Policy Name: Right to Know (HEA-HEOA)  

Functional Area(s) Responsible: Academic & Student Affairs  

Owner(s) of Policy: Academic & Student Affairs  

Most Recent BOT Approval Date: March 2014  

Most Recent Review Date: Spring 2023  

Most Recent Review/Revision Type: ☒ none  ☐ minor/non-substantive  ☐ substantive/extensive

Policy Statement:  
Finger Lakes Community College shall comply with the federal mandates of the Higher Education Act and Higher Education Opportunity Act (HEA/HEOA.)

Reason(s) for Policy:  
This policy has been implemented to assure College compliance with the disclosure requirements of HEA/HEOA.

Applicability of Policy:  
All students, faculty and staff should be familiar with this policy.

Definitions:  
None

Related Documents:  
None

Procedures:  
The College shall make available Right to Know/Consumer Information via a link on the College homepage. This link shall be sent via the College e-mail address to all students registered for the term at the start of each fall, spring, and summer term. Coordination of sending the e-mail and link shall be done by the Associate Vice President of Student Affairs and the Director of Community Standards.

Disclosure Information to be Included:  
- Academic Programs  
- Institutional & Program Accreditation  
- Privacy Policy for Student Records (Family Educational Rights & Privacy, Gramm-Leach-Bliley)  
- Campus Security Policy  
  - Emergency Response & Evacuation Procedures  
  - Timely Warnings  
  - Crime Log  
  - Security Report  
  - Missing Student Notification  
  - Information for Crime Victims about Disciplinary Proceedings
• Fire Safety Report/Fire Log
• Drug & Alcohol Abuse Prevention Program
• Vaccinations Policy
• Transfer of Credit Policies & Articulation Agreements
• Copyright Infringement Policy (including File Sharing)
• Facilities & Services Available to Students with Disabilities
• Student Financial Aid Information
• Contact Information for Assistance in Obtaining Financial Aid Information
• Notice of Federal Student Financial Aid Penalties for Drug Law Violations
• Cost of Attendance
• Net Price Calculator
• State Grant Assistance
• Student Loan Information
  o Student Loan Information Published by the Department of Education
  o National Student Loan Data System (NSLDS)
  o Entrance Counseling for Student Loan Borrowers
  o Exit Counseling for Student Loan Borrowers
  o Code of Conduct for Education Loans
• Withdrawal, Refund & Return to Title IV Policies
• Completion, Graduation & Placement Disclosures
  o Consumer Information on College Navigator Website
  o Retention Rate
  o Completion/Graduation and Transfer-out Rates
  o Placement in Employment
  o Job Placement Rates
• Student Body Diversity
• Equity in Athletics Report
• Voter Registration/Constitution Day
  • Textbook Information
  • Gainful Employment Information

Forms/Online Processes:
None

Appendix:
None