

Policy: **Right to Know (HEA/HEOA)**

Responsible for Policy: Vice President of Academic & Student Affairs

Policy Number: **A-24**

Original Approval Date: March 2014

Policy Statement

Finger Lakes Community College shall comply with the federal mandates of the Higher Education Act and Higher Education Opportunity Act (HEA/HEOA.)

Reason for Policy

This policy has been implemented to assure College compliance with the disclosure requirements of HEA/HEOA.

Applicability of the Policy

All students, faculty and staff should be familiar with this policy.

Definitions

None

Related Document

- None

Review date/action taken:

- Fall 2013: new policy
- March 2014: FLCC Board of Trustees approval

Procedures

The College shall make available Right to Know/Consumer Information via a link on the College homepage. This link shall be sent via College e-mail address to all students registered for the term at the start of each fall, spring, and summer term. Coordination of sending the e-mail and link shall be done by the Associate Vice President of Student Affairs and the Director of Community Standards.

Disclosure Information to be Included

- Academic Programs
- Institutional & Program Accreditation
- Privacy Policy for Student Records (Family Educational Rights & Privacy, Gramm-Leach-Bliley)
- Campus Security Policy
 - Emergency Response & Evacuation Procedures
 - Timely Warnings
 - Crime Log
 - Security Report
 - Missing Student Notification
 - Information for Crime Victims about Disciplinary Proceedings
- Fire Safety Report/Fire Log
- Drug & Alcohol Abuse Prevention Program
- Vaccinations Policy
- Transfer of Credit Policies & Articulation Agreements
- Copyright Infringement Policy (including File Sharing)
- Facilities & Services Available to Students with Disabilities
- Student Financial Aid Information
- Contact Information for Assistance in Obtaining Financial Aid Information
- Notice of Federal Student Financial Aid Penalties for Drug Law Violations
- Cost of Attendance
- Net Price Calculator
- State Grant Assistance
- Student Loan Information
 - Student Loan Information Published by the Department of Education
 - National Student Loan Data System (NSLDS)
 - Entrance Counseling for Student Loan Borrowers
 - Exit Counseling for Student Loan Borrowers
 - Code of Conduct for Education Loans
- Withdrawal, Refund & Return to Title IV Policies
- Completion, Graduation & Placement Disclosures
 - Consumer Information on College Navigator Website
 - Retention Rate
 - Completion/Graduation and Transfer-out Rates
 - Placement in Employment
 - Job Placement Rates
- Student Body Diversity
- Equity in Athletics Report
- Voter Registration/Constitution Day
- Textbook Information

- Gainful Employment Information

Forms/Online Processes

- None

Appendix

- None

Review date/action taken:

- Fall 2013: new procedures
- March 2014: FLCC Board of Trustees approval