flcc.edu">onestop@flcc.edu</a>	<input type="checkbox"/>
FAFSA & NYS Student Aid Payment (TAP) Applications	Complete the Free Application for Federal Student Aid, and the NYS Student Aid Payment forms.  <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a> . Link to the NYS form, on the confirmation page (if missed, go to <a href="https://www.tap.hesc.ny.gov/totw/">https://www.tap.hesc.ny.gov/totw/</a> )	<input type="checkbox"/>
Financial Aid	Meet with a Financial Aid Counselor in the Financial Aid Office to discuss your remaining financial aid eligibility.  Office Location = Room 1145 Phone = 585-785-1275 e-mail = <a href="mailto:aid@flcc.edu">aid@flcc.edu</a>	<input type="checkbox"/>
Academic Advisement, Career & Transfer Services	Meet with an academic advisor in the Academic Advising Office to go over an academic plan (program choice, schedules, and transfer/career goals).  Office Location = Room 1115 Phone = 585-785-1268 e-mail = <a href="mailto:aacts@flcc.edu">aacts@flcc.edu</a>  If you are an EOP student, please meet with Nicole Siegwarth. Office Location = Room 3547 Phone = 585-785-1637 e-mail = <a href="mailto:J.Nicole.Siegwarth@flcc.edu">J.Nicole.Siegwarth@flcc.edu</a>  If you wish to take your courses online, please meet with Sarah Heisman. Office Location = 3753 Phone = 585-785-1733 e-mail = <a href="mailto:Sarah.Heisman@flcc.edu">Sarah.Heisman@flcc.edu</a>  If you wish to take your courses at a Campus Center, you can also meet with an advisor at the Campus Center.  Geneva Campus Center, Leigh Pitifer 315-789-6701 e-mail = <a href="mailto:geneva@flcc.edu">geneva@flcc.edu</a> Newark Campus Center, Amber Ingalls 315-331-9098 e-mail = <a href="mailto:newark@flcc.edu">newark@flcc.edu</a> Victor Campus Center, Betsy Hill 585-742-6337 e-mail = <a href="mailto:victor@flcc.edu">victor@flcc.edu</a>	<input type="checkbox"/>
Admissions Paperwork	Complete the appropriate Admissions Paperwork. <a href="http://www.flcc.edu/apply">www.flcc.edu/apply</a> Complete the steps noted under the appropriate section (One Stop Specialist will circle one): <ul style="list-style-type: none"> <li>• Apply to FLCC Now! (if you attended FLCC more than six years ago).</li> <li>• Switch your enrollment (if you applied to FLCC within the past two years, but did not attend).</li> <li>• Re-matriculate (if you attended FLCC within the last six years).</li> </ul>	<input type="checkbox"/>
Contract	Once your financial aid applications have been processed, and you have received a <b>Financial Aid Plan</b> from the college - meet with the Director of the One Stop Center or a representative in the Student Accounts office to discuss the contract.  Johnathan Murray Office = Room 1100 Phone = 585-785-1287 e-mail = <a href="mailto:johnathan.murray@flcc.edu">johnathan.murray@flcc.edu</a> Student Accounts Office = Room 1070 Phone = 585-785-1405 e-mail = <a href="mailto:studentaccounts@flcc.edu">studentaccounts@flcc.edu</a>	<input type="checkbox"/>
Register	Register for your course work.	<input type="checkbox"/>
SUNY Smart Track financial literacy training	Complete the three financial literacy courses at: <a href="https://www.suny.edu/smartrack/">https://www.suny.edu/smartrack/</a> <ul style="list-style-type: none"> <li>• College and Money</li> <li>• Debt and Repayment</li> <li>• Future of Your Money</li> </ul> To ensure you receive your financial aid disbursement on time, please complete before the fifth week of classes. E-mail the results to <a href="mailto:aid@flcc.edu">aid@flcc.edu</a> .	<input type="checkbox"/>
Financial Aid	Meet with a Financial Aid Counselor in the Financial Aid Office to discuss the financial literacy training.	<input type="checkbox"/>