

INFORMATION SHEET

ACCELERATED OPTION FOR LICENSED PRACTICAL NURSES

A.A.S. in Nursing

Objective:

Assist Licensed Practical Nurses to obtain A.A.S. degree in Nursing.

1. Submit Nursing Department application for Accelerated Option for Licensed Practical Nurses- A.A.S. in Nursing and return to the Nursing Department preferably by **4pm August 24, 2018**.
2. Submit Finger Lakes Community College Admissions application **before October 1, 2018** so high school transcripts can be obtained.

3. **Prerequisites Coursework:**

Before admission to this sequence, the following prerequisites must be met:

Must provide documentation by October 1, 2018 that the following prerequisites have been met:

High school graduate or possess an equivalency diploma (GED).

Math – Algebra required (H. S. or college equivalent FLCC MAT 095).

Chemistry (H.S. or college equivalent FLCC CHM 092-Introduction to Chemistry).

General Education courses (FLCC courses or approved transfer credit -“C” grade or better).

Human Anatomy & Physiology I *

ENG 101 Composition I

PSY 100 Introduction to Psychology

** The Department of Nursing will accept transfer credit for Anatomy & Physiology I with a grade of “C” or higher if taken within ten years of beginning the first required nursing course in the AAS Nursing Degree Program.*

Note: A minimum cumulative GPA of 2.5 is required for entry into the FLCC Accelerated Option for Licensed Practical Nurses. (Calculated from the weighted average of GPAs from all official transcripts submitted. Credit hours x GPA /total of GPA credit hours*)

*GPA credit hours = whatever credit hours have gone into the calculated GPA

If the items above are not on file in the Nursing Department by October 1, 2018 4:00 PM, your application will not be considered.

4. **Nursing Component:**

All of the following items a, b, c, d, e, f, g, and h, must be submitted to the Nursing Department by October 1, 2018 by 4:00 PM for your application to be considered.

- a. Proof that all prerequisite coursework has been completed.
- b. Current NYS licensure as an LPN (copy of registration certification must be submitted to the Nursing Department).
- c. Nursing Department application for Accelerated Program for LPNs.
- d. Official Transcript of LPN program. (Send directly to the FLCC Nursing Department).
- e. Official college transcripts of each Collegiate Institute attended. (Send directly to the Nursing Department).
- f. Fundamentals of Nursing – 6 Articulated credits earned by having either:

Graduated within the past two years from an ACEN accredited LPN program with an average of **84, B, or 3.0 or better in nursing courses**. If this condition is met, no examination will be required to validate learning equivalent to FLCC Fundamentals of Nursing course (NUR 100).

Upon admission and acceptance into the accelerated option, six credits will be granted for NUR 100. **If you believe you meet this requirement you must contact the Department of Nursing before October 1, 2018 to discuss this.**

OR

Achieved a grade of C+ on the FLCC Fundamentals of Nursing Challenge Exam. This exam will be offered on May 23, 2018*. The cost of the challenge exam is equal to one FLCC credit hour. You must to reserve your place with Deb Jorgensen, the Nursing Department Secretary, by 4:00PM on May 9, 2018. Deb can be reached by phone at 585-785-1345.

OR

Achieved a grade of C or better as determined by Excelsior College on the Excelsior College Foundations of Nursing Practice Examination.

<http://www.excelsior.edu/exams/foundations-in-nursing-practice>

**If you require special testing accommodations and you are taking the FLCC Fundamentals of Nursing Challenge Exam, you must contact Mary Coriale, Chairperson of the Nursing Department, at 585-785-1442, no later than three (3) weeks before your scheduled testing date so testing arrangements can be made.*

- g Two letters of professional reference. These letters must be written on professional letterhead and must address your competency as a licensed practical nurse in the health care setting. They must be signed by the person writing the letter and sent directly to the Department of Nursing.
- h. Completed application to FLCC on file in FLCC Admissions Department

5. General Education

FLCC courses or approved college level courses with transferred credit of a "C" grade or better:

NOTE: A grade of "C" or better MUST be earned in any additional FLCC A.A.S. major non nursing courses to be eligible for admission. Applicants are required to submit to the Nursing Department official college transcripts from ALL institutions previously attended. Failure to submit academic transcripts from ALL collegiate institutions attended will result in dismissal from the program.

ALL transcripts must be on file by October 1, 2018 at 4:00 PM.*

FLCC A.A.S. Nursing major non nursing course requirements include:

- ENG 103 Composition II
- PSY 200 Developmental Psychology (3 credit)
- SOC 100 Introduction to Sociology (3 credit)
- Humanities Elective (3 credit)
- BIO 172 Anatomy and Physiology II* (4 credit)
- BIO 230 Microbiology*(4 credit)

***The Department of Nursing will accept transfer credit for Microbiology for 3 or more credits and/or for Anatomy & Physiology I and II for 6 or more credits with a grade of "C" or higher if taken within ten years of beginning the first required nursing course in the AAS Nursing Degree Program.**

It is the applicant's responsibility to follow up with the Department of Nursing to ensure that all documents are on file in the Nursing Department by October 1, 2018 at 4:00 PM.

Please note the following Nursing Department Policies and Standards which apply to prospective students who have been in an RN program other than the FLCC nursing program:

A prospective student who has two or more unsuccessful attempts in nursing course work as defined by the previous program(s) attended in two different semesters in a nursing program other than FLCC's will not be eligible for admission to the FLCC nursing program.

Any student, who has had one attempt in nursing course work in a nursing program other than FLCC, must arrange for the director of that nursing program to submit a letter attesting that s/he left that program in good clinical standing. Any student not in good clinical standing or who does not submit a letter will not be considered for admission to the FLCC nursing program. It is the responsibility of the student requesting admission to follow up on the requested letter.

6. Once a student has been determined eligible for admission, the following must be satisfactorily met: Nursing skill assessment of dry sterile dressing (DSD) and gloving. Student must successfully complete these skills to be considered for admission into the nursing program. Detailed information about this will be sent to you at a later date. The testing will occur in December 2018.

Math assessment – This will be completed the same day as the skill assessment.

Requirements for Graduation:

Must enroll and complete a minimum of 32 credit hours and meet the minimum one-year residence in the program to attain the A.A.S. Nursing from FLCC.

Recommended Sequence of required courses:

Winter Session

NUR 105 - Nursing Process	1 cr
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Spring Semester

NUR 101- Care of Adult & Child I	8 cr
BIO 172 - Human Anatomy & Physiology II	4 cr
PSY 200 - Developmental Psychology	3 cr
ENG 103 - Composition II	3 cr

Summer Session

NUR 204 - Psychiatric-Mental Health Nursing	4 cr
BIO 230 - Microbiology	4 cr

Fall Semester

NUR 202 - Care of Adult & Child II	9 cr
NUR 215 - Nursing Seminar	2 cr
SOC 100 - Introduction to Sociology	3 cr
Humanities Elective	3 cr
Physical Education (participatory sport)	1 cr

Spring Semester

NUR 203 - Maternal-Child Health Nursing*	4 cr
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**All approved nursing challenge exams must be taken by September 1st of your sophomore year in the nursing program or within 3 years of matriculation into the nursing program. Students passing the Maternity Nursing Challenge Exam (NLN NACE1 Childbearing Exam), offered on August 7, 2019 @ 10:00AM in room 3310 may be eligible to graduate the following December. Those students who need to take NUR203 Maternal Child Health Nursing will graduate the following March. Students who challenge Maternal-Child Health must provide to the Nursing Department evidence of New York State approved training in Child Abuse prior to completing their final semester in nursing. For more information regarding the Maternity Nursing challenge exam contact Mary Coriale at 585-785-1442 or Deb Jorgensen, the Nursing Department Secretary, at 585-785-1345.*



Finger Lakes Community College
Department of Nursing
3325 Marvin Sands Drive
Canandaigua, NY 14424-8395
p: 585.394.FLCC
f: 585.394.5005

Dear Prospective Student:

Thank you for your interest in the Accelerated Option for Licensed Practical Nurses at Finger Lakes Community College (FLCC). Eligibility for final acceptance into this program is **competitive and will be on a space available basis**. Please note that if you were unsuccessful in the admission process for 2019 and wish to reapply for 2020, you must submit new application forms. All Nursing Department and Admission Office policies apply to this option. Students are required to submit to the Nursing Department official college transcripts from ALL collegiate institutes that they have attended. Failure to submit academic transcripts from ALL collegiate institutions attended will result in dismissal from the program. Transcripts must be on file by October 1, 2018 at 4:00 PM. A minimum cumulative GPA of 2.5 is required for nursing. (Calculated from the weighted average of GPAs from all official transcripts submitted. (Credit hours x GPA /total of GPA credit hours*)

*GPA credit hours = whatever credit hours have gone into the calculated GPA.

Please read this entire letter and follow all the directions. If you have any questions, call the Nursing Department at (585) 785-1345. This letter and the Information Sheet for the Accelerated Option for LPN's contains important information about the program that you need to be familiar with.

You will not be considered for this program if you do not have the following on file with the Department of Nursing by October 1, 2018 at 4:00 PM:

- a. Proof that all prerequisite coursework has been completed.
- b. Current NYS licensure as an LPN (copy of registration certification must be submitted to the Nursing Department).
- c. Nursing Department application for Accelerated Program for LPNs.
- d. Official Transcript of LPN program. (Send directly to the FLCC Nursing Department).
- e. Official college transcripts of each Collegiate Institute attended. (Send directly to the Nursing Department).
- f. Fundamentals of Nursing (challenge or waiver information)
- g. Two letters of professional reference. These letters must be written on professional letterhead and must address your competency as a licensed practical nurse in the health care setting. They must be signed by the person writing the letter and sent directly to the Department of Nursing.
- h. Completed application to FLCC on file in FLCC Admissions Department

Please note the following Nursing Department policies. These apply to students who have been in an RN program other than the FLCC nursing program:

- a. A prospective student who has two or more unsuccessful attempts in nursing course work as defined by the previous program(s) attended in two different semesters in a nursing program other than FLCC's will not be eligible for admission to the FLCC nursing program.
- b. Any student, who has had one attempt in nursing course work in a nursing program other than FLCC, must arrange for the director of that nursing program to submit a letter attesting that s/he left that program in good clinical standing.
- c. Failure to submit ALL academic transcripts from each collegiate institute attended will result in dismissal from the program.
- d. If any courses in the FLCC nursing sequence have already been completed, a grade of C or better is required in these courses to be eligible for admission into the program.

It is the student's responsibility to follow up with the Department of Nursing to ensure that all documents are on file in the Nursing Department by the due date of October 1, 2018.

If you are planning for admission into our program in January 2019, you should be preparing to take either the Excelsior College Examination - Fundamentals of Nursing (website: www.excelsior.edu) or the FLCC Challenge Examination for Fundamentals of Nursing unless you have been granted a waiver for this course (NUR 100) or already have an accepted challenge exam on file with us. **Please note nursing exams cannot be older than 2 years from the date they were taken. If you take the Excelsior College Examination, Fundamentals of Nursing, you need to request that an official transcript be sent directly to the Department of Nursing at FLCC by October 1, 2018 at 4:00 PM or you will not be considered for entrance in January 2019. The FLCC Challenge Examination for Fundamentals of Nursing will be offered on Wednesday, May 23, 2018 from 09:00 – 11:00 AM or 6:00 – 8:00 PM in room 2302 (Canandaigua wing). This is the ONLY date and time the FLCC Challenge Examination for NUR100- Fundamentals of Nursing will be offered so please plan accordingly.**

If you are planning to take the exam on May 23, 2018, you need to reserve your place with Debra Jorgensen, Nursing Department Secretary, by 4:00PM on May 9, 2018. Debra can be reached by phone at 585-785-1345.

The FLCC NUR100 Challenge Examination will be administered at the Canandaigua Campus. If there is a concert at CMAC on May 23, 2018, please allow extra time for parking and entry into the building. **The FLCC NUR100 Challenge Examination can only be taken once.** The passing score for the FLCC Challenge Examination is “C+” and the passing score for the Excelsior College Examination is “C” or better as determined by Excelsior College.

If you require special testing accommodations and you are taking the FLCC Challenge Examination for Fundamentals of Nursing, you must contact Mary Coriale, Chairperson of the Nursing Department, at 585 785-1442 no later than **three (3) weeks** before your scheduled testing date so testing arrangements can be made.

The cost of the FLCC NUR100 Challenge Examination is 1 credit hour (approx. \$189.00) and payment must be made prior to the exam at the Student Accounts Office, room (1070). The Student Accounts Office hours are Monday – Thursday: 8:30AM – 5PM and Friday: 8:30 – 4:00PM. (Phone number is 585-785-1405). Methods of payment accepted are: cash, check or credit card. As part of the process to take the FLCC Challenge Examination, you will need to print and have the form, “Departmental Challenge Examination for Matriculated FLCC Students” filled out. (Found on the FLCC.edu website under Accelerated LPN to RN Forms). Directions for completing the form are on the form. Please use the following information to fill out the second section of the form:

- Course number/title: NUR 100/Fundamentals of Nursing
- Credit hours: 6
- Supervising faculty member’s name: Mary Coriale
- Intended date of examination: May 23, 2018

Once payment is made, your receipt and the form “Departmental Challenge Examination for Matriculated FLCC Students” will be your entrance to the Fundamentals of Nursing Exam.

You will need to bring two #2 pencils with you to the exam along with your exam payment receipt. Scrap paper and calculators will be provided. You will be allowed two hours to complete the exam. You will be notified of your test results within a few days by mail. The Fundamentals of Nursing (NUR100) text book and syllabus that is used in the Nursing Program is on reserve in the college library. You may use this text or any fundamentals of nursing textbook to review for the exam.

Admission to the Accelerated Option for LPNs will not occur until the end of December 2018. We know it’s hard to wait to hear about your status. You will be notified by mail as to whether or not you have been accepted. Feel free to register for spring 2019 classes (other than nursing), and if you are admitted to the FLCC Nursing Program you will be able to drop and add classes as necessary.

We will begin reviewing prospective candidates for admission to the Accelerated Program for LPNs for January 2019 in October 2018. You cannot be considered for this program if you do not have a challenge exam in Fundamentals of Nursing successfully completed or credit for Fundamentals by waiver; completed application for admission to FLCC; FLCC Nursing Department Application for Accelerated Program for LPN’s; current copy of your NYS LPN license (registration certificate); two letters of professional reference; the official transcript of your LPN program and official college transcripts of each Collegiate Institute attended on file with the Department of Nursing by October 1, 2018 at 4:00 PM.

Sincerely,



Mary Coriale, Chairperson: Department of Nursing

FINGER LAKES COMMUNITY COLLEGE
Department of Nursing

***Please mail to Department of Nursing Preferably by
August 24, 2018***

Applicant's Form for Accelerated Option for LPN's

For office use:

Date rec'd _____

Semester _____

NAME: _____

ADDRESS: _____
Street City State Zip Code

PHONE: _____ **SS#** _____

Email address: _____

Date of Application: _____

Intended entrance date to accelerated program: _____

LPN School: _____

Graduation Date: _____ **Current LPN License #:** _____

Employment: (list most recent employment first)

1. _____
2. _____
3. _____

Prerequisites:

Date of high school graduation or equivalency diploma: _____

	<u>H.S.</u>	<u>College</u> Course #	<u>Grade</u>	<u>Date of Completion</u>
Math (Algebra required)	_____	_____	_____	_____
Chemistry (Regents recommended) (Must have lab component)	_____	_____	_____	_____

Course work completed:

	<u>Where</u>	<u>Grade</u>	<u>Date</u>
PSY 100 Intro to Psychology	_____	_____	_____
PSY 200 Developmental Psychology	_____	_____	_____
SOC 100 Intro to Sociology	_____	_____	_____
ENG 101 Composition I	_____	_____	_____
ENG 103 Composition II	_____	_____	_____
BIO 171 Anatomy & Physiology I	_____	_____	_____
BIO 172 Anatomy & Physiology II	_____	_____	_____
BIO 230 Microbiology	_____	_____	_____
Humanities Elective (3 credits)	_____	_____	_____
_____	_____	_____	_____
Physical Education (1 credit) <i>(must be activity sport)</i>	_____	_____	_____

Credit for:

	<u>FLCC</u>	<u>Excelsior</u>	<u>Score</u>	<u>Date</u>
Fundamentals of Nursing Challenge Exam	_____	_____	_____	_____

Waiver:

Graduated within the past two years from an ACEN Accredited School with an average of 84, B, or 3.0 or better in nursing.

Institution	Date of Completion
_____	_____



Departmental Challenge Examination For Matriculated FLCC Students

Instructions to Student:

1. Make arrangements with Department Chairperson/faculty member to take the Challenge Examination.
2. Complete the top three sections of this form.
3. Have the supervising faculty member and the Department Chairperson sign off on this form.
4. Take this form to the Student Accounts Office to pay the Challenge Examination fee (equal to the cost of one credit hour of tuition). Have Student Accounts endorse the form after you have made payment.
5. Return this form to the supervising faculty member. After you take the exam, your supervising faculty member will return this form to the Student Records Office and make a recommendation for credit based on your grade ("C" grades or higher receive credit; "C+" or higher for the NUR100 Challenge exam).

Student Information (please print):		FLCC ID #: _____
Last Name	First Name	Middle Initial

Challenge Examination Information:
Course Number/Title (ex. NUR203 – Maternal-Child Health): _____
Credit Hours: _____
Supervising Faculty Member's Name: _____
Intended Date of Examination: _____

Student Signature:		
I agree to the administration of the Challenge Examination noted above; I understand that prior to the exam I will pay the Challenge Examination Fee (equal to the cost of one credit hour of tuition). I understand that I must receive a grade of "C" ("C+" for the NUR100 challenge exam) or higher to receive FLCC credit for taking this Challenge Examination. I understand that Challenge Examination fees are non-refundable, regardless of the outcome of my exam.		
<table style="width: 100%; border: none;"> <tr> <td style="width: 70%; text-align: center;">Signature</td> <td style="width: 30%; text-align: center;">Date</td> </tr> </table>	Signature	Date
Signature	Date	

Authorizations:
Supervising Faculty Member: _____ Date: _____
Department Chairperson: _____ Date: _____
Student Accounts: _____ Amount Paid: _____ Date: _____

Recommendation for Credit:
Student's Grade: _____ <input type="checkbox"/> Recommend credit <input type="checkbox"/> Credit not recommended
Supervising Faculty Member: _____ Date: _____

Return form to: Student Records Office
 Finger Lakes Community College
 3325 Marvin Sands Drive
 Canandaigua, NY 14424

CPR Certification

A course requirement for Nursing 101 and all your future nursing courses is current CPR certification. The only course that satisfies this requirement is:

Basic Life Support for the BLS Provider offered by the American Heart Association.

CPR for the Professional Rescuer offered by the American Red Cross, the 3-hour “Heart Saver” and “Community CPR” courses **do not** meet this requirement. We urge you to sign up for a course as soon as possible to meet this requirement.

If you are already certified and your certification expires before June 2018, you must update your certification. **We will require proof of CPR certification the first day of Nursing Process class in the January of 2019.** At that time we will document for our records your certification status and its expiration date. Keep in mind for further planning that your CPR status must be current at the beginning of each of the remaining clinical courses. If it is due to expire during the course it must be updated prior to the beginning of that particular course.

Spring 2019

Estimated Educational Expenses for a Nursing Student

Note: The following are an approximate estimation of costs and subject to change

Full-time tuition (per semester New York State residents) fees for full-time students = approximately 292+ /semester	\$2261+
Part-time tuition @ \$189/credit hour/semester; fees for part-time students = approximately \$19+ /semester	
Initial student uniform, shoes, name pin	120+
Textbook/supplies specific to and required for nursing	800+
Technology fee (finances periodic replacements of all student-used desktop computer systems servers, and other related resources) (per credit hour) =	13
Nursing Lab Supplies for 3 semesters	180
Malpractice/liability fee (two years)	30
Assessment testing fee (for four semesters) & Remediation fee	499
Optional: Challenge Examination for Advanced Placement (per course) =	189
New York State Education Department Initial Registration Fees	143
Fee for Limited Permit Application	35
NCLEX Licensing Exam	200
Graduate Pin (optional)	60+
Uniforms and Cap (optional) for graduation	75+

(Revised 1/18)