

Policy Name: **24 Credit Hour Program**

Policy Number:

Responsible for Policy: Academic & Student Affairs / Enrollment Management

Approval Date:

Most recent review: _____
10/2

Date of most recent revision (if applicable):

Policy Statement

The 24 Credit Hour Program is designed for prospective students who do not possess an earned high school diploma or a high school equivalency credential. The program enables prospective students to matriculate at FLCC and pursue completion of a high school equivalency credential and associate degree requirements simultaneously.

FLCC prospective students who have not earned a high school diploma or a high school equivalency credential must meet the standards for admittance into the 24 Credit Hour Program—in order to be admitted to FLCC. The admission standards shall be ~~review~~—reviewed annually. The AVP of Student Affairs will designate a coordinator to assemble representatives from the appropriate academic departments (including, but not limited to Humanities and Mathematics), an institutional effectiveness representative, and a representative of the Placement Testing Office. In the event that changes to these standards are deemed necessary, a committee of the above described representatives should be formed to review and adjust the standards for admittance based on review of available data. Prospective students pursuing specific degree programs may be required to meet additional admission standards based on the requirements of the degree program. To participate, prospective students must be 18 years old or their high school class must have graduated.

The admission standards for acceptance into the 24 Credit Hour Program will be maintained as described above, unless superseded by New York State or the Federal Government. Each applicant's ~~test scores~~ academic qualifications will be reviewed by the Placement Testing Office, and the Admissions Office will be notified whether or not the prospective student has successfully met the standards. The applicant may then be admitted to FLCC or referred to the College's Adult Basic Education Program. Admitted students will be required to complete specific coursework as dictated by the New York State Department of Education, and students' progress will be monitored by Educational Planning and Career Services. Once a student successfully completes the required 24 credit hours, the student can petition the New York State Department of Education to receive his/her high school equivalency credential without taking the high school equivalency credential examination. Petitions, and assistance completing them, are available in Educational Planning and Career Services.

Financial aid eligibility will be determined based on current state and federal regulations.

Reason for Policy

The 24 Credit Hour Program provides the opportunity for non-high school graduates and non--high school equivalency credential recipients to matriculate at FLCC.

Applicability of the Policy

All faculty and staff in the Academic and Student Affairs and Enrollment Management divisions should be familiar with this policy.

Definitions

None

Related Documents

- FLCC Admissions policy
- FLCC Services to Students With Disabilities policy

Procedure: **24 Credit Hour Program**

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Responsible for Policy: Academic & Student Affairs / Enrollment Management

Effective Date:

Most recent review: _____

Date of most recent revision (if applicable):

Procedures

Prospective students who do not possess an earned high school diploma or high school equivalency credential may matriculate at FLCC through the 24 Credit Hour Program.

The 24 Credit Hour Program eligibility tests are offered during college business hours. To schedule a testing appointment with the Placement Testing Office, students must first apply to Finger Lakes Community College and create a WebAdvisor account. If a prospective student has a physical and/or specific learning disability and requires special accommodations, the student should contact the Coordinator for Services to Students with a Learning Disability at (585) 785-1390 or the Coordinator for Services to Students with a Physical Disability at (585) 785-1441.

Upon meeting the standards for admittance into the 24 Credit Hour Program, prospective students may be admitted to Finger Lakes Community College. Admitted students will be required to complete specific coursework as dictated by the New York State Department of Education, and students' progress will be monitored by Educational Planning and Career Services. Once a student successfully completes the required 24 credits, the student can petition NYS to receive their high school equivalency credential without taking the high school equivalency credential examination. Petitions, and assistance completing them, are available in Educational Planning and Career Services.

Forms/Online Processes

- FLCC Admissions Application

Appendix

- None