All courses of instruction at Finger Lakes Community College are registered with the Office of Higher Education of the State Education Department. Finger Lakes Community College is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104-2680; Phone: 267.284.5000. The Finger Lakes Community College Nursing Program is accredited by the Accreditation Commission for Education in Nursing. The FLCC: Gemini Program is accredited by the National Alliance of Concurrent Enrollment Partnerships. The Paralegal Program is accredited by the American Bar Association.

The documents describing the accreditation by (1) the Commission on Higher Education of the Middle States Association of Colleges and Schools; (2) the National League for Nursing Accrediting Commission; (3) the National Alliance of Concurrent Enrollment Partnerships and (4) the American Bar Association can be reviewed by request at the reserve desk in the College’s Library.

All information in this catalog was current on the date of publication; however, Finger Lakes Community College reserves the right to change programs, course descriptions, faculty, tuition and fees, and/or college policies as directed by the State University of New York or the Board of Trustees of Finger Lakes Community College without prior notice. Any such changes, additions, deletions, etc. will be published separately and will be available through the College website.

Volume XLVI, Number 1  
August, 2016  
Member College of the State University of New York  

Finger Lakes Community College does not discriminate against any employee, applicant for employment, student or applicant for admission based on an individual's race, color, national origin, religion, creed, age, disability, sex, gender identification, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, veteran status, domestic violence victim status, criminal conviction or any other category protected by law. The College adheres to all federal and state civil rights laws prohibiting discrimination in public institutions of higher education.
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General Information

Overview of the College

Finger Lakes Community College provides a high quality educational experience that serves as a basis for life-long learning. Affordable tuition, grants, loans, and scholarships are available to provide open access to higher education. Through its transfer and career programs, the College provides a solid education that prepares students to be successful in meeting their academic and career goals. Transfer programs parallel the first two years of a four-year college or university, thus acting as a stepping stone for those who plan to pursue advanced study and training. Career programs help students achieve their goal of specialized education that will lead to satisfying jobs in a wide range of fields.

Finger Lakes Community College is proud of the many exceptional co-curricular opportunities available to students outside of the classroom. A wide variety of clubs brings students together who share mutual interests. Many extracurricular activities and events are planned through the Student Corporation to enhance and expand students’ social growth and awareness. Athletic events, theatre productions, and visiting lecturers and artists create a well-rounded, positive cultural environment.

Finger Lakes Community College takes pride in being large enough to offer a wide range of programs and services, while retaining it small-college, personal feel. The smaller-sized classes allow for close interaction between student and professor which, in turn, leads to a challenging, exciting, and rewarding teaching/learning environment. The highest priorities for the College’s faculty members are teaching, advising, and guiding students toward achieving their educational goals.

College History and Uniqueness

Finger Lakes Community College was established in 1965 as a unit of the State University of New York, under the sponsorship of Ontario County. It was created as a two-year, co-educational institution of higher learning serving the citizens of the county, region, and state.

The College opened in September 1967 offering specialized, non-credit courses under the Division of Continuing Education. The first full-time freshman class entered in February 1968. At that time, enrollment totaled 85 full-time and 125 part-time students. There were seven full-time faculty members.

Today, nearly 6,700 full- and part-time students are enrolled. The College now employs approximately 320 full-time and 355 part-time faculty and staff.

Finger Lakes Community College provides an opportunity for students and faculty to work together to accomplish educational goals. Each student is seen as an individual, with diverse needs and unique strengths.

The 250-acre park-like campus is located adjacent to the scenic and recreationally-rich Canandaigua community, 45 minutes southeast of Rochester, in the heart of the Finger Lakes region. The multi-level campus includes updated "smart" classrooms, science and computer laboratories, a simulated hospital nursing station, four recording studios, a large music rehearsal hall, a greenhouse, and a gymnasium and fitness center. The Williams-Insalaco Gallery 34 is open to the public and offers outstanding rotating art exhibits by students, alumni, faculty and special guests. The library houses a fine collection of books, periodicals and electronic resources to support the college’s academic programs, as well as quiet study space and the Academic Commons, where tutoring support is available for students. In 2012, the College opened a new Student Center, which includes an auditorium, an expanded cafeteria and bookstore, space for student activities and the College’s Student Life offices. In addition, all enrollment services – Admissions, Financial Aid, Student Records, Student Accounts and Educational Planning and Career Services – are reorganized into a One Stop Center, offering students a convenient, centralized location to address all of their enrollment needs.

The beautiful foliage and tranquil setting of the campus have been preserved. Campus grounds include streams, ponds, nature trails, wooded areas, outdoor classrooms, and athletic fields. The grounds also include a number of scenic study spots, including a Serenity Garden, an arboretum, gazebo, and picnic pavilion. The College’s unique Honors Program is housed just across the street from the main entrance to campus, in a free-standing Honors House. Additionally, the 48-acre Muller Field Station, located near the southern end of Honeoye Lake, and the College’s East Hill Campus in Naples provide students with unique outdoor experiences. In 2015, the FLCC Viticulture Center, a teaching winery for the Viticulture and Wine Technology program, opened in Geneva.

A 356-room residence hall, The Suites at Laker Landing, is located adjacent to campus and provides housing exclusively for Finger Lakes Community College students. Each suite is comprised of private bedrooms and common kitchen, living area, and bathroom(s). The Suites at Laker Landing is privately owned and operated by Association Housing, LLC.

Finger Lakes Community College operates campus centers in Geneva, Victor and Newark, thereby serving the populations in the eastern and northern sections of its four-county service area.

The campus is also the site of the Constellation Brands Marvin Sands Performing Arts Center (CMAC).

Mission and Vision Statements

Mission and Vision Statements approved by resolution #06-14 of the Finger Lakes Community College Board of Trustees, January 8, 2014.

Mission Statement

Finger Lakes Community College serves as a dynamic learning resource, empowering our students to succeed and fueling the cultural and economic vitality of the region.

Vision

Finger Lakes Community College will build innovative programs to meet evolving educational needs, drawing on partnerships in the community and beyond. FLCC will offer an educational environment that is intentionally designed to engage our students as learners and propel them to completion.

Values

Finger Lakes Community College values its rich history of developing and providing high quality programs and services for the benefit of our students and community. From the historic Canandaigua storefronts to the natural beauty surrounding our campus locations, we continue to value development of the individual, through inquiry, interconnectedness, perseverance, and vitality.
The FLCC Strategic Plan: 2014-2018 approved by resolution #06-14 of the Finger Lakes Community College Board of Trustees, January 8, 2014.

**Academic Goal: Graduate Proficiency in Written Communication**
Graduates will demonstrate proficiency in written communication.

**Operational Goals**

**Operational Goal One: Financial Strength**
The College will strengthen its financial position by improving the efficiency of its operations, identifying new sources of revenue and increasing philanthropic support, thereby enabling investments in innovative programs and college-wide improvements.

**Operational Goal Two: Institutional Effectiveness**
The College will develop and implement systems and processes that lead to continuous improvement in support of the College's strategic plan.

**Strategic Goals**

**Strategic Goal One: Student Completion**
The College will contribute to sustainable futures for our students and the cultural and economic vitality of the region by increasing the number of certificates, degrees or other credentials our students complete.

**Strategic Goal Two: Regional Education Leadership**
The College will provide regional educational leadership by partnering with service area school districts to strengthen the educational pipeline. The College will align non-credit and credit programs in support of regional workforce needs.

Finger Lakes Community College adopted its first official set of college-wide learning outcomes in 1992. This forward-thinking effort created a set of outcomes to guide the educational experiences of all FLCC students regardless of program. In 2014 the faculty undertook a major reform of these outcomes, seeking to update them and ensure they primarily reflect the unique values of an FLCC education. At the same time changes in SUNY and regional accreditation requirements led the faculty to rethink the basic outcomes that form FLCC’s general education curriculum. At the end of 2014, the Academic Senate approved a new framework that will guide the general education curriculum at FLCC going forward. A graphic of the framework is below.

Inquiry, perseverance, interconnectedness and vitality, the FLCC values chosen to represent our college experience, form the pinnacle of the framework.

**FLCC graduates demonstrate the core FLCC values:**

**Inquiry, Interconnectedness, Perseverance and Vitality**

**Inquiry:** Pose insightful and productive questions. Generate, evaluate, integrate, and cite compelling evidence to support reasonable conclusions.

**Interconnectedness:** Express connections between disciplines with creativity and clarity.

**Perseverance:** Take actionable steps to see tasks through to completion, both independently and collaboratively.

**Vitality:** Consider the impact of individual action on personal and community well-being, for example physical, environmental, social, occupational, and fiscal wellness.

Below those values there are a set of overarching skills: critical thinking, information literacy, written communication and technological literacy. Each student will obtain competency in these skills by graduation.

The third section of the graphic represents the general education courses required by SUNY. These courses will help students meet both the FLCC values and overarching skills requirements.
While the Academic Senate has adopted the Framework, FLCC faculty and staff are currently developing the curricular and assessment changes necessary to fully implement this framework. In the meantime, students will complete the SUNY approved general education requirements set out by their degree program and approved through our regional accreditation from the Middle States Commission on Higher Education.

Graduate Statistics

The College surveys recent graduates to determine the subsequent education and employment success of alumni, together with their opinions about the contribution of their Finger Lakes Community College education to this success.

Responses from the most recent survey of graduates (2015) indicates that 95 percent of graduates with transfer degrees (A.A. and A.S. degrees) continued their education or are employed after completing study at the College. Sixty percent of graduates were attending college and 35 percent were employed.

Results from the same survey indicate that 70 percent of graduates with career degrees (A.A.S. degrees) are employed after graduation. Another 23 percent have continued their education.

Fifty-two percent of Finger Lakes Community College graduates who continue their education attend SUNY four-year colleges or universities.

Degrees and Certificates Awarded

Finger Lakes Community College is authorized by the Board of Regents of the University of the State of New York to grant the following degrees and certificates:

**Associate in Arts**
- Liberal Arts and Sciences
  - Track American Sign Language
  - Track French
  - Track Humanities
  - Track Literature
  - Track Theatre
  - Track Writing
- Childhood Education (Teacher Education Transfer)

**Associate in Science**
- Liberal Arts and Sciences
- Track Mathematics
- Biotechnology
- Business – Business Administration
- Communications
- Computer Science
- Engineering Science
- Environmental Studies
- Fine Arts
- Game Programming and Design
- Human Services
- Information Systems
- Music
- Music Recording Technology
- New Media
- Physical Education and Exercise Science
- Sports Studies
- Tourism Studies

**Associate in Applied Science**
- Administrative Professional
- Architectural Technology and Building Sciences
- Business – Accounting
- Business – Business Administration
- Chemical Dependency Counseling
- Criminal Justice
- Culinary Arts
- e-Commerce
- Emergency Medical Technician – Paramedic
- Fish and Wildlife Technology
- Graphic Design
- Horticulture
- Hotel and Resort Management
- Information Technology
- Instrumentation and Control Technologies
- Marketing
- Mechanical Technology
- Natural Resources Conservation
- Natural Resource Conservation: Law Enforcement
- Nursing (Leading to R.N. licensure)
- Paralegal
- Therapeutic Massage/Integrated Health Care
- Tourism Management
- Viticulture and Wine Technology

**Certificates**
- Administrative Professional
- Applied Computer Applications
- Corrections Officer
- Criminal Justice
- Culinary Arts
- Emergency Medical Technician – Paramedic
- Horticulture
- Paralegal
- Natural Resources Conservation
- Teaching Assistant
- Wildland Fire Suppression
Admission Policy

Finger Lakes Community College complies with the Full Opportunity Plan of the State University of New York. Admission to Finger Lakes Community College is open to any person whose academic potential, record, and/or qualifications demonstrate that the student may successfully pursue one of the programs of study offered by the College.

Finger Lakes Community College does not discriminate in its employment and educational processes, access to services, programs, and activities, based on an individual's race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction.

The College's policy is in accordance with federal and state law and regulations prohibiting discrimination and harassment. These laws include the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, Title IX of the Educational Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964 as Amended by the Equal Employment Opportunity Act of 1972, and the New York State Human Rights Law. These laws prohibit discrimination, including sexual harassment and violence.

Inquiries regarding the application of the Civil Rights including Title IX and other laws, regulations, and policies prohibiting discrimination may be directed to the Civil Rights Compliance Officer (Title IX Coordinator/ Affirmative Action Officer), Grace Loomis, at (585)785-1451 or Grace.Loomis@flcc.edu. The office is located on the first floor of the Canandaigua campus in room B140D. Inquiries may also be directed to the Affirmative Action Officer, Grace Loomis, at (585)785-1451 or email OCR.NewYork@ed.gov.

The Admissions Office can be reached by calling 585.785.1279 or emailing admissions@flcc.edu. We recommend that students considering Finger Lakes Community College visit the campus and attend an Admissions Information Meeting to gain a firsthand perspective of the College.

Requirements for Admission

The following is required of applicants who wish to become candidates for a degree at Finger Lakes Community College:

1. Submission of a complete Finger Lakes Community College Application for Admission. A Finger Lakes Community College application form is preferred; however, the State University of New York College Application form is also accepted. An application fee may be charged.

2. Students are required to adhere to the College's Immunization Policy. Students in selected programs and student athletes may be required to submit additional health and immunization documentation.

3. Applicants who have not earned a high school diploma or GED/TASC may be eligible for the 24-credit hour program and must complete testing in reading, writing, and arithmetic. Those who take these tests must be 18 years old or one year past his/her high school graduation year and must achieve minimum scores on each test as required by Federal guidelines in order to gain admission. A non-high school graduate under the age of 18 or whose class has not yet graduated may not apply for matriculation status. Students who wish to be considered as an exception to this policy should contact the Admissions Office. Additional requirements and information can be found in the catalog section addressing the 24 credit hour program.

4. Students lacking prerequisites for entry into their program of interest may be advised to take courses designed to prepare them for course work in their chosen major.

5. Admission to the Nursing Program and Therapeutic Massage/ Integrated Health Care Program is competitive. Students qualify for a review of their application upon completion of the following prerequisites:
   - Submission of an official high school transcript showing graduation from an accredited high school or receipt of a high school equivalency diploma.
   - One unit of high school biology (Regents recommended) or one semester of college biology.
   - Students must have obtained a minimum overall GPA of 2.5 for Nursing and 2.0 for Therapeutic Massage.
   - Transfer students are required to submit official college transcripts from all institutions previously attended. A minimum GPA of 2.5 is required for Nursing and a 2.0 for Therapeutic Massage. All major course requirements must be C or above.
   - Any student required to take Basic Skills tests for English placement must place into ENG 101 to finalize acceptance into the Nursing program.
   - Students who have completed major course requirements with grades below C must repeat the course and obtain a grade of C or better prior to consideration for admission.
   - One unit of high school algebra or its college equivalent. This requirement is not satisfied for students who have completed a high school equivalency program (GED or TASC).
   - One unit of high school chemistry (lab included) or the college equivalent to this course (nursing applicants only). Students without chemistry may be admitted provisionally to the Nursing Program; however, they must successfully complete CHM 092 Introduction to Chemistry or its equivalent prior to starting professional nursing course work.

While students may qualify for review upon completion of the above prerequisites, applicants with the strongest academic credentials will have the greatest chance of admission. Additional information about selection criteria can be obtained from the Admissions Office. For consideration, students must have a complete application on file in the Admissions Office by February 1 of the year in which admission to the Nursing Program or the Therapeutic Massage/Integrated Health Care Program is being sought.

6. The deadline for students to matriculate into the College for the fall semester is November 1. The deadline for the spring semester is March 1.

7. Home-Schooled Applicants: Finger Lakes Community College adheres to the State University of New York (SUNY) policy for the Admission of Home Schooled Students. Under New York State law, an institution of higher education may admit as matriculated students only persons who have a high school diploma or its recognized equivalent. Because of this requirement, the State University of New York has established a specific policy regarding the requirements for degree conferral and enrollment of home-schooled students.

In order to complete their application for admission and be reviewed for acceptance into the college (SUNY and FLCC policy), home-schooled applicants must provide documentation of their home-
schooled education in one of the following ways:

a) Submit certification of a high school equivalent home instruction program provided by the superintendent of the school district in which the student resides. A form for the collection of this required information from the superintendent will be mailed to the home-schooled applicant by the FLCC Admissions Office.

b) Submit a copy of GED or TASC test score results, showing successful completion.

c) Submit a transcript demonstrating successful completion of five prescribed Regents Comprehensive Examinations.

In addition, FLCC admissions policy for all applicants requires that they provide an official transcript of their successfully completed high school course work to the Admissions Office. Home-schooled applicants must provide a home-school transcript of work successfully completed at the high school grade levels of 9-12.

The New York State Department of Education does not recognize a high school program of correspondence study completed by a New York resident. Therefore based on this policy, Finger Lakes Community College cannot accept completion of correspondence school (online) study as the equivalent of a high school diploma.

**Procedures for Admission**

1. Applicants must complete an online Finger Lakes Community College application form and request that official high school (or equivalent) and college transcripts be mailed to the Admissions Office.
   - Current high school students are responsible for forwarding a final, official high school transcript to the Admissions Office once his/her graduation has been recorded.
   - High school graduates must include an official high school transcript from an accredited high school with their application. Applicants who have submitted official transcripts showing completion of an associate or bachelor's degree from an accredited college or university are not required to submit high school transcripts or a High School Equivalency Diploma in order to be reviewed for acceptance.
   - Applicants with a High School Equivalency Diploma (GED or TASC) are responsible for providing a copy of their GED/TASC test.
   - Applicants who have not earned a high school diploma, as well as those who have completed an Individualized Education Program (IEP) Diploma, should contact the One Stop Center for further information regarding the admissions process. Additional information regarding non high school graduates can also be found in the catalog sections addressing the “Basic Skills Testing and Placement” and “Requirements for Admission.”

2. The results of standardized tests such as the American College Test or the Scholastic Application Test may be submitted but are not required for admission as such test results are not criteria for admission. However, applicants who submit standard test scores and achieve the minimum score or higher may be exempt from the Basic Skills testing in math.

3. All applicants are encouraged to schedule a campus visit before or after formal acceptance to the College. General information about the College, programs, financial aid, registration, etc., will be discussed, and prospective students’ questions will be answered. Campus tours are also available.

4. The College does not provide special academic programs for students with learning and physical disabilities. It does, however, provide support services to assist students with learning and physical disabilities in regular classes. Students are encouraged to contact the Disability Services Office to complete a Disability Services application form and gain more information about the range of services available.

5. With the formal acceptance to the College, applicants will receive a letter of acceptance with enrollment instructions.
Admission Status

All applicants will be notified of their admission status in writing by the Admissions Office. Admission may be conditional, pending the successful completion of any specific academic degree program prerequisites as indicated in this catalog. The Admission Committee will forward letters of acceptance to persons applying for both the fall and spring semesters. Nursing and Therapeutic Massage applicants are notified by the end of March.

Felony Conviction/Disciplinary Dismissal

The College complies with the State University of New York Admissions Policy for Ex-Offenders. Applicants who have been convicted of a felony, or suspended or dismissed from a college or university for disciplinary reasons, must participate in an admissions review process which includes completion of a supplemental Admissions Review Form and, in most cases, an interview with the Admissions Review Board. This policy also applies to former students, current students, and applicants who have requested that the Admissions Office reactivate their matriculated status from a previous semester. Failure to disclose a felony conviction and/or disciplinary dismissal on the Admissions Application Form or any other paperwork/process which requests this information may result in dismissal from the College.

Transfer Students

Transfer students who have acquired college credit from other institution(s), must submit official college transcript(s) to the Admissions Office at the time of application to be considered for transfer credit. Upon acceptance, a transfer credit evaluation will be completed by the Student Records Office and an email notification of credits awarded will be sent. The transfer credit evaluation will be available on WebAdvisor.

To have a course accepted for transfer at FLCC, the course content, learning outcomes, and length/time of instruction of the course will be the primary determining factors to its transferability. Credits earned at an institution accredited by one of the six regional accrediting agencies (e.g., Middle States Association) or by the New York State Board of Regents, or approved by The American Council on Education (ACE) more readily transfer than others. FLCC does not determine transferability exclusively on the basis of the sending institution’s accreditation.

The sending institution must be accredited by an agency the USDE recognizes and, if the institution is not accredited by one of the above regional or state agencies, a complete course syllabus may be required to determine transferability. Only coursework completed with a grade of “C-” and higher will be considered for transfer, and the coursework must meet degree requirements within the student’s chosen degree program. Grades from previous colleges do not apply to a student’s FLCC grade point average. Transfer credit appears on the FLCC transcript and degree evaluation with a grade of “T” and carries earned credit hours only.

Credits may be accepted for transfer from non-accredited colleges and universities; evaluation for transfer credit will be made on a course-by-course basis.

Training that has been evaluated by the American Council on Education (ACE) may be transferred as college credit based on ACE recommendations.

Individuals who have served in the military should submit an AARTS, SMART, CLAF, or Joint Services transcript to the Admissions Office; DD214 forms will be evaluated for physical education credit. Military transfer credit is awarded based on American Council on Education (ACE) recommendations and applicability to degree program.

Credits earned at a college or university outside of the United States must be evaluated by a professional credential evaluation agency. These agencies provide a professional course by course evaluation of college and university credits. Charges for this service may vary. Agencies providing this service include Educational Credential Evaluators and World Education Services.

Credits Earned by Examination

Students may transfer college credits to FLCC that were earned through College Level Examination Program (CLEP) Subject or General Exams, Dantes Subject Standardized Tests (DSST), Excelsior College Exams (formerly Regents College Examinations), Departmental Challenge Examinations, and high school Advance Placement (AP). A maximum of 32 credit hours may be granted to a matriculated student through any combination of the above.

Students who have earned college credit through one of the examination methods above (except departmental exams) must submit an official examination grade report to the Admissions Office when applying for admission. Questions about the applicability of credit for a specific exam to a degree program should be directed to the Student Records Office.

FLCC utilizes the ACE (American Council on Education) recommendations for minimum score, number, and type of credits awarded, for these examination programs. See the FLCC website (www.flcc.edu/offices/admissions/transfer.cfm) for information regarding how specific examinations will transfer to FLCC.

Departmental Challenge exams may be offered for college credit at the discretion of the individual department for any course that is not represented in the other approved examination programs. The exact nature of the examination is the responsibility of the academic department. Students interested in taking a departmental examination should consult with the respective department chairperson.

International Baccalaureate

Students who have completed high-level International Baccalaureate (IB) courses while in high school with a minimum score of four may be eligible to receive transfer credit for their IB coursework.

SUNY Transfer Appeal Process

Students who do not agree with the college's decision regarding transfer credit awarded at FLCC that was earned at a prior SUNY institution may submit an appeal to the Provost's Office (B110/585.785.1209). Students requesting an appeal must provide reasonable material to support their case, such as the course description or syllabus. If an agreement cannot be reached, an appeal may be made to the SUNY system provost at www.suny.edu/provost/academic_affairs/studenttransferappeal.cfm.

Residency Requirements

In order to be eligible to receive an associate's degree from Finger Lakes Community College, transfer students must complete a minimum of 50% of their credit hours with FLCC. Students must also complete a minimum of 50% of the credit hours required in the intended discipline(s) of study at Finger Lakes Community College (e.g.: computer science, criminal justice, Horticulture, tourism management).

To receive a certificate a student must complete a minimum of 50% of the credits required at Finger Lakes Community College.
Petition for waiver may be submitted by the department offering the discipline(s), on behalf of the student, to the Associate Vice President.

**International Student Admissions**

Finger Lakes Community College is authorized under federal law to enroll nonimmigrant students. International students applying to the College must complete an International Student Admissions application packet to be considered for admissions. Admissions application forms can be obtained by emailing the Finger Lakes Community College Admissions Office at admissions@flcc.edu. Applicants must also submit an official TOEFL test score report and official transcripts. Official transcripts or diplomas that are not in English must be accompanied by an exactly worded and certified translation. Completed international student applications must be received in the Admissions Office by December 1 to be considered for the spring semester and by June 1 for the fall semester. The minimum TOEFL score necessary to be considered for admissions at Finger Lakes Community College is 450 on the paper-based examination or 133 on the computer-based examination.

**Admission for Full-Time Students**

To become a full-time student (12 or more credit hours) at Finger Lakes Community College, application for admission should be made to the College. To apply to the College, go to www.flcc.edu/apply to access our online application form and instructions about supplemental documents needed. Students can elect to attend FLCC as a full-time non-matriculated student without formally applying for admission. However, non-matriculated students are not eligible for financial aid or to receive a degree or certificate from FLCC.

**Admission for Part-Time Students**

To become a part-time student at Finger Lakes Community College, contact the One Stop Center regarding application procedures. Students enrolling in one or two courses do not need to immediately file a formal application for admission unless they are interested in receiving financial aid and/or being accepted into a specific degree program.

Part-time students interested in going beyond a few courses and/or who are seeking a degree should apply for admission to the College. It is strongly recommended that no more than 12 credit hours of college course work be completed before seeking formal acceptance to the College. The online application for admission to Finger Lakes Community College may be obtained at www.flcc.edu/apply.

**Admission for Second Associate Degree Program**

Current and formerly enrolled students who have been away from the College for less than 6 years and who are interested in obtaining a second degree should make application through the One Stop Center. Former students who have been away from the College for 6 years or more must complete the admissions application. There must be a minimum 15 credit hour difference in the requirements of the two degrees for approval of the second degree to be granted. If the two degrees are earned simultaneously, they may be awarded concurrently. Students are limited to pursuing a maximum of two degrees simultaneously.

**Basic Skills Testing and Placement**

Finger Lakes Community College matriculated students and non-matriculated students who are enrolling in a course with a prerequisite are required to demonstrate their level of basic skills proficiency in reading, writing and mathematics prior to registering. Students demonstrate proficiency by taking the appropriate FLCC administered test(s) or transcript review (Math). Based upon their test results or transcript review, students will be placed into one or more courses in reading, writing or mathematics.

Finger Lakes Community College students entering music and music recording technology degree programs are required to demonstrate their level of proficiency by taking the FLCC administered music theory test.

**Accommodations for the Basic Skills Assessment Tests**

If a student has a disability and wishes to utilize testing accommodations, the student should contact the Disability Services Coordinator at 585.785.1441. More information is available on the College’s website at www.flcc.edu/disabilityservices.

**Placement Guidelines**

**Reading and Writing Placement**

All incoming students shall be assigned a placement level by completing the ACCUPLACER placement test courses. Students will be placed as follows:

- Level 1: ENG 090 Enhanced Integrated Reading and Writing*
- Level 2: ENG 095 Integrated Reading and Writing*
- Level 3: ENG 101 Composition I
- Level 4: ENG 101 or Honors English

Students scoring between Levels 2 and 3 have the opportunity to write a Grey Zone challenge essay which is then reviewed by either the Writing Center Coordinator or the Humanities Department Chairperson, who will make a final determination as to the student’s placement.

* Courses do not earn ENG credit

**Math Placement**

Math placement level is an indication of where students place in terms of algebraic fluency. All incoming students shall be assigned a placement level by high school transcript review (and/or an SAT or ACT score) whenever possible. High school transcript review requires that transcripts be no more than 4 years old.

In the event that a transcript review is not possible, the student will need to take the ACCUPLACER placement test to be assigned a placement level. In this case, a student may appeal his/her assigned placement level by providing a high school transcript for review.

Any student who has had a high school transcript review and who still wishes to challenge his/her placement level may do so by meeting with either the Mathematics Department Chairperson or the Math Center Coordinator, who will make a final determination as to the student’s placement level.
Level 0 MAT 095 Fundamentals of Math & Algebra Skills*
  OR  MAT 101 College Mathematics*
  OR  MAT 110 Business Mathematics**
Level 1 MAT 097 Intermediate Algebra*
  OR  MAT 121 Statistics***
Level 2 MAT 145 College Algebra
Level 3 MAT 152 Pre-Calculus
Level 4 MAT 271 Calculus

* MAT 095 and MAT 097 do not earn MAT credit and should only be taken by students in programs requiring one or more courses for which they are pre-requisites.

** MAT 101 and MAT 110 is suitable for students whose programs do not specify a particular MAT course.

*** MAT 121 Statistics is suitable for students in programs that require this course and students whose programs do not specify a particular MAT course.

Music Theory
A Basic Skills test in Music Theory is required for students pursuing an AS Music and AS Music Recording degrees. Students who score below a specific cut-off point on the music theory test will be required to enroll in coursework that provides a foundation of music knowledge, MUS 105-Basic Musicianship. As a result, enrollment in MUS 105 will require five semesters for degree completion.

In addition…
Students wishing to re-take the Reading/Writing and/or Mathematics placement tests may do so within the first two weeks of the semester. Tests may only be re-taken once. Exceptions to these eligibility requirements are at the discretion of the Director of Academic Success and Access Programs and the Mathematics and Humanities Department Chairpersons. The music theory section of the test cannot be re-taken.

Immunization Requirements for College Students

**Measles, Mumps, Rubella**
Finger Lakes Community College policy requires students attending the College to show proof of immunity* against measles, mumps and rubella.

*Persons born before January 1, 1957 are exempt.

Law will not permit continued attendance by individuals failing to present the required proof by the 30th day of the semester. Students who have not submitted proof of immunity by the 30th day will be administratively withdrawn from classes.

Students who have been administratively withdrawn for lack of compliance with the N.Y.S. Immunization Law and are seeking to be reinstated must contact Student Health Services.

Noncompliance can jeopardize course completion, future registrations, and financial aid eligibility. Students administratively withdrawn from classes, due to their failure to comply with the law, will not be granted refunds of tuition or fees. (Please refer to the section on Tuition and Fees for further information concerning financial obligations.)

In the event that an outbreak of one of the illnesses noted above occurs, access to College facilities will be restricted only to those having proof of immunity.

Persons requiring additional information or having questions relative to health or religious matters, should direct their inquiries to Student Health Services or call 585.785.1297.

Meningitis Response Requirements
All students enrolled in courses at FLCC must also (except students in the FLCC: Gemini Program) receive information on meningococcal meningitis disease and vaccine availability. The student or parent of a minor child must sign and return to Student Health Services a form indicating that they have received the meningitis information, and have either (1) had the vaccine, or (2) decline to receive the vaccine. The meningitis response form and information can be obtained from: http://www.flcc.edu/pdf/meningitis_form_factsheet.pdf. This form can also be completed through your WebAdvisor account; it is accessible under "Registration".

Proof of Immunity
- **Measles** – (two doses of live measles vaccine given 1968 or after [the first dose must have been given on or after 12 months of age. The second dose must have been given on or after 15 months of age], or physician-documented history of disease, or serologic evidence of immunity).
- **Rubella** – (one dose of live rubella vaccine received on or after the first birthday, or serologic evidence of immunity).
- **Mumps** – (one dose of live mumps vaccine on or after the first birthday, or a physician- documented history of the disease, or serologic evidence of immunity).
College Courses for High School Students

FLCC: Gemini – Concurrent Enrollment Program
Finger Lakes Community College and area high schools partner to provide eligible high school students with the opportunity to receive college credit. Qualified high school teachers are approved by Finger Lakes Community College and deliver the college course in their school.

Courses are tuition-free to students with a $5 per credit hour student fee. Students who are eligible for free and reduced meals will have the student fee waived.

FLCC: Gemini is a viable option to provide students with course variety, alleviate the high stakes testing associated with AP and IB courses, and provide the academic edge needed for acceptance into highly selective colleges.

Students in the FLCC: Gemini program are Finger Lakes Community College students with library and other student privileges. Students have the opportunity to apply their credits towards an FLCC degree upon high school graduation or transfer their college credits to other institutions by receiving an official transcript.

The FLCC: Gemini program is accredited by the National Alliance of Concurrent Enrollment Partnerships (NACEP), a nationwide organization with an established set of programmatic standards indicative of quality concurrent enrollment programs.

Note: It is the prerogative of any receiving institution to determine whether to accept transfer credit. All students should keep a portfolio of their work and consult with their anticipated future college choices before taking a college course.

Early College Scholars
FLCC recognizes young students may want to get a head start on their college career by enrolling in courses on our campus or online. High school or home school students may enroll in coursework at FLCC through the Early College Scholars Program and if eligible, apply for a scholarship to help offset the cost of tuition.

Participation
High school or home school students may participate in Early College Scholars to achieve different educational goals:

1. Students may enroll in FLCC’s courses to get acclimated to a college setting while building their academic record.

2. Students may enroll in FLCC’s courses to supplement their current high school or home school curriculum, or based on an agreement with their school district, satisfy high school graduation requirements.

3. High school students may also be part of a coordinated time-shortened degree program where students are participating in FLCC courses offered through their high school in addition to on-campus courses.

Scholarship Availability and Student Eligibility
Early College Scholars may apply for scholarship funding to offset the tuition expenses. The scholarship award is based on FLCC’s part-time tuition rate for the academic year. The scholarship funds up to 50% of the student’s tuition for up to 7 credits each semester at any FLCC campus.

To be eligible for the scholarship, applicants must:
• Be 18 years of age or under and enrolled in an approved secondary curriculum (home school or high school)
• Reside in New York State for one year
• Maintain an overall 2.5 FLCC GPA
• Satisfy FLCC course prerequisites and placement testing requirements
• Audited or repeated courses are not eligible for the scholarship

Students Under the Age of 16
Requests from individuals under the age of 16 to enroll in coursework at Finger Lakes Community College will be reviewed on a case-by-case basis by the Office of Concurrent Enrollment. Permission will be granted based on the student’s academic and emotional preparedness for college-level work, completion of course prerequisites, and age appropriateness of course material. If permission is granted, the student would be permitted to enroll as a non-matriculated student only (i.e. non-degree seeking student) and limited to 7 credit hours per semester.

High school students enrolled in programs involving special articulation agreements between FLCC and area high schools are exempt from this policy.

Continued participation or subsequent enrollment will be evaluated on a semester basis based upon academic performance.

Decisions may be appealed to the Provost, Vice President for Academic & Student Affairs with a final decision rendered within 15 working days of the appeal.

Individuals under the age of 16 wishing to enroll for a course as a non-matriculated student should contact the Office of Concurrent Enrollment at 585.785.1669 for further details.

UNITED STATES AIR FORCE ROTC

Through the Rochester Area Colleges consortium, full-time matriculated students at Finger Lakes Community College are eligible to participate in the Air Force ROTC (AFROTC) program and compete for scholarships. These are elective courses that prepare students for leadership in civilian or military careers.

Students awarded AFROTC scholarships are entitled to additional benefits including non-taxable monthly stipends and money for books. Students also have the opportunity to participate in Professional Development Training around the world during the summer months. Successful graduates are guaranteed at least four years of active duty leadership experience as Air Force officers.

Contact information for details on classes and scholarship opportunities:

Air Force ROTC
Rochester Institute of Technology
17 Lomb Memorial Drive, Rochester, NY 14623-5603
Telephone: (585) 475-5197 or Toll Free at (877) 423-7682
Website: https://www.rit.edu/~w-afrotc/
Prior Learning Experiences

Finger Lakes Community College acknowledges that learning takes place beyond the classroom. There are a number of ways in which students may have acquired college level learning, including advanced placement high school courses, pursuit of personal interests, travel, service in the armed forces, reading and independent study, professional development, or work experience. The following are examples of Prior Learning Experiences recognized by FLCC.

Credit by Examination: Several programs exist that design and administer examinations in college subject areas:

- Advanced Placement (AP)
- International Baccalaureate (IB)
- DSST (formerly DANTES Subject Standardized Tests)
- Excelsior College Examinations
- College Level Examination Program (CLEP)
- Other Recognized Licensures / Examinations

Examination credit is not counted toward residency requirements, is not used in calculating a student's grade point average, and is included in the maximum allowable transfer credit. FLCC utilizes the American Council on Education (ACE) recommendations for minimum scores, and number and type of credits awarded for these examination programs.

Students who have participated in these examinations must have an official examination grade report from the examination organization sent to the Student Records Office for evaluation. Credit is evaluated on a course-by-course basis by the Student Records Office in consultation with Academic Department Chairpersons.

Advanced Placement (AP)
The College Board-sponsored AP program offers secondary students an opportunity to study one or more college-level courses, and depending on examination results, to receive advanced placement and/or college credit. FLCC will consider transfer credit for those students who have completed AP exams and earned a score of 3 or higher.

International Baccalaureate (IB) Diploma Program
FLCC will consider transfer credit for those students who have completed HL (Higher Level) courses and earned a 4 or higher.

DSST
DSST exams are given in liberal arts, business and technology subject areas. FLCC is a DSST testing center. Cut-off scores vary by subject test, and are available from the Student Records Office.

Excelsior College Examinations
Excelsior College Examinations are offered in liberal arts, business and nursing subject areas. Registration is completed directly with Excelsior College in Albany. Exams are scheduled and administered at a Prometric Testing Center. Cut-off scores vary by subject test, and are available from the Student Records Office.

College Level Examination Program (CLEP)
CLEP exams are offered in liberal arts and business subject areas. Registration is completed through a CLEP testing center. Cut-off scores vary by subject test, and are available from the Student Records Office.

Other Recognized Licensures / Examinations
Other recognized licensures/examinations may be accepted for college credit for any course applicable to the student's degree program. Specific course credit for licensures/exams are recommended by the department and approved by the AVP for Instruction. A list of approved examinations/licensures for college credit will be kept on file by the Student Records Office.

Course Challenge Examinations
Course Challenge Examinations may be offered for college credit for any course at the discretion of the individual department. The candidate may not re-take unsuccessfully completed FLCC challenge examinations for the same course. The cost of the examination will be a fee as established by the Board of Trustees. This fee is in addition to a student's regular tuition and fees. The student does not register for, or pay for, the number of credits associated with the course. The student obtains the Course Challenge Exam form from the One Stop or the academic department. Course Challenge Examination credit is not counted toward residency requirements, is not used in calculating a student's grade point average, and is included in the maximum allowable transfer credit.

Portfolio Review
Credit may be applied toward a degree program for knowledge gained through specific life experiences that result in learning outcomes equivalent to coursework at FLCC. Students will provide substantive evidence that course learning outcomes have been achieved by completing a portfolio. Students must be matriculated before portfolio review occurs. In addition, students will be responsible for a fee established by the Board of Trustees. The number of credits that can be earned in this manner is limited to twelve. Portfolio review credit is not counted toward residency requirements, is not used in calculating a student's grade point average, and is included in the maximum allowable transfer credit. Students contact the appropriate Department Chairperson for Portfolio Proposal form.

Articulated Credit
Allows students to receive college credit for completing non-credit programs during high school or at a non-college credit granting institution. Credit will only be given for approved Articulation Agreements which define the course equivalencies. Articulation agreements are created through consultation between the academic departments and the Provost Office. Students must be matriculated before credit will be awarded. Articulated credit is not counted toward residency requirements, is not used in calculating a student's grade point average and is included in the maximum allowable transfer credit.

1. The student will obtain and complete a Credit Conversion Form from the AVP for Instruction.
2. The student will submit completed form and proof of completion of non-credit coursework to the Student Records Office for evaluation.
3. The Student Records Office will apply the appropriate credit and notify the student.
4. All documents will be retained by Student Records and stored in accordance with the record retention policy

Independent Study at Finger Lakes Community College
Independent Study is available to students under circumstances including but not limited to:

- a course needed for graduation that is not available during the student's final semester
- a prerequisite course that is not available
- a student wishes to pursue a special research project under the guidance of a faculty member.

In all cases, an instructor must agree to teach an Independent Study course and the AVP for Instruction must approve the creation of the Independent Study course. Independent Study for existing courses
must follow the department syllabus and course learning outcomes. Independent Study requests for a special research project must identify the student learning outcomes and the expected credit hours to be awarded. Independent Study courses carry an additional fee. Please refer to the Tuition and Fee Schedule. The credit hours earned from an Independent Study course will be included in the student’s regular semester load and will not be treated differently for graduation requirements.

An Independent Study may be initiated by either the student or the faculty/administration.

Guidelines for the Granting of a High School Equivalency Diploma on the Basis of Earned College Credit or by Taking the TASC (Test Assessing Secondary Completion) Examination

Persons without a high school diploma may receive a New York State Equivalency Diploma in two ways:

1. Successfully complete 24 credit hours as a candidate for a college level degree or certificate and maintain a Grade Point Average of 2.0 or better. To obtain a High School Equivalency Diploma, students must take courses in the following areas:
   - 6 credits English Language Arts
   - 3 credits Math
   - 3 credits Natural Science (excluding Nutritional Science)
   - 3 credits Social Science
   - 3 credits Humanities
   - 6 credits Pertaining to FLCC degree

Students interested in earning a High School Equivalency Diploma by successfully completing 24 hours of college credits should discuss their plans with a member of the Admissions staff. See Procedures for Admission, page 9.

Once students have earned the prescribed 24 hours of college credit, they should contact Educational Planning and Career Services to request the New York State Education Department form to apply for their High School Equivalency Diploma. Students not planning to send for the TASC must complete the prescribed courses to earn an Associate Degree from Finger Lakes Community College.

2. Enroll in preparation courses for the TASC to receive a High School Equivalency Diploma. The classes diagnose skill areas to be worked on and guide the student through a process to learn the necessary material for the test. These classes are offered at no charge to the student. The TASC itself is given a number of times by the New York State Education Department during the year at area locations.

To take the test, students must be at least 19 years of age, or 17 or 18 years of age and have been either out of school at least one year, or a member of a high school class which has graduated, or were/are home schooled. For information on when classes start, and for testing dates and locations, contact the Adult Basic Education office by calling 585.785.1431.
Tuition and Fees

Tuition and fees are payable at registration according to the payment schedule released by the College. The tuition figures and fees listed on this page and on the next page may be changed prior to the opening of the College academic year. The responsibility for payment of tuition and fees rests upon the student. The student’s course schedule will be cancelled for the appropriate semester if the established due dates for payment are not met.

For additional information, please call the One Stop Center at 585.785.1000 or refer to WebAdvisor. For detailed information regarding course-specific fees, please see the Cost of Attending webpage at www.flcc.edu/costs/index.cfm.

Full-Time and Part-Time Students

A full-time student is one enrolled for 12 or more credit hours. A part-time student is one enrolled for less than 12 credit hours. A student enrolled for 12 or more credit hours at any time during the Fall or Spring Semester will be charged the full-time student rates.

Tuition (2016-2017)*

For Full-time Students (per semester):
New York State residents with Certificate of Residence (affidavit required)** $ 2,184.00
Out-of-state residents or New York State residents with no Certificate of Residence $ 4,368.00

For Part-time Students (per credit hour):
View Detailed Tuition/Fee Rates and Refund Policies for Part-time Students at http://www.flcc.edu/costs/parttime.cfm

New York State residents with Certificate of Residence (affidavit required)** $ 183.00
Out-of-State residents or New York State residents with no Certificate of Residence $ 366.00
High School Concurrent Enrollment Programs with Certificate of Residence (affidavit required)** $ 61.00
High School Concurrent Enrollment Programs with no Certificate of Residence $ 122.00

Fees (2016 - 2017)*

For Full-time Students (per semester, unless noted):
Athletic Fee (finances intercollegiate activities) $ 45.00
Auxiliary Services Fee (SUNY I.D.; student insurance; graduation cap/gown) $ 25.00
Student Activities Fee (finances student activities, lectures, concerts, and student publications) $ 72.00
SUNY Learning Network Course (per credit hour) $ 16.00
Technology Fee (finances periodic replacements of all student-used desktop computer systems, servers, and other related resources) $ 150.00

For Part-time Students (per credit hour, unless noted):
Student Activities Part-Time Fee $ 6.00
SUNY Learning Network Course (per credit hour) $ 16.00
Technology Fee (maximum $150 per semester) $ 13.00
High School Concurrent Enrollment Programs Fee (per credit hour) $ 5.00

Other Fees*
Challenge Examinations for Advanced Credit (per course) (affidavit required)** $ 183.00
Course Overload Fee-over 18 credit hours for Spring and Fall terms (per credit) With certificate of residence $ 183.00
Without certificate of residence $ 366.00
Culinary Arts (per course) $ 250.00
EMT Fee (Critical Care Transport) (per course) $ 200.00
Independent Study Course Fee $ 100.00
Specialized Course/Lab Fees (maximum, per course) $ 5.00-$250.00
Late Payment Fee (per registration) $ 50.00
Liability-Malpractice Insurance annually (estimated) (per year/applicable to Nursing, Therapeutic Massage, and EMT students) $ 15.00
Returned Check Fee (per occurrence) $ 50.00
Transcript Fee (per transcript) $ 5.00
Wildland Fire Suppression Materials (in addition to the tuition) (one-time fee): $ 6.00
Music Fees (in addition to the tuition for applicable courses):
Applied Music Fee (per course) $ 400.00
Music Recording Technology (per semester) $ 50.00

Nursing Assessment Testing & Remediation Fee
(Pays for a testing and remediation program through Kaplan Testing. It will assist students to achieve success in nursing courses and on the national licensing examination - NCLEX-RN.) $ 112.50

For High School Concurrent Enrollment Programs Fee (per credit hour):
$ 5.00

For High School Concurrent Enrollment Programs Fee (with Certificate of Residence):
$ 61.00
Nursing Lab Supplies Fee (in addition to the tuition) $60.00
Physical Education Course Fees (in addition to the tuition): $35.00
Diploma Replacement Fee (per occurrence) $20.00

* Tuition and fees are subject to change without notice and pending approval of the Board of Trustees.
** Any student who has been a resident of New York State for one year or more is eligible to obtain a Certificate of Residence from his/her County Treasurer’s Office.

Course Drop and Withdrawal Procedures

Official Withdrawal from All Courses
If a student wishes to withdraw from all their in-progress courses at the college:
1. The student should contact Educational Planning & Career Services to discuss the impact of withdrawal.
2. The student obtains a Withdraw from All Courses form from Educational Planning & Career Services.
3. The student completes the form and submits it to Educational Planning & Career Services. The date this form is received is the official date of withdrawal.
4. Educational Planning & Career Services forwards the withdrawal form to Student Records for processing.
5. The Student Records Office will notify the instructors of record for the courses.

Dropping a Course
Official withdrawals are initiated by the student. Withdrawal from a course or courses before 20% of the scheduled meeting time has passed will result in no transcript record. Official withdraw from one or more courses after this point, without penalty to a student's grade point average, is permitted within the time frames detailed below, resulting in a W symbol being recorded.

If a student wishes to withdraw from one or more courses, but not all:
1. Official withdrawal is permitted on or before the Friday of the week the course has met 80% of its scheduled time.
2. The student will obtain the appropriate form from the One Stop.
3. The student will complete the form and submit it to the One Stop for processing. At this point the withdrawal becomes official.
4. The One Stop will notify the instructor of record for the course.

Petition for a Medical Withdrawal Grade
Students with a documented medical reason for having withdrawn from a course(es) may petition to have their grades changed to an “MW”. A grade change approval does not relieve students of any financial obligation incurred through attendance. In order to petition for a grade change to “MW”, a student must:

- Submit an Official Withdrawal from All Courses form to Educational Planning and Career Services (or individual course drop form to the One Stop) by the withdrawal deadline.
- Submit a Medical Withdrawal Petition form to Educational Planning and Career Services no later than the 4th week of the subsequent semester.
- Sign, date, and provide a Medical Documentation Request form to their health care professional (physician, psychiatrist, mental health counselor, etc.). Within 30 days of the MW Withdrawal Petition form filing date, the Medical Documentation Request form must be returned in a sealed envelope from the health care provider to the AVP of Instruction. It is the student's responsibility to insure the documentation is submitted within the specified time frame.
- Upon receipt of the Medical Documentation Request form from the health care professional, the Medical Withdrawal Petition will be reviewed by the AVP of Instruction. Students are notified via email of the outcome within 21 days following the receipt of the medical documentation form from the health care provider.

Methods of Payment

- Cash
- Check or Money Order: Acceptable if made payable to Finger Lakes Community College. A $50.00 charge will be assessed for all checks issued to the College and not paid upon presentation to the bank.
- Credit Card/ACH: The College will accept Discover, VISA, and MasterCard over the counter or on-line. Electronic check payments (ACH) are accepted on-line only. Service charges are applied to all on-line payments.
- Deferred Tuition Payment Plan: The College has made arrangements with an external payment plan company to service students in financing a monthly payment plan for tuition and fees. Information regarding this plan may be obtained from the One Stop Center. The payment plan is available for the Fall, Spring and Summer semesters only.

Delinquent Accounts

Students with delinquent accounts with the College may be denied the privilege of registering for the next semester. Also their statement of grades and/or official transcripts will be withheld until their delinquent balance is paid in full at the Student Accounts Office. It is the College's policy to assign delinquent accounts to a collection agency. After proper notification, students who have an unpaid balance in their account for the semester may be assigned to a collection agency. Students will be responsible for the outstanding balance, PLUS all late payment fees, collection agency fees in the range of 33.33% to 66.67%, court costs and fees, and attorney costs and fees. Furthermore, the collection agency will notify all credit reporting agencies of the outstanding debt. It is, therefore, important and advantageous to pay account balances in full when they are due.

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing Lab Supplies</td>
<td>$60.00</td>
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<tr>
<td>Physical Education Course Fees</td>
<td>$35.00</td>
</tr>
<tr>
<td>Diploma Replacement Fee</td>
<td>$20.00</td>
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</tbody>
</table>
Sponsorship Deferrals

All Students who expect their semester bill to be paid by a Sponsor must submit a valid written Sponsor Authorization, addressed to FLCC Student Accounts Office that provides the actual sponsored amount and the date a payment will be sent to FLCC Student Accounts Office. A Sponsorship Agreement Form may be downloaded from: www.flcc.edu/studentaccounts.

Tuition Refund

Credit Courses – Fall and Spring Semesters

If tuition has been paid by cash, check or credit card, or financial aid has been accessed from the government to pay the account, you may be entitled to a refund if timely drop slips or withdrawal documentation is submitted to the One Stop Center at 585.785.1000.

The date on which the One Stop Center receives the forms will be used to determine refunds.

A verbal notice by a student to an instructor, advisor, or any FLCC staff member does not constitute a formal course withdrawal or drop.

Lack of attendance does not reduce tuition and fees; therefore, timely withdrawal or drop slips will ensure proper credit to your student account.

To receive a 100% refund of already paid tuition and fees, the completed forms must be received by the One Stop Center as follows:

• For credit courses 15 weeks or more, one business day prior to the official semester start date.

The schedule for tuition refund for credit courses 15 weeks or more is as follows:

• Approved drop/withdrawal one business day prior to semester start date . . . . . . . . . . . . . . . . . . . . . . . . Tuition and fees 100%
• Approved drop/withdrawal during 1st week of semester . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Tuition only 75%
• Approved drop/withdrawal during 2nd week of semester . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Tuition only 50%
• Approved drop/withdrawal during 3rd week of semester . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Tuition only 25%
• Approved drop/withdrawal after 3rd week (20th day) of semester . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . No Refund

For credit courses less than 15 weeks, one business day prior to the official start date of the classes.

The schedule for tuition refund for credit courses less than 15 weeks is as follows:

• The date on which the One Stop Center receives the Course Drop/Withdrawal forms will be used to determine refunds. To receive 100% REFUND of already paid tuition and fees, the completed forms must be received by the One Stop Center one business day prior to the first class meeting date.
• If you drop a class within seven calendar days from the start date of the class, you will be entitled to a 25% refund (of tuition only). There is NO REFUND granted for course drops after the seven calendar days from the start date of the class.

If courses are canceled by the College which changes your status from full- to part-time, the appropriate tuition and fees will be refunded. If a student changes from full- to part-time status (11 or less credit hours/semester) after the semester has started, a refund will be issued according to the schedule for tuition refund.

Credit Courses – Winter Session and Summer Semesters

• The date on which the One Stop Center receives the Course Drop/Withdrawal forms will be used to determine refunds. To receive 100% REFUND of already paid tuition and fees, the completed forms must be received by the One Stop Center one business day prior to the first class meeting date.
• If you drop a class within seven calendar days from the start date of the class, you will be entitled to a 25% refund (of tuition only). There is NO REFUND granted for course drops after the seven calendar days from the start date of the class.

Non-Credit Courses

• Refunds will be processed for those students who officially cancel their registration and submit a drop slip to the One Stop Center one business day prior to the start date of classes. Please contact the Division of Professional Studies and Continuing Education (Telephone: 585.785.1660) one business day prior to the class start date if you wish to drop the course.

Disbursement of Title IV Funds and Other Aid

The receipt of Title IV funds and other aid by the Student Accounts Office (which may include Federal Unsubsidized Stafford Loan, Federal Subsidized Stafford Loan, Federal Parent (PLUS) Loans, Federal Pell Grant, Federal SEOG, other Title IV Programs, and any scholarships or aid) will be applied to the student’s account. The student account charges may consist of tuition, fees (http://www.flcc.edu/costs/index.cfm), housing, bookstore, meals, and emergency loans. After the student account is paid in full, any excess and subsequent financial aid will be refunded when the funds are received.

Federal Financial Aid Award Program Participants

Federal regulations (the Higher Education Amendments of 1998, regulation 34 CFR part 668.22) require each school to have a written policy for the refund and repayment of Federal Title IV aid* received by students who withdraw during a term for which Title IV aid payment has been received. These policies are effective only if the student completely terminates enrollment (i.e., cancels his/her registration, withdraws, or is dismissed) or stops attending classes before completing more than 60% of the enrollment period.

Refund Policy

The amount of a refund of tuition and fees for students who withdraw will be calculated as outlined in the College Catalog under “Course Drop and Withdrawal Procedure” and “Tuition Refund – Credit Courses.”
Repayment Of Title IV Funds Policy

1. The amount of Title IV financial aid that a student must repay is determined by using the Federal Formula for Return of Title IV funds as specified in Section 484B of the Higher Education Act. The amount of Federal Title IV financial aid assistance that the student earns is determined on a pro rata basis. Once the student has completed more than 60% of the payment period, all financial aid assistance is considered to be earned.
   - Percent earned = Number of calendar days completed up to the withdrawal date** divided by the total calendar days in the payment period with an allowance for any scheduled breaks that are at least 5 days long.
   - Percent unearned = 100% minus percent earned

2. When a student has received Federal financial aid in excess of earned aid, the school returns the lesser of:
   - Institutional charges multiplied by the unearned percentage, or
   - Title IV Federal financial aid disbursed multiplied by the unearned percentage

the student:
   - returns any remaining unearned aid not covered by the school.
   - repays any loan funds in accordance with the terms of the promissory note. (That is, scheduled payments to the holder of the loan over a period of time.)
   - returns any grant amount the student has to repay (considered a grant overpayment and arrangements must be made with the school or Department of Education to repay the funds).

Unearned Title IV Federal financial aid shall be repaid to the following programs in the following order:
1. Federal Unsubsidized Stafford Loan
2. Federal Subsidized Stafford Loan
3. Federal Parent (PLUS) Loans
4. Federal Pell Grant
5. Federal SEOG
6. Other Title IV Programs

3. The student is billed for funds the College is required to repay. The Student Accounts Office bills the student, and any account that is not paid within 30 days is turned over to a collection agency.

4. The tuition and fees, procedures, and policies listed above supersede those published previously and are subject to change at any time.

* Federal Title IV financial aid includes the Federal Pell Grant, Federal Supplemental Opportunity Grant (SEOG), Federal Stafford Loans (Unsubsidized and Subsidized), Federal Parent PLUS Loans, and other Title IV Programs.

** Withdrawal date is defined as the actual date the student begins the institution’s withdrawal process, the student’s last date of academic-related activity, or the midpoint of the payment period for a student who leaves without notifying the institution.

Property Damage

Although there is no deposit required to cover property damage, students are held responsible for any damages incurred and shall be assessed accordingly.

Certificate of Residence

This document is necessary for each year that a student attends a community college in New York State. A Certificate of Residence must be obtained from the student’s county (or counties) of residence. One must have been a resident of New York State for one full year or more in order to be eligible to obtain this Certificate from their County Treasurer’s Office. The Certificate must be dated no earlier than 60 days prior to the start of classes and no later than 30 days after the start of classes. If the student moves from one county to another during the academic year, before registering for the next semester, a new Certificate of Residence must be obtained which indicates in which counties the student resided for the previous six month period. Some counties require an application form from the College; please check with the One Stop Center.

The One Stop Center will process and notarize Ontario County residents’ certificates. Identification showing the student’s current address and signature on it must be brought to the office. Note: living in Ontario County to attend college does not constitute permanent residency.

Failure to submit an updated form may result in out-of-county/state rates used on an account.

Transcripts

FLCC has partnered with Parchment Inc. to provide transcript ordering services and electronic transcripts. Students may request a copy of their permanent record of academic work by visiting http://www.flcc.edu/transcripts, through WebAdvisor, or by visiting the One Stop Center. There is no fee for an unofficial transcript. A fee of $5.00 is charged for each official transcript. Transcripts will not be sent for anyone with an outstanding financial obligation to the College.

SUNY Cross-Registration Agreement

Students attending a SUNY four-year institution or community college may be permitted to take courses at other SUNY four-year institutions or community colleges without incurring additional tuition charges. The student must be a matriculated undergraduate and attending full-time at the home institution. The agreement limits the student to six credits of undergraduate cross-registered coursework per fall or spring semester and the cross-registered courses must be applicable toward degree or certificate completion. Cross-registration is only valid during fall and spring semesters. If cross-registering at a community college, the student must provide a certificate of residence to the institution. Students registering through a SUNY Cross-Registration agreement are not charged tuition at the host institution, but may be liable for course related fees.

FLCC Students interested in cross-registering must meet with their academic advisor and select a course that can be used toward degree or certificate completion. Students must complete the SUNY Cross-registration Form and obtain the signatures of their advisor, as well as the Registrar. FLCC students cross-registering for courses at other colleges must stay within overload and probation credit hour limits.
After obtaining the appropriate signatures, students may contact the host institution for information regarding cross-registration. At the time of cross-registration, the host institution will sign the form. The original copy of the form, complete with host institution signature, must be submitted by the student to the Student Records Office at Finger Lakes Community College. Credits completed through a Cross-Registration agreement with a C- or above will be posted as transfer credit to students’ academic records. Please review page two of the SUNY Cross-Registration form for additional restrictions and instructions.

Students from SUNY four-year institutions and other community colleges may cross-register for courses at Finger Lakes Community College on space available basis beginning 15 days prior to the start of the term. Students must contact their home institution for pertinent guidelines and to obtain a SUNY Cross-registration Form. A SUNY Cross-registration Form, complete with the designated home school officials’ signatures, must be presented at the time of cross-registration. Visiting students are responsible for all course related fees, and must submit a valid Certificate of Residence at the time of registration. Please review page two of the SUNY Cross-Registration form for additional restrictions and instructions.

RAC Cross Registration/Inter-Institutional Registration
Full-time matriculated students at Finger Lakes Community College are entitled to register without additional tuition in courses offered by any member of the Rochester Area Colleges, Inc. (RAC) on a space-available basis. Member colleges include: Alfred University, Colgate-Rochester/Bexley/Crozier, SUNY College of Technology at Alfred, Empire State College, Keuka, Monroe Community College, Nazareth College, Roberts Wesleyan, Rochester Institute of Technology, St. John Fisher, SUNY Geneseo, and the University of Rochester.

The following limitations apply to the cross registration:
1. Students must be enrolled at their home school for 12 or more credits.
2. The course is not being offered at their home school during the semester, and it is applicable to the student’s degree program. All necessary prerequisites for the course must be met.
3. The course must be taken in the Spring or Fall Semester. The cross registration policy does not apply to Winter Session or Summer courses.
4. The student must receive approval from the Registrar, as indicated on the form.
5. Permission must be received from the College where the course is offered. The student is responsible for any fees assessed by the College where the course is being taken.

Cross registration forms are available at the One Stop Center.

Any full-time visiting student from participating Rochester Area Colleges, who has approval from their home school to register for Finger Lakes Community College courses, will have the tuition waived. Fees in addition to tuition are not waived for any student.

Overload Policy
Finger Lakes Community College students may register for a maximum of 18 credit hours during the fall/spring semester. Summer session students may register for a maximum of 13 credits with no more than seven (7) credit hours taken in one session. Winter Session students may register for a maximum of 7 credits. A student who is not on academic probation or who has not been academically dismissed may complete an overload petition to register for credit hours that exceed the limits noted above.

Petition forms are available in the One Stop Center. The form should be completed and signed by the student and approved by the student's advisor and the Associate Vice President of Instruction. Upon approval, students should present their overload form to the One Stop Center for processing. See “Tuition and Fees” section for applicable overload charges. Overload petitions will not be granted to first-time college students except under extenuating circumstances.

Course Audit
Auditing a course allows a student to take a course while receiving neither a grade nor credit. A student who audits a course does so for the purposes of self-enrichment and academic exploration. Students register to audit a course through the established registration procedures, only upon the approval of the instructor of record, and may change status from “auditing” to “registered for credit” or from “registered for credit” to “auditing” only before the day transcripting withdrawals would occur. The auditing student will be responsible for all tuition and fees for the course (except senior citizen auditors), supplying the college with an updated Certificate of Residence (except senior citizen auditors) and for meeting the college Immunization requirements (as required by NYS Public Health Law 2165). In all cases, the instructor of record is encouraged to discuss with the potential auditor expectations regarding the level of participation of an auditor, responsibilities of the instructor to the auditor (i.e., grading of and assistance with coursework), and specific limitations, if any, on class participation.

Senior Citizen Auditors: persons who have reached the age of 60 are permitted to audit courses, per New York State legislation, "without tuition, examination, grading or credit," on a space-available basis. Senior citizen auditor registration will begin the first day the course section meets, and requires the approval of the instructor of record.

Senior Citizens
New York State legislation states that community colleges “may permit persons who have reached 60 years of age or over to audit courses given therein without tuition, examination, grading or credit therefore upon a space available basis.”

Finger Lakes Community College welcomes senior citizens on a space available basis as determined at the close of normal registration. This auditing privilege is restricted to courses that are offered for college credit. Course materials or supplies needed for class, not covered by normal tuition, will be the responsibility of the student.

Courses must have the required minimum of paying registrants (exclusive of senior citizen audits) in determining whether course registrations meet the College’s minimum enrollment requirement.

Contact the One Stop Center for senior citizen audit registration procedures.
Financial Aid

The goal of the Financial Aid Office of Finger Lakes Community College is to promote equal access to education by awarding and assisting students in the location of necessary funds to meet educational expenses based on the student’s long-term educational objectives and complete financial situation.

A detailed explanation of the available financial aid programs is accessible online at www.flcc.edu/aid.

How to Apply

Students wishing to be considered for financial assistance should file a Free Application for Federal Student Aid (FAFSA), and a NYS Tuition Assistance Program (TAP) application. The FAFSA should be completed as soon after October 1 as possible. Go to www.flcc.edu/aid/apply.cfm to apply for financial aid.

Financial aid is awarded on a first come, first served basis. The recommended filing deadline is December 15 for the Fall Semester and November 1 for the Spring Semester.

Financial Assistance Available to Students

Scholarships
There are scholarships administered through the Finger Lakes Community College Foundation, Inc. For a complete listing of these scholarships, please see pages 24-25.

Students may also wish to check with the Financial Aid Office for a listing of various outside scholarships offered, eligibility requirements, and deadline dates for filing.

Grants: No Obligation to Repay
1. New York State Tuition Assistance Program (TAP) – file FAFSA and TAP, (NYS Regents Child of Veteran Scholarship, and Child of Deceased Police Officer-Firefighter Award must file special application).
2. Federal Pell Grant – file FAFSA
3. Federal Supplemental Educational Opportunity Grant (SEOG) – file FAFSA
4. Educational Opportunity Grant (EOP) – file FAFSA
5. Veterans’ Benefits
6. Vocational Rehabilitation Funds
7. New York State Aid for Part-time Study (APTS) – file APTS application
8. New York State Part-Time TAP – file FAFSA and TAP

Loans: Repayment begins six months after a student drops below 6 credit hours, graduates, or stops attending.
1. Federal Direct Stafford Loan – file FAFSA, Master Promissory Note and Entrance Interview.
2. Federal Direct PLUS Loan – file FAFSA, Master Promissory Note, and PLUS Supplemental Form.

Terms and Expected Schedules for Repayment
The student must comply with terms stated in the Promissory Note. Federal Stafford Loan repayment schedules are established by the servicer. The student should contact the U.S. Department of Education or its servicer for further details.

Work: Part-time Employment on Campus
1. Federal Work Study – file FAFSA
2. Student Aid Positions – apply to individual departments
3. Tutor Positions – apply to Academic Success and Access Programs

General conditions and terms applicable to the Federal Work Study Program are outlined at www.flcc.edu/jobs/workstudy.cfm

Eligibility Requirements
1. Student must be a citizen of the United States or an eligible non-citizen.
2. Student must be matriculated in an approved program.
3. Student must be a New York State resident (EOP, APTS, Part-Time TAP and TAP only).
4. Student must maintain good academic standing.
5. Student may not be in default on a previous loan, or owe a repayment on an over-award.

Payments of Awards
All financial aid, except Federal Work Study, may be used to credit the student’s tuition bill. The amount of aid in excess of that bill will be disbursed to the student during each semester that he/she is enrolled. Disbursements normally begin six weeks into the semester.
Estimated 2016–2017 Cost of Attendance for Full-Time Students

(Indirect costs will vary depending on the individual student’s wants and needs)

### COMMUTER (lives at home)

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<th>Indirect Costs</th>
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### STUDENTS LIVING IN THE SUITES AT LAKER LANDING

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<tr>
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### STUDENTS LIVING OFF-CAMPUS

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* Tuition and fees reflect estimated 2016-2017 costs and are subject to increase at any time by the Board of Trustees.

** Consideration is given for expenses incurred by parents for maintenance costs for students living at home.

NOTE: For information on academic standards required for financial aid, see page 43.

### Part-Time Students

The cost of attendance for a student who enrolls part-time will be prorated using the full-time scale. Part-time tuition and fees are listed on page 16.

### Veterans’ Benefits

Veterans should be aware that the Veterans’ Administration provides assistance for eligible veterans seeking further education. Additional information on Veterans’ Benefits may be obtained by contacting either the Veterans’ Service Agency Advisor or the Financial Aid Office at the College.
The Finger Lakes Community College Scholarship Program

The Finger Lakes Community College Foundation Scholarship Program has two goals:

- to assist incoming students who have demonstrated academic excellence in high school, or who are returning to college as non-traditional age adult students, and
- to assist returning students who have demonstrated the ability to achieve success at Finger Lakes Community College.

Scholarships range from $250 per year to full tuition.

Scholarships for New Students (Traditional/Non-Traditional)

- General Interest Scholarships
  - Alton B. Corbit Memorial Scholarship
  - AMVETS Post 332 Farmington, NY Scholarship
  - Collins 'Connie' and Verna Carpenter Memorial Scholarship
  - FLCC Alumni Association Scholarship
  - FLCC Alumni Association Excellence Scholarship
  - FLCC Board of Trustees Scholarship
  - FLCC Honors Studies Scholarship for First Year Learners
  - Garlock Sealing Technologies, Inc. Scholarship
  - The Michaels Family Memorial Scholarship
  - New York Firefighters Foundation Scholarship
  - Kenneth A. Poormon ’97 Memorial Scholarship
  - POW/MIA Award
  - SUNY Empire State Diversity Scholarship

- Adult Student Scholarships
  - Charlotte Cowie Memorial Scholarship
  - FLCC Alumni Association Excellence Scholarship

- Business Scholarships
  - Joanne Glover Memorial Scholarship

- Conservation Scholarships
  - Constellation Brands Viticultural Scholarship
  - New York State Conservation Law Officers Association Scholarship
  - Culinary/Hotel and Resort Management Scholarship
  - AVI Fresh, Inc. Hospitality Scholarship

First in Family Scholarship
- The Max and Marian Farash Charitable Foundation

Human Services Scholarship
- Bowen Family Scholarship

Music and Music Recording Technology
- Aldo F. and Anne J. Fioravanti Scholarship

Nursing Scholarship
- Frances F. MacLeod Freshman Nursing Scholarship
- Mary E. Moynihan Memorial Scholarship
- Thompson Health Nursing Scholarship

Science/Technology
- Elizabeth May Davis Bliss Memorial Scholarship

Scholarships and Awards for Finger Lakes Community College Returning Students (Traditional/Non-Traditional)

- General Interest Scholarships
  - AMVETS Post 332 Farmington, NY Scholarship
  - Charles E. and Maria F. Day Travel Opportunity Scholarship
  - Collins 'Connie' and Verna Carpenter Memorial Scholarship
  - Dr. Ina Sue Brown Memorial Scholarship
  - Donald and Jean Burgan Memorial Scholarship
  - Dr. Rebecca Burgess Memorial Scholarship
  - John and Peggy Champagne Scholarship
  - CCFL Storefront Pioneers Scholarship
  - Ed and Gerry Cuony Scholarship
  - Diane Fitzmaurice Memorial Scholarship
  - FLCC Alumni Association Scholarships
  - FLCC Honors Studies Scholarship
  - Found Word Scholarship
  - Garlock Sealing Technologies, Inc. Scholarship
  - Geneva Campus Center Scholarship
  - Kiwanis Club/Canandaigua Classic Scholarship in Memory of Denett Pimkowski
  - Ann Hamilton Reading and Writing Awards
  - Brian Kolb Leadership Award
  - Charlotte Munson Memorial Scholarship
  - S and S Memorial Scholarship
  - Sharon Nedrow Adult Basic Education Scholarship
  - Dr. Thomas Topping Adult Returning Student Scholarship
  - Laura McNamara Tyler ’96 Memorial Scholarship
  - POW/MIA Award

Business Scholarships
- Canandaigua Rotary/Martin Schneider Scholarship
- Mark Prockton Memorial Scholarship
- Carol Scharett Memorial Scholarship

Communications Scholarship
- Brooke Makowiec Memorial Award

Conservation/Horticulture Scholarships
- Robert L. (Rodge) Case Scholarship
- Constellation Brands Viticultural Scholarship
- FLCC Conservation Faculty Scholarship
- James P. Finkle Viticulture Scholarship
- Francis Finnick Conservation Scholarship
- Fraley Family Award
- FLCC Horticulture Faculty Scholarship
• Sam Argetsinger Memorial Scholarship
• Monty Stamp Memorial Scholarship
• Alice C. Southgate Home Bureau Scholarship

Criminal Justice Scholarships
• Alice B. Valenti Criminal Justice Book Award
• Becker/Strong Memorial Scholarship (sponsored by Ontario County Deputy Sheriff’s Benevolent Association)
• Anthony L. Cecere Memorial Scholarship
• New York State Sheriffs Association Scholarship

Culinary/Hotel and Resort Management Scholarship
• AVI Fresh, Inc. Hospitality Scholarship

Human Services Scholarships
• Alice C. Southgate Home Bureau Scholarship
• Elizabeth Bay Memorial Scholarship
• The Awesome As Scholarship

Mathematics and Computing Sciences Scholarships
• Brenda S. (Brockman) Beck Memorial Scholarship
• FLCC Mathematics Department Award in Memory of Sherman Hunt

Music and Music Recording Technology
• Aldo F. and Anne J. Fioravanti Scholarship

Nursing Scholarships
• Mary Capozzi Integrated Health Care Scholarship
• Mr. and Mrs. Elwood A. (Emma) Garner Memorial Scholarship
• Frances F. MacLeod Memorial Scholarship
• Jane Milne Mills Memorial Scholarship
• Mary E. Monihan Memorial Scholarship
• Nursing Alumni Legacy Scholarship
• Alice C. Southgate Home Bureau Scholarship
• Arianne VanTienhoven Tepper Award
• Shortsville Smokers Scholarship

Science/Technology Scholarships
• FLCC Science/Technology Faculty Scholarship
• IDEA Scholarship
• G.W. Lisk Excellence Scholarship
• Murray F. Gardner Memorial Scholarship
• Ed Morrell Biology/Biotechnology Scholarship
• Bill Parham Memorial Scholarship
• Eugene B. Risser Technology Scholarship

Therapeutic Massage Scholarships
• Mary Capozzi Integrated Health Care Scholarship
• Massage Therapy Scholarship
• Melissa Young (Hawk Child Wandering) Massage Scholarship

Tourism Scholarship
• A Finger Lakes Visitors Connection, Ontario County, NY Scholarship

Visual and Performing Arts Scholarships
• Dr. Henry Buxbaum Fine Arts Prize
• Carl Krickmire Outstanding Theatre Student Award
• Dr. Charles J. Meder Scholarship for the Arts
• John M. Meuser Memorial Scholarship
• Dr. A. John Walker Music Awards
• Professor Wayne Williams Award in Honor of his Parents Ashley and Pauline Williams
• T. F. Insalaco Award for Excellence in Painting

Graduating Student Awards
Computing Sciences Scholarship
• Patricia Nettnin Memorial Scholarship

Nursing Scholarship
• Nursing Alumni Legacy Scholarship
Statements of General Policies and Procedures

Cultural Diversity

Finger Lakes Community College is committed to cultural diversity in its student body and staff. It also seeks to have an environment that promotes and supports differences of opinions and views. To this end, the curriculum and co-curricular activities are encouraged to reflect a variety of perspectives that foster cultural diversity.

Non-Discrimination Notice

Finger Lakes Community College does not discriminate based on an individual’s race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction.

Inquiries regarding the application of the Civil Rights may be directed to:

Grace Loomis, Civil Rights Compliance Officer (Title IX Coordinator/ Affirmative Action Officer)
585.785.1451
Grace.Loomis@flcc.edu.

The office is located on the first floor of the Canandaigua campus in room 1350.

Title IX Co-Coordinators:

Jason Lanker
Title IX Co-Coordinator
Director of Community Standards
Room 1125
585.785.1554
Jason.Lanker@flcc.edu

Catherine (Kate) Burns Title IX Co-Coordinator
Human Resources Compliance Coordinator
Room 1341
585.785.1466
Catherine.Burns@flcc.edu

Inquiries may also be directed to:

United States Department of Education’s Office of Civil Rights
32 Old Slip 26th Floor, New York, NY 10005-2500
646.428.3800
OCR.NewYork@ed.gov

Director, Office of Civil Rights
Department of Education
Washington, DC 20201
202.453.6100
OCR@ed.gov

Religious Beliefs

1. No person shall be expelled from or be refused admission as a student to an institution of higher education for the reason that he or she is unable, because of his or her religious beliefs, to attend classes or to participate in any examination, study or work requirements on a particular day or days.

2. Any student in an institution of higher education who is unable, because of his or her religious beliefs, to attend classes on a particular day or days shall, because of such absence on the particular day or days, be excused from any examination or any study or work requirements. Students should provide this information to their faculty during the first week of the term.

3. It shall be the responsibility of the faculty and of the administrative officials of each institution of higher education to make available to each student who is absent from school, because of his or her religious beliefs, an equivalent opportunity to make up any examination, study, or work requirements which he or she may have missed because of such absence on any particular day or days. No fees of any kind shall be charged by the institution for making available to the said student such equivalent opportunity.

4. If classes, examinations, study, or work requirements are held on Friday after four o’clock post meridian or on Saturday, similar or makeup classes, examinations, study, or work requirements shall be made available on other days, where it is possible and practicable to do so. No special fees shall be charged to the student for these classes, examinations, study, or work requirements held on other days.

5. In effectuating the provisions of this section, it shall be the duty of the faculty and of the administrative officials of each institution of higher education to exercise the fullest measure of good faith. No adverse or prejudicial effects shall result to any student, because of availing himself or herself of the provisions of this section.

6. Any student, who is aggrieved by the alleged failure of any faculty or administration officials to comply in good faith with the provisions of this section, shall be entitled to maintain an action or proceeding in the Supreme Court of the county in which such institution of higher education is located for the enforcement of his or her rights under this section.

6a) A copy of this section shall be published by each institution of higher education in the catalog of such institution containing the listings of available courses.

7. As used in this section, the term “institution of higher education” shall mean schools under the control of the Board of Trustees of the State University of New York or the Board of Higher Education of the City of New York or any community college.
Sexual Harassment Policy

The Federal Equal Employment Opportunity Commission has defined sexual harassment as: “Unwelcome sexual advances, requests for sexual favors, sexual violence, and other verbal, electronic or physical conduct of a sexual nature, when

1. "submission to such conduct is made either explicitly or implicitly as a term or condition of an individual’s employment” (the College interprets this statement to include a student’s participation in academic courses, programs, or activities);

2. "submission or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual” (the College interprets this statement to include educational decisions affecting a student); “and

3. “such conduct has the purpose or effect of unreasonably interfering with an individual’s work performance or creating an intimidating, hostile or offensive working environment” (the College interprets this statement to include a student’s educational experience or learning environment).

Sexual violence is defined as “physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent due to the victim’s use of drugs or alcohol. An individual may also be unable to give consent due to an intellectual or other disability.” This also includes domestic and dating violence.

Retaliation against an individual for reporting sexual harassment or for participating in an investigation is prohibited by the College policy and state and federal law. Any act of retaliation will subject offender to sanctions independent of the sexual harassment allegation.

It is a violation of this policy for any person to knowingly make false accusations of sexual harassment. Failure to prove a claim of sexual harassment is not equivalent to a false allegation. Sanctions may be imposed for making false accusations of sexual harassment. Inquiries regarding compliance with Title IX may be directed to:

Grace Loomis, Human Resources Director
or
Catherine (Kate) Burns, Title IX Co-Coordinator,
Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY 14424
585.785.1451 or 585.785.1211

OR

Director of Office of Civil Rights
Department of Education
Washington, DC 20201
202.453.6100 or ocr@ed.gov

Family Educational Rights and Privacy Act (FERPA)

Finger Lakes Community College ensures student rights as identified in the Family Educational Rights and Privacy Act (FERPA). FLCC students have the right to:

- inspect and review his/her education records within 45 days of the day the College receives a request for access.

The student should submit to the Registrar a written request that identifies the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Registrar, the Registrar shall advise the student of the correct college official to whom the request should be addressed.

If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorized disclosure without consent.

- request the amendment of his/her education records that he/she believes are inaccurate or misleading. Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

- consent to disclosures of personally identifiable information contained in his/her education records, except to the extent that FERPA authorized disclosure without consent

- file a complaint with the U.S. Department of Education concerning alleged failures by Finger Lakes Community College to comply with the requirements of FERPA

One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including Campus Safety personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks; and SUNY System Administration. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

The College designates the following as directory information and will release it without prior written consent, unless the student has informed the Registrar in writing that he/she does not want his/her directory information released. The directory information includes: name, address, telephone number, photograph or likeness, date and place of birth, college-assigned email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance at FLCC, degrees, certificates and awards received, eligibility for honor societies, most recent previous
educational agency or institution attended by the student, Dean’s List qualification

**Solomon Act – Military Access to Education Records:**
“The Solomon Amendment (10 U.S.C. §982:32 C.F.R. 216.65 F.R. 2056) is not a part of FERPA, but it allows military organizations access to information ordinarily restricted under FERPA for the purpose of military recruiting. Specifically, the Solomon Amendment permits the Department of Defense entities to physically access institutional facilities to recruit students, and to obtain students’ names, addresses, phone numbers, age, class, and degree program once every term. The Solomon Amendment only applies to enrolled students over age 17.”

Students have the right to restrict disclosure/release of directory information to third-parties. While students are attending FLCC, they must file the notification to withhold directory information annually. Forms for this purpose are available from the Registrar’s Office or the One Stop Center.

**Filing a Complaint**
Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by Finger Lakes Community College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Educational Rights & Privacy Office
Department of Education
330 Independence Avenue, S.W.
Washington, DC 20201

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**Smoking Policy**
Finger Lakes Community College maintains a smoke-free environment. No person shall carry a lighted cigar, cigarette, pipe, or any other form of smoking object or vaporizing device, including electronic cigarettes/chewing tobacco, or engage in active/passive tobacco use in any College building, College vehicle, off-campus College facility or within a distance of at least 30 feet from College buildings. FLCC has established exterior entrances as “Smoke Free Zones.”

**Children on Campus**
The College is an educational enterprise that is focused on adults and generally does not have an environment that is conducive to the presence of children. Students or prospective students should make appropriate child care arrangements for their children when conducting business at a Finger Lakes Community College site. Bringing children to registrations or classes is strongly discouraged.

The following guidelines apply when it is necessary for children to accompany their parents to the College premises:

1. Children on campus are to remain in the direct supervision of a parent/guardian. Any unsupervised children may be detained by a College representative. In that event, the child’s parent/guardian will be contacted immediately, and the Office of Campus Safety shall be notified.

2. Children shall not be allowed to disrupt the learning environment. The parent/guardian and child may be asked to leave the classroom or service office at the discretion of the faculty or staff member.

3. The College may interpret a child’s disruptive behavior as the parent/guardian student’s violation of the Student Code of Conduct.

The College recognizes that many of our students do have child care needs. In order to assist students in providing appropriate care for their children while coming to the College, a Child Care Center has been established at the main campus. For those students who are unable to utilize the Center, and for students at the Geneva Campus Center, the Victor Campus Center, or the Newark Campus Center, the College provides referral information on other child care centers.

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**Drug-Free Workplace/Drug-Free Campus Policy**
Finger Lakes Community College is committed to the maintenance of a drug free work environment. As an educational institution, the College endeavors to promote healthy lifestyles for its staff and students and has established policies concerning alcohol and tobacco use on its premises. In keeping with this goal, a Campus Community Coalition was established to address issues of substance use through a strategic wellness plan. The College clearly does not condone the unlawful use, possession, distribution, or manufacture of controlled substances or the abuse of alcohol on its premises.

This policy, as outlined in the Student Handbook, describes the philosophy of Finger Lakes Community College and the program elements the College will use to meet our commitment.

Students may obtain a copy of the Student Handbook from a variety of sources, including the Student Life Office, and at the FLCC Geneva Campus Center, the Newark Campus Center, and the Victor Campus Center.
Student Code of Conduct Policy and Grievance Procedures

As explained in its Mission Statement, Finger Lakes Community College serves as a dynamic learning resource, empowering our students to succeed and fueling the cultural and economic vitality of the region.

The Student Code of Conduct Policy at FLCC is intended to foster and protect the free and open exchange of ideas. This Code applies to students and student organizations of Finger Lakes Community College. Students are subject to this Code of Conduct during academic terms for which they are enrolled, during breaks between terms, during College holidays and vacations, and during periods of suspension. The Code of Conduct enumerates the rights and responsibilities of students, behaviors prohibited on and/or off campus, possible sanctions, and the procedures adopted by the college for addressing student conduct.

The Code embraces several important values: the rights of free speech and peacable assembly; the freedom of inquiry and the right to make constructive criticism; the central importance of honesty to this community; and the desire that all students participate on campus in an environment that respects differences of culture, gender, religion, race, or ability.

Students who have questions about the Student Code of Conduct Policy should contact the Director of Community Standards and Counseling at 585.785.1211. The Student Code of Conduct Policy may also be viewed at www.flcc.edu/offices/judicial/index.cfm.

Grievance Procedures
Finger Lakes Community College has adopted an internal grievance procedure providing for prompt and equitable resolution of academic complaints, discrimination complaints, and/or sexual misconduct complaints. All other complaints and disputes, other than those otherwise specified, should be presented to the Associate Vice President of Student Affairs within ten (10) College working days following the occurrence. Students who have questions about the Grievance Procedures should contact the Director of Community Standards and Counseling at 585.785.1211. The Grievance Procedures may be viewed at www.flcc.edu/offices/judicial/index.cfm.

Annual Security and Fire Safety Reports

As required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (also referred to as the Clery Act), the Office of Campus Safety makes its Annual Security Report and FLCC’s EHS Departmental Annual Fire Safety Report available to the public free of charge. These reports contain crime and fire safety statistics, and related policies. This information is reported to the United States Department of Education annually. Copies of these reports may be obtained by contacting the College's Office of Campus Safety at 585.785.1900 or by viewing the FLCC Campus Safety webpage at www.flcc.edu/offices/safety. More information about safety and security on campus can be found at the United States Department of Education's website at www.ope.ed.gov/security/search.asp.

Parking and Traffic Regulations

Finger Lakes Community College offers the public ample free parking in our main A and G parking lots and a permit is not required to park in these lots. D and B lots are reserved for permit parking. These areas are clearly marked with signs indicating that parking is by permit only. Permits are issued by the Office of Campus Safety. Handicap parking, with the display of the proper permits, is available in parking lots B, D, and E. A New York State handicap permit, issued by any municipality, is valid for handicap parking areas on campus. Temporary college handicap permits are available at the Office of Campus Safety. Parking is prohibited in the C Lot Loading Dock area. Call Campus Safety at 585.785.1900 or stop by room 2202 if you have any questions about parking on campus.

Students are expected to be familiar with parking regulations on campus. A parking guide is available in the Office of Campus Safety and it may also be viewed online at www.flcc.edu/offices/safety.

Violations of parking regulations will result in a parking ticket being issued, and may result in the vehicle being towed at the owner's expense without prior notification. Failure to pay parking fines can result in the withholding of grades and transcripts, and/or the loss of privilege to park or drive on campus grounds. Overnight parking is prohibited without prior approval.

College Closing/ Cancellation of Classes

In the event of severe and hazardous weather and/or road conditions, or an emergency situation, Finger Lakes Community College may close entirely or cancel classes for a given period of time. The cancellation of day classes does not automatically impact evening classes and/or campus centers and sites. Area television and radio stations will announce these cancellations. The College will also utilize its alert system to notify of school closings. Closings and cancellations will be posted on the FLCC website home page, www.flcc.edu.
Student Affairs

The following offices report to the Office of the Associate Vice President of Student Affairs:

• Educational Planning and Career Services
• Student Life
• Student Health Services
• Community Standards and Counseling
• Academic Success and Access Programs

Vision Statement

The Student Affairs unit seeks to promote student development and the attainment of student goals.

Mission Statement

Our mission is to support the mission of FLCC by promoting a community that fosters an environment of learning in and out of the classroom, developing co-curricular programs and services that inspire and motivate students to grow and become productive world citizens, and by advocating for student success and personal achievement.

Community Standards and Counseling

The Community Standards and Counseling Office offers a wide range of services ranging from short term counseling all the way to emergency funds that students can access in times of need. It is the hope that the Office can be there for students in their time of need.

Community Standards
The Community Standards personnel offer the following services:
• Student Conduct Administration
• Mediation
• Title IX investigation

Counseling Services
Although Finger Lakes Community College does not offer mental health services, counselors are available to serve as skilled listeners who provide guidance to help students – on a short term basis – in clarifying issues, resolving conflicts, and learning new ways of coping.

Students often seek counseling to:
• Develop healthy relationships and improve communication skills
• Increase self-confidence, assertiveness and self-esteem
• Learn to deal with grief, trauma or loss
• Discover how to overcome procrastination and/or other self-defeating behaviors

For students seeking mental health services and/or longer-term counseling, a list of community mental health professionals is available upon request. Additionally, A Consumer’s Guide to Mental Health Services is available in the Charles Meder Library on the Canandaigua campus. The Community Standards and Counseling Office is located in the Student Center, 1155.

Educational Planning and Career Services

Educational Planning and Career Services provides academic advisement, career and transfer services to students. The specific services of the office are the following:

Advisement
Advisement services are available to all students at Finger Lakes Community College. Full time students are assigned a faculty advisor who will assist them with course selection and questions related to their degree programs. Part-time students seeking advisement regarding degree requirements should schedule an appointment with a staff member in Educational Planning and Career Services.

Students are ultimately responsible for ensuring that all graduation requirements are met.

Students who wish to change their degree program are encouraged to meet with a staff member in Educational Planning and Career Services to review degree requirements. The staff can also help students who wish to change their faculty advisor.

Career Services
As part of Educational Planning and Career Services, Career Service is available to all students, alumni & community members. Our mission is to guide individuals through career education, career coaching, and comprehensive programs that provide opportunities to learn strategies and practical applications needed to make informed academic and career decisions.

We can assist in your career planning process by providing the following:
• Individual career coaching appointments
• Career assessment tools including MyPlan, Myers-Briggs Type Indicator and the Strong Interest Inventory to identify interests, personality preferences, skills and values related to career choices
• Career Resource Library, both an in-person library and online tools including “What Can I Do With This Major?”
• Job preparation and search techniques including Optimal Resume, an online resume and cover letter builder designed specifically for FLCC students
• Interviewing preparation provided online through Optimal Resume
• Employment and internship resources for students, alumni, and community members

Transfer Services
Students who are interested in transferring to a four-year college or university are encouraged to use the resources available in Educational Planning and Career Services to select an institution that matches their career interest and is appropriate for their educational goals and abilities. Additionally, while attending Finger Lakes Community College, students are encouraged to plan their course selection carefully by working with their faculty advisor as well as advisors from the four-year institution to meet Finger Lakes Community College’s graduation requirements while satisfying the requirements of the four-year institution.
Educational Planning and Career Services offers students comprehensive resources needed to completely investigate transfer options and identify the four-year institutions which suit their educational goals. The Transfer Services website www.flcc.edu/transfer has numerous resources which aid in transfer planning, articulation agreements, and joint admissions information, Steps to a Successful Transfer, and links to a variety of transfer resources.

The transfer professionals in Educational Planning and Career Services are eager to assist students with the transfer process. It is recommended that students interested in participating in transfer articulation agreements or transferring to a four-year college explore their options as early as possible, but no later than their third semester at Finger Lakes Community College.

**Educational Opportunity Program (EOP)**

The Educational Opportunity Program, known as EOP, is an academic and financial support program of the State University of New York. The program is designed to put a college education within the reach of citizens of New York State who are educationally underprepared and economically disadvantaged.

“Educationally underprepared” has many meanings, but generally refers to those who have achieved poorly in previous school experiences as evidenced by high school grades or standardized test scores (SAT, ACT, etc.) or a lack of pre-requisite academic course work required for their chosen degree. Students eligible for admission to EOP may be “underprepared,” but demonstrate in other ways a potential for successfully completing a college program.

Income guidelines have been established by the State to determine economic eligibility for first-time EOP applicants. Students applying for the program must document historical and present “economic disadvantage” to be considered for admission.

Transferring and returning students who were enrolled in a similar post-secondary opportunity program such as EOP, HEOP, SEEK, or College Discovery at their previous institutions may be eligible for EOP at Finger Lakes Community College. Verification of previous status is required.

Students enrolled in EOP are offered tutoring and academic advising as well as career, educational, and personal development services. Students may also be eligible for additional financial aid to supplement their college expenses through an EOP grant. In addition, a pre-freshman summer orientation program is offered to students enrolling during the Fall Semester to acquaint them with the college environment.

For additional information, visit the website at www.flcc.edu/eop.

**Crisis Response Team**

The Crisis Response Team at Finger Lakes Community College responds to student mental health crisis situations in which a student is in imminent danger of harming self or others. When the crisis response procedures are implemented on behalf of a student, the student will be responsible for any costs incurred and parental/legal guardian/emergency contact notification may occur. A student who receives assistance from the Crisis Response Team will be encouraged to meet with the Director of Community Standards and Counseling to develop a follow up plan. This step is intended to link the student to appropriate services that will support the attainment of his/her educational goals. The Team is comprised of Division of Student Affairs professionals, as well as representatives from a variety of other campus departments. The Crisis Response Team may be contacted through Community Standards and Counseling at 585.785.1211. After hours, contact 911.

**Student Health Services**

Health and wellness are important to being a successful student. The College maintains Student Health Services to empower students to make informed health and wellness decisions that enhance personal well-being, academic performance, retention and completion.

- Treatment of minor illnesses.
- Depression screening, care and referral.
- Tobacco cessation.
- Physical activity strategies.
- Health and inexpensive eating strategies.
- Injury Prevention and Care.
- Alcohol, drugs and violence prevention.

A Campus Community Coalition, comprised of faculty, staff, students, landlords, law enforcement and other community officials implements strategies to encourage students to engage in the greater community without the abuse of alcohol, drugs or other destructive activities.

Health history and medical records are handled with strict confidentiality. Student Health Services is in compliance with several State and Federal mandates.

Members of the College Community who are experiencing medical problems or who are made aware of a medical emergency or injury will call 911 to initiate an emergency response, or 1911 from inside the main campus building. Ambulance fees are billed based on the level of service.

All Finger Lakes Community College full- and part-time students are covered by basic accident benefits while on College premises or while participating in College-sponsored activities, both on and off campus. This benefit is included in the Student Auxiliary fee. Health insurance is available under the federal Affordable Care Act. For more information visit: www.healthcare.gov.
Student Life

Student Life develops students as life-long learners and leaders by providing quality programs that complement and enhance the student experience by fostering an environment where students think critically, and engage in meaningful citizenship through practical application. Student Life will excel in meeting the developmental needs of students and engage them in interconnected transformative learning experiences. By creating student-centered learning environments throughout the college. Student Life will celebrate the rich diversity of our students and promote healthy lifestyles, leadership and global citizenship. Through various activities, students at Finger Lakes Community College have the opportunity to become an active force in the on-going operation of the College. The objective is to provide our students with realistic, growth-oriented, and practical experiences which they can take with them into any home, business, or community situation upon completing their formal education. Co-curricular activities encourage social, cultural, educational, and community awareness and involvement by:

- Providing opportunities for leadership development through participation in the Student Corporation, Senate, Campus Activities Board, student club and organization management, Women's Initiative on Leadership and other workshops;
- Promoting student self-governance as a means of developing the responsibility and effectiveness required in today's world;
- Connecting students with local and community agencies for community service and service learning opportunities;
- Participating in the planning of campus-wide programs and events that prepare students to get involved and meet the challenges of our global community;
- Enriching the educational program of the College through these various activities.

Student Corporation

The purpose of the Student Corporation at Finger Lakes Community College is to promote the interests and concerns of the student body to both the faculty and administration. It is the students' formal link to the faculty and administration. It is the students' formal link to the College. The Campus Activities Board strives in its programming efforts to create a climate of positive, student-to-student, and student-to-staff relationships; provide real-life experiences; encourage positive College and community relationships; develop programs that are supplemental to and an integral part of the academic mission at Finger Lakes Community College; broaden individuals’ awareness of cultural expression and our world; and entertain.

Clubs and Activities

To see a complete listing of the clubs and organizations that are current and active, please visit www.flcc.edu/studentlife.

Honor Societies

Alpha Beta Gamma

Alpha Beta Gamma is the national business and computer science honor society for men and women at junior and community colleges.

Criteria for induction are matriculation in an eligible business or computing science curriculum at the College, and maintaining at least a 3.5 cumulative grade point average after 30 credits.

Phi Theta Kappa

Phi Theta Kappa is a national honor society of two-year community colleges and junior colleges. This student-run organization is dedicated to scholarship, leadership, service, and fellowship. The Finger Lakes Community College chapter, Alpha Epsilon Chi, was chartered in 1981.

To be eligible for membership, an individual must meet the following criteria:

1. Current matriculation in a degree program at Finger Lakes Community College.
2. Successful completion of at least twelve (12) credit hours of college level courses at FLCC. Grades for courses completed at other institutions will not be considered when determining membership eligibility.
3. Attainment of a grade point average (GPA) of at least 3.50.
4. A member from another Phi Theta Kappa chapter may transfer membership to Alpha Epsilon Chi Chapter if he or she is currently enrolled at Finger Lakes Community College and meets the maintenance GPA of the chapter.
5. Compliance with the standards for membership in the International organization as stated in the Phi Theta Kappa Constitution and By-laws.

Keeping Clubs and Activities Safe

Student Corporation, and those supported within the Corporation are committed to keeping our students and campus safe. Go to www.flcc.edu/safe to learn more of our collaboration, resources, and outreach efforts.
FLCC Association, Inc.  
(Auxiliary Services)

Mission Statement
The Finger Lakes Community College Association was incorporated in 1972 to establish, operate, manage, and promote educationally-related services for the benefit of the campus community, including faculty, staff, and students, in harmony with the educational mission and goals of the College.

The Finger Lakes SUNY ID Card
The Finger Lakes SUNY ID card is an integral part of the student experience at FLCC. The ID card serves as a means for students to access library materials, the fitness center, and The Suites at Laker Landing. It is also used for meal plan and dining dollar purchases in the Café as well as vending machine purchases. Students may elect to place funds on the ID card with cash, check, or credit card to receive a 5% bonus. As an added feature, all food and beverage purchases made in the Café using the ID card are tax-free.

The College's Bookstore serves as the hub for the student card system. Students are required to present their student ID number along with a form of photo ID, such as a driver's license, military ID, or passport, in order for the student ID card to be processed. The first ID card is complimentary; however there is a $10 replacement charge for reissuance in the event that the original ID card is lost or stolen.

Child Care Center
The Child Care Center offers students an on-campus, NYS-licensed child care program. A typical day includes educational and developmentally-structured activities for children 18 months through preschool. Before- and after-school care for children up to age ten is also available. This service is available Monday through Friday from 7:30 a.m. to 5:30 p.m. year-round. Several rate and schedule options are offered. For more information, call 585.394.6666.

Bookstore
The College’s Bookstore, The Book Nook, serves as the headquarters for all retail-related student needs. Regular hours are Monday through Thursday, 8:30 a.m. to 5:00 p.m. and 8:30 a.m. to 4:00 p.m. on Friday. The Bookstore offers extended hours at the start of each semester and summer session. The Book Nook is located on the first floor of the Student Center.

The Book Nook sells all required course materials and supplies for College courses as well as a wide selection of gifts, general supplies, FLCC-emblazoned clothing and spirit wear, laptops, greeting cards, snacks, and beverages. The Book Nook’s website complements the in-store buying experience, offering online purchases for shipment or in-store pick-up. Students attending classes at one of the campus centers may have their course materials delivered to those sites at no cost.

Students may use excess financial aid funds to purchase their required course materials. Student ID card, course schedule, completed paperwork, and verified financial aid are necessary to activate this charging privilege, which is available prior to and during the first few weeks of each semester. An extra $250 may be used by students, if eligible, to purchase other items in The Book Nook. A student ID card is required for all course material purchases, regardless of payment method.

Textbook buyback is offered as a service to students who have completed courses and no longer need their textbooks. The major buybacks are conducted at the end of the fall and spring semesters, with smaller buybacks occurring at regular intervals throughout the year.

Additional information on course materials, merchandise, and services can be obtained through the Bookstore section of the website, www.flcc.edu, by e-mailing the store at bookstore@flcc.edu, or by calling 585.785.1685.

Dining Services
The Finger Lakes Café, located on the second floor of the Student Center, is operated by AVI Fresh and offers a variety of high-quality food options prepared fresh daily. Made-to-order hot entrees, including Asian, Mexican, Italian, and American specialties, ensure that a healthy, home-cooked meal is always available. Subway features a variety of subs, flatbread sandwiches, and salads, while the grill offers melts, chicken tenders, and burgers. Several varieties of pizza and pasta are available at the station daily. In addition to vegetarian selections at each of the stations, there are salad and soup bars. The College Library features a “We Proudly Serve Starbucks” kiosk. A convenient assortment of prepared foods is packaged for take-out in the grab-and-go section. Specialty hot and cold coffee drinks are available, along with an assortment of gourmet coffees and teas, baked goods, and breakfast pastries. Cash, dining dollars, credit, debit and meal plan cards are welcome as forms of payment. The hours of operation for the Café are 7:00 a.m. to 8:00 p.m. Monday through Thursday and 7:00 a.m. to 4:00 p.m. on Friday during the academic year. The Café is also open for breakfast and lunch hours during the summer.

Vending Services
Vending machines are available throughout the main campus and at the Viticulture and campus centers. Beverages, candy, and snacks may be purchased using cash or ID cards containing dining dollars.

Athletics
Competition in intercollegiate sports at Finger Lakes Community College includes the following sports: men’s and women’s soccer, men’s and women’s basketball, women’s volleyball, men’s and women’s outdoor track and field, men’s and women’s cross country, men’s lacrosse, baseball, softball, and men’s and women’s woodsmen teams. The intercollegiate athletic program, in addition to healthful exercise, provides the student with an opportunity to share in the pride of fair play and sportsmanship with an understanding and appreciation of good teamwork.

Any full-time student who meets the eligibility requirements of the College and NJCAA may try out. Copies of the Equity in Athletics Disclosure Act are available from the Athletic Department. For more information go to www.flccathletics.com.

Student Wellness/Recreation/Intramurals
The College offers use of the gymnasium and fitness center Monday through Saturday throughout the academic year to all Finger Lakes Community College students. The gymnasium hours are for open-student use or may include scheduled activities based on student interest. Monthly schedules of available hours may be obtained from the Athletic Department or at www.flccathletics.com. Use of the facilities is free of charge upon presentation of the Finger Lakes SUNY ID card.

The Intramural Program at FLCC is designed to provide an opportunity for all students, faculty, and staff to participate in organized recreational competition. The goal is to provide all students a positive experience through a diverse selection of activities that will fit their athletic and fitness needs while providing a safe and healthy environment.

We are always open to any ideas, suggestions, or comments you may have concerning our intramural program. Please feel free to give us input so we can improve your experience in any way. Contact the athletic department or visit www.flccathletics.com/recreation/intramurals for more information.
Auxiliary Services
Additional auxiliary services offered include student accident insurance; an on-site nurse practitioner; student emergency loans; graduation regalia; and the annual commencement reception.

Housing
FLCC is committed to assisting students in locating suitable housing accommodations. The Suites at Laker Landing, the College’s affiliated student residence hall, provides housing immediately adjacent to campus. The 353-room residence hall is owned and operated by Association Housing, LLC, a subsidiary of FLCC Association, Inc., and is dedicated to providing an environment conducive to academic success. The residence hall offers a variety of four-, three-, and two-bedroom suites. Each suite contains a common living area, kitchen, and bathroom. Trained Resident Assistants, as well as on-site professional staff, provide supervision to students residing in The Suites at Laker Landing.

The Office of Housing and Residential Life also offers services to assist those students who are looking for off-campus housing. It provides a Rental Property Listing, an on-line resource where students can find available housing in the Canandaigua area; Roommate Finder, a search index exclusively for students; and The Guide to Student Housing, which focuses on independent student living and assists students in making off-campus housing arrangements.

Whether a student is considering The Suites at Laker Landing or private off-campus properties, the Office of Housing and Residential Life strongly suggests exploring options carefully. Reading and understanding all terms and receiving clarification prior to entering into an agreement are extremely important. FLCC does not own, operate, or endorse any off-campus properties and the College does not become party to private landlord-tenant matters or involve itself in any transaction between or on behalf of landlords or student tenants.

New students are urged to look for housing during the winter and spring months prior to the fall semester and in the fall months prior to the spring semester. Students who are accepted by FLCC are not guaranteed housing as the application process for The Suites at Laker Landing is separately managed and is in high demand. It is suggested that students interested in residing in The Suites at Laker Landing apply prior to April.

For more information on housing options and assistance with a housing search, visit www.flcc.edu/housing or contact the Office of Housing and Residential Life at 585.785.1643.
Institutional Support Services

Charles J. Meder Library

The Library provides students and faculty at Finger Lakes Community College, as well as community residents, with excellent access to information resources in print and media formats. The College’s collection consists of 60,000 volumes, 325 current periodical titles, and 4,000 media programs. Additional books and periodical articles can be obtained for patron use through the Library’s participation in a nationwide computerized interlibrary loan system. Librarians are always available to provide individual assistance in locating and using information resources.

The Library has an Aleph online public access catalog and circulation system listing all items owned by the Library. This computer system also permits users to directly search for items located in other SUNY libraries across the State. The Aleph catalog is available to students both at the main campus, FLCC Geneva Campus Center, FLCC Newark Campus Center and the FLCC Victor Campus Center. Terminals located throughout the Library provide access to these computer systems.

The Library provides several quiet study areas as well as attractive lounges for leisure reading and relaxation. Media facilities allow individual and small group use of audio and video tapes, CDs, DVDs, and records. Membership and participation in cooperative regional activities expand Finger Lakes Community College’s Library services. These memberships include SUNY Open Access, which allows students, faculty, and staff direct borrowing privileges from State University of New York college and university libraries.

The College Library is a member of the Rochester Regional Library Council, a consortium of academic, research, public, and industrial libraries in the greater Rochester area. The Council is a regional enterprise of the NYS Reference and Research Library Resources program, serving the counties of Livingston, Monroe, Ontario, Wayne, and Wyoming. All college and public libraries in these counties belong to the Council, along with many large corporations and medical libraries. Finger Lakes Community College’s students and faculty can obtain books and photocopies of journal articles through the Council’s Regional Interlibrary Loan Network.

The Library has attractive individual and small group study spaces, production studio (for use by students enrolled in the College’s Communications program), a well-equipped photocopy/multimedia technology center, an electronic classroom for hands-on instruction in the use of computerized library resources, and space for print collections. The Library’s upgraded computer systems provide students with direct access to numerous computerized information databases.

The Library can be accessed 24 hours a day, seven days a week via the internet. Students can search the Library’s website, catalog, and databases from any computer that has internet access.

Instructional Technology Services

Instructional Technology Services (ITS) offers a variety of technological resources and services to assist the college community. Services include:

- Classroom Media Equipment and Support
- Classroom Technology Design
- Presentation Support
- Training/Workshops/Short Courses
- Special Event Support
- Camera, Video Camera, Projector, and Presentation Equipment Loans

To meet the needs of the College community, ITS strives to provide enhanced instructional technologies and event support that can improve student learning by providing rich, instructionally sound technologies, training opportunities, and multi-media experiences.

Media Production

Media Production provides multimedia services to all faculty and staff. The Media Production Suite is a work space dedicated for the production of visual media. Services and resources include:

- Poster and Sign Printing
- Print Mounting and Lamination
- Video Production and Streaming Video
- DVD and CD Duplication
- Design Assistance and Digital Imaging

Audio/Visual communication is a vital element to instruction and administration. Media Production provides the services and resources for the college community to support that communication on a variety of platforms.
Students With Disabilities

Finger Lakes Community College is committed to providing an equal opportunity for all qualified students. The College does not have a formal program of study for special populations. Finger Lakes Community College believes that the needs of each person with a disability are individual and unique. Therefore, services are provided on an individual basis.

Advisement and support services are available to students who meet the eligibility guidelines as outlined on the Disability Services website at http://www.flcc.edu/offices/disabilityservices. For additional information, contact Disability Services at 585.785.1441.

Students with a documented physical and/or psychological and/or learning disability should contact the Disability Services at 585.785.1441 for additional information.

Emergency & Fire Evacuation

Areas of Refuge

In an emergency requiring building evacuation, people with mobility issues may not be able to evacuate without help. There are designated areas of refuge that provide protection where individuals with mobility issues may wait until assistance is available from emergency responders. Individuals should wait in the designated area of refuge away from the path of traffic.

Emergency responders will respond to the areas of refuge to assist with evacuation. If the hazard becomes life-threatening before emergency responders arrive, move immediately into the stairwell and close all doors. If you are unable to respond to the nearest area of refuge or if you have to retreat to a different location, make sure you contact 911.

Areas of refuge on main campus can be found:

- Second Floor:
  - Canandaigua Wing, main stairwell
  - Library, stairwell
- Third Floor:
  - Canandaigua Wing, main stairwell
  - Library, stairwell
- Fourth Floor:
  - Canandaigua Wing, main stairwell

For a downloadable main campus map that shows areas of refuge, visit http://www.flcc.edu/offices/disabilityservices/.

Buddy System

During emergencies, people with mobility issues may need assistance with evacuating a building. If there is someone whose mobility is restricted, simply ask them if they need help. Classmates may use the buddy system when evacuating the building. A buddy can assist by guiding an individual to a stairwell, waiting until clear passage is established, and helping them down the stairs.

Elevators

Elevators should not be used during an emergency. Individuals unable to travel stairs should move to an area of refuge and wait for emergency responders.

Questions

If you have questions please email or call disabilityservices@flcc.edu or 585.785.1392. Your safety is our priority. Look for the Emergency Evacuation Routes and Areas of Refuge posted throughout the College and as always, call 911 if you need assistance.

Academic Success & Access Programs

Academic Success & Access Programs is located on the third floor of the Charles J. Meder Library. It is the center for all academic support services that are available at the main campus in Canandaigua. The Write Place is located in room A219 and the Science Incubator in room C313. All services are free to FLCC students:

- **Academic Success Strategies**
  - Meet with a member of the staff to discuss strategies for academic success, such as time management, organization, and study strategies. Stop up to the 3rd floor to schedule an appointment or call 585.785.1392.
- **General Tutoring Services**
  - Drop-in tutoring services are available for many subject areas and can be accessed as often as necessary. No appointment is required. See the drop-in tutoring schedule for subjects and available times at www.flcc.edu/offices/tutoring
- **The Math Center**
  - The Math Center is a drop-in tutoring center staffed with professional and student tutors. With plenty of space available, it’s large enough to accommodate multiple tutoring and group study sessions. Services are free and there is no need for an appointment. See the math tutoring schedule at www.flcc.edu/offices/mathcenter
- **The Write Place**
  - The Writing Center offers friendly support for all campus writers at any stage of their process for any type of project in any discipline. With locations at the entrance of the Library, as well as in each of our campus centers and Honors House, the Writing Center is staffed each week to help writers gain confidence, skill, and success with their work. Mentors are available by appointment or on a drop-in basis, face-to-face. Our website contains more information about our offerings as well as a range of writing resources for students and faculty. www.flcc.edu/offices/writingcenter
- **Science Incubator**
  - A Learning Center for the Science area; located on the third floor of the C-wing in Room C313. The Incubator provides tutoring support and the equipment that is often required to work outside the lab and classrooms. It is staffed daily by professional tutors. Appointments can be made for tutoring or walk-in assistance is available.
- **Disability Services Office**
  - The College does not have a formal program of study for special populations. FLCC believes that the needs of each person with a disability are individual and unique. Therefore, services are provided on an individual basis. For further information or to request accommodations contact the Disability Services Office at 585.785.1441.

Academic Placement and Educational Opportunity Program (EOP) also reside on the third floor of the library in the Academic and Access Program area. Academic Support Services are available to students at the Geneva, Newark and Victor Campus Centers.
Computer Resources

The College’s extensive computer facilities for student use consist of more than 1000 computer systems at the Canandaigua, Geneva, Victor, Newark Campus Centers, the Muller Field Station, and FLCC’s Viticulture Center. Each lab or classroom has computers, software, and peripherals tailored to the needs of the classes held there.

- Wireless access to the internet is available for registered students, guests, and staff at all campus locations.
- All computer labs are equipped with Windows compatible Intel or Macintosh systems which access laser printers, the internet, email, and the internal LAN. All registered students are provided with web-based student email, local network accounts with data storage, access to the FLCC wireless network and off-campus access to library databases.
- Computer science classes use three computer labs for their course work with standard office suite and design suite applications, game programming, web development, business applications programming, database development, networking, and programming.
- Business classes meet in two computer labs for their work with standard office suite applications and other software for accounting, paralegal training, office automation, word processing, and travel/tourism management.
- In the Science Department, laptops and desktop computers with specialized software are available in five labs and two classrooms for use by students in biology, engineering, chemistry, and physics classes.
- Students in Mechanical Technology or other sciences use CAD applications, GIS, and various engineering programs installed in specific student labs.
- The graphic design studio features the most current industry standards, including 20 high-end Apple workstations with a complete suite of design, web and imaging software. This area also features a large format color printer, black and white laser printer, film scanner, flatbed scanner, and a non-toxic mounting area.
- The Nursing Department maintains a lab with specialized multimedia programs for nursing instruction. Additional stations in the nursing skills lab simulate centralized record keeping in a typical clinical environment.
- Math classes meet in a computer lab for statistics and calculus courses, in addition to standard office suite applications and other specialized math programs.
- Two computer labs are available at the FLCC Geneva Campus Center, providing all programs needed by the classes that meet there. Additional systems provide for individual tutorial activities and adaptive access.
- Two computer labs are available at the FLCC Newark Campus Center, providing all programs needed by the classes that meet there. Additional systems provide for individual tutorial activities and adaptive access.
- Five computer labs at the FLCC Victor Campus Center provide all programs needed by the classes that meet there. Additional systems provide for academic support efforts.
- Computerized assistance with research tasks is available in the main campus library. Registered students may also borrow laptop computers for use in the library. The library maintains a hands-on lab for group instruction in search techniques. Additional computers provide access to other libraries, information systems, and remote databases. Registered students and college staff can access the library’s online databases from the internet.
- Specialized Macintosh systems for student instruction in performing arts are located in the music wing, the media lab, the keyboarding lab and the theater lab.
- The Academic Support Center on Main Campus uses a computer lab with software for tutorial activities and other special needs. The systems also have standard office suite software, math applications, and programming languages as needed for peer tutoring or other individual assistance.
- One open lab and one quiet open lab is available on Main Campus for students to work on assignments when their regular classroom lab is in use for other classes. Systems in this lab have most of the software that are used in classes.
- A multimedia lab may be reserved on an ad hoc basis for occasional use by classes which do not ordinarily meet in a computer lab. It is available for open use when not reserved for a class meeting.

Gladys M. Snyder Center for Teaching and Learning

The mission of the Gladys M. Snyder Center for Teaching and Learning at Finger Lakes Community College is to foster innovation, communication, and opportunities for professional development in all areas of teaching effectiveness.

Our long-term vision positions us at the intersection of scholarship and teaching.

Goals:
- To foster teaching effectiveness and enhance student learning.
- To facilitate and support faculty development.
- To coordinate and share educational resources and expertise.
- To encourage classroom research and teaching innovation.
- To support peer mentoring.

Objectives:
- To provide opportunities for learning about new classroom strategies and new teaching technology, and to facilitate discussions of pedagogical issues.
- To create opportunities for peer interaction and cooperation.
- To increase awareness of the learning needs of an increasingly diverse student body and to develop and implement strategies to meet these needs.
- To sponsor workshops, seminars, conferences, and sharing sessions requested by faculty.
- To increase and strengthen faculty networks for the exchange of ideas, teaching materials, and instructional information.
- To work with neighboring educational institutions, including secondary schools, colleges and universities, in the promotion of teaching effectiveness.

Campus Centers

Finger Lakes Community College offers a wide variety of courses at its Campus Centers to meet the needs of the residents of those communities and the surrounding area. Students can complete a majority of their degree programs or take courses for self enrichment.

Geneva Campus Center: With its convenient location, flexible scheduling options and in-demand degree programs, FLCC’s Geneva Campus Center makes it possible to balance college and your busy life. You can complete just about all of your degree program right in your own community. The Geneva Campus Center offers courses toward
many programs, including Liberal Arts and Sciences, Criminal Justice,
Human Services, and Business Administration.

**Newark Campus Center:** Get a start on your FLCC education close
to home. Begin degree programs such as Accounting, Business
Administration, Human Services, Liberal Arts, and Pathway to Nursing
in an intimate and supportive environment. Services offered include
student activities, professional and peer tutoring, and full One Stop
services.

**Victor Campus Center:** Whether you are looking for traditional transfer
degrees or hi-tech, career focused programs, you can find it at FLCC’s
Victor Campus Center. At this state-of-the-art facility, you’ll be able to
complete nearly all of your degree program in one convenient location.
Plus, you’ll be able to take advantage of FLCC’s Regional Learning
Partnerships, which lets you earn credit from four-year colleges and
universities right at the Victor Campus Center. The center provides
student life activities and academic support. One Stop services are also
available to all students. We believe that the college experience assists in
the development of each student in their drive for personal growth, life
goals and cultural understanding.

All regulations for admission, tuition, and academic excellence described
in the Catalog apply to the campus centers as well. For additional
information, contact the FLCC Geneva Campus Center at 315.789.6701
or geneva@flcc.edu or the FLCC Newark Campus Center at 315.331.9098
or newark@flcc.edu or the FLCC Victor Campus Center at 585.785.1100
or victor@flcc.edu.
The Advancement Department

The Advancement Department plans and implements a comprehensive strategy to share news and information about FLCC, foster community-college partnerships, and ensure a strong base of financial support for the College.

Advancement functions include community partnerships, media relations, workforce development, publications, fundraising, grants, events and alumni affairs. Three offices carry out these functions: Resource Development (ORD), Community Affairs and Professional Development and Continuing Education (PDCE).

Office of Resource Development
The Office of Resource Development (ORD) focuses on building strategic relationships with various stakeholders of the College, including alumni, community supporters, donors and government leaders. The department supports grants, alumni affairs, fundraising, events and government relations. Donor research, planning, cultivation and gift stewardship are also managed by the department. In addition, ORD coordinates student scholarships, oversees College fundraising policies and procedures, and provides resources in support of the FLCC Foundation, a separate 501(c)(3) organization. The Office of Resource Development is located in room 1420 on the first floor of the main campus building. For more information, call 585.785.1205 or email foundation@flcc.edu.

Community Affairs
The Community Affairs Office informs the College community and local service region of FLCC news, events, program offerings, and contributions that enhance the region's quality of life. Among the department's responsibilities are internal and external communications, Finger Lakes Television (FLTV), electronic and print publications, community partnerships, media relations and events. Finger Lakes Television (FLTV) is the public access station that serves the region through broadcasts on Channel 12 of the Time Warner cable system. Though FLTV is not a department of the College, FLCC hosts the station on the main campus as a community service and to augment the College's communications program. Community members and students have full access to the channel and the station's facilities and help produce public, educational and governmental programming. Community Affairs is located in room 1332 on the first floor of the main campus. Call 585.785.1660 or email communityaffairs@flcc.edu.

Professional Development and Continuing Education
A key mission of the College is to provide regional economic development through professional education, workforce development and continuing education. The Professional Development and Continuing Education Office supports economic development through job training programs. These include the six-month advanced manufacturing machinist program and eight-week certified nurse assistant/home health aide program. This office also provides specialized training and workshops to local employers to upgrade their workers' skills in safety, leadership and other areas. The PDCE Office is in room 1436 of the main campus or email pdce@flcc.edu.
Professional Development and Continuing Education (PDCE)

Professional Development and Continuing Education (PDCE) provides direct support to employers seeking to strengthen their workforce through customized training and certificate programs. PDCE also offers a wide array of offerings for individuals seeking personal enrichment and ways to hone and strengthen their professional skills set.

More than 600 professional, vocational and career offerings are available in several categories, including:
- Workforce Development and Customized Training Solutions
- Advanced Manufacturing Machinist
- Allied Health Programs
- Dual Certificate Nurse Assistant/Home Health Aide
- Mechatronic Technology
- Professional Licensure Courses and Programs
- Small Business Development Center (SBDC)
- Continuing Education

To view PDCE's non-credit course and program offerings, visit our webpage at www.flcc.edu/pdce. For additional information, call 585.785.1660 or email pdce@flcc.edu. At the main Canandaigua campus, the PDCE office is located on the first floor in room 1322.

Business Training Solutions
Businesses seeking to remain competitive in today's economy must invest in developing and maintaining a highly skilled workforce. Professional Development and Continuing Education (PDCE) is the College's center for workforce development solutions and program offerings. To help companies remain competitive, improve satisfaction, and keep employee skills current, a variety of options are available. PDCE offerings include online non-credit, one-on-one coaching, small group training, and non-credit course offerings which may lead to certification.

Advanced Manufacturing Machinist
Advanced Manufacturing Machinists work in an exciting field of robotics, numerical controls and high precision machining. This industry is rapidly evolving and significant job opportunities exist, especially at the machinist/technician level, based on strong growth trends. Today's machinists work with sophisticated state-of-the-art equipment and use their advanced knowledge of the working properties of metals and their skills with machine tools to plan and carry out the operations needed. They help produce sophisticated machine products that meet highly precise specifications. The parts machinists make range from automotive parts to components used in aerospace and medical instruments. The FLCC Advanced Manufacturing Machinist program prepares students for employment in the field.

Allied Health Programs
Online Allied Health courses and programs are designed to prepare students for jobs in health care. Topics offered include Veterinary Assistant, Advanced Coding for the Physician's Office, HIPAA Compliance, Medical Transcription, and ICD-10 Medical Coding: Preparation and Instruction for Implementation.

Mechatronic Technology
Mechatronic Technology covers a broad range of skills, preparing students to enter the advanced manufacturing industry. This 12-week training program is designed to provide the introductory skills and knowledge required to perform in the following entry level job opportunities: advanced manufacturing operators, machine fabricators and assemblers. This program prepares students for a career in the field of manufacturing where advanced technical skills are needed to perform various functions with precise specifications.

Child Development Associate (CDA)
Professional Licensure
- PDCE's Child Development Associate Program prepares learners to meet the specific needs of children to nurture their physical, emotional, social and intellectual growth.

Small Business Development Center
The Small Business Development Center (SBDC) at FLCC is partially funded by the U.S. Small Business Administration and is administered by the State University of New York. Services are offered, free of charge, to assist people with starting their own businesses, including developing a business plan. For more information, contact the Regional SBDC office at 585.232.7310.

Nurse Assistant/Home Health Aide
The Certified Nurse Assistant (CNA) and Home Health Aide (HHA) fields are closely related and duties often overlap. Students can boost their employability by obtaining a dual certification through this combined program.

Nurse Assistant: By completing this FLCC course and passing the New York state certification exam, students can become Certified Nurse Assistants. This non-credit program includes classroom training in the principles and practices of patient care and clinical experience in a long-term care setting. Orientation and an interview are required prior to registering for the Nurse Assistant course.

Home Health Aide: The demand for experienced Home Health Aides continues to increase – largely due to our aging population and the rising demand for in-home or agency-based health care services from a well-trained professional. Through this program, students learn the basic medical and personal services required to care for clients. Home Health Aides are employed by home health agencies, hospitals and nursing homes.
Academic Standards

Philosophy

Academic programs and co-curricular services and activities of the College directly support the College mission to serve as a dynamic learning resource, empowering our students to succeed and fueling the cultural and economic vitality of the region. Academic instruction in the fields of Liberal Arts and Sciences, and several career oriented areas are designed to promote sharply focused disciplinary knowledge together with more generic critical thinking, problem solving and decision making skills. Co-curricular services, programs and activities complement the academic curriculum, providing opportunities for experiences that promote the development of personal and interpersonal competencies and appreciation for the value of continuous self-discovery and lifelong learning.

The policies of Finger Lakes Community College encourage the pursuit of scholarship within a positive and supportive environment. Academic Standards and Regulations are designed to support this philosophy, and the College has adopted the following guidelines to assist in this purpose. The College faculty are authorized to specify attendance, testing, and grading policies consistent with the purpose and nature of the course and the Academic Standards and Regulations that are listed in this section.

Definition of Terms

Curriculum: A program of courses approved for a specific degree or certificate.

Electives: Credit courses, not required in a given curriculum, but which may be taken for credit toward graduation.

Full-time Student: A student enrolled for twelve (12) or more credits during a semester.

Part-time Student: A student who is taking fewer than twelve (12) hours during a semester.

Imputed Credit: Credit assigned to course numbers that start with (0) can be used for financial aid purposes but do not count as fulfilling requirements for a degree.

Good Standing: A student who successfully meets a cumulative grade point average according to the College’s Standards of Progress (see page 42).

Academic Probation: A student who fails to meet the College’s Standards of Progress (see page 42). A student on academic probation is limited to a maximum of 13 credit hours.

Academic Dismissal: A student who fails to meet the minimum Standards of Progress following a probationary semester (see page 42). A student, who has been academically dismissed, must complete the academic appeal process to be reinstated. The dismissal remains in effect until the student has been readmitted by the Committee on Academic Standing or, in certain circumstances, the Director of Community Standards.

Matriculated Student: A student is matriculated upon acceptance into a program of study at the College that leads to a degree or certificate.

Non-Matriculated Student: An individual who is taking courses without applying or being accepted for matriculation in a degree program. Non-matriculated students are restricted to a maximum of eleven (11) hours of credit during any one term.

Overload Status: A student may petition to pursue overload status (see page 20), in any given term, by securing approval from their advisor and the Associate Vice President of Instruction and Assessment. An additional fee is required.

Prerequisites: Certain courses require that students have completed previous courses or meet other conditions in order to add that course to their schedule. These courses are identified by the word “Prerequisite” at the end of the course description in WebAdvisor and in the College Catalog. A prerequisite may be successful completion of one or more college level courses with a C- or better (unless a different grade is indicated) or a minimum placement test score.

Co-requisite: Concurrent (simultaneous) enrollment in or prior successful completion of a companion course is required.

Grading System

The following grades, as well as plus and minus grades, are awarded in credit courses for which quality points are computed. Imputed Credit courses are not used in calculating semester or cumulative GPAs and are not applicable toward graduation but follow all other procedures.

- A: An honor grade given for work of excellence and distinction
- B: Represents work of consistently high quality
- C: Represents work of average quality, within broad ranges, which meets the essential requirements of the course
- D: Indicates some evidence of accomplishment meeting the minimum requirement for the award of course credit. A D grade does not meet pre-requisite requirements.
- F: Student’s academic accomplishment does not meet minimum requirements for the awarding of course credit

The following grades are available only for those courses designated as being graded on a satisfactory/unsatisfactory grading scheme:

- S: Satisfactory completion of the course requirements
- U: Student’s academic accomplishment does not meet minimum requirements for the awarding of course credit

The following symbols may be used for credit or non-credit courses. These are not counted toward graduation:

- NA: Never Attended
  Occurs when a student never attends any meeting of a course as defined by federal financial aid standards. NA is instructor-initiated and is not calculated in the student’s grade point average.
- W: Official Withdrawal
  Official withdrawals are initiated by the student. Withdrawal from a course or courses before 20% of the scheduled meeting time has passed will result in no transcript record. Official withdraw from one or more courses after this point, without penalty to a student’s grade point average, is permitted within the time frames detailed below, resulting in a W symbol being recorded. If a student wishes to withdraw from all of his/her in-process courses at the college he/she should contact Educational Planning & Career Services to discuss the impact of withdrawal. The student then submits the
Withdrawal from All Courses form. The date the form is received is the official date of withdrawal.

- I Incomplete
  This temporary grade indicates that a student was unable to complete a portion of the course work by the end of the semester due to extenuating circumstances. This grade is assigned at the discretion of the instructor by following the procedure outlined in the Grading procedures. The deadline for completing incomplete work is at the instructor’s discretion, but will not exceed one calendar year. After the student has completed the work, the instructor of record follows the standard Change of Grade procedure to change the “I” to the appropriate grade. After grades are transcripted, an I - Incomplete may be assigned through the completion and processing of an Incomplete Grade Contract with the addition of the standard grade change process. The student will be notified when any grade change occurs.

- X Administrative Withdrawal
  Students will be administratively withdrawn if they fail to provide proof of immunity and acknowledgment of meningococcal meningitis vaccine information as required by New York State Public Health Law 2165 and Health Law 2167. A grade of “X” will not be calculated in the student’s grade point average and cannot be used toward graduation.

- AW Conduct Withdrawal
  According to the Student Code of Conduct, should a student be sanctioned for conduct reasons leading to a suspension or dismissal before completion of their current term/semester, a symbol of AW will be recorded for all courses affected. See the Student Code of Conduct, "Sanctions", for more information. Once a student’s appeal process is exhausted as outlined in the Code of Conduct and Grievance Procedures the Director of Community Standards will notify the Registrar in writing to place the AW on the student’s record. Like the W symbol, courses in which a student received an AW symbol will not be used to calculate GPA.

- MW Medical Withdrawal
  Indicates that a student withdrew from some or all courses that they were enrolled in for a given semester for documented medical or psychological reasons. To have MW symbols recorded for a semester, a student must first withdraw from courses (see above) during the period each semester that they are able to do so. Students must then submit a medical withdrawal petition to have the W symbol changed to MW. Petitions must be accompanied by supporting documentation from a licensed health care provider. Petitions may be submitted at the time of withdrawal, but no later than the fourth week of the subsequent semester following the withdrawal. Like the W symbol, courses in which a student received an MW symbol will not be used to calculate GPA.

- AU Audit
  Auditing a course allows a student to take a course while receiving neither a grade nor credit. A student who audits a course does so for the purposes of self-enrichment and academic exploration. Students register to audit a course through the established registration procedures, only upon the approval of the instructor of record, and may change status from “auditing” to “registered for credit” or from “registered for credit” to “auditing” only before the day transcripting withdrawals would occur. The auditing student will be responsible for all tuition and fees for the course (except senior citizen auditors), supplying the college with an updated Certificate of Residence (except senior citizen auditors) and for meeting the college Immunization requirements (as required by NYS Public Health Law 2165). In all cases, the instructor of record is encouraged to discuss with the potential auditor expectations regarding the level of participation of an auditor, responsibilities of the instructor to the auditor (i.e., grading of and assistance with coursework), and specific limitations, if any, on class participation.

Senior Citizen Auditors: persons who have reached the age of 60 are permitted to audit courses, per New York State legislation, “without tuition, examination, grading or credit,” on a space-available basis. Senior citizen auditor registration will begin the first day the course section meets, and requires the approval of the instructor of record.

- T Transfer Credit
  A symbol used on some internal reports to indicate credit applied to an FLCC degree which was earned through an external source, including transfer credit from other colleges, credit by exam, portfolio review, or other prior learning experiences. Grades are not recorded for such credit on official transcripts, and do not affect GPA.

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**Academic Honesty**

The College, like all communities, functions best when its members treat one another with honesty, fairness, respect, and trust. Finger Lakes Community College expects academic honesty and integrity from all students and believes it is an important aspect of each student’s education and preparation for the future. All members of the College community should realize that deception for individual gain is an offense against the members of the entire community, and it is everyone’s responsibility to be informed of College regulations on academic honesty.

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**Academic Dishonesty**

Engaging in forms of academic dishonesty, such as cheating and plagiarism is prohibited. The term “cheating” includes, but is not limited to: 1) use of any unauthorized assistance in taking quizzes, tests, or examinations; 2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; 3) the acquisition, without permission, of tests or other academic material belonging to a member of the College faculty or staff; or 4) aiding and/or abetting another student for the purpose of cheating. The term “plagiarism” includes, but is not limited to the use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. These definitions, examples, and prohibition of academic dishonesty apply equally to all FLCC classes, whether online, at a campus center, or through any other method(s) of delivery.

Forms of academic dishonesty will not be tolerated by Finger Lakes Community College. Consequences for violations of academic honesty will be determined by the instructor and may range from a warning to receiving an “F” in the course, and/or a Code of Conduct charge being filed. Students who have been assigned a grade of “F” for academic dishonesty will not be permitted to change that grade by withdrawing from the course.
Repeat Courses

A student who repeats a course (that cannot be repeated for credit) for a higher grade can only count the course as credit towards full-time status for purposes of financial aid if the student initially received a grade of “F” in the course or a higher grade is required by the academic department.

For those students who do repeat a course, the higher grade will be calculated in the cumulative grade point average and count as credits completed. Both courses will continue to appear on the student’s transcript.

Grade Point Average

The cumulative Grade Point Average (GPA) is determined by dividing the total number of grade points earned by the total hours of credit hours with grade points. Credit hours for courses with a grade of “F” are added into the total number of credit hours for calculation of the GPA. All grades carrying grade points are used in calculation of the GPA. In the case of repeated courses, the higher grade is used to calculate the GPA. Imputed Credit Courses are not used in calculating semester or cumulative GPAs.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

The following grades and symbols will not be used in calculation of the GPA:
S
U
Q
NA
W
AW
MW
I
X

Example of how a Grade Point Average (G.P.A.) is computed:

\[
\text{G.P.A.} = \frac{\text{Grade Points Earned}}{\text{Credit Hours Attempted in Grade Point Courses}}
\]

\[
\text{G.P.A.} = \frac{18}{10} = 1.8
\]

Dean’s List

The Dean’s List is recognition of high academic achievement for a semester. Full-time students are eligible if they are matriculated and achieve a 3.5 Grade Point Average for the semester (12 or more hours of earned credit) with no grade below passing and no incompletes.

Part-time students are eligible if they are matriculated, have completed a minimum of 12 credit hours at FLCC, earn a combined total of at least six credit hours for a given year and achieve a 3.5 Grade Point Average for the full academic year with no grade below passing and no incompletes. The student must be part-time for both semesters. The Dean’s List for part-time students is compiled at the end of the Spring term only.

Standards of Progress

Finger Lakes Community College requires students to maintain a standard of progress to keep matriculation in a degree program and eligibility for financial aid. Good academic standing is important to all students. In order to be in good academic standing and to be making academic progress toward a degree or certificate, a student must meet a minimum cumulative grade point average according to the table below. At least once each semester, students should meet with their faculty advisor or with a staff member in the Office of Educational Planning and Career Services to review their academic progress.

If the standard of progress is not achieved at the intervals noted below, a student will be placed on academic probation. A student who fails to meet the College’s Standards of Progress for two semesters in succession is not in good academic standing and may be academically dismissed from FLCC.

<table>
<thead>
<tr>
<th>Attempted Credits</th>
<th>Minimum Cumulative G.P.A.</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-13</td>
<td>1.50</td>
</tr>
<tr>
<td>14-29</td>
<td>1.80</td>
</tr>
<tr>
<td>30 and greater</td>
<td>2.00</td>
</tr>
</tbody>
</table>

Academic Probation

When a student fails to meet the Standards of Progress, the student is placed on academic probation. Academic probation serves as a warning that a student is in serious academic jeopardy. At the conclusion of the probationary semester, the student may 1) move to good academic standing if progress is achieved according to the intervals noted in the table above, 2) continue on academic probation if progress is shown towards meeting the Standards of Progress, or 3) be academically dismissed if progress is not shown towards meeting the Standards of Progress (refer to Academic Dismissal, below). Students who have been placed on academic probation will meet with their faculty advisor or a staff member in the Office of Educational Planning and Career Services to discuss the requirements for good academic standing. A student on
academic probation is limited to 13 credit hours unless a Probation Overload Request is filed with, and approved by, the AVP of Instruction or Student Affairs. Probation Overload Request forms are available online at flcc.formstack.com/forms/overload.

**Academic Dismissal**

When a student fails to meet the minimum Standards of Progress following a probationary semester, the student may be academically dismissed from the College. Academic dismissal means that the student is no longer in a degree program, loses all financial aid, and is not eligible to return to FLCC without completing the Academic Appeal process (refer to Academic Appeals, below). A student may appeal the dismissal only due to extenuating circumstances. Dismissed students, regardless of their financial aid status, must appeal in order to continue or reactivate enrollment. Academic dismissal remains in effect until the student has been readmitted by the Committee on Academic Standing or, in certain cases, the AVP of Instruction or Student Affairs.

**Academic Appeals**

A student who has been academically dismissed from FLCC may appeal the dismissal if extenuating circumstances contributed to this dismissal (including, but not limited to; illness, injury, medical reasons, etc.) To begin the Academic Appeal process, the student must complete an Academic Dismissal Appeal. Academic Dismissal Appeal forms are available online at https://flcc.formstack.com/forms/dismissal. Students are strongly encouraged to meet with a staff member in the Office of Educational Planning and Career Services to review the Academic Appeal process. The appeal and any supporting documentation must be returned to the AVP of Instruction or Student Affairs by the stated deadline. The Committee on Academic Standing will review and act on the appeal. The Committee on Academic Standing is comprised of faculty members, representatives from the Office of Educational Planning and Career Services, Financial Aid Office, Student Accounts, and the Director of Community Standards. Appeals are reviewed by the Committee on Academic Standing and/or AVP of Instruction or Student Affairs on a periodic basis throughout the academic year. The Committee on Academic Standing is the final authority on appeals of academic dismissal. Students will be notified in writing or via e-mail regarding the outcome of their appeal. Students may contact the AVP of Instruction or Student Affairs with any questions regarding the Academic Appeal process at 585.785.1284.

**Reinstatement for Academically Dismissed Students**

A student who has been academically dismissed for not meeting the College’s Standards of Progress may gain re-admission if extenuating circumstances contributed to this failure (refer to Academic Appeals, above). If extenuating circumstances did not contribute to this failure, the student may appeal after leaving the College for the periods stated below.

When an Academic Appeal is granted, the student will be reinstated with probationary status and required to meet conditions specified by

the Committee on Academic Standing, and/or the AVP of Instruction or Student Affairs, which may include completing a specific course(s), limiting the number of credit hours for which the student may register, achieving a semester grade point average of 2.00, restriction from online courses, and/or successfully completing all coursework. Students failing to meet the conditions would be required to be separated from the College as follows:

- 1st failed contract/dismissal – One year leave from Finger Lakes Community College
- 2nd failed contract/dismissal – Three years leave from Finger Lakes Community College
- 3rd failed contract/dismissal – Three years leave from Finger Lakes Community College

Students may contact the AVP of Instruction or Student Affairs with any questions regarding reinstatement at 585.785.1284.
Academic Requirements for Maintaining Federal and State Financial Aid

Regulations require all financial aid recipients to maintain satisfactory academic progress in a course of study leading to a degree or certificate. Failure to meet one or more of the established standards of Satisfactory Academic Progress (SAP) will make a student ineligible for financial aid. Financial aid SAP status includes all previous academic history, even if the student did not receive financial aid. Standards are reviewed at the end of each semester, including summer. It is the student's responsibility to monitor academic progress and to understand the criteria needed to maintain financial aid eligibility.

Federal Academic Requirements (Pell, loans and work study)

Academic Progress (GPA)
Academic progress is measured by a student's cumulative grade point average (GPA). A student must demonstrate academic achievement by meeting the College's Standard of Academic Progress found at flcc.edu/academics/academicstandards.cfm#7

Pace (completion of credits attempted)
In addition to meeting the College's standards of academic progress, students must also demonstrate progress by accumulating credits toward a degree or certificate according to the time frames noted below.

<table>
<thead>
<tr>
<th>Total Credit Hours Attempted</th>
<th>Required Credits to Be Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-5</td>
<td>0</td>
</tr>
<tr>
<td>6-29</td>
<td>50% of attempted credits</td>
</tr>
<tr>
<td>30-59</td>
<td>60% of attempted credits</td>
</tr>
<tr>
<td>60+</td>
<td>67% of attempted credits</td>
</tr>
</tbody>
</table>

Maximum Time Frame (must complete degree in certain period of time)
Federal financial aid regulations require that students complete their program of study within a maximum time frame of 150% of the length of the program. For example:

<table>
<thead>
<tr>
<th>Number of credits required to complete degree</th>
<th>Maximum number of attempted credits allowed in order to remain eligible for federal financial aid at FLCC</th>
</tr>
</thead>
<tbody>
<tr>
<td>64</td>
<td>96</td>
</tr>
</tbody>
</table>

Remedial Coursework
Non-credit remedial coursework is currently not included when determining academic standing and financial aid eligibility.

Repeated Coursework
A student will be funded federal financial aid to repeat a course if the student has not passed the course. If the course was passed but the student wants to repeat to get a better grade, the student will be funded for one (1) repeat of the course. All repeated course work will be included in credits attempted but only one passed course will be counted as a complete course.

Coursework Within a Degree Program
Only coursework taken within a student's degree program can be funded for federal financial aid.

Failure to Meet Federal Standards

Financial Aid Warning
The first time a student fails to meet the standards of academic progress of a cumulative GPA and completion rate, he or she will be placed on Financial Aid Warning. A student on a Financial Aid Warning will be eligible for one (1) additional semester of federal financial aid during the warning semester.

Financial Aid Suspension
If, after being placed on Financial Aid Warning, a student fails to meet the standards of academic progress of GPA and cumulative completion rate, he or she will immediately lose federal financial aid eligibility.

Maximum Time Frame Suspension
If a student reaches the maximum time frame and has yet to complete a degree, he or she will immediately lose federal financial aid eligibility.

Students that lose federal aid eligibility will remain ineligible until such time that they are able to meet the standards of academic progress. These students will be responsible for payment of their own tuition and fees.

Reinstatement of Eligibility

Coursework
Federal aid eligibility can be reinstated after a student meets the Standards of Academic Progress mentioned above (both cumulative GPA and credits completed).

Financial Aid Appeal Process
A student with mitigating circumstances (such as death of a relative, injury, illness or other special circumstances) may submit a Financial Aid Appeal of Satisfactory Academic Progress for Federal Aid. A committee will review the appeal and, if accepted, the student will be placed on Financial Aid Probation. During the semester on Financial Aid Probation, a student is eligible to receive federal financial aid. Upon conclusion of the semester, a student must meet the standards of academic progress or the terms of an academic plan designated by the Financial Aid Office. If not, a student will lose eligibility for federal financial aid at FLCC.

A student with an accepted financial aid appeal who will not be able to regain satisfactory academic standing in one semester will be placed on an academic plan. (All plans require students to achieve a 2.0 GPA for the TERM and NOT receive a grade of W, F, NA, U, X, MW, AW or I.) Upon completion of a semester on an academic plan, a student must meet all terms of the plan or lose future eligibility for all federal aid (loans, grants and work-study). An academic plan must be taken seriously. A student will NOT be able to re-appeal the loss of eligibility if he/she does not meet the requirements in their plan.

Maximum Time Frame Appeal
A student may appeal this decision if they have extenuating circumstances that have prevented them from completing a degree in this time frame. Students interested in appealing must submit a letter of appeal to the Director of Financial Aid. The letter of appeal should provide a detailed explanation as to why it has taken the student more than the maximum time frame to complete a degree. Students should address dropped courses or semesters and include their expected graduation date. Before submitting a letter of appeal, students are strongly encouraged to meet with an academic advisor to determine what courses and time frame are needed to their complete degree.
New York State Academic Progress
Requirements (TAP, APTS)

Failure to make satisfactory academic progress towards the completion
d of a degree or certificate may result in the loss of one or more semesters
of New York State TAP or Aid for Part-time Studies (APTS). At the
conclusion of each semester, the Financial Aid Office reviews all grades
to determine if recipients are making satisfactory academic progress. To
remain in good standing for NYS, a student must achieve a certain GPA
and earn a certain number of cumulative credits before being certified for
the next semester’s TAP payment.

Pursuit of Program
Satisfactory program pursuit is defined as receiving a passing or failing
grade in a certain percentage of a full-time course load each term an
award is received. The percentage increases from 50 percent of the
minimum full-time course load in each term of study in the first year of
award is received, to 75 percent of the minimum full-time course load
in each term of study in the second year an award is received, to 100%
of the minimum full-time course load in each term thereafter (refer to
the table below). Students may not receive more than six (6) semesters of
TAP in their pursuit of an Associate’s Degree unless they are Educational
Opportunity Program students.

Minimum full-time course load: 12 credits

<table>
<thead>
<tr>
<th>Semester of Award*</th>
<th>Student Must Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>6 credits or credit equivalents</td>
</tr>
<tr>
<td>2</td>
<td>6 credits or credit equivalents</td>
</tr>
<tr>
<td>3</td>
<td>9 credits or credit equivalents</td>
</tr>
<tr>
<td>4</td>
<td>9 credits or credit equivalents</td>
</tr>
<tr>
<td>5</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>6</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>7**</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>8**</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>9**</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>10**</td>
<td>12 credits or credit equivalents</td>
</tr>
</tbody>
</table>

* The credits are prorated for students receiving Aid for Part-Time Study.
** Applicable to Educational Opportunity Program students only.

Standards of Good Academic Progress
A student must be able to meet the College’s Standards of Progress,
Pursuit of Program requirements, and the Satisfactory Academic Progress Standards to remain eligible to receive State aid. Some of the
programs affected are the Tuition Assistance Program (TAP), Child of
Veteran Award, and Aid for Part-time Study (APTS).

The following chart should be used for students who first received
TAP prior to 2010-11 or those who meet the definition of remedial
student (below).

<table>
<thead>
<tr>
<th>Before Being Certified for Payment #</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min. Credits</td>
<td>0</td>
<td>6</td>
<td>15</td>
<td>27</td>
<td>39</td>
<td>51</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Min. GPA</td>
<td>.0</td>
<td>.6</td>
<td>1.3</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A “remedial student” is defined as a student:
a. whose scores on a recognized college placement exam or nationally
recognized standardized exam indicated the need for remediation
for at least two semesters, as certified by the college and approved by
the State Education Department (SED); or
b. who was enrolled in at least six semester hours of non-credit
remedial courses in the first term they received a TAP award; or
c. who is or was enrolled in an opportunity program (HEOP, EOP,
SEEK CD).

The following chart should be used for students who first received
TAP in 2010-2011 or later.

<table>
<thead>
<tr>
<th>Before Being Certified for Payment #</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min. Credits</td>
<td>0</td>
<td>6</td>
<td>15</td>
</tr>
<tr>
<td>Min. GPA</td>
<td>.0</td>
<td>.6</td>
<td>1.3</td>
</tr>
</tbody>
</table>

Treatment of Non-Credit Remedial Coursework
For purposes of determining state aid eligibility, non-credit remedial
coursework are NOT considered when determining standards of good
academic progress and cumulative GPA.

Courses within a Degree Program
Full time students must be enrolled in a minimum of 12 credit hours
within their degree program each semester to be eligible for a Tuition
Assistance Program (TAP) award. If a student is receiving a TAP award
and wishes to enroll in coursework outside his/her degree program, the
course(s) must be above and beyond the minimum full time load of 12
credit hours. An exception is made for students who are entering their
final semester (that is, the semester the student is scheduled to graduate).
In the final semester, the student is not bound by the requirement and is
permitted to enroll in coursework outside of his/her degree program in
addition to the courses necessary for graduation to receive a TAP award.
(This is not allowed for federal aid.)

Part time students receiving Aid for Part Time Study (APTS) can only be
funded for those courses pertaining to their degree program.

Repeat Courses
In determining a student’s eligibility for State aid, repeating a course in
which a student earned a ‘D-’ grade or better cannot be counted toward
full-time or part-time course load, unless it is required by the student’s
curriculum. Full time students must maintain a minimum of 12 credit
hours, not including the repeat course, to be eligible to receive a Tuition
Assistance Program (TAP) award. Part time students receiving Aid for
Part Time Study (APTS) will not receive payment for the portion of the
award that would be used to cover the repeated course.

Transfer Students
The College will evaluate a student’s academic transcript from the
transfer institution to determine the number of transferable credit hours.
That assessment and information concerning the number of awards
the student had previously received will be used to place the student
at the appropriate point on the Standards of Academic Progress chart.
Placement may be either in accord with the number of payments
received or number of credits earned – whichever is more beneficial to
the student.

Reinstatement of Eligibility

Waiver for Reinstatement of State Financial Aid Eligibility
Students who lose their eligibility for New York State financial aid
(Tuition Assistance Program/TAP, Aid for Part-time Study/APTS) for
failing to make Pursuit of Program and/or Standards of Good Academic

45
Standing (noted above) may apply for this waiver to have their State financial aid eligibility reinstated. If approved, state aid will be reinstated. Such a waiver can be granted only one time in a student’s undergraduate academic career. In order to apply for a Waiver for Reinstatement of State Financial Aid Eligibility the student must demonstrate that an unusual/extenuating circumstance existed while the student was enrolled at FLCC and had affected his/her academic performance; that the circumstance is now resolved or no longer exists; and provide documentation of the circumstance. Waivers must be submitted by the appropriate deadline. Late waivers will not be considered.

Coursework
State aid eligibility will be reinstated after a student meets Pursuit of Program and Standards of Good Academic Progress mentioned above or has not used TAP for at least 1 year. Exception: Students that have received 4 semesters of TAP must have a minimum 2.0 cumulative GPA before state aid can be reinstated.

Fresh Start Policy
Finger Lakes Community College has instituted an institution specific policy recognizing the fact that some students may attend the College prior to actually being ready to pursue a college education. Students may attend a semester or two and receive failing or near failing grades. Often the student may stop attending and return many years later only to have the grades from their previous academic endeavor negatively impact their current academic standing.

Students returning to Finger Lakes Community College after an absence may petition to have their prior work excluded from their current Grade Point Average (GPA) calculation. If a student is granted a Fresh Start, the transcript will be modified as follows: grades of S (satisfactory) and C- or better will not be calculated in the GPA but the credit will count towards graduation requirements. The courses and grades would remain on the transcript to reflect an accurate academic history. Courses with grades of D+, D, D-, F, and U will also remain on the transcript to reflect an accurate academic history, but the grades would no longer be calculated into the GPA, and the credit would no longer count towards graduation requirements. All prior coursework will continue to be considered when determining Financial Aid eligibility. Students who have been away from the College for five or more years may be granted a “Fresh Start” by petitioning the AVP of Instruction or Student Affairs.

Greater consideration will be given to candidates demonstrating a large disparity between prior and current academic performance. Students should be aware that Fresh Start petitions which would remove from GPA calculations acceptable grades (C- or better) from GPA calculations are unlikely to be granted. Students are discouraged from submitting petitions in an attempt to qualify for scholarships, join organizations, or enter certain academic programs.

Application for Degree or Certificate
Students are responsible for submitting a Graduation Application form to the One Stop Center prior to the start of the semester in which they plan to graduate. Failure to apply by this time may delay the awarding of the degree.

Students who fail to complete a Graduation Application Form may not be listed in the annual commencement program and may not be certified as graduates.

Graduation Requirements
Degree candidates must meet the requirements of the specific program of study in which they are matriculated. They must also have successfully completed a minimum of 50% of their semester credits at Finger Lakes Community College and earned a cumulative Grade Point Average of 2.0 or above.

Graduation with Honor
Candidates for a degree or certificate who complete their requirements with a final cumulative Grade Point Average of 3.5 or higher will be considered honor graduates. Those achieving a final cumulative Grade Point Average of 3.8 or higher will be graduated with high honor. Notation of the honor received will be made on the graduate’s diploma.

1. The student will obtain a Fresh Start form online, from the College website and submit the completed form.
2. The AVP of Instruction or Student Affairs will determine within five business days if there is merit for a Fresh Start.
3. If there is merit to the case, the AVP of Instruction or Student Affairs will forward the petition to the Academic Grievance Board for a decision.
An element of the Finger Lakes Community College mission is to prepare students for transfer to four-year colleges and universities to continue their studies toward a baccalaureate degree. Finger Lakes Community College has established agreements with public and private four-year institutions to facilitate transfer of students once the associate degree is obtained. It is important to note that Finger Lakes Community College graduates transfer to many colleges and universities in addition to those noted below. Students who are transferring to four-year institutions should follow the general education course requirements for transfer to SUNY and non-SUNY schools as explained on pages 57-59.

Two types of transfer agreements currently exist at Finger Lakes Community College:

- Joint Admissions Agreements
- Transfer Articulation Agreements
Joint Admissions Agreements

Joint Admissions Agreements enable entering, first-time freshmen to earn admission to Finger Lakes Community College and certain four-year colleges and universities at the same time. Students completing an Associate in Arts (A.A.) or Associate in Science (A.S.) degree program are generally eligible to participate in a joint admissions agreement. Students participating in a joint admissions program will transfer with full junior status, will not have to submit a transfer application, and may receive early registration privileges at that four-year college. Students should indicate their interest in joint admissions when applying to FLCC. Certain restrictions may apply to the joint admissions programs. Consult with a transfer counselor in Educational Planning and Career Services.

Agreements are subject to change and updates are in progress due to changes in the program requirements for many Finger Lakes Community College degrees; students are encouraged to work closely with the four-year institution of their choice. Finger Lakes Community College has Joint Admissions Agreements with the following colleges and universities:

The College at Brockport
Joint Admissions for all parallel Baccalaureate degree programs:

A.S. Business Administration to:
- B.S. Accounting
- B.S. Business Administration
- B.A. International Business and Economics

A.S. Communications to:
- B.S./B.A. Communication
- B.S./B.A. Journalism

A.S. Computer Science to:
- B.A. Computational Science
- B.S./B.A. Computer Science

A.S. Environmental Studies to:
- B.S./B.A. Biological Sciences
- B.S. Environmental Science
- B.S./B.A. Water Resources

A.S. Fine Arts to:
- B.S./B.A. Art-Studio

A.S. Human Services to:
- B.S. Social Work

A.S. Information Systems to:
- B.S./B.A. Computer Science

A.A. Liberal Arts: Humanities/Social Science to:
- B.S./B.A. African and Afro-American Studies
- B.S./B.A. Anthropology
- B.S./B.A. Arts for Children
- B.S./B.A. Childhood Education
- B.S./B.A. Dance
- B.S./B.A. English
- B.S./B.A. French
- B.S./B.A. Health Science
- B.S. Health Education (K-12)
- B.S./B.A. History
- B.S./B.A. Philosophy
- B.S./B.A. Political Science
- B.S./B.A. Psychology
- B.S. Recreation and Leisure Studies
- Adolescence Education (5-12):
  - B.S./B.A. English
  - B.A. French
  - B.S./B.A. Social Studies
  - B.A. Spanish
  - B.S./B.A. Sociology
  - B.S./B.A. Theatre

A.S. Liberal Arts: Math/Science to:
- B.S./B.A. Biological Sciences
- B.S./B.A. Chemistry
- B.A. Computational Science
- B.S./B.A. Computer Science
- B.S./B.A. Earth Science
- B.S./B.A. Geology
- B.S./B.A. Mathematics
- B.S./B.A. Meteorology
- B.S./B.A. Physics
- B.S./B.A. Water Resources
- Adolescence Education (5-12):
  - B.S./B.A. Biology and General Science
  - B.S./B.A. Chemistry and General Science
  - B.S./B.A. Earth Science and General Science
  - B.S./B.A. Mathematics
  - B.S./B.A. Physics and General Science

A.S. Physical Education Studies to:
- B.S. Athletic Training
- B.S. Exercise Physiology
- B.S. Kinesiology
- B.S. Physical Education Teacher Education (K-12)
- B.S. Sport Management

SUNY Buffalo State College
Joint Admissions for the following parallel Baccalaureate degree programs:

A.A. Liberal Arts to:
- B.A. Economics
- B.S. Economics
- B.A. English
- B.S. English Education (7-12)
- B.A. Psychology

A.A. Liberal Arts and Science: Teacher Education Transfer to
- B.S. Childhood Education (Grades 1-6)
- B.S. Early Childhood Education (Birth – Grade 2)

A.A. Liberal Arts and Science: Humanities Track to B.A. English

A.A. Liberal Arts and Science: Theatre Track to B.A. Theatre

A.S. Biotechnology to B.A. Biology

A.S. Business Administration to B.S. Business Administration

A.S. Computer Science to B.S Computer Information Systems

A.S. Engineering Science-Industrial Engineering to:
- B.S. Industrial Technology
- B.S. Mechanical Engineering
A.S. Environmental Studies to:
• B.A. Biology
• B.S. Earth Sciences

A.S. Fine Arts to B.A. Arts

A.S. Human Services to B.S. Social Work

A.S. Liberal Arts and Sciences to B.A. Arts
• B.A. Art History

A.S. Liberal Arts and Sciences to B.S. Social Work

A.S. Liberal Arts and Sciences: Math Track to B.S. Math - Applied

A.S. Music to:
• B.A. Music

A.A.S. Chemical Dependency Counseling to B.S. Social Work

A.A.S. Criminal Justice to B.S. Criminal Justice

A.A.S. Hotel Resort Management to B.S. Hospitality Administration

**SUNY College at Geneseo**

Joint Admissions for the following parallel Baccalaureate degree programs:

A.S. Business Administration to:
• B.S. Accounting
• B.S. Business Administration

A.S. Communications to B.A. Communication

A.S. Fine Arts to:
• B.A. Art History

A.A. Liberal Arts and Sciences to:
• B.A. American Studies
• B.A. Anthropology
• B.A. Art History
• B.A. Black Studies
• B.A. Comparative Literature
• B.A. Economics
• B.A. English
• B.A. French
• B.A. Geography
• B.A. History
• B.A. International Relations
• B.A. Musical Theatre
• B.A. Philosophy
• B.A. Political Science
• B.A. Psychology
• B.A. Sociology
• B.A. Spanish
• B.A. Theatre
• B.A. Theatre and English
• BSED Early Childhood Education
• BSED Childhood and Special Education

A.S. Liberal Arts and Sciences to:
• B.S. Environmental Science
• B.A. Mathematics

A.S. Music to B.A. Music

**Keuka College**

Joint Admissions for all parallel Baccalaureate degree programs:

A.A. Liberal Arts and Sciences to:
• B.A. Adolescent Biology Education “7-12”
• B.A. Adolescent Biology Education “7-12”/Special Education
• B.A. Adolescent English Education “7-12”
• B.A. Adolescent English Education “7-12”/Special Education
• B.A. Adolescent Mathematics Education “7-12”
• B.A. Adolescent Mathematics Education “7-12”/Special Education
• B.A. Adolescent Social Studies Education “7-12”
• B.A. Adolescent Social Studies Education “7-12”/Special Education
• B.A. American Sign Language
• B.A. Biology (all programs)
• B.S. Criminology/Criminal Justice
• B.A. English (all programs)
• B.S. Environmental Science
• B.A. Mathematics
• B.A. Organizational Communication
• B.A. Political Science/History
• B.A. Psychology (all programs)
• B.S. Social Work
• B.A. Sociology (all programs)
• B.A./B.S. Theatre and Drama
• B.S. Unified Childhood/Special Education
• B.S. Unified Early Childhood/Special Education
• B.A./B.S. Visual and Verbal Arts

A.S. Business Administration to B.S. Accounting

A.S. Business Administration to B.S. Management

A.S. Business Administration to B.S. Marketing

A.S. Communications to B.A. Organizational Communications

A.A.S. Business-Accounting to B.S. Accounting

A.A.S. Criminal Justice to B.A. Criminology/Criminal Justice

A.S. Environmental Studies to B.S. Environmental Science

A.S. Human Services to B.S. Social Work

A.S. Sports Studies to B.S. Management with Concentration in Sports Management (B.S.)
Roberts Wesleyan College
Joint Admissions for all A.A./A.S. to:
- B.S. Accounting
- B.A./B.S. Art
- B.S. Art Education (K-12)
- B.S. Biochemistry
- B.A./B.S. Biology
- B.S. Business Administration
- B.A./B.S. Chemistry
- B.A. Communication
- B.A./B.S. Comprehensive Science
- B.A. Comprehensive Social Studies
- B.S. Computer Science
- B.S. Criminal Justice
- B.A./B.S. Elementary Ed
- B.A. English
- B.A. Fine Arts
- B.A. History
- B.A./B.S. Mathematics
- B.A. Music
- B.S. Nursing
- B.A. Philosophy – Religion
- B.A./B.S. Physics
- B.A. Psychology
- B.S. Social Work
- B.A. Sociology

St. John Fisher College
Joint Admissions for the following parallel Baccalaureate degree programs:

A.A. or A.S. Liberal Arts and Sciences to:
- B.A. American Studies
- B.A. Anthropology
- B.A./B.S. Biology
- B.A./B.S. Chemistry
- B.A. Economics
- B.A. English
- B.A. History
- B.A. International Studies
- B.A. Legal Studies
- B.A./B.S. Mathematics
- B.A. Modern Language – French or Spanish
- B.A. Philosophy
- B.A./B.S. Physics
- B.A. Political Science
- B.A./B.S. Psychology
- B.A. Sociology

A.S. Communications to B.A. Media and Communication
A.S. Communications to B.A. Media Management
A.S. Computer Sciences to B.S. Computer Science

A.S. Liberal Arts and Sciences to:
- B.S. Nursing
- B.S. Adolescence Inclusive Education with Middle School Extension:
  - American Studies
  - Biology
  - Chemical Education
  - English
  - French
  - History
  - Mathematics
  - Physics
  - Spanish

A.S. Sports Studies to B.S. Sport Management
A.A.S. Criminal Justice to B.A. Criminology
A.A.S. Game Programming & Design to B.A. Digital Cultures and Technology
A.A.S. Nursing to B.S. RN/BS Nursing Online

University of Rochester
Joint Admissions for:
- A.A.S. Nursing to B.S. Nursing

A.A. Liberal Arts and Science: Teacher Education Transfer to B.S.
Inclusive (special) Childhood/Special Education with Middle School Ext.
- American Studies
- English
- French
- History
- Spanish
- Statistics

A.S. Business Administration to:
- B.S. Accounting
- B.S. Finance
- B.S. Human Resource Management
- B.S. Management
- B.S. Marketing
Transfer Articulation Agreements

Transfer Articulation Agreements are held with a number of public and private colleges and universities. These agreements enable students to complete an Associate in Arts (A.A.), Associate in Science (A.S.), and sometimes an Associate in Applied Science (A.A.S.) degree program and transfer to a four-year college or university with full junior standing.

Agreements are subject to change and updates are in progress due to changes in the program requirements for many Finger Lakes Community College degrees; students are encouraged to work closely with the four-year institution of their choice and consult with a transfer counselor in Educational Planning & Career Services. Noted below are the transfer articulation agreements with public and private institutions.

### New York State Public Institution Agreements

<table>
<thead>
<tr>
<th>Institution</th>
<th>Agreement Details</th>
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<td><strong>CUNY John Jay College of Criminal Justice</strong></td>
<td>A.A.S. Criminal Justice to B.A./B.S. Criminal Justice</td>
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<td>A.A.S. Criminal Justice to B.S. Police Science</td>
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<td>A.A.S. Criminal Justice to B.S. Correctional Studies</td>
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<td><strong>SUNY Alfred State College</strong></td>
<td>A.A.S. Architectural Design and Drafting to B.S. Architectural Technology</td>
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<td>A.A.S. Nursing to B.S. Nursing</td>
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<td><strong>SUNY Binghamton</strong></td>
<td>A.A./A.S./A.A.S. to all parallel baccalaureate degree programs</td>
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<td><strong>The College at Brockport</strong></td>
<td>A.A./A.S./A.A.S. Criminal Justice to B.S. Criminal Justice</td>
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<td>A.A./A.S./A.A.S. to B.A./B.S. Health Science</td>
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<td>A.A.S. Nursing to B.S. Nursing</td>
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<td>A.A./A.S./A.A.S. to B.S. Physical Education and Sport</td>
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<td>A.A./A.S./A.A.S. to B.S. Recreation and Leisure Studies</td>
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<td>A.A./A.S./A.A.S. to B.S. Social Work</td>
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<td><strong>SUNY Buffalo State College</strong></td>
<td>A.A. Liberal Arts and Sciences to B.S. English Education (7-12)</td>
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<td>A.A. Liberal Arts and Sciences: Teacher Education Transfer to B.S. Early Childhood Education (Birth-Grade 2)</td>
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<td>A.A. Liberal Arts and Sciences: Humanities Track to B.S. English Education (7-12)</td>
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<td>A.S. Engineering Science to B.S. Electrical Engineering Technology (Electronics)</td>
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<td>A.S. Engineering Science to B.S. Electrical Engineering Technology (Smart Grid)</td>
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<td>A.S. Engineering Science to B.S. Mechanical Engineering</td>
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<td>A.S. Fine Arts to:</td>
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<td>• B.F.A. Art Education</td>
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<td>• B.A. Art History</td>
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<td>• B.S. Design-Ceramics</td>
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<td>• B.S. Design-Communication Design</td>
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<td>• B.S. Design-Fibers</td>
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<td>• B.S. Design-Metal/Jewelry Design</td>
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<td>• B.S. Design-Wood/Furniture</td>
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<td>• B.F.A. Fine Arts-Printmaking</td>
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<td>• B.F.A. Fine Arts-Sculpture</td>
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<td>A.S. Music to B.Mus. Music Education (Pre-K-12)</td>
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<td>A.A.S. Music Recording Technology to B.A. Music with Digital Music Production Minor</td>
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<td><strong>SUNY College of Technology at Canton</strong></td>
<td>A.A.S. Business Administration to B.B.A. Management</td>
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<td>A.S. Business Administration to B.B.A. Finance</td>
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<td>A.A.S. Nursing to B.S. Nursing</td>
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<td><strong>SUNY College at Cobleskill</strong></td>
<td>A.A.S. Natural Resources Conservation to:</td>
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<td>• B.T. Animal Science-Wildlife Management</td>
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<td>• B.T. Animal Science-Fisheries and Aquaculture</td>
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<td>A.A.S. Horticulture to B.T. Plant Science</td>
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<td><strong>SUNY College at Cortland</strong></td>
<td>A.S. Physical Education Studies to B.S. Physical Education</td>
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<td>A.S. Environmental Studies to B.S. Conservation Biology</td>
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<td><strong>SUNY Empire State College</strong></td>
<td>A.A./A.S./A.A.S. to all parallel Baccalaureate degree programs</td>
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<td>A.S. Business Administration to B.S. Business, Management and Economics with a concentration in Business Administration</td>
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<td><strong>SUNY College of Environmental Science and Forestry</strong></td>
<td>A.S. Liberal Arts and Sciences to:</td>
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<td>• B.S. Aquatic and Fisheries Science</td>
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<td>• B.S. Bioprocess Engineering</td>
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<td>• B.S. Biotechnology</td>
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<td>• B.S. Chemistry</td>
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<td>• B.S. Conservation Biology</td>
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<td>• B.S. Construction Management</td>
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<td>• B.S. Environmental Biology</td>
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<td>• B.S. Environmental Education and Interpretation</td>
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<td>• B.S. Environmental Health</td>
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<td>• B.S. Environmental Resources Engineering</td>
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<td>• B.S. Environmental Science</td>
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<td>• B.S. Environmental Studies</td>
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</table>
• B.S. Forest Ecosystem Science
• B.S. Forest Health
• B.S. Forest Resource Management
• B.L.A. Landscape Architecture
• B.S. Natural Resources Management
• B.S. Paper Engineering
• B.S. Paper Science
• B.S. Sustainable Energy Management
• B.S. Wildlife Science

A.S. Biotechnology to B.S. Biotechnology
A.S. Biotechnology to B.S. Environmental Health

**SUNY ESF**
A.S. Environmental Studies to:
• B.S. Aquatic and Fisheries Science
• B.S. Bioprocess Engineering
• B.S. Biotechnology
• B.S. Chemistry
• B.S. Conservation Biology
• B.S. Construction Management
• B.S. Environmental Biology
• B.S. Environmental Education and Interpretation
• B.S. Environmental Health
• B.S. Environmental Resources Engineering
• B.S. Environmental Science
• B.S. Environmental Studies
• B.S. Forest Ecosystem Science
• B.S. Forest Health
• B.S. Forest Resource Management
• B.L.A. Landscape Architecture
• B.S. Natural Resources Management
• B.S. Paper Engineering
• B.S. Paper Science
• B.S. Sustainable Energy Management
• B.S. Wildlife Science

A.A.S. Mechanical Technology: Architectural Design and Drafting to:
• B.S. Construction Management and B.S. Wood Products Engineering

1+1 A.A.S Forest Technology
1+1 A.A.S. Land Surveying Technology
1+1 A.A.S. Environmental and Natural Resource Conservation

**SUNY College at Geneseo**
A.A./A.S./A.A.S. to all parallel baccalaureate degree programs

**SUNY College at Oneonta**
A.A. Liberal Arts and Sciences to B.S. Political Science
A.A. Liberal Arts and Sciences to B.A. Psychology
A.A. Liberal Arts and Sciences to B.S. Sociology
A.A. Liberal Arts and Sciences to B.S. Sociology Pre-Professional
A.S. Environmental Studies to B.S. Environmental Science with a Biology Concentration

**SUNY Polytechnic Institution (formerly SUNY IT)**
A.S. Communications with Broadcast Advisement Area to B.S. Professional and Technical Communication
A.S. Computer Science to B.S. Computer Science
A.A.S. Mechanical Technology: Mechanical Design and Drafting to B.S. Mechanical Engineering Technology
A.A.S. Nursing to B.S. in Nursing

**University at Buffalo**
Course-to-Course Articulation Agreement

**SUNY Upstate Medical University**
A.S. Liberal Arts and Sciences to:
• B.S. Cardiovascular Perfusion
• B.S. Medical Biotechnology
• B.S. Medical Imaging Radiography (X-ray)
In-State and Out-of-State Private Institution Agreements

Art Institute of Pittsburgh
A.A.S. Graphic Design to B.S. Graphic Design
A.S. New Media to B.S. Digital Film & Video Production
A.S. New Media to B.S. Web Design and Interactive Media

Canisius College
A.A.S./A.A.S. Business Administration to all B.S. majors offered by the Wehle School of Business

Cazenovia College
A.A./A.S./A.A.S. to B.S. Liberal and Professional Studies
A.S. Business Administration to B.S. Business Management
A.S. Fine Arts to B.F.A. Studio Art specialization Studio Art
A.S./A.A.S. Business Administration to Bachelor of Professional Studies in Management, specialization Business Management
A.S. Human Services to B.S. Human Services, specializations: Human Services Generalist, Social Services for Children and Youth, Counseling and Mental Health Services
A.S. Sports and Tourism Studies to B.P.S. in Management, specialization Sport Management
A.A.S. Chemical Dependency Counseling to B.S. Human Services, specialization Alcohol and Substance Abuse
A.A.S. Criminal Justice to B.S. Human Services, specialization: Criminal Justice Studies
A.A.S. Graphic Design to B.F.A. Visual Communications

Clarkson University
A.S. Business Administration to B.S. Business and Technology Management
A.S. Business Administration to B.S. e-Business
A.S. Business Administration to B.S. Financial Information and Analysis

Daemen College
A.S. Environmental Studies to B.A. Global and Local Sustainability
A.A.S. Paralegal to B.S. Paralegal

Cornell University, College of Agriculture and Life Sciences
A.A./A.S./A.A.S. to: Agricultural Sciences
Animal Science
Atmospheric Science
Biological Engineering, B.S.
Biological Science
Biology and Society
Biometry and Statistics
Communication
Development Sociology
Entomology, B.S.
Environmental Engineering
Environmental Science Sustainability (Science of Natural and Environmental Systems)
Food Science, B.S.
Information Science
International Agriculture and Rural Development
Landscape Architecture
Nutritional Sciences
Plant Sciences, B.S.
Science of Earth Systems
Viticulture and Enology

Cornell University, College of Human Ecology
A.S. Liberal Arts and Sciences or A.A. to: Human Service Studies or Social Work
Consumer Economics and Housing or Policy Analysis
Human Development and Family Studies
Human Factors/Ergonomics or Facilities Planning and Management
Apparel Design
Apparel/Textiles Management
Interior Design
Nutritional Sciences
Fiber Science

Excelsior College
A.S. Business Administration to B.S. General Business
A.A.S. Business Administration to A.S. General Business
A.A.S. Computer Sciences to B.S. Information Technology
A.A.S. Criminal Justice to B.S. CJ Law Enforcement and Public Safety
A.A.S. Nursing to B.S. Nursing

Hartwick College
A.A./A.S. to all parallel Baccalaureate degree programs
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<th>Degree Programs</th>
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<td>A.S./A.A.S. Business Administrations to B.S. Business Administration</td>
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<td>A.A.S. Chemical Dependency Counseling to B.S. Human Services</td>
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<td>A.A.S. Chemical Dependency Counseling to B.A. Psychology</td>
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<td>A.A.S. Criminal Justice to B.S. Criminal Justice</td>
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<td>A.A.S. Paralegal to B.S. Paralegal Studies</td>
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<td>Certificate in Paralegal to B.S. Paralegal Studies</td>
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<tr>
<td><strong>Houghton College</strong></td>
<td>A.A./A.S. to all parallel baccalaureate degree programs</td>
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<td><strong>Kaplan University</strong></td>
<td>A.A. Liberal Arts to B.S. Liberal Studies</td>
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<td>A.S. Business Administration to Advance Start BS in Business</td>
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<td>A.A.S. Criminal Justice to Advance Start BS in Criminal Justice</td>
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<td><strong>Keuka College</strong></td>
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<td><strong>Nazareth College of Rochester</strong></td>
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<td>A.S. Environmental Studies to B.S. Environmental Science</td>
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<td>A.S. Human Services to B.S. Social Work</td>
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<td>A.S. Liberal Arts and Sciences to B.S. Biology</td>
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<td>A.S. Music Recording Technology to B.S. Music Business</td>
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<td><strong>Niagara University</strong></td>
<td>A.S. Sports and Tourism Studies with a Sport Studies Advisement Area to B.S. Tourism and Recreation Management</td>
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<td>A.A.S. Hotel and Resort Management to B.S. Hotel and Restaurant Management</td>
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<td><strong>Paul Smith's College</strong></td>
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<td>- B.S. Diagnostic Medical Sonography</td>
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<td>- B.S. Environmental Management and Technology</td>
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<td>A.A.S. Game Programming &amp; Design to B.S. Information Technology</td>
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<td>A.A.S. Information Technology to B.S. Information Technology</td>
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The Sage Colleges
A.A.S. Nursing to B.S. Nursing

United State Sports Academy (USSA)
A.A./A.S./A.A.S. to:
• B.S.S. Sports Coaching
• B.S.S. Sports Management
• B.S.S. Sports Studies

Wells College
A.A./A.S. Liberal Arts and Sciences to all parallel baccalaureate degree programs

SUNY Transfer Guarantee

An opportunity to continue full-time study at a four-year State University college is guaranteed to all New York residents who transfer directly from a SUNY college with an AA or AS degree. The transfer guarantee becomes effective if you are denied admission at all of your SUNY four-year college choices.

To be eligible you must:

• File your application by March 1 for fall admission, and by October 1 for spring admission.
• Provide four-year campuses with an official two-year college transcript, showing three semesters of completed studies, by March 15 for fall admission, and by October 15 for spring admission.
• Complete all required supplemental application materials by April 15 for fall admission, and by November 15 for spring admission.

Although campus choice and academic program are not guaranteed, SUNY staff will work one-on-one with each Transfer Guarantee candidate to determine how the applicant can be best served given campuses and programs that are open and suitable.
Degrees

Associate in Arts (A.A.) and Associate in Science (A.S.) Degrees: accredited degree programs that can be completed in approximately two years of full-time study with a focus of study in either science-related or liberal arts-related areas. Designed to prepare graduates for transfer to four-year colleges and universities in pursuit of bachelor's degrees.

Associate in Applied Science (A.A.S.) Degree: an accredited degree program that can be completed in approximately two years of full-time study and is designed to prepare graduates for entry into the workforce by providing marketable job skills and experience.

Certificate Program: an accredited program designed to prepare graduates with entry-level skills in a specific professional field. A certificate can typically be completed in one year of full-time study. Credited courses taken for an FLCC certificate program may apply toward degree requirements should the graduate choose to continue his or her education after earning a certificate.

Physical Education Requirements

The philosophy of the Department of Physical Education and Integrated Health Care is based on the belief that all students, regardless of their interest, age, sex, ability or disability, can benefit from the opportunity to participate in the Physical Education program at Finger Lakes Community College. Commitment to this belief is demonstrated by the broad selection of courses offered by the Department of Physical Education and Integrated Health Care. The courses are designed to meet a variety of student needs. The Department of Physical Education and Integrated Health Care adheres to a no waiver policy. This policy states that credit is granted under the following conditions:

1. Transfer credit is awarded by the Student Records Office when an official transcript is received and an evaluation completed. Transfer credit for physical education courses will be granted if the student’s transcript shows a grade of C- or better; or a grade of S = Satisfactory, or P = Pass was awarded by another accredited college or university. Transfer credit will be awarded based on credit earned or successful hours completed. Personal enrichment courses will not transfer as Physical Education credit.

2. A student who completes Emergency Medical Services courses: EMCR 130 Certified First Responder, EMCR 200 Emergency Medical Technician with Defibrillation, or a higher level EMS credit course will be granted up to 3 credits of Physical Education.

3. The Physical Education Department adheres to the guidelines set forth in The American Council of Education’s Guide to Evaluation of Educational Experience in the Armed Services. As of September 1979, it is recommended that four (4) credits of Physical Education be granted for completion of Basic Military Training. The student must present his/her military discharge papers (DD 214) to the Student Records Office in order to verify military service.

* A.A.S. Paralegal requires 70% of legal specialty courses be taken at the College.

Elective Listings
Courses from the humanities, social science, and natural science and mathematics categories fulfill liberal arts requirements.

Humanities
Courses beginning with the following prefixes fulfill humanities requirements:

- ART Art
- ASL American Sign Language
- CIN Cinema
- COM Communications
- ENG English
- FRN French
- HON Honors*
- HUM Humanities
- MUS Music
- PHL Philosophy
- SPN Spanish
- THE Theatre

* Honors courses may be given Liberal Arts credit in the area appropriate to the topic of course.

Natural Science and Mathematics
Courses beginning with the following prefixes fulfill natural science and mathematics requirements:

- BIO Biology
- CHM Chemistry
- MAT Mathematics
- NS Nutritional Science
- PHY Physics
- SCI Science

Social Science
Courses beginning with the following prefixes fulfill social science requirements:

- ANT Anthropology
- ECO Economics
- HIS History
- POL Political Science
- PSY Psychology
- SOC Sociology
- SSC Social Science
General Electives
Courses beginning with the following prefixes do not fulfill liberal arts requirements. These courses do fulfill the major or general requirements of a degree.

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Course Name</th>
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<tbody>
<tr>
<td>ACC</td>
<td>Accounting</td>
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<tr>
<td>AGR</td>
<td>Agronomy</td>
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<tr>
<td>BUS</td>
<td>Business</td>
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<td>CDC</td>
<td>Chemical Dependency Counseling</td>
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<td>CJC</td>
<td>Criminal Justice</td>
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<td>CON</td>
<td>Conservation</td>
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<td>CUL</td>
<td>Culinary Arts</td>
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<td>DIG</td>
<td>Digital Media</td>
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<td>EDU</td>
<td>Education</td>
</tr>
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<td>EMCR</td>
<td>Emergency Medical Services</td>
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<tr>
<td>ESC</td>
<td>Engineering Science</td>
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<td>FOR</td>
<td>Forestry</td>
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<td>FS</td>
<td>Freshman Seminar</td>
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<td>GIS</td>
<td>Geographic Information Systems</td>
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<tr>
<td>GST</td>
<td>General Studies</td>
</tr>
<tr>
<td>HPE</td>
<td>Health and Physical Education</td>
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<tr>
<td>HRT</td>
<td>Horticulture</td>
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<tr>
<td>HTM</td>
<td>Hotel and Resort Management</td>
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<tr>
<td>HUS</td>
<td>Human Services</td>
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<tr>
<td>MAS</td>
<td>Massage</td>
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<tr>
<td>MET</td>
<td>Mechanical Technology</td>
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<tr>
<td>NUR</td>
<td>Nursing</td>
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<td>Paralegal</td>
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<td>Technology</td>
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<tr>
<td>VIT</td>
<td>Viticulture and Enology</td>
</tr>
<tr>
<td>WFS</td>
<td>Wildland Fire Suppression</td>
</tr>
</tbody>
</table>

For Transfer to SUNY Colleges and Universities

Students transferring to SUNY four-year institutions are encouraged to successfully complete courses in Basic Communication, Mathematics, at least five of the other eight SUNY General Education Requirement knowledge and skills areas, and the two SUNY General Education Requirement competency areas. The two SUNY General Education Requirement competency areas of Critical Thinking (Reasoning) and Information Management are infused throughout the SUNY General Education program. For optimal transfer students should complete 30 credit hours of general education prior to transferring to an upper level SUNY institution.

Knowledge and skill areas may also be met by some Advanced Placement (AP), CLEP, International Baccalaureate, or Dantes Examinations. See the Registrar for more information. Students who complete three years of sequential math in high school and score 85 or higher for the third year have met this requirement.

Knowledge and Skill Areas

1. Basic Communication (one course from ENG and one from COM is required)
   - ENG 101 Composition I
   - ENG 103 Composition II
   - COM 100 Human Communication
   - COM 110 Public Speaking
   - COM 115 Interpersonal Communication

2. Mathematics
   - MAT 101 College Mathematics
   - MAT 110 Business Math
   - MAT 121 Statistics I
   - MAT 122 Statistics II
   - MAT 145 College Algebra
   - MAT 152 Pre-Calculus
   - MAT 200 Intermediate Statistics
   - MAT 220 Discrete Mathematics
   - MAT 271 Calculus I
   - MAT 272 Calculus II
   - MAT 280 Mathematics for Elementary School Teachers II

   Note: Students completing 3 years of sequential math in high school and scoring 85 or higher on the Regents Course 111 exam have met this requirement

3. Natural Sciences
   - BIO 115 Human Biology
   - BIO 118 Contemporary Biology I
   - BIO 119 Contemporary Biology II
   - BIO 121 General Biology I
   - BIO 122 General Biology II
   - BIO 125 Foundations of Life Science
   - BIO 171 Human Anatomy and Physiology I
   - BIO 172 Human Anatomy and Physiology II
   - CHM 121 General Chemistry I
   - CHM 122 General Chemistry II
   - CHM 211 Organic Chemistry I
   - CHM 212 Organic Chemistry II
   - NS 115 Introduction to Nutrition
   - NS 210 Nutrition in the Life Cycle
   - NS 220 Sports Nutrition
   - PHY 105 Physics of Sound
   - PHY 118 College Physics I
• PHY 119 College Physics II  
• PHY 151 General Physics I  
• PHY 152 General Physics II  

4. Social Sciences  
• ANT 110 Human Prehistory  
• ANT 111 Cultural Anthropology  
• ECO 210 Principles of Macroeconomics  
• ECO 211 Principles of Microeconomics  
• POL 100 American Government  
• POL 110 State and Local Government  
• PSY 100 Introduction to Psychology  
• PSY 205 Adolescent Psychology  
• PSY 225 Child Psychology  
• SOC 100 Introduction to Sociology  

5. American History  
• HIS 110 United States History I  
• HIS 111 United States History II  

6. Western Civilization  
• HIS 100/HUM 100 Western Civilization I  
• HIS 101/HUM 101 Western Civilization II  
• HIS 261 War and Society in the Age of Total War: WWI and WWII  
• HIS 265 The Black Death and Beyond: How Disease Has Changed History  

7. Other World Civilizations  
• HIS 112 World History I  
• HIS 122 World History II  
• HIS 261 War and Society in the Age of Total War: WWI and WWII  

8. Humanities  
• ASL 210 American Deaf Culture and Community  
• CIN 110 Cinema of Spain  
• CIN 115 Latin American Cinema  
• CIN 120 Cinema of France  
• CIN 125 Francophone Cinema  
• ENG 102 Introduction Literature  
• ENG 213 Introduction to Dramatic Literature  
• MUS 106 Music Theory I  
• MUS 106L Music Theory I Lab  
• PHL 170 Ethical Considerations in Healthcare  
• THE 210 Introduction to Dramatic Literature  

9. The Arts  
• ART 100 Art History I  
• ART 101 Art History II  
• ART 102 Foundation Drawing I  
• ART 104 Design I  
• ART 110 Digital Photography  
• ART 115 Computer Imaging  
• ART 213 History in American Art  
• CIN 260 Cinema as Art Form: Silent Era  
• CIN 261 Cinema as Art Form: Sound Era  
• CIN 263 Minority Groups in Film  
• CIN 264 Global Cinema  
• DIG 110 Digital Photography  
• ENG 213 Introduction to Dramatic Literature  
• ENG 221 Introduction to Creative Writing Workshop  
• ENG 225 Literary Magazine Publishing  
• ENG 231 Workshop in Fiction Writing  
• ENG 232 Workshop in Creative Nonfiction  
• ENG 233 Workshop in Poetry Writing  
• MUS 100 Music Appreciation  
• MUS 105 Basic Musicianship  
• MUS 109 Vocal Jazz Ensemble  
• MUS 111 Master Composer  
• MUS 118 Guitar Ensemble  
• MUS 119 Percussion Ensemble  
• MUS 120 Finger Lakes Chorale  
• MUS 125 Finger Lakes Camerata  
• MUS 126 College Singers  
• MUS 127 Jazz Ensemble  
• MUS 129 Performance Class I  
• MUS 145 Chamber Wind Ensemble  
• MUS 156 Jazz History  
• THE 104 Introduction to Theatre  
• THE 210 Introduction to Dramatic Literature  

10. Foreign Language  
• ASL 101 American Sign Language I*  
• ASL 102 American Sign Language II*  
• ASL 201 American Sign Language III*  
• ASL 202 American Sign Language IV*  
• FRN 101 French I  
• FRN 102 French II  
• FRN 201 French III  
• FRN 202 French IV  
• FRN 203 Advanced French: Coups d’Oeil Francais  
• FRN 204 Advanced French: Perspectives Francophones  
• SPN 101 Spanish I  
• SPN 102 Spanish II  
• SPN 140 Occupational Spanish  
• SPN 201 Spanish III  
• SPN 202 Spanish IV  
• SPN 203 Advanced Spanish: Vistazos Hispanos  
• SPN 204 Advanced Spanish: Perspectivas Hispamoamericanas  

Note: Students who complete three years of sequential language in high school and score 85 or higher on the Regents B exam have met this requirement.  
* For students entering teaching, human services or other helping professions.
For Transfer to Non-SUNY Colleges and Universities

Students transferring to colleges other than SUNY should check with the institution to which they plan to transfer regarding recommended courses for transfer or consult any current articulation agreement with Finger Lakes Community College and the transfer colleges to ensure transfer at the junior level. Further questions regarding general education and transfer requirements should be discussed with an FLCC faculty or transfer advisor.

Learning Options

From the traditional to the online, learning options offered by Finger Lakes Community College may be tailored to meet the needs of students’ individual learning styles and busy lifestyles.

Online Learning

Whether it’s one class or an entire degree program, online learning lets you choose when, where and how you get your education. Students that are successful online learners possess motivation, discipline, time management skills, and are comfortable using a computer and the internet. Please note: there is an additional fee associated with online courses.

Benefits to Taking Online Classes

- Anytime, anywhere learning: Online access helps students overcome job, time, and geographic location obstacles.
- Independence and flexibility: Some learners find that online learning meets their learning style better than face-to-face courses.
- Dedicated, experienced instructors: Faculty that teach our online courses are the same faculty you would get if you took a face-to-face course.
- A proven solution: FLCC has been selected as one of the premiere online learning programs in NYS. As an OPEN SUNY Plus campus, our courses and degree programs have gone through a rigorous process of quality assurance.

Online Degree Programs

FLCC has several fully accredited degree programs offered totally online, including:

- A.A.S. e-Commerce
- A.A.S. Business Administration
- A.S. Business Administration
- A.A. Liberal Arts and Sciences
- A.S. Liberal Arts and Sciences
- A.A.S. Tourism Management
- A.A.S. Accounting
- A.S. Computer Science
- A.S. Sports Studies
- A.S. Tourism Studies
- Certificate Teaching Assistant

The following degrees are at least 50% online. Call for current status 585.785.1733.

- A.A.S. Chemical Dependency Counseling
- A.A.S. Criminal Justice

- A.A.S. Game Programming and Design
- A.A.S. Hotel and Resort Management
- A.A.S. Marketing
- A.A.S. Biotechnology
- A.S. Communications
- A.S. Fine Arts
- A.S. Human Services
- A.S. Information Systems
- A.S. New Media
- A.S. Physical Education and Exercise Science
- A.A. Childhood Education (Teacher Education Transfer)
- Certificate Applied Computer Applications
- Certificate Criminal Justice

FLCC also has many more online degree programs currently in development.

Hybrid Learning

Hybrid courses offer the “best of both worlds” by combining face-to-face classroom instruction with online learning activities. In a typical hybrid course, students will attend class on campus for a limited amount of time during the semester and then complete additional coursework online through the campus course management system. Depending on the course, students might meet once a week or just a few times throughout the semester.

A.S. Business Administration Accelerated

If you’ve been thinking about starting or finishing a degree, you’re probably also trying to figure out how to fit an education in your already busy life. With FLCC’s innovative accelerated program in Business Administration, you’ll take advantage of a schedule and course load that is designed for busy but motivated adults seeking to earn a versatile and in-demand college degree.

Degrees Awarded

Finger Lakes Community College is authorized by the Board of Regents of the University of the State of New York to grant the following degrees and certificates. Enrollment in other than registered or otherwise approved programs may jeopardize a student’s eligibility for certain student aid awards.

The HEGIS (Higher Education General Information Survey) code is a Federal designation adopted by most states for codifying academic programs and disciplines.

Associate in Arts ................................................................. HEGIS
Liberal Arts and Sciences ............................................. 5649
Liberal Arts and Sciences: American Sign Language Track ......... 5649
Liberal Arts and Sciences: French Track ............................. 5649
Liberal Arts and Sciences: Humanities Track ......................... 5649
Liberal Arts and Sciences: Literature Track .......................... 5649
Liberal Arts and Sciences: Theatre Track ............................ 5649
Liberal Arts and Sciences: Writing Track .............................. 5649
Liberal Arts and Sciences: Childhood Education (Teacher Education Transfer) .................................................. 5608

Associate in Science .......................................................... HEGIS
Liberal Arts and Sciences .................................................. 5649
Liberal Arts and Sciences: Mathematics Track ....................... 5649
Biotechnology ................................................................. 5604
Business – Business Administration ......................................... 5004
Communications .............................................. 5008
Computer Science ........................................... 5101
Engineering Science ........................................ 5609
Environmental Studies ..................................... 5499
Fine Arts ........................................................ 5610
Game Programming and Design ........................... 5103
Human Services ................................................ 5501
Information Systems ......................................... 5103
Music .............................................................. 5610
Music Recording Technology ............................... 5399
New Media ........................................................ 5012
Physical Education and Exercise Science ................ 5299.30
Sports Studies .................................................... 5011.10
Tourism Studies .................................................. 5011.10

**Associate in Applied Science** .............................. **HEGIS**
Administrative Professional .................................. 5005
Architectural Technology and Building Sciences ......... 5304
Business - Accounting .......................................... 5002
Business - Business Administration ........................ 5004
Chemical Dependency Counseling ........................... 5506
Criminal Justice .................................................... 5505
Culinary Arts ....................................................... 5404
e-Commerce ....................................................... 5099
Emergency Medical Technician-Paramedic ................. 5299
Fish and Wildlife Technology ................................. 5403
Graphic Design .................................................... 5012
Horticulture ....................................................... 5402
Hotel and Resort Management ............................... 5010
Information Technology ....................................... 5103
Instrumentation and Control Technologies ............... 5314
Marketing ............................................................ 5004
Mechanical Technology ........................................ 5303
Natural Resources Conservation ............................ 5499
Natural Resource Conservation: Law Enforcement ....... 5499
Nursing ............................................................... 5208.10
Paralegal ............................................................. 5099
Therapeutic Massage/Integrated Health Care ............. 5299
Tourism Management .......................................... 5011.10
Viticulture and Wine Technology ............................ 5402

**Certificates** .................................................. **HEGIS**
Administrative Professional .................................. 5005
Applied Computer Applications .............................. 5103
 Corrections Officer ............................................ 5505
Criminal Justice ................................................... 5505
Culinary Arts ....................................................... 5404
Emergency Medical Technician – Paramedic ............... 5299
Horticulture ....................................................... 5402
Natural Resources Conservation ............................ 5401
Paralegal ............................................................. 5099
Teaching Assistant ............................................. 5503
Wildland Fire Suppression .................................... 5507

Departments

**Department of Business**
Gary Sloan, Chairperson
Anoop Bhargava
Edward FitzPatrick
Peter Kuryla
Richard Larkin
Christopher McNamara

Michael Prockton
Jamie Rotter
Ann Still
Richard Walsh

**Department of Computing Sciences**
April Devaux, Chairperson
Jeffrey Howard
William McLaughlin
Jonathan Weissman

**Department of Environmental Conservation and Horticulture**
John Foust ’97, Chairperson
Paul E. Brock, II
Stephen Connelly
Bruce Gilman
Gina Lee
Sondra MacKenzie ’07
Rochelle Smith
Ryan Staychock ’96
Maura Sullivan
Bernadine Ticonchuk ’79
John VanNiel ’83
Robert Wink ’08

**Department of Humanities**
Charlotte Cline, Chairperson
Delia Ackerman Darnell
Deborah Ferrell
Derrick Gentry
Margaret Gillio
Alton Jowers, Jr.
Barbara Kruger
Maureen Maas-Feary
Trista Merrill
Barbara Murphy
Curtis Nehring Bliss
Karen O’Donnell
Jon Palzer
Christopher Parker
Jacqueline Tiermini
Lori Vail
Michael VanEtten

**Department of Mathematics**
Theresa Gauthier, Chairperson
Timothy Biehler
Charles Hoffmann ’01
Bryan Ingham
William Langston
Sean Maley
Ronald Metzger
Kimberly Wager

**Department of Nursing**
Mary Coriale, Chairperson
Mary Eggers
Johnelle Keck
Emily Kuryla ’90
Lisa McAnn ’93
Susan McCarthy
Heather Reece-Tillack ’83
Jane Rogalski
Barbara Selvek
Department of Physical Education and Integrated Health Care
Eric Marsh ’98, Chairperson
Maria Petricola
Donna Spink ’85
Jeremy Tiermini
Amy Warcup ’89
Jeffrey Weaver

Department of Science and Technology
Clinton Krager, Chairperson
Kelli Aitchison
Wendy Amidon
Selim Araci
Heather Bock ’06
Jennifer Carney
Amy Fenwick
Jennifer Griffith
Eileen Grooms
James Hewlett
Linda Hobart
Robert Kalbach
Suzanne Keller
Melissa Miller ’04
Christine Parker
Carey Philips
Kelli Prior
Kathleen Riesenberger
Prashanta Samanta

Department of Social Science
Joshua Heller, Chairperson
Robert Brown
Sara Brown-Russo
Barbara Chappell ’81
Linda Cunningham
Eric Duchess
Anthony Indorato
Edward Kennedy
Joseph Mariconda
Mary Murphy ’92
Linda Ross
James Sconfetti
James Valenti
Vera Whisman

Department of Visual and Performing Arts
Richard Cook, Chairperson
Richard Allen
Jonathan Belec
Elizabeth Brownell
Cathy Cushman
Ines Draskovic
Paul Engin
Amy Flagler
Catherine Johnson
Milton Johnson
Jeffrey Kidd ’05
David McGuire
Lacey McKinney
Sarah Morgan
Barron Naegel
James Perri
Robert Potter ’85
Eleanor Rideout
Kari Ripley ’08

Barbara Senglaub ’94
Geoffrey Smith
Warren White

Academic Success and Access Programs
Colleen Johnson, Director of Academic Success
Matthew Angell
Veronica Bargy
Angela Dutcher
Patricia Morshiemer
Rosemarie Russell
FLCC Honors Studies

Honors Studies is an academic program of study wherein students complete 12–18 credits of Honors coursework in tandem with their respective program of study. The essential function of Honors courses is to stimulate and enrich curious students through courses that place special emphasis on critical thinking and creative self-expression.

The goal of Honors Studies at FLCC is to bring highly motivated students together in small seminar classes to create an inspiring scholastic and social community. Honors Studies seminars are designed to engage students intellectually and artistically. If you are eager for such an opportunity, you might consider Honors Studies at FLCC. Courses are open to both full and part time students. Successful completion of Honors courses or an Honors Certificate may increase your transfer options to four-year institutions as well as provide opportunities for scholarships.

The Honors Certificate is earned by completing and maintaining a “B” average and completing 12 honors credits. An Honors Diploma is earned by completing 18 honors credits.

Honors Seminars are usually team-taught by faculty from different fields and are topic-oriented based on the interest and expertise of the team. Recent topics have included “Science and Religion in Modern Life,” “Popular Culture,” “Internet, Culture, and Identity,” “The Graphic Novel,” “Mythology and Music,” and “Fiction to Film,” “Women Who Kill,” and “Love and Romance.”

In addition to the Core Honors Curriculum, you can earn credit towards an Honors certificate or diploma in two other ways:

- **Honors in the Disciplines:** classes already in the college catalog and part of an FLCC program or field of study. These classes fulfill whatever program requirements they normally satisfy as well as bearing Honors credit.
- **Honors Contract:** once an Honors course has been taken, a student can enter into a contract with the instructor and the director to make any course into an Honors one by agreeing to keep a weekly reflective journal and writing a final self-reflective essay.

Honors courses are open to all interested students, but you may personally be invited into Honors Studies in one of the following ways:

- High scores on FLCC placement tests
- Advisor Recommendation
- Exemplary performance in English 101 and recommendation from the English 101 instructor

Inquiries should be directed to Trista Merrill, Director of Honors at Trista.Merrill@flcc.edu or 585.785.1357.
Associate in Arts
Liberal Arts and Sciences
Associate in Arts Degree (A.A.)
HEGIS 5649

The Degree
Associate in Arts (A.A.)

The Outlook
Earning your Liberal Arts education at FLCC prepares you for immediate transfer and for the career path that you’ll ultimately pursue. With this broad-based education, you’ll encounter valuable learning experiences inside and outside of the classroom, and you’ll develop written communication and critical thinking skills, both of which are marketable skills to employers.

The Program
The A.A. Liberal Arts and Sciences program at FLCC offers you flexible course options that center on the social sciences and the humanities. If you are interested in pursuing a four-year degree in fields that fall under these realms, earning your A.A. degree will prepare you for successful transfer into a four-year degree program.

Explore study abroad and travel courses, discover research opportunities, take an honors course, or become involved with extracurricular activities. Whatever you choose to make of your Liberal Arts education, your degree experience will be enhanced by the many opportunities FLCC has to offer.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one's community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Transfer Options
Pursuing your Liberal Arts education at FLCC prepares you for advanced degree opportunities by offering you the core foundational courses you’ll need for successful transfer into a four-year degree program. Learn more about transferring.

Tracks
As you pursue your Liberal Arts education, you’ll have the option of choosing a Liberal Arts track, which means you’ll follow specific curriculum in one of the many tracks FLCC offers as areas of study. Tracks in A.A. Liberal Arts include:
- American Sign Language
- French
- Humanities
- Literature
- Theatre
- Writing

Honors Studies
If you have demonstrated outstanding academic ability, you will have the opportunity to take Honors Studies courses at FLCC that provide enhanced educational experiences. If you are a qualified student in this degree program or are a qualified student from another program, enrolling in Honors Studies is open to you. Successful completion of Honors Studies courses or an Honors Studies certificate may increase your transfer options to four-year institutions.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A. in Liberal Arts and Sciences completely online.

Options for Undecided Students
Many first-year students enter college undecided about their academic and career goals. Exploring FLCC’s affordable Liberal Arts programs provide you the opportunity to pursue your interests while helping you discover your degree path. Learn about options available for undecided students.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

**Humanities**
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- ENG 103 Composition II
- COM 100 Human Communication
  - OR
  - COM 110 Public Speaking
  - OR
  - COM 115 Interpersonal Communication

**Social Science**
- 3 credit hours of History (HIS) Electives
- 9 credit hours of Social Science Electives

**Mathematics/Science**
- 9 credit hours of Mathematics Electives/Science Electives (Must include at least one Math and one Science course.)

**Liberal Arts**
- 9 credit hours of Liberal Arts Electives
- 3 credit hours of Art Electives

**Information Management**
- 3 credit hours of Computer Science Electives

**Health/Physical Education**
- 4 credit hours of Health/Physical Education (HPE) Electives

**General Electives**
- The remainder of the required credit hours must be made up of approved electives. If you plan to prepare for transfer into a specific subject area or degree program at a four-year college or university, you should consult with your advisor regarding your course selection.
Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters. When planning your schedule, you should consult with your advisor.

First Semester (16-17 Credit Hours)
- ENG 101 Composition I ...........................................(3)
- History (HIS) Elective .............................................(3)
- Mathematics Elective ...................................................(3-4)
  OR
- Science Elective ......................................................(3-4)
- General Elective .......................................................(3)
- Computer Science (CSC) Elective .................................(3)
- Health/Physical Education (HPE) Elective ......................(1)

Second Semester (16-17 Credit Hours)
- ENG 102 Introduction to Literature .............................(3)
- ENG 103 Composition II ............................................(3)
- Social Science Elective ..............................................(3)
- Mathematics Elective ...................................................(3-4)
  OR
- Science Elective ......................................................(3-4)
- COM 100 Human Communication ...............................(3)
  OR
- COM 110 Public Speaking .........................................(3)
  OR
- COM 115 Interpersonal Communication ........................(3)
  OR
- Health/Physical Education (HPE) Elective ......................(1)

Third Semester (16-17 Credit Hours)
- Foreign Language .......................................................(3)
- Social Science Elective ..............................................(3)
- Mathematics Elective ...................................................(3-4)
  OR
- Science Elective ......................................................(3-4)
- General Elective .......................................................(3)
- General Elective .......................................................(3)
- Health/Physical Education (HPE) Elective ......................(1)

Fourth Semester (16 Credit Hours)
- Liberal Arts Elective .....................................................(3)
- Liberal Arts Elective .....................................................(3)
- Liberal Arts Elective .....................................................(3)
- Social Science Elective ..............................................(3)
- General Elective .......................................................(3)
- Health/Physical Education (HPE) Elective ......................(1)
Upon completion of this degree program, students will have the ability to:

Program Learning Outcomes

- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one’s community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements

As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- ENG 103 Composition II
- COM 110 Public Speaking

Social Science
- HIS 100 Western Civilization I
- HIS 101 Western Civilization II
- HIS 110 United States History I
- HIS 111 United States History II
- PSY 100 Introduction to Psychology
- PSY 205 Adolescent Psychology
- PSY 225 Child Psychology

Science/Mathematics
- 3 credit hours Mathematics Elective
- BIO 118 Contemporary Biology I

Liberal Arts
- ASL 101 American Sign Language I
- ASL 102 American Sign Language II
- ASL 201 American Sign Language III
- ASL 202 American Sign Language IV
- ASL 210 American Deaf Culture and Community
- 3 credit hours of Arts Elective

Information Management
- 3 credit hours of Computer Science (CSC) Elective

Health/Physical Education
- HPE 212 Health*
- HPE/THE 181 Mime**

General Electives
- 12 credit hours of General Electives***

Notes
* HPE 212 Health recommended for Education Program transfer
** HPE/THE 181 Mime recommended for Interpreter Training Program transfer
*** ASL 115 Conversational Sign in American Sign Language recommended for Education Program transfer. ASL 211 Fingerspelling and Numbering recommended for Interpreter Training Program transfer. PHL 103 Ethics recommended.

Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (15 Credit Hours)
- ENG 101 Composition I ........................................... (3)
- ASL 101 American Sign Language I ........................... (3)
- COM 110 Public Speaking ....................................... (3)
- Computer Science (CSC) Elective ............................. (3)
- PSY 100 Introduction to Psychology ......................... (3)
Second Semester  (18 Credit Hours)
- ENG 103 Composition II ................................................. (3)
- ASL 102 American Sign Language II ............................. (3)
- PSY 205 Adolescent Psychology ................................. (3)
  OR
- PSY 225 Child Psychology ................................. (3)
- History (HIS) Elective ........................................ (3)
- SUNY General Education approved Mathematics Elective .... (3)
- General Elective ................................................ (3)

Third Semester  (16 Credit Hours)
- ENG 102 Introduction to Literature .................................... (3)
- ASL 201 American Sign Language .................................. (3)
- BIO 118 Contemporary Biology I ................................. (4)
- ART Elective .......................................................... (3)
- General Elective ................................................ (3)

Fourth Semester  (15 Credit Hours)
- ASL 202 American Sign Language IV ............................ (3)
- ASL 210 American Deaf Culture and Community ............... (3)
- General Elective (6)
- HPE 212 Health .................................................... (3)
  OR
- HPE/THE 181 Mime ................................. (3)
Upon completion of this degree program, students will have the ability to:

- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one's community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements

As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

**Humanities**
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- ENG 103 Composition II
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

**Social Science**
- ANT 111 Cultural Anthropology
- 3 credit hours of SUNY General Education approved Psychology or Sociology Electives
- 3 credit hours of SUNY General Education approved Social Science Electives
- 3 credit hours of SUNY General Education approved Western Civilization (HIS) Electives

**Mathematics/Science**
- 3 credit hours of SUNY General Education approved Mathematics Electives
- 3 credit hours of SUNY General Education approved Science Electives
- 3 credit hours of SUNY General Education approved Mathematics or Science Electives

**Liberal Arts**
- FRN 101 French I
- FRN 102 French II
- FRN 201 French III
- FRN 202 French IV
- 3 credit hours of SUNY General Education approved The Arts Electives

**Health/Physical Education**
- 1 credit hour of Culture-Based Movements course*
- 3 credit hours of Health/Physical Education (HPE) Electives**

**General Electives**
- 12 credit hours of General Electives***

Notes

* HPE 102 Basic Rhythms, HPE 114 Karate, HPE 162 T'ai Chi Chuan I, HPE 168 Zumba, HPE/THE 181 Mime, HPE 185 Fencing.
** HPE 214 Advanced First Aid, CPR and AED recommended.
*** CIN 215 Francophone Cinema, CIN 220 Cinema of France, FRN 175 French Study Abroad are recommended.

Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.
First Semester (16 Credit Hours)
- ENG 101 Composition I .........................................................(3)
- FRN 101 French I ...............................................................(3)
- SUNY General Education approved Western Civilization (HIS)
  Electives ...........................................................................(3)
- SUNY General Education approved Mathematics Electives ........(3)
- General Electives .................................................................(3)
- Health/Physical Education (HPE) Elective ..............................(1)

Second Semester (15 Credit Hours)
- ENG 103 Composition II .........................................................(3)
- FRN 102 French II .................................................................(3)
- SUNY General Education approved Social Science Electives ....(3)
- SUNY General Education approved Science Electives ..........(3)
- Health/Physical Education (HPE) Electives ............................(3)

Third Semester (18 Credit Hours)
- ENG 102 Introduction to Literature .........................................(3)
- ANT 111 Cultural Anthropology .............................................(3)
- COM 110 Public Speaking ....................................................(3)
  OR
- COM 115 Interpersonal Communication ...............................(3)
- FRN 201 French III ...............................................................(3)
- SUNY General Education approved Mathematics Electives ....(3)
- General Electives .................................................................(3)

Fourth Semester (15 Credit Hours)
- FRN 202 French IV ...............................................................(3)
- SUNY General Education approved Psychology (PSY)
  OR
- Sociology (SOC) Electives ..................................................(3)
- SUNY General Education The Art Electives ...........................(3)
- General Electives .................................................................(3)
- General Electives .................................................................(3)
Upon completion of this degree program, students will have the ability to:

- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements

As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

**Humanities**

- ENG 101 Composition I
- ENG 102 Introduction to Literature
- ENG 103 Composition II
- COM 110 Public Speaking
- COM 111 Voice and Diction
- COM 115 Interpersonal Communication
- 3 credit hours of SUNY General Education approved Foreign Language Electives

**Social Science**

- 3 credit hours of SUNY General Education approved History (HIS) Electives
- 9 credit hours of Social Science Electives

**Mathematics/Science**

- 9 credit hours of SUNY General Education approved Mathematics or Science Electives

**Liberal Arts**

- 6 credit hours of Humanities Electives*
- 3 credit hours of 200 level Humanities Electives*
- 3 credit hours of SUNY General Education approved The Arts Electives

**Information Management**

- 3 credit hours of Computer Science Electives

**Health/Physical Education**

- 2 credit hours of Health/Physical Education (HPE) Electives

**General Electives**

- 11 credit hours of General Electives

Notes

*Prefixes: ART, ASL, CIN, COM, ENG, FRN, HON, MUS, PHL, SPN, THE.

Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(16 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101 Composition I</td>
<td>(3)</td>
</tr>
<tr>
<td>COM 110 Public Speaking</td>
<td>(3) OR</td>
</tr>
<tr>
<td>COM 111 Voice and Diction</td>
<td>(3) OR</td>
</tr>
<tr>
<td>COM 115 Interpersonal Communication</td>
<td>(3)</td>
</tr>
<tr>
<td>Computer Science Electives</td>
<td>(3)</td>
</tr>
<tr>
<td>Humanities Electives</td>
<td>(3)</td>
</tr>
<tr>
<td>SUNY General Education approved Mathematics Electives</td>
<td>(3)</td>
</tr>
<tr>
<td>Health/Physical Education (PE) Elective</td>
<td>(1)</td>
</tr>
</tbody>
</table>
Second Semester  
- ENG 102 Introduction to Literature ..................................................(3)
- ENG 103 Composition II .................................................................(3)
- SUNY General Education approved History (HIS) Electives ...........(3)
- Social Science Electives .................................................................(3)
- SUNY General Education approved Science Electives ..........(3)
- Health/Physical Education (PE) Electives ...............................(1)

Third Semester  
- SUNY General Education approved Foreign Language Electives .(3)
- Humanities Electives .................................................................(3)
- SUNY General Education approved Mathematics or Science  
  Electives ......................................................................................(3)
- Social Science Electives .................................................................(3)
- SUNY General Education approved The Arts Electives .........(3)

Fourth Semester  
- 200 Level Humanities Elective .......................................................(3)
- SUNY General Education approved Social Science Electives ....(3)
- General Electives .................................................................(3)
- General Electives .................................................................(4)
- General Electives .................................................................(4)
The Degree
Associate in Arts (A.A.)

The Outlook
What do Sting, Conan O’Brien, Barbara Walters, Steven Spielberg, and Michael Eisner have in common? They were all once English majors! According to Eisner, CEO of Disney, “Literature is unbelievably helpful, because no matter what business you are in, you are dealing with interpersonal relationships. It gives you an appreciation of what makes people tick.”

The diversity of the aforementioned people reflects the diversity of the literature you will experience while earning your liberal arts degree with a track in Literature.

The Program
A liberal arts degree provides you with the skills that are in demand in the workforce. The flexibility of the degree allows you to take your career path in directions that are diverse and exciting. The skills employers say they are seeking the most when hiring are written communication and critical thinking, both of which you will develop during your studies in FLCC’s A.A. or A.S. liberal arts programs.

From the classics to the contemporary, FLCC’s Literature track builds the foundation for a career that centers on the written word. The close reading, critical analysis, reflection, ingenuity of thought and discussion, and emphasis on writing are marketable skills you will gain while pursuing your studies in Literature.

Honors Studies
If you have demonstrated outstanding academic ability, you will have the opportunity to take Honors Studies courses at FLCC that provide enhanced educational experiences. If you are a qualified student in this degree program or are a qualified student from another program, enrolling in Honors Studies is open to you. Successful completion of Honors Studies courses or an Honors Studies certificate may increase your transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will have the ability to:

- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one’s community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

- ENG 101 Composition I
- ENG 102 Introduction to Literature
- ENG 103 Composition II
- COM 100 Human Communication OR
- COM 110 Public Speaking OR
- COM 115 Interpersonal Communication
- 3 credit hours of SUNY General Education Foreign Language Electives
- Social Science
  - 3 credit hours of SUNY General Education approved History (HIS) Electives
  - 9 credit hours of Social Science Electives
- Mathematics/Science
  - 9 credit hours of SUNY General Education approved Mathematics or Science Electives (Must include at least one Mathematics and one Science course)
- Liberal Arts
  - ENG 201 American Literature: 1620 - 1865 OR
  - ENG 202 American Literature: 1865 - Present
  - ENG 203 World Literature I OR
  - ENG 204 World Literature II
  - 3 credit hours of 200 level English Electives
  - 3 credit hours of SUNY General Education approved The Arts Electives
- Information Management
  - 3 credit hours of Computer Science Electives
- Health/Physical Education
  - 2 credit hours of Health/Physical Education (HPE) Electives
- General Electives
  - 11 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101 Composition I</td>
<td>(3)</td>
</tr>
<tr>
<td>COM 100 Human Communication</td>
<td>OR</td>
</tr>
<tr>
<td>COM 110 Public Speaking</td>
<td>(3)</td>
</tr>
<tr>
<td>COM 115 Interpersonal Communication</td>
<td>OR</td>
</tr>
<tr>
<td>SUNY General Education approved History (HIS) Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>SUNY General Education approved Mathematics Electives</td>
<td>(3)</td>
</tr>
<tr>
<td>Health/Physical Education (HPE) Elective</td>
<td>(1)</td>
</tr>
</tbody>
</table>

Second Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 102 Introduction to Literature</td>
<td>(3)</td>
</tr>
<tr>
<td>ENG 103 Composition II</td>
<td>(3)</td>
</tr>
<tr>
<td>Social Science Electives</td>
<td>(3)</td>
</tr>
<tr>
<td>ENG 201 American Literature: 1620-1865</td>
<td>(3)</td>
</tr>
<tr>
<td>ENG 202 American Literature: 1865 - Present</td>
<td>(3)</td>
</tr>
<tr>
<td>SUNY General Education approved Science Electives</td>
<td>(3)</td>
</tr>
</tbody>
</table>
• Health/Physical Education (HPE) Electives .......................(1)

Third Semester  (15 Credit Hours)
• ENG 203 World Literature I ......................................(3)
  OR
• ENG 204 World Literature II ....................................(3)
• SUNY General Education approved Foreign Language
  Electives .........................................................(3)
• SUNY General Education approved Mathematics or
  Science Electives .............................................(3)
• Social Science Electives .......................................(3)
• SUNY General Education approved The Arts Electives ....(3)

Fourth Semester  (17 Credit Hours)
• 200 Level Humanities Elective ...................................(3)
• Social Science Electives .......................................(3)
• General Electives .............................................(3)
• General Electives .............................................(4)
• General Electives .............................................(4)
Liberal Arts and Sciences: Theatre Track (A.A.)
HEGIS 5649

The Degree
Associate in Arts (A.A.)

The Outlook
FLCC's Theatre track prepares you to become a skilled professional by providing you the technical production, acting, communication, and video production skills employers are seeking. Along with its superior education, FLCC's liberal arts degree with a track in Theatre gives you the necessary practical experience you'll need when seeking opportunities in acting, dramaturgy, directing, management, and production.

The Program
A liberal arts degree provides you with the skills that are in demand in the workforce. The flexibility of the degree allows you to take your career path in directions that are diverse and exciting. The skills employers say they are seeking the most when hiring are written communication and critical thinking, both of which you will develop during your studies in FLCC's A.A. or A.S. liberal arts programs.

In your program experience, you'll have opportunities to participate in a variety of productions including annual main stage plays, the children's theatre tour, and 10-minute play festival. Additional production opportunities as well as organized trips to New York City and the Stratford Shakespeare Festival are offered to you by the Theatre Club. Earning your liberal arts degree from FLCC gives you ample opportunities to further your education in theatre arts. With your degree, you can explore baccalaureate programs in theatre, performance, or production, or you can consider entering a conservatory training program.

Honors Studies
If you have demonstrated outstanding academic ability, you will have the opportunity to take Honors Studies courses at FLCC that provide enhanced educational experiences. If you are a qualified student in this degree program or are a qualified student from another program, enrolling in Honors Studies is open to you. Successful completion of Honors Studies courses or an Honors Studies certificate may increase your transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will have the ability to:
- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one's community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- OR
- ENG 103 Composition II
- COM 100 Human Communication
- OR
- COM 110 Public Speaking
- ENG 213/THE 210 Dramatic Literature

Social Science
- 3 credit hours of SUNY General Education approved History (HIS) Elective
- 3 credit hours of SUNY General Education approved Social Science Elective
- 3 credit hours of Social Science Elective

Mathematics/Science
- 9 credit hours of SUNY General Education approved Mathematics/Science Electives (Must include at least one Math and one Science course)

Theatre
- THE 100 Stage Craft
- THE 101 Stage Design
- THE 102 Acting I
- THE 103 Acting II
- THE 104 Introduction to Theatre
- THE 106 Children's Theatre Tour
- THE 115 Backstage Practicum
- OR
- THE 215 Scene Shop Practicum
- THE 220 Theatre History I
- THE 225 Theatre History II
- 3 credit hours of Communications (COM)
- OR
- Music (MUS) or Theatre (THE) Electives

Information Management
- 3 credit hours of Computer Science Electives

Health/Physical Education
- HPE/THE 181 Mime

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (15 Credit Hours)
- ENG 101 College Composition I ............................................ (3)
- THE 100 Stage Craft ....................................................... (3)
- THE 102 Acting I ............................................................ (3)
- THE 104 Introduction to Theatre ........................................... (3)
- SUNY General Education approved Social Science Elective ....... (3)

Second Semester (15-16 Credit Hours)
- ENG 102 Introduction to Literature ...................................... (3)
- THE 101 Stage Design ..................................................... (3)
- THE 103 Acting II .......................................................... (3)
- THE 220 Theatre History I ............................................... (3)
- SUNY General Education approved Natural Science Elective .... (3-4)
Third Semester  
(16-17 Credit Hours)
- COM 100 Human Communication  
  OR
- COM 110 Public Speaking  
  SUNY General Education approved Mathematics Elective  
  SUNY General Education approved Social Science Elective  
- THE 115 Backstage Practicum  
  OR
- THE 215 Scene Shop Practicum  
- THE 225 Theatre History II  
- PE/THE 181 Mime

Fourth Semester  
(18 Credit Hours)
- ENG 213/THE 210 Introduction to Dramatic Literature  
- Communication/Music/Theatre Elective  
- SUNY General Education approved History (HIS) Elective  
- SUNY General Education approved Mathematics  
  OR
- Natural Science Elective  
- Social Science Elective  
- THE 106 Children's Theatre
Liberal Arts and Sciences: Writing Track (A.A.)
HEGIS 5649

The Degree
Associate in Arts (A.A.)

The Outlook
At FLCC, a liberal arts degree with a track in Writing provides you practice within multiple genres while fostering creative confidence by guiding you to compose texts clearly and effectively. While pursuing Writing, you will build a strong background for study in a variety of majors wherein well-honed composition skills are valued such as education, journalism, law, advertising, public relations, and business/technical writing.

The Program
A liberal arts degree provides you with the skills that are in demand in the workforce. The flexibility of the degree allows you to take your career path in directions that are diverse and exciting. The skills employers say they are seeking the most when hiring are written communication and critical thinking, both of which you will develop during your studies in FLCC’s A.A. or A.S. liberal arts programs.

FLCC’s Writing track is ideal for you if you intend to transfer on to pursue your bachelor’s degree. The program provides a broad, balanced exposure to the liberal arts by incorporating courses in the humanities, social sciences, mathematics, and sciences. Additionally, the Writing track offers you the ability to nurture a solid foundation for further study in a variety of creative writing majors including fiction, creative non-fiction, and poetry.

Honors Studies
If you have demonstrated outstanding academic ability, you will have the opportunity to take Honors Studies courses at FLCC that provide enhanced educational experiences. If you are a qualified student in this degree program or are a qualified student from another program, enrolling in Honors Studies is open to you. Successful completion of Honors Studies courses or an Honors Studies certificate may increase your transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will have the ability to:
- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one’s community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I

- ENG 102 Introduction to Literature
- ENG 103 Composition II
- COM 100 Human Communications
  OR
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication
- 3 credit hours of SUNY General Education Foreign Language Electives

Social Science
- 3 credit hours of SUNY General Education approved History (HIS) Electives
- 9 credit hours of Social Science Electives

Mathematics/Science
- 9 credit hours of SUNY General Education approved Mathematics or Science Electives (Must include at least one Mathematics and one Science course)

Liberal Arts
- 6 credit hours of the following Electives:
  - ENG 221 Introduction to Creative Writing
    OR
  - ENG 225 Literary Magazine Publishing
    OR
  - ENG 231 Workshop in Fiction Writing Workshop
    OR
  - ENG 232 Workshop in Creative Non-Fiction
    OR
  - ENG 233 Workshop in Poetry Writing
  - 3 credit hours of 200 level English Electives
  - 3 credit hours of SUNY General Education approved The Arts Electives

Information Management
- 3 credit hours of Computer Science Electives

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

General Electives
- 11 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ............................................ (3)
- COM 100 Human Communication ............................ (3)
  OR
- COM 110 Public Speaking ....................................... (3)
  OR
- COM 115 Interpersonal Communication .................... (3)
- Computer Science Electives ................................... (3)
- SUNY General Education approved History (HIS) Electives .... (3)
- Social Science Electives ........................................ (3)
- Health/Physical Education (HPE) Elective ................. (1)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
• ENG 103 Composition II ......................................(3)
• SUNY General Education approved Mathematics Electives ...........(3)
• SUNY General Education approved Foreign Language Electives .(3)
• General Electives .............................................(3)
• Health/Physical Education (HPE) Electives .........................(1)

Third Semester (16 Credit Hours)
• ENG 221 Introduction to Creative Writing ..................(3)
  OR
• ENG 225 Literary Magazine Publishing .......................(3)
  OR
• ENG 231 Workshop in Fiction Writing ........................(3)
  OR ENG 232 Workshop in Creative Non-Fiction .............(3)
  OR
• ENG 233 Workshop in Poetry Writing .........................(3)
• SUNY General Education approved Science Electives .......(3)
• Social Science Electives .................................(3)
• SUNY General Education approved The Arts Electives ......(3)
• General Electives .............................................(4)

Fourth Semester (16 Credit Hours)
• ENG 221 Introduction to Creative Writing ..................(3)
  OR
• ENG 225 Literary Magazine Publishing .......................(3)
  OR
• ENG 231 Workshop in Fiction Writing ........................(3)
  OR ENG 232 Workshop in Creative Non-Fiction .............(3)
  OR
• ENG 233 Workshop in Poetry Writing .........................(3)
• 200 Level Humanities Elective .............................(3)
• SUNY General Education approved Mathematics or Science
  Electives .............................................(3)
• Social Science Electives ..................................(3)
• General Electives .............................................(4)
Upon completion of this degree program, students will be able to:

- Demonstrate competency in oral presentation skills.
- Demonstrate an understanding of career possibilities and trends within the fields of education.
- Demonstrate sufficient academic background to enable them to enter into and successfully compete within the framework of a four-year institution.
- Complete the necessary coursework to successfully transfer to a teacher education program in a public or private four-year institution.

The Experience
Thirty hours of guided field observation will expose you to your specific grade level of interest.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- 6 credit hours of Foreign Language*
- 3 credit hours of Arts Electives**
- 3-4 credit hours of Liberal Arts Electives**

Social Science
- HIS/HUM 100 Western Civilization I OR
- HIS/HUM 101 Western Civilization II
- HIS 110 United States History I OR
- HIS 111 United States History II
- HIS 122 World History II
- PSY 100 Introduction to Psychology
- PSY 225 Child Psychology
- SOC 100 Introduction to Sociology

Mathematics/Science
- MAT 180 Math for Elementary School Teachers I
- MAT 280 Math for Elementary School Teachers II
- 8 credit hours of one of the following Lab Science sequences:***
  - BIO 118 Contemporary Biology I AND BIO 119 Contemporary Biology II
  - BIO 121 General Biology I AND BIO 122 General Biology II
  - BIO 171 Human Anatomy and Physiology I AND BIO 172 Human Anatomy and Physiology II
  - CHM 121 General Chemistry I AND CHM 122 General Chemistry II
  - CHM 211 Organic Chemistry I AND CHM 212 Organic Chemistry II
  - PHY 118 College Physics I AND PHY 119 College Physics II
  - PHY 151 General Physics I AND PHY 152 General Physics

Education
- EDU 200 Foundations of American Education
- EDU 210 Schools in America: Organization and Issues

Health/Physical Education
- HPE 212 Health
- 1 credit hour of Health/Physical Education (HPE) Elective

Notes
* See Advisor for Foreign Language Requirements.
** Appropriate electives vary depending upon teaching area.
Some bachelor's programs prefer a two-semester sequence in one Science area, some prefer one course in two different Science areas, e.g. one Chemistry and one Biology.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (15-16 Credit Hours)
- ENG 101 Composition I ................................................. (3)
- SOC 100 Introduction to Sociology ................................. (3)
- PSY 100 Introduction to Psychology ............................... (3)
- Foreign Language/Liberal Arts Elective ......................... (3-4)
- Art Elective ................................................................. (3)

Second Semester (18-19 Credit Hours)
- ENG 102 Introduction to Literature ................................. (3)
- PSY 225 Child Psychology .............................................. (3)
- Foreign Language/Liberal Arts Elective ......................... (3-4)
- HIS 11 United States History I ....................................... (3)
- HIS 11 United States History II .................................... (3)
- MAT 180 Math for Elementary School Teachers I ........... (3)
- HPE 212 Health ............................................................. (3)

Third Semester (16 Credit Hours)
- EDU 200 American Education .......................................... (3)
- HIS/HUM 100 Western Civilization I ......................... (3)
- HIS/HUM 101 Western Civilization II .......................... (3)
- Science Lab ................................................................. (4)
- COM 110 Public Speaking .............................................. (3)
- MAT 280 Math for Elementary School Teachers II ....... (3)

Fourth Semester (15-16 Credit Hours)
- EDU 210 Schools in America: Organization and Issues ........ (4)
- Science Lab ................................................................. (4)
- HIS 122 World History II ............................................. (3)
- Liberal Arts Elective ....................................................... (3-4)
- Health/Physical Education (HPE) Elective ....................... (1)
The Degree
Associate in Science (A.S.)

The Outlook
Earning your Liberal Arts education at FLCC prepares you for immediate transfer and for the career path that you’ll ultimately pursue. With this broad-based education, you’ll encounter valuable learning experiences inside and outside of the classroom, and you’ll develop written communication and critical thinking skills, both of which are marketable skills to employers.

The Program
The A.S. Liberal Arts and Sciences program at FLCC offers you flexible course options that center on mathematics and the sciences. If you are interested in pursuing a four-year degree in fields that fall under these realms, earning your A.S. degree will prepare you for successful transfer into a four-year degree program.

Explore study abroad and travel courses, discover research opportunities, take an honors course, or become involved with extracurricular activities. Whatever you choose to make of your Liberal Arts education, your degree experience will be enhanced by the many opportunities FLCC has to offer.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one’s community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Transfer Options
Pursuing your Liberal Arts education at FLCC prepares you for advanced degree opportunities by offering you the core foundational courses you’ll need for successful transfer into a four-year degree program. Learn more about transferring.

Tracks
As you pursue your Liberal Arts education, you’ll have the option of choosing a Liberal Arts track, which means you’ll follow specific curriculum in one of the many tracks FLCC offers as areas of study. Tracks in A.S. Liberal Arts include:

- Mathematics

Honors Studies
If you have demonstrated outstanding academic ability, you will have the opportunity to take Honors Studies courses at FLCC that provide enhanced educational experiences. If you are a qualified student in this degree program or are a qualified student from another program, enrolling in Honors Studies is open to you. Successful completion of Honors Studies courses or an Honors Studies certificate may increase your transfer options to four-year institutions.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Liberal Arts and Sciences completely online.

Options for Undecided Students
Many first-year students enter college undecided about their academic and career goals. Exploring FLCC’s affordable Liberal Arts programs provide you the opportunity to pursue your interests while helping you discover your degree path.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

- Humanities
  - ENG 101 Composition I
  - ENG 102 Introduction to Literature
  - COM 110 Public Speaking
  - OR
  - COM 115 Interpersonal Communication

- Social Science
  - 3 credit hours of History (HIS) Electives
  - 6 credit hours of Social Science Electives

- Science and Mathematics
  - 24 credit hours of Science Electives and Mathematics Electives
  - Minimum of one of the following sequences:
    - BIO 121 General Biology I AND BIO 122 General Biology II
    - CHM 121 Chemistry I AND CHM 122 Chemistry II
    - PHY118 College Physics I AND PHY 119 College Physics II
    - PHY 151 Physics I AND PHY 152 Physics II
    - BIO 171 Human Anatomy and Physiology I AND BIO 172 Human Anatomy and Physiology II
    - MAT 145 College Algebra*
    - MAT 152 Pre-Calculus*

- Information Management
  - 3 credit hours of Computer Science Electives

- Health/Physical Education
  - 4 credit hours of Health/Physical Education (HPE) Electives

- General Electives
  - 15 credit hours of General Electives

The remainder of the required credit hours must be made up of approved electives. If you plan to prepare for transfer into a specific subject area or degree program at a four-year college or university, you should consult with your advisor regarding your course selection.

Notes
* If this competency has been met before entering the program, students must select at least 6 credit hours in other higher Mathematics courses approved by their advisor.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters. When planning your schedule, you should consult with your advisor.
First Semester  
(15-17 Credit Hours)
- ENG 101 Composition I .............................................(3)
- Mathematics Elective ............................................(3)
- Science Elective .................................................(3-4)
- Mathematics Elective ............................................(3-4)
OR
- Science Elective .................................................(3-4)
- History (HIS) Elective ..........................................(3)

Second Semester  
(17-19 Credit Hours)
- ENG 102 Introduction to Literature .........................(3)
- Mathematics Elective ............................................(3)
- Science Elective .................................................(3-4)
- Mathematics Elective ............................................(3-4)
OR
- Science Elective .................................................(3-4)
- Social Science Elective .........................................(3)
- Health/Physical Education (HPE) Elective ...............(2)

Third Semester  
(16-18 Credit Hours)
- COM 110 Public Speaking .......................................(3)
OR
- COM 115 Interpersonal Communication ...................(3)
- CSC Elective ......................................................(3)
- Mathematics Elective ............................................(3)
- Mathematics Electives (6-8)
OR
- Science Electives (6-8)
- Health/Physical Education (HPE) Elective ...............(1)

Fourth Semester  
(16-18 Credit Hours)
- Social Science Elective .........................................(3)
- General Elective ...............................................(3)
- Mathematics Elective ............................................(3)
- Mathematics Electives (6-8)
OR
- Science Electives (6-8)
- Health/Physical Education (HPE) Elective ...............(1)
Liberal Arts and Sciences: 
Mathematics Track (A.S.) 
HEGIS 5649

The Degree
Associate in Science (A.S.)

The Outlook
Pursue your math talents and begin creating your path to a career that applies mathematics to your everyday occupation. Exploring FLCC’s Mathematics track prepares you for a variety of avenues you can take with your Liberal Arts degree. With your degree, you’ll acquire the education necessary for seeking transfer opportunities into a mathematics or related four-year degree program.

The Program
A Liberal Arts degree provides you with the skills that are in demand in the workforce. The flexibility of the degree allows you to take your career path in directions that are diverse and exciting. The skills employers say they are seeking the most when hiring are written communication and critical thinking, both of which you will develop in your studies in FLCC’s A.A. or A.S. Liberal Arts programs.

At FLCC, earning your Liberal Arts degree with a track in Mathematics expands your mathematics knowledge and provides you the educational background you’ll need to prepare yourself for furthering your education. The degree is recognized in transfer (articulation) agreements with a large number of public and private four-year institutions in New York State and across the nation.

Honors Studies
If you have demonstrated outstanding academic ability, you will have the opportunity to take Honors Studies courses at FLCC that provide enhanced educational experiences. If you are a qualified student in this degree program or are a qualified student from another program, enrolling in Honors Studies is open to you. Successful completion of Honors Studies courses or an Honors Studies certificate may increase your transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will have the ability to:
- Demonstrate proficiency in writing at the college level.
- Develop proficiency in oral discourse.
- Demonstrate proficiency in critical thinking.
- Develop the ability to use computer technology for research and production.
- Recognize the knowledge, skills, and values that will contribute to involvement in one's community.
- Identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- Demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

The Experience
As you pursue your Liberal Arts degree at FLCC, you’ll have the opportunity to connect with your teachers and classmates on a one-to-one basis. Small class sizes and personal attention make you more than just a number.

In your program experience, you’ll bring theory to application, while working independently and in teams. Our program offers a dedicated classroom equipped with the resources that will help you increase your understanding of mathematics.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication
  OR
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- 6 credit hours of SUNY General Education American History, Western Civilization, or Other World Civilizations Electives by completing two courses from separate categories
- 3 credit hours of SUNY General Education Social Science Electives

Mathematics
- MAT 100 Mathematics Seminar
- MAT 220 Discrete Math
- MAT 271 Calculus I
  OR
- MAT 272 Calculus II
  OR
- MAT 273 Calculus III
- MAT 200 Intermediate Statistics
  OR
- MAT 274 Differential Equations
  OR
- MAT 276 Linear Algebra

Science
Complete one of the following sequences:
- BIO 121 General Biology I and BIO 122 General Biology II OR
- CHM 121 Chemistry I and CHM 122 Chemistry II
  OR
- PHY 151 Physics I and PHY 152 Physics II
  OR
- BIO 171 Human Anatomy and Physiology I and BIO 172 Human Anatomy and Physiology II

Information Management
- CSC 115 Introduction to Programming and Computing

Health/Physical Education
- 4 credit hours of Health /Physical Education (HPE) Electives

General Electives
- 12 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (15 Credit Hours)
- ENG 101 Composition I ........................................ (3)
- MAT 271 Calculus I ........................................... (4)
- SUNY General Education Science Elective .............. (4)
- General Elective ............................................. (3)
- Physical Education Elective (HPE) ........................ (1)
Second Semester (15 Credit Hours)
- ENG 102 Introduction to Literature .................................... (3)
- MAT 272 Calculus II .................................................. (4)
- SUNY General Education Science Elective ....................... (4)
- General Elective ............................................................. (3)
- Physical Education Elective (HPE) .............................. (1)

Third Semester (17 Credit Hours)
- COM 100 Human Communication ................................. (3)
  OR
- COM 110 Public Speaking ............................................ (3)
  OR
- COM 115 Interpersonal Communication ......................... (3)
- MAT 220 Discrete Math ............................................... (3)
- MAT 273 Calculus III .................................................. (4)
- SUNY General Education History Elective .................... (3)
- General Elective ............................................................. (3)
- Physical Education (HPE) Elective ............................. (1)

Fourth Semester (17 Credit Hours)
- CSC 115 Introduction to Programming & Computing ........ (3)
- MAT 100 Mathematics Seminar .................................... (1)
- SUNY General Education History Elective .................... (3)
- SUNY General Education Social Science Elective .......... (3)
- MAT 200 Intermediate Statistics .................................. (3)
  OR
- MAT 274 Differential Equations .................................. (3)
  OR
- MAT 276 Linear Algebra ............................................. (3)
- General Elective ............................................................. (3)
- Physical Education (HPE) Elective ............................. (1)
Biotechnology
Associate in Science Degree (A.S.)
HEGIS 5604

The Degree
Associate in Science (A.S.)

The Outlook
From altering the genetic information of plants and animals to producing cells to create pharmaceutical products, the science of biotechnology is using cutting-edge technology and the basic ingredients of life to benefit society. Through the biotechnology degree program at FLCC, you will participate in what many consider to be the most important applied science of the 21st century.

Career opportunities in biotechnology are diverse and intriguing. Areas that are explored include:
- Cloning
- Forensics
- Bio-Engineered Food

According to the Occupational Outlook Handbook, employment of biological technicians is expected to grow 10 percent from 2012 to 2022, about as fast as the average for all occupations.

The Program
The A.S. Biotechnology degree program is designed to prepare you for transfer into a four-year institution as a biotechnology or biology major. Additionally, the program intends to develop your marketing skills as you prepare for entrance into the job market.

Skills and Methods: Courses in the program focus on skill development in the following areas:

Genetic Research Techniques
- Cloning
- Protein Separation Methods
- Hydrophobic Interaction Chromatography
- Size Exclusion Chromatography
- Ion-Exchange Chromatography
- Bioinformatics

Cell Tissue and Culture
- Culture Equipment and Safety
- Sterile and Aseptic Technique
- Media Preparation and the Culture Environment
- Quantitative Methods (cell count/viability)
- Cryopreservation
- Primary Cell Culture Techniques
- Subculturing Techniques
- Cell Differentiation
- Applied Techniques (transfection, histochem)

Electrophoresis
- Principles of PAGE and Agarose Electrophoresis
- Electrophoresis Equipment and Operation
- Formal Laboratory Report Writing
- Micropipetting Technique
- Gel Preparation (pour, load, and process)
- Calculation of Molecular Weights from gels
- Gel Photography and Image Analysis
- Restriction Enzyme Digests
- Restriction Mapping

Genetics Laboratory
- Mendelian Genetics and Crosses
- Cloning Techniques (restriction digestion, ligation, transformation)
- PCR Applications
- PCR Primer Design
- DNA Fingerprinting
- DNA Isolation
- Quantitative DNA Applications
- Bioinformatics

Bacteriological Methods
- Laboratory Safety
- Sterile Technique
- Selective and Differential Media
- Plaque Assay
- Microscopy
- Media Preparation
- Culture Techniques
- Reagent and Stain Preparation
- Bacterial Conjugation and Transformation

Facilities: Facilities for the program include a fully equipped instrument lab, extensive spectrophotometric resources, cell culture and cryogenic equipment, and enough electrophoresis equipment to ensure that you will have the opportunity to work with your own gel box.

Online Learning
FLCC's online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Biotechnology at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Demonstrate proficiency in workplace “soft skills” including an industry acceptable level of technical writing and oral communication.
- Demonstrate an ability to work on collaborative teams.
- Demonstrate an ability to perform basic laboratory procedures, including the ability to select and utilize appropriate resources, supplies, and instrumentation to solve problems within a laboratory environment.
- Demonstrate proficiency in critical advanced laboratory skills required for employment in the biotechnology industry.
- Demonstrate a basic understanding of the biotechnology industry.

The Experience
Research: Under the guidance of faculty members, you will have the opportunity to participate in undergraduate research projects. Furthermore, you will collect samples in the field and process DNA information in the lab at FLCC.

Resources: This program will allow you the opportunity to benefit from FLCC's connection to Bio-Link, which is affiliated with Biotechnology Industry Organization. Bio-Link is an advanced technological education center, funded by the National Science Foundation (NSF), which enhances and expands biotechnology education programs. Bio-Link serves as an educational resource and acts as a network for employment opportunities.

The National Science Foundation recently established the Northeast Biomanufacturing Center and Collaborative. FLCC will be the lead institution for the New York hub of this regional center, which is designed to support biomanufacturing in the Northeast United States. The biotechnology program will provide unique opportunities for you. For more information, visit the following links:
Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- OR
- ENG 103 Composition II
- COM 110 Public Speaking

Social Science
- 3 credit hours of History (HIS) Electives
- 6 credit hours of Social Science Electives

Mathematics
- MAT 152 Pre-Calculus
- MAT 271 Calculus I

Science
- BIO 121 General Biology I
- BIO 122 General Biology II
- BIO 222 Cell Biology
- BIO 230 Microbiology
- BIO 240 Principles of Genetics
- BIO 241 Principles of Genetics Lab
- BIO 283 Electrophoresis
- BIO 286 Cell and Tissue Culture
- BIO 287 Introduction to Biomanufacturing I
- BIO 288 Introduction to Biomanufacturing II
- CHM 121 General Chemistry I
- CHM 122 General Chemistry II

Information Management
- CSC 134 Core Word
- CSC 135 Core Excel
- CSC 136 Power Point

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

General Electives
- 3 credit hours of approved electives. (See sample schedule.)

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (17 Credit Hours)
- ENG 101 Composition I . . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
- BIO 121 General Biology I . . . . . . . . . . . . . . . . . . . . . . . . (4)
- CHM 121 General Chemistry I . . . . . . . . . . . . . . . . . . . . . . (4)
- MAT 152 Pre-Calculus . . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
- CSC 134 Core Word . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (1)
- CSC 135 Core Excel . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (1)
- CSC 136 Power Point . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (1)

Second Semester (19 Credit Hours)
- ENG 102 Introduction to Literature . . . . . . . . . . . . . . . . . . . . (3)
- OR
- ENG 103 Composition II . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
- BIO 122 General Biology II . . . . . . . . . . . . . . . . . . . . . . . . (4)
- BIO 240 Principles of Genetics . . . . . . . . . . . . . . . . . . . . . . (3)
- BIO 241 Laboratory in Genetics . . . . . . . . . . . . . . . . . . . . . (1)
- CHM 122 General Chemistry II . . . . . . . . . . . . . . . . . . . . . . (4)
- MAT 271 Calculus I . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (4)

Third Semester (15-18 Credit Hours)
- BIO 222 Introduction to Cell Biology . . . . . . . . . . . . . . . . . . (3)
- BIO 230 Microbiology . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (4)
- BIO 283 Electrophoresis . . . . . . . . . . . . . . . . . . . . . . . . . . . (1)
- BIO 287 Introduction to Biomanufacturing I . . . . . . . . . . . . . . . (1)
- History (HIS) Elective . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
- General Elective* . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (2-5)
- Health/Physical Education (HPE) Elective . . . . . . . . . . . . . . . . (1)

Fourth Semester (13-17 Credit Hours)
- COM 110 Public Speaking . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
- BIO 286 Cell and Tissue Culture . . . . . . . . . . . . . . . . . . . . . . (1)
- BIO 288 Introduction to Biomanufacturing II . . . . . . . . . . . . . . . (1)
- Social Science Electives** . . . . . . . . . . . . . . . . . . . . . . . . . . (6)
- Health/Physical Education (HPE) Elective*** . . . . . . . . . . . . . . . (1)
- General Elective**** . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (1-5)

Notes
* In the third semester, it is strongly recommended that students take CHM 211 Organic Chemistry I if planning to transfer to a four-year institution for biotechnology or biosciences.
** In the fourth semester, students must complete one Social Science course that meets one of the following three competencies not met by the History (HIS) Elective: US History, Western Civilization, or Other World/Non-Western Civilization.
*** In the fourth semester, it is recommended that students take HPE 214 Advanced First Aid, CPR and AED if planning to enter the job market.
**** In the fourth semester, it is strongly recommended that students take CHM 212 Organic Chemistry II if planning to transfer to a four-year institution for biotechnology or biosciences.
Business Administration
Accelerated Associate in Science Degree (A.S.) HEGIS 5004

The Degree
Associate in Science (A.S.)

The Outlook
Employment among business managers is expected to grow at a faster rate than the average through 2020. Demand for the workers with business education and experience will grow as organizations continue to seek ways to improve efficiency and control costs.

The Program
If you've been thinking about starting or finishing a degree, you're probably also trying to figure out how to fit an education into your already busy life. With FLCC's innovative accelerated program in Business Administration, you’ll take advantage of a schedule and course load that is designed for busy but motivated adults seeking to earn a versatile and in-demand college degree.

Hybrid Courses: The Best of Both Worlds
Using hybrid learning - a combination of in-class and online learning - you can earn your degree in as little as two years by attending class just once a week. All face-to-face classes take place at the conveniently-located FLCC Victor Campus Center, and you’ll also have the option of earning college credit online. Students in the accelerated program take two classes at a time for two seven-week “Minimesters” (or mini semesters) while also taking a full 15-week class online or in-person. Make no mistake - this program is intense. While classes meet in-person only once per week, there is significant out-of-class time spent online and on-task. But if you are a goal-oriented adult who understands the important role a college degree plays in your future success, this could be just the program for you.

Program Learning Outcomes
Upon completion of this degree program, students will be able:
- apply mathematical principles and concepts to solve problems.
- explore issues, ideas and data to formulate a plan of action.
- identify the skills and knowledge necessary for businesses to succeed in the global community.
- show the ability to identify, evaluate, use, and share information from current event resources.
- apply marketing concepts as they relate to the marketplace and be able to apply this understanding to their entrance into taking upper-level college courses.
- utilize the four basic financial statements and provide a managerial analysis of these statements in anticipation to their entrance into taking upper-level college courses.
- demonstrate how a business makes decisions by studying economic trends in anticipation to their entrance into taking upper-level college courses.
- employ professional values and honesty in preparation to their entrance into a four-year college.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 68 credit hours with a grade point average of not less than C (2.0).

Note for students in Accelerated A.S. Business: specific electives for this program can be found on the Sample Schedule.

For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
OR
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- 3 credit hours of Social Science Electives

Mathematics/Science
- BIO 118 Contemporary Biology I AND BIO 119 Contemporary Biology II
OR
- CHM 121 Chemistry I AND CHM 122 Chemistry II
OR
- PHY 118 College Physics I AND PHY 119 College Physics II
OR
- PHY 151 Physics I AND PHY 152 Physics II
- MAT 121 Statistics I AND MAT 122 Statistics II AND MAT 152 Pre-Calculus*
- 3 credit hours of Mathematics Electives/Science Electives

General Elective
- 3 credit hours of General Electives

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting
- BUS 120 Business Organization**
- BUS 222 Marketing
- BUS 227 Business Law I
- 3 credit hours of Business Electives

Information Management
- CSC 100 Computing in the Information Age
OR
- 3 credit hours of Computer Science (CSC) Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Notes:
* If the student has already achieved competency equivalent to successful completion of MAT 152 Pre-Calculus, the student should choose other Mathematics courses relevant to future plans, pending approval by the advisor.
** OR BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in two academic years. This schedule is an example of one of many possible schedules that might be followed by a full-time student. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.
First Semester (16 Credit Hours)

Fall Semester
  • ACC 101 Principles of Financial Accounting ..................... (4)

Fall Minimester 1
  • GST 116 College Study Strategies .................................. (3)
  • ENG 101 Composition I ............................................ (3)

Fall Minimester 2
  • BUS 120 Business Organization ...................................... (3)
  • ENG 102 Introduction to Literature ................................. (3)

Winter Session (3 Credit Hours)
  • PSY 100 Introduction to Psychology ................................. (3)

Second Semester (16 Credit Hours)

Spring Semester
  • ACC 102 Principles of Managerial Accounting ..................... (4)

Spring Minimester 1
  • COM 110 Public Speaking ........................................... (3)
  • MAT 121 Statistics I .................................................. (3)

Spring Minimester 2
  • CSC 134 Core Word ..................................................... (1)
  • CSC 135 Core Excel .................................................... (1)
  • CSC 136 PowerPoint .................................................... (1)
  • MAT 122 Statistics II ................................................ (3)

Summer Session (4 Credit Hours)
  • PE 122 Concepts of Wellness II ...................................... (2)
  • PE 164 Stress Reduction ............................................. (2)

Third Semester (16 Credit Hours)

Fall Semester
  • BIO 118 Contemporary Biology I ..................................... (4)

Fall Minimester 1
  • BUS 222 Marketing ..................................................... (3)
  • ECO 210 Macroeconomics ........................................... (3)

Fall Minimester 2
  • BUS 221* Principles of Management ................................ (3)
  • ECO 211 Principles of Microeconomics ............................. (3)

Winter Session (3 Credit Hours)
  • BUS 227 Business Law I .............................................. (3)

Fourth Semester (10 Credit Hours)

Spring Semester
  • BIO 119 Contemporary Biology II ................................... (4)

Spring Minimester 1
  • MAT 145 College Algebra ............................................. (3)

Spring Minimester 2
  • MAT 152 Pre-Calculus ................................................ (3)

* BUS 221 is an elective designed for hybrid offering. Students have the option of substituting another Business elective for BUS 221 and may schedule that course at a time that is more convenient.
**Business Administration**

**Associate in Science Degree (A.S.)**

**HEGIS 5004**

**The Degree**

Associate in Science (A.S.)

**The Outlook**

Employment among business managers is expected to grow at a faster rate than the average through 2020. The demand for workers that have a business education along with relevant experience will increase as organizations continue to seek ways to improve efficiency and control costs.

**The Program**

The A.S. Business Administration degree program is designed to prepare you for transfer options into baccalaureate degree programs such as accounting, business administration, management information systems, or secondary education. Some transfer options to four-year colleges and universities include:

- SUNY Colleges at Geneseo, Brockport, Cortland, and Fredonia
- Nazareth College
- St. John Fisher College
- Rochester Institute of Technology
- Syracuse University
- Canisius College

**Online Learning**

FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Business Administration completely online.

**Program Learning Outcomes**

Upon completion of this degree program, students will be able to:

- Apply mathematical principles and concepts to solve problems.
- Explore issues, ideas and data to formulate a plan of action.
- Identify the skills and knowledge necessary for businesses to succeed in the global community.
- Show the ability to identify, evaluate, use, and share information from current event resources.
- Apply marketing concepts as they relate to the marketplace and be able to apply this understanding to their entrance into taking upper-level college courses.
- Utilize the four basic financial statements and provide a managerial analysis of these statements in anticipation to their entrance into taking upper-level college courses.
- Demonstrate how a business makes decisions by studying economic trends in anticipation to their entrance into taking upper-level college courses.
- Employ professional values and honesty in preparation to their entrance into a four-year college.

**The Experience**

FLCC’s A.S. in Business Administration degree program prepares you to face the challenges of an ever-changing and diverse business world. The faculty has real-world experience as managers, business owners, and certified public accountants and they relate that experience to the theories they teach in class.

**Internships:** As a Business Administration major, internship opportunities will play a key role for you, thus enhancing your program experience. Interns have found opportunities at local businesses and agencies including:

- Ontario County
- The City of Geneva
- Canandaigua Chamber of Commerce
- Canandaigua National Bank
- The National Bank of Geneva
- Thompson Health
- BOCES

The business department is dedicated to preparing you for the job market through A.S. degrees and for transfer to four-year colleges through A.S. degrees. If you are enrolled in FLCC’s programs, you can expect opportunities to complement your chosen field of study. These opportunities will provide you with a smooth transition to either the business world or to a four-year college by ultimately preparing you for a level of competency appropriate for success upon completing your degree.

**Curriculum Requirements**

As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

**Humanities**

- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication  
  OR
- COM 110 Public Speaking  
  OR
- COM 115 Interpersonal Communication

**Social Science**

- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- HIS 100 Western Civilization I  
  OR
- HIS 101 Western Civilization II
- HIS 110 United States History I  
  OR
- HIS 111 United States History II

**Mathematics/Science**

- BIO 118 Contemporary Biology I AND BIO 119 Contemporary Biology II  
  OR
- BIO 121 General Biology I AND BIO 122 General Biology II OR
- CHM 121 Chemistry I AND CHM 122 Chemistry II OR
- PHY 118 College Physics I AND PHY 119 College Physics II OR
- PHY 151 Physics I AND PHY 152 Physics II
- MAT 152 Pre-Calculus* or higher
- MAT 200 Intermediate Statistics

**General Electives**

- 3 credit hours of General Electives

**Health/Physical Education**

- 2 credit hours of Health/Physical Education (HPE) Electives

**Business**

- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting
- BUS 120 Introduction to Business  
  OR
- BUS 124 Organizational Behavior**
- BUS 222 Marketing
- BUS 227 Business Law I
- 3 credit hours of Business Electives**

Information Management
- 3 credit hours of Computer Science (CSC) Electives

Notes

* If the student has already achieved competency equivalent to successful completion of MAT 152 Pre-Calculus, the student should choose other mathematics courses relevant to future plans, pending approval by the advisor.

** Upon recommendation of academic advisor.

*** Business electives include courses with the following prefixes: ACC, BUS, CSC, and HTM. Courses coded as PLG may be used with permission of department chair.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>Semester</th>
<th>(Credit Hours)</th>
<th>Courses</th>
</tr>
</thead>
</table>
| First     | 17             | ENG 101 Composition I (3)  
            |                 | ACC 101 Principles of Financial Accounting (4)  
            |                 | BUS 120 Introduction to Business (3)  
            |                 | BUS 124 Organizational Behavior (3)  
            |                 | COM 100 Human Communication (3)  
            |                 | COM 110 Public Speaking (3)  
            |                 | HIS 100 Western Civilization I (3)  
            |                 | HIS 101 Western Civilization II (3)  
            |                 | Health/Physical Education (HPE) Elective (1) |
| Second    | 17             | ENG 102 Introduction to Literature (3)  
            |                 | ACC 102 Principles of Managerial Accounting (4)  
            |                 | Computer Science (CSC) Elective (3)  
            |                 | HIS 110 United States History I (3)  
            |                 | HIS 111 United States History II (3)  
            |                 | MAT 200 Intermediate Statistics  
            |                 | Health/Physical Education (HPE) Elective (1) |
| Third     | 16             | BUS 222 Marketing (3)  
            |                 | ECO 210 Principles of Macroeconomics (3)  
            |                 | MAT 152 Pre-Calculus or higher (3)  
            |                 | Science Elective (4)  
            |                 | General Elective (3)  |
| Fourth    | 13             | BUS 227 Business Law I (3)  
            |                 | ECO 211 Principles of Microeconomics (3)  
            |                 | Science Elective (4)  
            |                 | Business Elective (3)  |
Communications
Associate in Science Degree (A.S.)
HEGIS 5008

The Degree
Associate in Science (A.S.)

The Outlook
According to a U.S. Department of Labor report on the fastest growing careers, communication skills are among the most sought after by employers. Surveys of Fortune 500 executives and human resource managers identified communication skills as valuable for obtaining employment and successful job performance. The A.S. Communications degree program at Finger Lakes Community College provides you with the solid foundation and hands-on experience needed for a career in:

- Digital Video Production
- Broadcasting
- Journalism
- Public Relations
- Advertising

The Program
The A.S. degree in Communications is the start of a rewarding career in the growing communications field. Internships and exposure to the following areas will prepare you for your career path:

- Video Production and Scriptwriting
- Journalism
- Advertising
- Public Relations
- Interpersonal, Oral, and Mass Communications

Technology
Facilities for the program include new digital media labs, equipped with editing systems and state-of-the-art graphics and audio software, a 900 square foot television studio, digital camcorders, still cameras, teleprompters, and digital studio cameras.

Online Learning
FLCC's online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Communications at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Distinguish between the major concepts of interpersonal, group, mass, and public communication.
- Analyze an audience and form a message to effectively reach that audience.
- Form and present a message effectively using video, print, and the spoken word.
- Demonstrate basic journalistic practices and concepts of news writing used across media.

The Experience
Field experience and hands-on learning are major components of this program, allowing you to "learn by doing." The program offers two areas of advisement, one in digital video and one in communications. Both will prepare you for transferring to a four-year program. In addition, the program will help build your skill sets necessary for entrance into the job market.

Digital Video Advisement Area
As a communications major, you will learn all aspects of digital video production, including planning and writing scripts, performing as talent, and shooting, editing, and distributing content across platforms. In addition, you will also assist in all aspects of the production of community programming for Finger Lakes Television, cable channel 12, including coverage of a range of events from government meetings to college sports.

Communication Advisement Area
The A.S. degree in communications will prepare you for careers in a variety of areas in media including:

- Advertising
- Journalism
- Public Relations

Internships
Internship opportunities are available at:

- Television Stations
- Production Houses
- Newspaper Facilities
- Radio Stations
- Advertising and Public Relations Firms
- The Constellation Brands-Marvin Sands Performing Arts Center
- Finger Lakes Television

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- 9 credit hours of Humanities Electives

Social Science
- 3 credit hours of History (HIS) Electives
- 9 credit hours of Social Science Electives

Mathematics/Science
- 9 credit hours of Mathematics Electives/Science Electives* (Must include at least one Mathematics and one Science course.)

Communications
- COM 110 Public Speaking
- COM 123 Video Production I
- COM 202 Introduction to Mass Communication

Choose one of the following Advisement Areas:

Digital Video Advisement Area
- BUS/COM 122 Television Advertising OR
- COM/DIG 200 Audio for Film and Video
- COM 220 Digital Editing
- 3 credit hours of Business Elective

Communications Advisement Area
- COM 100 Human Communication
- 3 credit hours of Communications (COM) Electives
- 3 credit hours of General Electives

Theatre
- THE 102 Acting I
Business
- BUS 229 Advertising

Health/Physical Education Elective
- 3 credit hours of Health/Physical Education (HPE) Electives

General Elective
- 3 credit hours of General Electives

Notes
* Dependent on Advisement Area

Sample Schedules
The schedules below show how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

Digital Video Advisement Area

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(17 Credit Hours)</th>
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<tbody>
<tr>
<td>• ENG 101 Composition I ................................ (3)</td>
<td></td>
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<tr>
<td>• COM 123 Video Production I ................................ (4)</td>
<td></td>
</tr>
<tr>
<td>• THE 102 Acting .................................. (3)</td>
<td></td>
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<tr>
<td>• COM 110 Public Speaking ................................ (3)</td>
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<tr>
<td>• Social Science Elective ................................ (3)</td>
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<tr>
<td>• Health/Physical Education Elective ......................... (1)</td>
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<thead>
<tr>
<th>Second Semester</th>
<th>(16-17 Credit Hours)</th>
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</thead>
<tbody>
<tr>
<td>• ENG 102 Introduction to Literature ....................... (3)</td>
<td></td>
</tr>
<tr>
<td>• Humanities Elective .................................... (3)</td>
<td></td>
</tr>
<tr>
<td>• BUS/COM 122 Television Advertising .................... (3)</td>
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<td>OR</td>
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<tr>
<td>• COM/DIG 200 Audio for Film and Video ................ (3)</td>
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<tr>
<td>• Science Elective ....................................... (3-4)</td>
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<td>• HIS Elective ............................................ (3)</td>
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<td>• Health/Physical Education Elective ....................... (1)</td>
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<tr>
<th>Third Semester</th>
<th>(16-17 Credit Hours)</th>
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<tbody>
<tr>
<td>• BUS 229 Advertising ..................................... (3)</td>
<td></td>
</tr>
<tr>
<td>• COM 202 Introduction to Mass Communication .............. (3)</td>
<td></td>
</tr>
<tr>
<td>• ENG 223 Journalism ...................................... (3)</td>
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<tr>
<td>• Mathematics Elective .................................... (3-4)</td>
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<tr>
<td>• Social Science Elective ................................ (3)</td>
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<tr>
<td>• Health/Physical Education Elective ....................... (1)</td>
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<table>
<thead>
<tr>
<th>Fourth Semester</th>
<th>(15-16 Credit Hours)</th>
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<tbody>
<tr>
<td>• COM Elective ............................................ (3)</td>
<td></td>
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<tr>
<td>• Mathematics or Science Elective ........................ (3-4)</td>
<td></td>
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<tr>
<td>• Social Science Elective ................................ (3)</td>
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<tr>
<td>• General Elective ......................................... (3)</td>
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<tr>
<td>• General Elective ......................................... (3)</td>
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Communications Advisement Area

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<thead>
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<tbody>
<tr>
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<tr>
<td>• THE 102 Acting .................................. (3)</td>
<td></td>
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<tr>
<td>• COM 100 Human Communications ........................ (3)</td>
<td></td>
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<tr>
<td>• Social Science Elective ................................ (3)</td>
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<tr>
<td>• Health/Physical Education Elective ....................... (1)</td>
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<table>
<thead>
<tr>
<th>Second Semester</th>
<th>(16-17 Credit Hours)</th>
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</thead>
<tbody>
<tr>
<td>• ENG 102 Introduction to Literature ....................... (3)</td>
<td></td>
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<tr>
<td>• COM 110 Public Speaking ................................ (3)</td>
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Computer Science
Associate in Science Degree (A.S.)
HEGIS 5101

The Degree
Associate in Science (A.S.)

The Outlook
The Occupational Outlook Handbook cites that employment of computer system analysts is projected to grow 25 percent from 2012 to 2022, much faster than the average for all occupations. Faster than average growth is also expected for computer database administrators and software developers from 2012 to 2022. Computerworld’s annual Hot Skills list identifies programming and application development (especially mobile applications and health care), project management, and business intelligence as areas that are in demand. The A.S. Computer Science degree program at Finger Lakes Community College is designed to meet the needs of a technical field that is continuously evolving and changing.

The Program
The A.S. Computer Science degree is a technical degree that offers a solid core of required computing science courses. The degree requires a core of mathematics (including Calculus I and II) and science courses, in addition to required liberal arts courses necessary for transferring with full junior status into a baccalaureate degree program. The curriculum in the program is continually updated to reflect new changes in technology such as:
- Mobile Application Development
- Object-Oriented Programming and Design
- Multimedia Development
- Current Computing Platforms
- Networking Technologies

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Computer Science completely online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Demonstrate the technical knowledge and skills to develop and implement computer programming solutions necessary for successful transfer to a computing science or related major at a four-year institution of higher learning.
- Demonstrate the ability for sound reasoning and problem-solving by planning, documenting, implementing, testing, and executing computer solutions to real-life problems.
- Demonstrate the ability to apply knowledge of mathematics in the development of computer algorithms and solutions.
- Write clear and concise technical documentation, user documentation, and needs analyses.
- Locate, research, analyze, and evaluate technical materials and professional technical resource organizations.
- Effectively organize their thoughts, plan a presentation, and deliver oral presentations to an audience of their peers and instructors.
- Demonstrate the ability to be effective team members, whether in the workplace or in society, by learning how to work together and communicate with each other in order to create a computer solution or final project within a required time frame.
- Discuss key ethical issues and global concerns in relation to the field of computer science, and their responsibility to this field as computer science professionals of the future.

The Experience
Resources and Technology: Computer resources for student learning are extensive and diverse at FLCC. Classrooms and computer labs are equipped with state-of-the-art personal workstations, which are connected to a local area network (LAN). If you carry a laptop or tablet with you to campus, you will have access to FLCC’s wireless network. Full access to the internet is available throughout the campus. Courses on campus are taught utilizing multiple platforms such as Windows, Mac OS, and Linux.

Facilities: Computer labs are open evenings and weekends, and are also available at the FLCC Geneva Campus, Newark Campus, and Victor Campus Centers. FLCC offers Computer Certification Testing at the Victor Campus Center, where the opportunity for you to take exams for Microsoft, Cisco, CompTIA, and other technologies is available.

Resources: A wide variety of software packages and peripherals are available to support classroom instruction. Through FLCC’s library, you will have on-line access to respected research databases such as LexisNexis, Expanded Academic Index, Medline, and others. In addition to classroom and lab experience, you may:
- Attend panel discussions with FLCC alumni that work in computer areas.
- Participate in field trips to computer sites.
- Attend seminars with transfer colleges.
- Attend a “career day breakfast.”

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- OR
- COM 115 Interpersonal Communication

Social Science
- 3 credit hours of History (HIS) Electives
- 6 credit hours of Social Science Electives

Science
- PHY 151 General Physics I AND PHY 152 General Physics II OR
- CHM 121 General Chemistry I AND CHM 122 General Chemistry II
- OR
- BIO 121 General Biology I AND BIO 122 General Biology II*

Mathematics
- MAT 271 Calculus I**
- MAT 272 Calculus II
- MAT 220 Discrete Mathematics

Computer Science
- CSC 103 Computing Sciences Portal
- CSC 115 Introduction to Programming and Computing
- CSC 190 Data Structures I
- CSC 200 Data Structures II
- 6 credit hours of 200-Level Computer Science Electives
Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

General Electives
- The remainder of the hours must be approved electives.

Notes
* If a scientific background is desired, PHY 151 General Physics I and PHY 152 General Physics II should be taken, beginning in the first semester.
** If not sufficiently prepared, a Pre-Calculus course may be necessary.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(16 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101 Composition I</td>
<td>(3)</td>
</tr>
<tr>
<td>CSC 103 Computing Sciences Portal</td>
<td>(2)</td>
</tr>
<tr>
<td>CSC 115 Introduction to Programming and Computing</td>
<td>(3)</td>
</tr>
<tr>
<td>MAT 271 Calculus I</td>
<td>(4)</td>
</tr>
<tr>
<td>Social Science Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>Health/Physical Education (HPE) Elective</td>
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<table>
<thead>
<tr>
<th>Second Semester</th>
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</thead>
<tbody>
<tr>
<td>ENG 102 Introduction to Literature</td>
<td>(3)</td>
</tr>
<tr>
<td>CSC 190 Data Structures I</td>
<td>(3)</td>
</tr>
<tr>
<td>MAT 272 Calculus II</td>
<td>(4)</td>
</tr>
<tr>
<td>History (HIS) Elective</td>
<td>(3)</td>
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<tr>
<td>General Elective</td>
<td>(3)</td>
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<table>
<thead>
<tr>
<th>Third Semester</th>
<th>(17 Credit Hours)</th>
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<tbody>
<tr>
<td>CSC 200 Data Structures II</td>
<td>(4)</td>
</tr>
<tr>
<td>MAT 220 Discrete Mathematics</td>
<td>(3)</td>
</tr>
<tr>
<td>Natural Science Elective</td>
<td>(4)</td>
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<tr>
<td>Social Science Elective</td>
<td>(3)</td>
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<tr>
<td>General Elective</td>
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<table>
<thead>
<tr>
<th>Fourth Semester</th>
<th>(15 Credit Hours)</th>
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<tbody>
<tr>
<td>COM 110 Public Speaking</td>
<td>(3)</td>
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<tr>
<td>OR</td>
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<tr>
<td>COM 115 Interpersonal Communication</td>
<td>(3)</td>
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<tr>
<td>200-Level CSC Elective</td>
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<tr>
<td>200-Level CSC Elective</td>
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<td>Natural Science Elective</td>
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<tr>
<td>General Elective</td>
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<tr>
<td>Health/Physical Education (HPE) Elective</td>
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Engineering Science
Associate in Science Degree (A.S.)
HEGIS 5609

The Degree
Associate in Science (A.S.)

The Outlook
Engineering is a broad based field that offers opportunities in a range of engineering occupations including:
- Mechanical
- Electrical
- Civil
- Chemical
- Biomedical
- Aerospace
- Environmental
- Industrial
- Ceramic
- Agricultural

As competitive pressures and advances in technology fuel improvements and updates to product design, manufacturing processes, and productivity, employment opportunities will remain strong in the field. With the use of new computer and communication systems, engineers are better able to produce and analyze product designs rapidly and in collaboration with other engineers throughout the world. The A.S. Engineering Science degree program at FLCC provides a core mathematics and science education and prepares you to pursue a bachelor's degree in any engineering specialty.

The Program
The A.S. Engineering Science degree program is broad enough to accommodate individual interests and career plans within the engineering discipline. After successfully completing the program, you may transfer as a junior into a baccalaureate degree program in engineering or a related field.

Course Work and Facilities: The curriculum offers courses in calculus, physics, chemistry, engineering graphics, computer programming, mechanics, thermodynamics, electric circuits, strength of materials and engineering design.

Facilities for the program include a well-equipped engineering lab with:
- Laptops
- CNC/Manual Machining Equipment
- A Wind Tunnel
- A Tensile Testing Machine
- A Heat Pump
- Electronic Devices

As an Engineering Science major, you will also have access to the CAD lab and 3D printer. The majority of the core courses needed for this degree is offered at FLCC’s Victor Campus Center.

Program Learning Outcomes
Upon completion of this degree program, students will be able to demonstrate:
- Basic understanding of the different engineering disciplines and how engineering contributes to our modern way of life.
- Basic understanding of professional and ethical responsibilities.
- Understanding of the fundamental skills of oral and written communication.
- Fundamental working knowledge of calculus, physics, and chemistry.
- Fundamental working knowledge of the basic mechanical and electrical principles of engineering.
- Fundamental working knowledge of the basic computational methods used in engineering analysis.
- Understanding of the fundamental skills of engineering graphics and of computer aided design.

The Experience
Design Project: As an engineering student in your second year, you will participate in a semester long project designing and building an autonomous small scale robotic vehicle that once completed will perform specified tasks.

Networking: The Engineering Science degree program is a member of the State University of New York Two Year Engineering Science Association (SUNY-TYESA), allowing for the exchange of ideas between similar programs to maintain an up-to-date, transferable engineering curriculum.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 66 credit hours with a grade point average of no lower than C (2.0). Additional hours are recommended depending upon engineering emphasis. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- 3 credit hours of SUNY General Education approved History (HIS)

Electives

Mathematics
- MAT 271 Calculus I
- MAT 272 Calculus II
- MAT 273 Calculus III
- MAT 274 Differential Equations

Science
- CHM 121 General Chemistry I
- PHY 151 General Physics I
- PHY 152 General Physics II

Engineering Science
- ESC 100 Introduction to Engineering
- ESC 105 Engineering Graphics
- ESC 170 Computing for Engineers
- ESC 211 Statics
- ESC 222 Electrical Circuits
- ESC 240 Engineering Design

Technical Electives
Choose 6 credit hours from the following courses based on your specialization:
- BIO 103 Environmental Science
- BIO 121 General Biology I
- BIO 122 General Biology II
- CHM 122 General Chemistry II
- CHM 211 Organic Chemistry I
- CHM 212 Organic Chemistry II
Aerospace and Mechanical Engineering:
• ESC 212 Dynamics ...................................(3)
• ESC 213 Strength of Materials ............................(3)

Electives
• Based on transfer school requirements

Specializations
As a student of this degree program, you may select courses that reflect your interests and goals. The following specializations are suggested for students who plan to transfer to a four-year program in these areas. In many cases, the subject areas indicate sequences of courses that will prepare you to transfer into specific degree programs with full junior standing. Learn more about the transfer articulation agreements by visiting www.flcc.edu/transfer.

Recommended technical electives for various engineering fields which you may pursue upon transfer to a four-year institution:

Aerospace and Mechanical Engineering:
• ESC 212 Dynamics ...................................(3)
• ESC 213 Strength of Materials ............................(3)

Biomedical Engineering:
• CHM 122 General Chemistry II ...........................(4)
• CHM 211 Organic Chemistry (5)

Chemical Engineering:
• CHM 122 General Chemistry II ...........................(4)
• CHM 211 Organic Chemistry (5)

Civil Engineering:
• CHM 122 General Chemistry II ...........................(4)
• ESC 213 Strength of Materials ............................(3)

Computer Engineering:
• CSC 190 Data Structures I ...............................(3)
• TECH 123 Digital Electronics ..............................(3)

Electrical Engineering:
• TECH 123 Digital Electronics ..............................(3)

Environmental Engineering:
• BIO 121 General Biology I ...................................(4)
• CHM 122 General Chemistry II ...........................(4)
• ESC 213 Strength of Materials ............................(3)

Industrial Engineering:
• CHM 122 General Chemistry II ...........................(4)
• ESC 211 Statics ............................................(3)

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (17 Credit Hours)
• ENG 101 Composition I .....................................(3)

Second Semester (16 Credit Hours)
• ENG 102 Introduction to Literature ...........................(3)
• ESC 105 Engineering Graphics .............................(3)
• ESC 272 Calculus II .........................................(4)
• PHY 151 General Physics I ...................................(4)
• Health/Physical Education (HPE) Elective .......................(2)

Third Semester (17 Credit Hours)
• ESC 240 Engineering Design ...................................(3)
• ESC 211 Statics .............................................(3)
• ESC 273 Calculus III .........................................(4)
• PHY 152 General Physics II ...................................(4)
• Technical Elective ............................................(3)

Fourth Semester (16 Credit Hours)
• COM 110 Public Speaking ...................................(3)
• ESC 222 Electric Circuits ....................................(4)
• MAT 274 Differential Equations ..............................(3)
• SUNY General Education approved History (HIS) Elective ...............................(3)
• Technical Elective ............................................(3)

The sequence above is only an example, and variations in the curriculum sequence are possible. Review the following specializations and consult with your advisor to learn about possible variations.

Specializations
As a student of this degree program, you may select courses that reflect your interests and goals. The following specializations are suggested for students who plan to transfer to a four-year program in these areas. In many cases, the subject areas indicate sequences of courses that will prepare you to transfer into specific degree programs with full junior standing. Learn more about the transfer articulation agreements by visiting www.flcc.edu/transfer.

Recommended technical electives for various engineering fields which you may pursue upon transfer to a four-year institution:

Aerospace and Mechanical Engineering:
• ESC 212 Dynamics ...................................(3)
• ESC 213 Strength of Materials ............................(3)

Biomedical Engineering:
• CHM 122 General Chemistry II ...........................(4)
• CHM 211 Organic Chemistry (5)

Chemical Engineering:
• CHM 122 General Chemistry II ...........................(4)
• CHM 211 Organic Chemistry (5)

Civil Engineering:
• CHM 122 General Chemistry II ...........................(4)
• ESC 213 Strength of Materials ............................(3)

Computer Engineering:
• CSC 190 Data Structures I ...............................(3)
• TECH 123 Digital Electronics ..............................(3)

Electrical Engineering:
• TECH 123 Digital Electronics ..............................(3)
Environmental Engineering:
- BIO 121 General Biology I ........................................... (4)
- CHM 122 General Chemistry II ................................ (4)
- ESC 213 Strength of Materials ................................. (3)

Industrial Engineering:
- CHM 122 General Chemistry II ................................. (4)
- ESC 211 Statics .................................................. (3)
Environmental Studies
Associate in Science Degree (A.S.)
HEGIS 5499

The Degree
Associate in Science (A.S.)

The Outlook
Career opportunities for Environmental Studies graduates include positions in:
- Fish and Wildlife Management
- Natural Resource Conservation
- Soil Conservation
- Environmental Consulting
- Land Management
- Environmental Education

Challenging and diverse positions exist in the private sector and with government agencies such as the:
- Department of Environmental Conservation
- Natural Resources Conservation Service
- National Park Service
- Bureau of Land Management
- Department of Health

The Program
The A.S. Environmental Studies degree program is designed to prepare you for entrance into a baccalaureate degree program. Through classroom and field study, it provides fundamental math and science preparation, knowledge of current environmental issues, and hands-on experience in natural resource management.

Courses are offered in fish and wildlife, environmental conservation, terrestrial and aquatic ecology, field botany, limnology, wildlife management and other science and natural resource-related subjects.

Field Work: Field trips to local fish hatcheries and wildlife refuges, work with conservation agencies, and experiences on wilderness camping trips enhance classroom studies. FLCC’s Muller Field Station and East Hill Campus both provide additional outdoor experiences.

Expeditions: Intensive ecology expedition courses to unique wilderness areas are also offered. Past trips include expeditions to the Florida Everglades, the Rocky Mountains, and East Coast maritime communities. As an Environmental Studies major, you will have a rare opportunity to observe and study the animals, birds, plants, and geology of these natural areas. Led by FLCC professors, the itinerary for these three-credit expedition courses may include camping, backpacking, kayaking, and hiking trips.

Technology: While in the program, you will have the opportunity to use industry-standard research technology such as electro-fishing equipment, water quality probes, GIS computer software, and wildlife tracking radio-telemetry devices.

Ranger School Transfer Opportunity: Through the Forest Technology 1+1 articulation agreement with the SUNY College of Environmental Science and Forestry Ranger School, located in Wanakena, N.Y., you can complete one year of study at FLCC and then transfer to the Ranger School to pursue a career as a surveyor, forest ranger, or forester.

The program at FLCC will introduce you to environmental conservation and will focus on the courses needed for transferring to the Ranger School. At the Ranger School, you will continue your studies using the school’s impressive outdoor teaching facilities. The school has a 2,800 acre managed forest and is surrounded by New York’s beautiful Adirondack Park. Graduates of the program will go on to work with private companies and public agencies such as the New York Department of Environmental Conservation and the National Park Service.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Read, write, and integrate and analyze information from multiple resources on a topic in their major.
- Gather information from multiple resources and use computer applications.
- Speak and present before a group on a topic in their major.
- Apply their knowledge of ecological principles.
- Apply principles of mathematics to solve problems for the management of natural resources.
- Understand the impact of their behaviors on local, regional and global sustainability.
- Transfer to four-year institutions that grant baccalaureate degrees in environmental and natural science programs of study.

The Experience
FLCC has a long history of commitment to environmental education. In addition to the Environmental Studies program, FLCC offers associate degrees in:
- Natural Resources Conservation
- Natural Resource Conservation: Law Enforcement
- Horticulture
- Viticulture and Wine Technology

To support these programs, FLCC’s unique campus features modern technology classrooms and outdoor facilities, including wildlife observation blinds, an arboretum, and a greenhouse. The campus of more than 250 acres contains second-growth woodlands, wetland areas, streams, and fields in diverse states of natural succession.

As a student in the Environmental Studies program, you will be encouraged to participate in science conferences by assisting with the collection and analysis of data from actual environmental field studies, preparation of reports, and presentation of research findings. The skills you will develop through these activities will help you strengthen your confidence and communication abilities.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication OR
- COM 110 Public Speaking OR
- COM 115 Interpersonal Communication

Social Science
- 3 credit hours of SUNY General Education approved Social Science Electives
- HIS 100 Western Civilization I OR
- HIS 101 Western Civilization II OR
- HIS 122 World History II
• HIS 110 United States History I
  OR
• HIS 111 United States History II

Mathematics/Science
• BIO 121 General Biology I
• BIO 122 General Biology II
• CHM 121 General Chemistry I
• CHM 122 General Chemistry II
• MAT 145 College Algebra
• 3 credit hours of SUNY General Education approved Mathematics Electives

Natural Resources Conservation
• BIO/CON 103 Environmental Science
• BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology
• BIO 221L/CON 202L Principles of Terrestrial and Aquatic Ecology Lab
• CON 100 Introduction to Environmental Conservation
• CON 102 Introduction to Fish and Wildlife
• CON 190 Conservation Field Camp*
• 7 credit hours of 200 level Conservation Electives

Notes
* CON 190 Conservation Field Camp is held in May, immediately after the spring semester, and runs for one week. This course is required and should be taken as early as possible.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (17 Credit Hours)
• ENG 101 Composition I ................................ (3)
• BIO/CON 103 Environmental Science .................. (4)
• BIO 121 General Biology I ................................ (4)
• CON 100 Introduction to Environmental Conservation .. (3) 
  OR
• CON 102 Introduction to Fish and Wildlife ............... (3)
• MAT 145 College Algebra ................................ (3)

Second Semester (16 Credit Hours)
• ENG 102 Introduction to Literature ........................ (3)
• BIO 122 General Biology II ................................ (4)
• CON 100 Introduction to Environmental Conservation .. (3)
  OR
• CON 102 Introduction to Fish and Wildlife ............... (3)
• SUNY General Education approved Mathematics Elective ............................... (3)
• SUNY General Education approved Social Science Elective ............... (3)

Summer Session (3 Credit Hours)
• CON 190 Conservation Field Camp ........................ (3)

Third Semester (15 Credit Hours)
• BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology .......................... (3)
• BIO 221L/CON 202L Principles of Terrestrial and Aquatic Ecology ................... (1)
• CHM 121 General Chemistry ................................ (4)
• COM 100 Human Communication ........................ (3)
  OR
• COM 110 Public Speaking ................................ (3)
  OR
• COM 115 Interpersonal Communication ................... (3)
• 200 level Conservation Elective ................................. (4)

Fourth Semester (13 Credit Hours)
• CHM 122 General Chemistry II ............................. (4)
• HIS 100 Western Civilization I .............................. (3)
  OR
• HIS 101 Western Civilization II ............................. (3)
  OR
• HIS 122 World History II ..................................... (3)
• HIS 110 United States History I ............................. (3)
  OR
• HIS 111 United States History II ............................. (3)
• 200 level Conservation Elective ................................. (3)
The coursework includes:
• Art History
• Design
• Printmaking
• Drawing/Painting
• Sculpture
• Ceramics

As a Fine Arts major, you will develop a strong portfolio demonstrating your abilities through a variety of media. Facilities at FLCC include drawing and painting studios, a sculpture foundry, a darkroom and computer labs.

Faculty: One of the highlights of the program is its distinguished art faculty, which includes internationally known artists whose works have been exhibited in New York, San Francisco, and throughout the Northeast and Midwest. FLCC’s instructors bring real-life experience as artists and play an important role in your success.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• Demonstrate the knowledge and skills to successfully transfer to four-year institutions and pursue baccalaureate degrees, or secure employment in selected art-based settings.
• Demonstrate knowledge of the aspects involved in the creative process.
• Demonstrate critical thinking skills (reasoning) inherent in the articulation of visual concepts.

The Experience
The A.S. Fine Arts degree program will provide you with an opportunity to expand your cultural awareness of the arts through exhibitions, coursework, visiting artists, guest speakers, museum visits, and related activities. The Art Club is another avenue for you to become involved in a variety of activities that will enhance your experiences outside the classroom.

Field Trips: Travel to a variety of locations statewide is planned throughout the year, including trips to museums and colleges such as:

• The Clark Institute
• Everson Museum
• Johnson Museum at Cornell University
• Albright Knox Gallery in Buffalo

Additionally, trips to a variety of galleries and museums in New York City are also planned. These field trips will enhance your appreciation for the variety of art currently being created.

Exhibition: Quality exhibits by visiting artists are showcased in FLCC’s Williams-Insalaco Art Gallery. Each spring, you will have opportunities to exhibit your work in the gallery at the Spring Arts Festival. Additionally, you will be able to showcase your work in “Windows,” a publication of juried student artwork that is published annually.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 62 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• COM 100 Human Communication
   OR
• COM 110 Public Speaking

Art
• ART 100 Art History I
• ART 101 Art History II
• ART 102 Foundation Drawing I
• ART 103 Foundation Drawing II
• ART 104 Design I
• ART 105 Design II
• ART 109 Art Portal
• ART 251 Portfolio Prep
• 18 credit hours of approved Art Electives*

Social Science
• 3 credit hours of SUNY General Education approved Social Science Electives
• 3 credit hours of SUNY General Education approved History (HIS) Electives

Mathematics/Science
• 3 credit hours of SUNY General Education approved Mathematics Electives
• 3 credit hours of SUNY General Education approved Science Electives

Health/Physical Education
• 2 credit hours of Health/Physical Education (HPE) Electives

Notes
Most upper level studio courses require ART 102 Foundation Drawing I and ART 104 Design as prerequisites.

* Approved Art Electives include:
• ART 106 Ceramics I
• ART 110 Digital Photography
• ART 200 Figure Drawing I
• ART 201 Figure Drawing II
• ART 202 Painting I
• ART 204 Painting II
• ART 205 Modeling and Sculpture I
• ART 206 Modeling and Sculpture II
• ART 207 Photography I: Traditional Methods
Sample Schedule
The schedule below shows how the requirements for this degree may be
met in four semesters. For some students, fulfilling degree requirements
may take more than four semesters to complete. When planning your
schedule, you should consult with your advisor.

First Semester (15 Credit Hours)
- ENG 101 Composition I .................................... (3)
- ART 100 Art History I .................................... (3)
- ART 102 Foundation Drawing I ............................ (3)
- ART 104 Design I ........................................ (3)
- ART 109 Art Portal ........................................ (2)
- Health/Physical Education Elective .................. (1)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature .................. (3)
- ART 101 Art History II ..................................... (3)
- ART 103 Foundation Drawing II ....................... (3)
- ART 105 Design II ........................................ (3)
- SUNY General Education approved Science Elective ...... (3)
- Health/Physical Education Elective .................. (1)

Third Semester (16 Credit Hours)
- Approved Art Elective ..................................... (3)
- Approved Art Elective ..................................... (3)
- Approved Art Elective ..................................... (3)
- COM 100 Human Communication
  OR
  COM 110 Public Speaking
- SUNY General Education approved Mathematics Elective . . . (3)
- ART 251 Portfolio Prep .................................. (1)

Fourth Semester (15 Credit Hours)
- Approved Art Elective ..................................... (3)
- Approved Art Elective ..................................... (3)
- Approved Art Elective ..................................... (3)
- Social Science Elective .................................... (3)
- SUNY General Education approved History (HIS) Elective . . . (3)
Game Programming & Design
Associate in Science Degree (A.S.)
HEGIS 5103

The Degree
Associate in Science (A.S.)

The Outlook
Game programming is one of the fastest growing industries in the computer programming and technology sector. According to the Occupational Outlook Handbook, employment of computer programmers is expected to grow 8 percent from 2012 to 2022.

The Program
While enrolled in the A.S. Game Programming and Design degree program, you will learn how to use the most recent technologies and tools for Web application development. You will gain a high degree of hands-on experience with the design and development of game application software. In addition, you will learn the theory and fundamentals of game programming and design such as:

- Developing and applying an algorithmic approach to problem solving.
- Using structured programming techniques.
- Designing and building databases.

The capstone project for this program is the design and development of an actual game software application. Throughout this program, you will collect samples of your work and create a professional portfolio. Your portfolio will later be used when you begin your job search in the game industry.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Game Programming and Design at least 50 percent online.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

- Humanities
  - ENG 101 Composition I
  - ENG 102 Introduction to Literature
  - COM 100 Human Communication
  - ART 115 Computer Imaging

- Social Science
  - 3 credit hours of SUNY General Education approved History (HIS) Electives
  - 3 credit hours of SUNY General Education approved Social Science Electives

- Mathematics/Science
  - MAT 152 Pre-Calculus or higher
  - MAT 220 Discrete Mathematics
  - PHY 118 College Physics I
  - PHY 119 College Physics II

- Computer Science
  - CSC 103 Computing Sciences Portal
  - CSC 115 Introduction to Programming and Computing
  - CSC 141 Introduction to the Game Industry
  - CSC 190 Data Structures I
  - CSC 200 Data Structures II
  - CSC 216 Introduction to C#
  - CSC 241 Fundamentals of Game Design
  - CSC 255 Game Programming Team Capstone Project

Complete either Option 1 Console Gaming or Option 2 Mobile Gaming

Option 1 - Console Gaming
- CSC 242 Introduction to 3D Computer Animation
- CSC 246 Game Programming Algorithms and Techniques

Option 2 - Mobile Gaming
- CSC 232 Programming Mobile Applications
- CSC 262 Web Site Development for Gaming

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives
  - HPE 122 Concepts of Wellness
  - OR
  - HPE 164 Stress Reduction through Exercise recommended

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................ (3)
- CSC 103 Computing Sciences Portal .......................... (2)
- CSC 115 Introduction to Programming and Computing .... (3)
- CSC 141 Introduction to the Game Industry ................. (3)
- MAT 152 Pre-Calculus ......................................... (3)
- HPE 122 Concepts of Wellness ............................... (2)
  - OR
  - HPE 164 Stress Reduction Through Exercise ............. (2)

Second Semester (15 Credit Hours)
- ENG 102 Introduction to Literature ............................ (3)
- ART 115 Computer Imaging ..................................... (3)
- CSC 190 Data Structures I ..................................... (3)
- CSC 241 Fundamentals of Game Design ..................... (3)
- CSC 262 Web Site Development for Gaming ............... (3)
  - OR
  - CSC 242 Introduction to 3D Computer Animation ....... (3)

Third Semester (17 Credit Hours)
- COM 100 Human Communication ............................. (3)
- CSC 200 Data Structures ....................................... (4)
- CSC 232 Programming Mobile Applications ................ (3)
  - OR
  - CSC 246 Game Programming Algorithms and Techniques ... (3)
- MAT 220 Discrete Mathematics ................................ (3)
- PHY 118 College Physics I .................................... (4)

Fourth Semester (16 Credit Hours)
- CSC 216 Introduction to C# .................................... (3)
- CSC 255 Game Programming Team Capstone Project .... (3)
- PHY 119 College Physics II .................................... (4)
- SUNY General Education approved History (HIS) Electives.. (3)
- SUNY General Education approved Social Science Electives... (3)
Human Services
Associate in Science Degree (A.S.)
HEGIS 5501

The Degree
Associate in Science (A.S.)

The Outlook
The employment rate of human and social service assistants is expected to increase 22 percent from 2012 to 2022. The rise in job opportunities is due to the expansion of facilities and programs for the elderly and disabled and services for families in crisis. The human services degree program at FLCC is designed to prepare you for the growing employment opportunities that are becoming increasingly available.

The Program
The A.S. in Human Services degree program is ideal for you if you are looking to:
- Work with children, youth, persons with disabilities, the elderly, or those who are in need.
- Develop skills for employment in community agencies providing health, education, and welfare services.

Online Learning
FLCC's online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Human Services at least 50 percent online.

Technology: The Human Services program requires you to use internet search techniques, with several classes held in FLCC's new technology-enhanced classrooms. The classroom structure in this area of study is conducive to small group sizes and cooperative learning.

Program Learning Outcomes
Upon completion of this degree program, students will:
- Demonstrate research, communication, and critical thinking skills.
- Demonstrate knowledge of Ethical Standards as they apply to the field of Human Services.
- Demonstrate knowledge and skill in the Human Service skill subset of Case Management.
- Successfully complete Field Placement and exhibit professional competency.

The Experience
As a member of the Human Service/Social Science Club at FLCC, you will actively participate in activities such as:
- Food and Clothing Drives
- Gleaner's Community Kitchen
- Oxfam Hunger Banquet
- CROP Walk
- March of Dimes Walk
- The Adam Walsh Center for Missing and Exploited Children

Internships: Field placement and internship opportunities are readily available. In any given semester, the program utilizes 25 different sites for internship placement. Some of these sites include:
- Hillside Children's Center
- Rape Crisis Centers
- Department of Social Services
- The Community Action Program
- The American Red Cross

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................... (3)
- HUS 102 Human Services in Contemporary America .... (3)
- PSY 100 Introduction to Psychology .......................... (3)
- MAT 121 Statistics I ............................................. (3)
- Computing Sciences Elective ................................. (3)
- Health/Physical Education (HPE) Elective ................ (1)

Notes
* Selected with faculty advisement
Second Semester  
(15 Credit Hours)
- ENG 102 Introduction to Literature ......................... (3)
- HUS 103 Case Management .................................. (3)
- SOC 100 Introduction to Sociology .............................. (3)
- PSY 150 Interviewing and Counseling ......................... (3)
- MAT 122 Statistics II ........................................... (3)

Third Semester  
(16 Credit Hours)
- HUS 204 Field Experience I ...................................(4)
- COM 110 Public Speaking ....................................... (3)
- OR
  - COM 115 Interpersonal Communication ................... (3)
- SOC 200 Social Problems ....................................... (3)
- General Elective ................................................... (3)
- History (HIS) Elective .......................................... (3)

Fourth Semester  
(16-17 Credit Hours)
- HUS 205 Field Experience II ...................................(4)
- Science Elective .................................................... (3-4)
- Social Science Elective ......................................... (3)
- General Elective ................................................... (3)
- HPE 212 Health ..................................................... (3)
- OR
  - HPE 214 Advanced First Aid, CPR and AED ............... (3)
Information Systems
Associate in Science Degree (A.S.)
HEGIS 5103

The Degree
Associate in Science (A.S.)

The Outlook
For growth and performance, computer information systems are critical to the business operations of most companies and organizations. Businesses today are seeking individuals that can provide effective technical solutions to meet the specific needs of their business. This goal requires that employees possess information technology skills and an understanding of business processes. Through FLCC’s A.S. in Information Systems degree program, you will gain the fundamental preparation required for meeting the need of qualified information systems professionals.

According to the Occupational Outlook Handbook, employment of computer systems analysts is expected to grow 25 percent from 2012 to 2022, much faster than the average for all occupations. Growth in cloud computing, cybersecurity, and mobile networks will increase demand for these workers.

The Program
The Information Systems program is designed to prepare you for transfer into a baccalaureate degree program in the business division, primarily in the management information systems (MIS) area. Some transfer options to four-year colleges and universities include:

- SUNY Colleges at Fredonia and Morrisville
- Rochester Institute of Technology

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Demonstrate the technical knowledge and skills to develop and implement computer programming solutions necessary for successful transfer to a Management Information Systems (MIS), or related major at a four-year institution of higher learning.
- Demonstrate the ability for sound reasoning and problem-solving by planning, documenting, implementing, testing, and executing computer solutions for business-related problems.
- Demonstrate an understanding of basic business concepts by conducting system feasibility studies, evaluating and recommending software applications, and creating database solutions from user specifications.
- Demonstrate the ability to apply knowledge of mathematics in the development of computer algorithms and solutions.
- Write clear and concise technical documentation, user documentation, and needs analyses.
- Locate, research, analyze, and evaluate technical materials and professional technical resource organizations.
- Effectively organize their thoughts, plan a presentation, and deliver oral presentations to an audience of their peers and instructors.
- Demonstrate the ability to be effective team members, whether in the workplace or in society, by learning how to work together and communicate with each other in order to create a computer solution or final project within a required time frame.
- Discuss key ethical issues and global concerns in relation to the field of computer science, and their responsibility to this field as computer science professionals of the future.
- Demonstrate the ability to research, identify, evaluate, analyze, select, and implement current technologies as appropriate in order to implement effective business solutions.

The Experience
The Information Systems program incorporates advanced level courses in object-oriented programming (OPP), systems analysis and design, and applied database management. Required business courses include business communications, economics, marketing, and accounting. The curriculum of FLCC’s computer programs is designed to be flexible, allowing you to enroll in fundamental courses during your first semester. In addition, it grants you the opportunity to work with faculty advisors to determine which degree program is best suited for your career and academic goals.

Resources and Technology: Computer resources are extensive and diverse at FLCC. Classrooms and computer labs are equipped with state-of-the-art personal workstations, which are connected to a local area network (LAN). Additionally, if you have a laptop or tablet, wireless network capabilities are provided for you. Full access to the internet is available throughout the campus. Courses on campus are taught utilizing multiple platforms such as Windows, Mac OS, and Linux. Computer labs are open evenings and weekends, and are also available at the FLCC Geneva Campus, Newark Campus, and Victor Campus Centers.

FLCC also offers computer certification and testing at the Victor Campus Center, where you can take exams for Microsoft, Cisco, CompTIA, and other technologies.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication
- COM 110 Public Speaking
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- 3 credit hours of History (HIS) Electives

Business
- ACC 101 Principles of Financial Accounting
- BUS 120 Introduction to Business
- BUS/PSY 124 Organizational Behavior

Mathematics/Science
- MAT 121 Statistics I AND MAT 122 Statistics II
- MAT 271 Calculus I AND MAT 220 Discrete Math
- BIO 121 General Biology I AND BIO 122 General Biology II
- CHM 121 General Chemistry I AND CHM 122 General Chemistry II
- PHY 151 General Physics I AND PHY 152 General Physics II

Computer Science
- CSC 103 Computing Sciences Portal
- CSC 115 Introduction to Programming and Computing
- CSC 134 Core Word
- CSC 135 Core Excel
- CSC 190 Data Structures I
• CSC 200 Data Structures II
• CSC 243 System Analysis and Design I
• CSC 251 Applied Database Concepts

Health/Physical Education Elective
• 2 credit hours of Health/Physical Education (HPE) Electives

Advisor Electives
• 3 credit hours of SUNY General Education approved Foreign Language or The Arts Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester  (15-16 Credit Hours)
• ENG 101 Composition I ..................................(3)
• BUS 120 Introduction to Business ........................(3) OR
• BUS 124 Organizational Behavior ........................(3)
• CSC 103 Computing Sciences Portal ...................(2)
• CSC 115 Introduction to Programming and Computing ....(3)
• CSC 134 Core Word .......................................(1)
• MAT 121 Statistics I .......................................(3) OR
• MAT 271 Calculus I ........................................(4)

Second Semester  (15 Credit Hours)
• ENG 102 Introduction to Literature .......................(3)
• ACC 101 Principles of Financial Accounting .............(4)
• CSC 135 Core Excel .......................................(1)
• CSC 190 Data Structures I ................................(3)
• MAT 122 Statistics II .......................................(3) OR
• MAT 222 Discrete Math ....................................(3)
• Health/Physical Education (HPE) Elective ...............(1)

Third Semester  (17 Credit Hours)
• CSC 200 Data Structures II .................................(3) OR
• CSC 215 Visual Basic .....................................(4)
• CSC 251 Applied Database Concepts ....................(3)
• ECO 210 Principles of Macroeconomics .................(3)
• SUNY General Education approved History (HIS) Elective ....(3)
• Lab Science Elective .....................................(4)

Fourth Semester  (17 Credit Hours)
• COM 100 Human Communication .......................(3) OR
• COM 110 Public Speaking ..................................(3) OR
• COM 115 Interpersonal Communication ................(3)
• CSC 243 System Analysis and Design I .................(3)
• ECO 211 Principles of Microeconomics ................(3)
• Lab Science Elective .....................................(4)
• Health/Physical Education (HPE) Elective ...............(1)
• Advisor Approved Elective ..............................(3)
Music
Associate in Science Degree (A.S.)
HEGIS 5610

The Degree
Associate in Science (A.S.)

The Outlook
According to the U.S. Labor Department, employment opportunities for music educators in elementary and secondary schools should increase as a large number of teachers reach retirement age in the near future. In addition, the need for music therapists also continues to grow. The FLCC A.S. degree is a cost effective way to secure the first two years of your education before furthering your studies. Competition for performance musicians will continue to be strong as clubs, restaurants, and orchestral organizations seek highly talented musicians. The music program at Finger Lakes Community College offers you theoretical skills and performance opportunities to prepare you to continue your education.

The Program
The A.S. Music degree program at FLCC is designed to enable you to transfer into four-year baccalaureate degree programs in music. The program is also an appropriate course of study if you are preparing for one of the many careers in music that do not require a four-year degree.

This challenging curriculum includes courses in:

- Music History
- Theory
- Master Composers
- Applied Music
- Music Ensemble

Facilities: The Music program is supported by a facility that includes music recording studios, music rehearsal hall, applied music studios, practice rooms, and midi keyboard laboratories.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Recognize and identify essential elements and patterns of pitch and rhythm as they appear in (standard scores of) representative pieces of Western concert music, late 17th to late 20th century.
- Demonstrate an understanding of melody, harmony, and voice leading through exercises in composition and part writing.
- Demonstrate their aural comprehension of basic elements and patterns of pitch, rhythm and harmonic progression through directed analytic listening (ear training), analytic singing (with some variety of solfege), and keyboard proficiency.
- Demonstrate broad understanding of music history and music literature through speaking and writing; students will develop the ability to write clearly, concisely, and effectively and will be able to appropriately incorporate technical terms and ideas.
- Demonstrate comprehension of computer-based audio, visual, and written materials.

Students will perform in groups as well as on their chosen instrument. They will also develop a rudimentary knowledge of the literature of their chosen instrument.

The Experience
The opportunity for you to gain experience in performance is a popular feature of the Music program at FLCC. Students perform as part of the Finger Lakes Chorale, Vocal Jazz Ensemble, College Singers, Finger Lakes Camerata, Jazz Ensemble, Percussion and Guitar Ensembles, and the Chamber Wind Ensemble.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 103 Composition II
- COM 100 Human Communication
- COM 110 Public Speaking
- COM 115 Interpersonal Communication

Social Science
- 3 credit hours of SUNY General Education approved History (HIS) Electives
- 3 credit hours of SUNY General Education approved Social Science Electives

Mathematics/Science
- 6 credit hours of SUNY General Education approved Mathematics Electives/Science Electives (Must include one Mathematics course.)
- PHY 105 Physics of Sound

Music
- MUS 106 Music Theory I
- MUS 106L Music Theory I Lab
- MUS 107 Music Theory II
- MUS 107L Music Theory II Lab
- MUS 111 Master Composers I
- MUS 117 Master Composers II
- MUS 206 Music Theory III
- MUS 206L Music Theory III Lab
- MUS 207 Music Theory IV
- MUS 207L Music Theory IV Lab
- MUS 215 Music History I: Medieval to Baroque
- MUS 216 Music History II: Classic to Modern

Applied Music
- 4 credit hours of Applied Music Electives* (Four semesters in one specific instrument or voice are required)

Performance/Music Ensemble
- 4 credit hours of Music Ensemble Electives** (Four semesters are required)

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

Notes
* Applied Music Electives: MUS 131 Piano, MUS 132 Voice, MUS 133 Trumpet, MUS 134 Flute, MUS 135 Classical Guitar, MUS 137 Saxophone, MUS 146 Drumset, MUS 160 Percussion, MUS 161 French Horn, MUS 163 Jazz Bass, MUS 164 Trombone, MUS 165 Clarinet, MUS 167 Jazz Piano, MUS 168 Jazz Guitar, and MUS 169 Jazz Voice. (Four semesters in one specific instrument or voice required)

** Music Ensemble Electives: MUS 109 Vocal Jazz Ensemble, MUS 118 Guitar Ensemble, MUS 119 Percussion Ensemble, MUS 120 Finger Lakes Chorale, MUS 125 Finger Lakes Camerata, MUS 126 College Singers, MUS 127 Jazz Ensemble, MUS 129 Performance Class I, MUS 145 Chamber Wind Ensemble and MUS 229 Performance Class II. (Four semesters required)
Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................(3)
- MUS 106 Music Theory I .........................................(3)
- MUS 106L Music Theory I Lab .................................(1)
- MUS 111 Master Composers I .................................(3)
- Applied Music Elective ............................................(1)
- Ensemble Elective .................................................(1)
- SUNY General Education approved History (HIS) Elective ....(3)
- Health/Physical Education (HPE) Elective ....................(1)

Second Semester (17 Credit Hours)
- ENG 103 Composition II ..........................................(3)
- MUS 107 Music Theory II .........................................(3)
- MUS 107L Music Theory II Lab ................................(1)
- MUS 117 Master Composers II .................................(3)
- PHY 105 Physics of Sound .......................................(4)
- Applied Music Elective ............................................(1)
- Ensemble Elective .................................................(1)
- Health/Physical Education (HPE) Elective ....................(1)

Third Semester (15 Credit Hours)
- COM 100 Human Communication ..........................(3)
  OR
- COM 110 Public Speaking .......................................(3)
  OR
- COM 115 Interpersonal Communication .....................(3)
- MUS 206 Music Theory III ......................................(3)
- MUS 206L Music Theory III Lab ..............................(1)
- MUS 215 Music History I .......................................(3)
- Applied Music Elective ............................................(1)
- Ensemble Elective .................................................(1)
- SUNY General Education approved Mathematics/Science Elective .........................................................(3)

Fourth Semester (15 Credit Hours)
- MUS 207 Music Theory IV .....................................(3)
- MUS 207L Music Theory IV Lab ................................(1)
- MUS 216 Music History II ......................................(3)
- Applied Music Elective ............................................(1)
- Ensemble Elective .................................................(1)
- SUNY General Education approved Social Science Elective .....................................................(3)
- SUNY General Education approved Mathematics Elective .....................................................(3)
Music Recording Technology
Associate in Science Degree (A.S.)
HEGIS 5399

The Degree
Associate in Science (A.S.)

The Outlook
The Music Recording Industry is fast-paced and competitive. Those who have skills in technology, along with a music background, will be preferred for positions. The A.S. Music Recording Technology degree program at Finger Lakes Community College can give you the edge for success by providing a musical background as well as experience using new, state-of-the-art recording technology.

According to the Occupational Outlook Handbook, employment of broadcast and sound engineering technicians is expected to grow 9 percent from 2012 to 2022, about as fast as the average for all occupations. Growth is expected to stem from businesses, schools, and radio and television stations who are seeking employees to operate new equipment to improve their audio and video capabilities.

The Program
The Music Recording Technology program is designed to provide you the opportunity to learn your craft as a musician and recording technician. You will receive the extensive hands-on training that is needed to achieve a thorough understanding of modern recording.

The coursework is appropriate if you are interested in preparing to transfer on to a four-year program or if you are looking to begin your career in music recording immediately after graduation. FLCC’s faculty brings real-life experience as musicians and recording technicians to the classroom, and plays an important role in your success.

Facilities: The program is housed in John Storyk designed state-of-the-art recording facilities. These include an API Vision, an SSL Duality SE, two Avid C|24’s and a Toft ATB32, each with Pro Tools HDX systems. An extensive array of outboard gear includes preamps and compressors by Avalon, Neve, Universal Audio, A Designs, and Groove Tubes, as well as a sizable world class microphone collection with mics by Neumann, Telefunken, Audio Technica, BLUE, Royer, AKG, Sennheiser, Beyer, Schoeps, and Shure.

Equipment Needs:
Required
• Portable Hard Drive: 250Gig or more, 7200rpm (Must be formatted for Mac only)
• Headphones: Audio Technica ATHM50, Sony MDR 7506, or AKG K240MKII

Recommended (BUT NOT REQUIRED)
• Computer: Mac Pro or MacBook Pro
• Pro Tools Interface and Software: Any hardware with the latest version of Pro Tools Software

Program Learning Outcomes
Upon completion of this degree program, students will:
• Be able to distinguish aesthetic interpretations of a variety of musical forms.

The Experience
The A.S. Music Recording Technology degree program includes coursework in:
• Music Theory
• Audio Recording
• Commercial Music
• Applied Music
• Music Ensemble

You will have the opportunity to broaden the scope of your classroom education by participating in performance groups such as:
• The College Singers
• Vocal Jazz Ensemble
• Finger Lakes Chorale
• Jazz Ensemble
• Percussion Ensemble
• Guitar Ensemble
• Finger Lakes Camerata

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 103 Composition II
• COM 100 Human Communication OR
• COM 110 Public Speaking OR
• COM 115 Interpersonal Communication
• 3 credit hours of SUNY General Education approved The Arts Electives

Social Science
• 3 credit hours of SUNY General Education approved History (HIS) Electives
• 3 credit hours of SUNY General Education approved Social Science Electives

Mathematics/Science
• 3 credit hours of SUNY General Education approved Mathematics Electives
• PHY 105 Physics of Sound

Applied Music
• 4 credit hours of Applied Music Electives* (Four semesters in one specific instrument or voice are required)

Performance/Music Ensemble
• 4 credit hours of Music Ensemble Electives** (Four semesters are required)

Music Recording
• MUS 106 Music Theory I
• MUS 106L Music Theory I Lab
• MUS 107 Music Theory II
• MUS 107L Music Theory II Lab
• MUS 170 Techniques of Audio Recording I
• MUS 177 Introduction to Music Business
  OR
• MUS 178 Music Licensing and Revenue Streams  
  OR
• MUS 179 Career Paths in the Music Industry
• MUS 206 Music Theory III
• MUS 206L Music Theory III Lab
• MUS 207 Music Theory IV
• MUS 207L Music Theory IV Lab
• MUS 270 Techniques of Audio Recording II
• MUS 271 Techniques of Audio Recording III
• MUS 272 Techniques of Audio Recording IV

Health/Physical Education
• 2 credit hours of Health/Physical Education (HPE) Electives

Notes
* Applied Music Electives: MUS 131 Piano, MUS 132 Voice, MUS 133 Trumpet, MUS 134 Flute, MUS 135 Classical Guitar, MUS 137 Saxophone, MUS 146 Drumset, MUS 160 Percussion, MUS 161 French Horn, MUS 163 Jazz Bass, MUS 164 Trombone, MUS 165 Clarinet, MUS 167 Jazz Piano, MUS 168 Jazz Guitar and MUS 169 Jazz Voice (Four semesters in one specific instrument or voice required). Students wishing to enter a 2+2 program should consult with their advisor regarding the specific requirements of the transfer school.
** Music Ensemble Electives: MUS 109 Vocal Jazz Ensemble, MUS 118 Guitar Ensemble, MUS 119 Percussion Ensemble, MUS 120 Finger Lakes Chorale, MUS 125 Finger Lakes Camerata, MUS 126 College Singers, MUS 127 Jazz Ensemble, MUS 129 Performance Class I, MUS 145 Chamber Wind Ensemble and MUS 229 Performance Class II (Four semesters required).

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester
• ENG 101 Composition I ..................................(3)
• MUS 106 Music Theory I ..................................(3)
• MUS 106L Music Theory I Lab ............................(1)
• MUS 120 Techniques of Audio Recording I .............(3)
• MUS 177 Introduction to Music Business .................(1)
  OR
• MUS 178 Music Licensing and Revenue Streams .......(1)
  OR
• MUS 179 Career Paths in the Music Industry ..........(1)
• PHY 105 Physics of Sound .................................(4)
• Applied Music Elective .....................................(1)
• Music Ensemble Elective ..................................(1)

Second Semester
• ENG 103 Composition II ..................................(3)
• COM 100 Human Communication ........................(3)
  OR
• COM 110 Public Speaking ..................................(3)
  OR
• COM 115 Interpersonal Communication .................(3)
• MUS 107 Music Theory II ..................................(3)
• MUS 107L Music Theory II Lab ............................(1)
• MUS 176 Techniques of Audio Recording II .............(3)
• Applied Music Elective .....................................(1)
• Music Ensemble Elective ..................................(1)

Third Semester
• MUS 206 Music Theory III ..................................(3)
• MUS 206L Music Theory III Lab ............................(1)
• MUS 271 Techniques of Audio Recording III ..........(3)
• Applied Music Elective .....................................(1)
• Music Ensemble Elective ..................................(1)
• SUNY General Education approved History (HIS) Elective ...........(3)
• SUNY General Education approved Mathematics Elective .......(3)
• Health/Physical Education (HPE) Elective ...............(1)

Fourth Semester
• MUS 207 Music Theory IV ..................................(3)
• MUS 207L Music Theory IV Lab ............................(1)
• MUS 272 Techniques of Audio Recording IV ............(3)
• Applied Music Elective .....................................(1)
• Music Ensemble Elective ..................................(1)
• SUNY General Education approved Social Science Elective .......(3)
• SUNY General Education approved The Arts Elective .......(3)
New Media
Associate in Science Degree (A.S.)
HEGIS 5012

The Degree
Associate in Science (A.S.)

The Outlook
Digital technology continues to grow and evolve, transforming communication and changing the way we do business. This growth and evolution is opening up new career options for graduates in this emerging field. Finger Lakes Community College’s A.S. new media degree program combines the elements of computer science, fine arts, music, and communications to provide a comprehensive program which will give you exposure to the technologies and tools that are defining the industry.

The Program
The New Media program is designed to provide you with practical experience with new communication technologies. Additionally, it strives to build your understanding of the creative process, while promoting and encouraging personal creative expression.

Through integrated coursework in video production and editing, multimedia, audio production, and graphic design, you will learn how to design and create graphics, audio, video, and other content for websites, DVDs, and emerging technologies.

Courses include:
- Video Production 1
- Digital Video Editing
- Script Writing
- Multimedia Development
- Web Site Development for New Media
- Introduction to Digital Media, Digital Media Design, Audio for Film and Video, and New Media Production

You will gain practical experience in two Macintosh media labs, extensive PC computer labs, and a 900 square foot on-campus television studio. You will also utilize industry standard tools such as Avid nonlinear editing software, Pro Tools, Adobe Creative Suite, digital still cameras, digital camcorders, and digital studio cameras.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in New Media at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Distinguish and demonstrate the ability to communicate effectively using a variety of digital media.
- Analyze an audience and form a message to effectively reach that audience.
- Create and defend creative works using digital media, video, print, multimedia, and the spoken word.

Curriculum Requirements
As a student in this program, you are required to successfully complete a minimum of 64 credit hours of study with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

<table>
<thead>
<tr>
<th>Humanities</th>
<th>Math/Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101 Composition I</td>
<td>9 credit hours of Math Electives/Science Electives (Must include 3 credit hours of Math Electives and 3 credit hours of Science Electives.)</td>
</tr>
<tr>
<td>ENG 102 Introduction to Literature</td>
<td>9 credit hours of Math Electives/Science Electives (Must include 3 credit hours of Math Electives and 3 credit hours of Science Electives.)</td>
</tr>
<tr>
<td>COM 110 Public Speaking</td>
<td>COM 220 Digital Editing</td>
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<tr>
<td>OR</td>
<td>COM 220 Digital Editing</td>
</tr>
<tr>
<td>COM 115 Interpersonal Communication</td>
<td>COM/ENG 223 Media Writing</td>
</tr>
<tr>
<td>3 credit hours of SUNY General Education The Arts Elective</td>
<td>COM 220 Digital Video Editing</td>
</tr>
<tr>
<td>3 credit hours of Social Science Electives</td>
<td>New Media</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Communications</th>
<th>New Media</th>
</tr>
</thead>
<tbody>
<tr>
<td>• COM 123 Video Production I</td>
<td>• COM/DIG 200 Audio for Film and Video</td>
</tr>
<tr>
<td>• COM 215 Script Writing</td>
<td>• DIG 100 Introduction to Digital Media</td>
</tr>
<tr>
<td>OR</td>
<td>• DIG 120 Digital Media Design</td>
</tr>
<tr>
<td>• COM/ENG 223 Media Writing</td>
<td>• DIG 210 Introduction to Game and Mobile Application Development</td>
</tr>
<tr>
<td>• COM 220 Digital Video Editing</td>
<td>• DIG 230 New Media Production</td>
</tr>
</tbody>
</table>

Computing Sciences
- CSC 162 Web Site Development for New Media
- CSC 164 Introduction to Scripting for New Media

Health/Physical Education
- 3 credit hours of Health/Physical Education (HPE) Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(16 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• ENG 101 Composition I</td>
<td>(3)</td>
</tr>
<tr>
<td>• COM 123 Video Production I</td>
<td>(4)</td>
</tr>
<tr>
<td>• CSC 162 Web Site Development for New Media</td>
<td>(3)</td>
</tr>
<tr>
<td>• DIG 100 Introduction to Digital Media</td>
<td>(3)</td>
</tr>
<tr>
<td>• Social Science Elective</td>
<td>(3)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Semester</th>
<th>(16-17 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• ENG 102 Introduction to Literature</td>
<td>(3)</td>
</tr>
<tr>
<td>• COM 220 Digital Editing</td>
<td>(3)</td>
</tr>
<tr>
<td>• CSC 164 Introduction to Scripting for New Media</td>
<td>(3)</td>
</tr>
<tr>
<td>• DIG 120 Digital Media Design</td>
<td>(3)</td>
</tr>
<tr>
<td>• Mathematics Elective</td>
<td>(3-4)</td>
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<tr>
<td>OR</td>
<td>(3-4)</td>
</tr>
<tr>
<td>• Science Elective</td>
<td>(3-4)</td>
</tr>
<tr>
<td>• Health/Physical Education (HPE) Elective</td>
<td>(1)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Third Semester</th>
<th>(16-17 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• COM 110 Public Speaking</td>
<td>(3)</td>
</tr>
<tr>
<td>OR</td>
<td>(3-4)</td>
</tr>
<tr>
<td>• COM 115 Interpersonal Communication</td>
<td>(3)</td>
</tr>
</tbody>
</table>
• COM/DIG 200 Audio for Film and Video ......................... (3)
• DIG 210 Introduction to Game and Mobile Application Development .................. (3)
• Social Science Elective ...................................... (3)
• Mathematics Elective ...................................... (3-4)
  OR
• Science Elective ........................................... (3-4)
• Health/Physical Education (HPE) Elective ............... (1)

Fourth Semester (16-17 Credit Hours)
• COM/ENG 223 Media Writing .................. (3)
  OR
• COM 215 Script Writing ............................... (3)
• DIG 230 New Media Production .................. (3)
• Social Science Elective .............................. (3)
• Mathematics Elective ............................... (3-4)
  OR
• Science Elective ........................................... (3-4)
• SUNY General Education The Arts Elective ........... (3)
• Health/Physical Education (HPE) Elective .......... (1)
Physical Education and Exercise Science
Associate in Science Degree (A.S.)
HEGIS 5299.30

The Degree
Associate in Science (A.S.)

The Outlook
Employment in the health and physical education field is expected to grow as interest in fitness and health for individuals and special groups increases. According to the U.S. Department of Labor, a large number of openings in the field of elementary and secondary school teaching is expected due to a large group of teachers reaching retirement age. The Physical Education and Exercise Science degree program at FLCC is designed to prepare you for transfer in the field by building a solid liberal arts foundation.

Career opportunities in this field include:
• Health/Physical Education Teacher
• College Health/Physical Education Instructor/Professor
• Health/Fitness Consultant
• Fitness Instructor
• Athletic Coach
• Physical/Recreational Therapist
• Cardiac Rehabilitation

The Program
The A.S. Physical Education and Exercise Science curriculum will help you take actionable steps for seamless transfer to a Bachelor of Science degree program. In this program, you will evaluate and integrate the benefits and impact physical activity has on your quality of life. Successful graduates will appreciate the value of physical activity in human development, interaction, and performance as physical educators who will make a difference in the vitality of their communities.

Through this program, you will have the opportunity to earn the following certifications:
• New York State Coaching
• SCUBA
• Lifeguarding
• Water Safety Instruction
• SAVE (Safe Schools Against Violence in Education)
• Child Abuse Mandated Reporter
• Responding to Emergencies
• Adult, Infant, Child CPR
• AED Essentials

Online Learning
FLCC's online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Physical Education and Exercise Science at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, the following values and outcomes will be reached:
• Interconnectedness: Students will be able to observe and evaluate patterns of movement related to sport, exercise and fitness.
• Inquiry: Students will be able to analyze a situation to prevent or evaluate a physical injury.
• Vitality: Students will be able to advocate for a lifetime of physical activity using their knowledge of wellness.
• Perseverance: Students will have the knowledge, skills, and certification for seamless transfer towards a Bachelor of Science degree.

The Experience
While enrolled in this program, you will be introduced to a Physical Education and Exercise Science curriculum. Additionally, you will receive hands-on teaching experience in local schools.

Field Trips: Trips to kinesiology departments at four-year colleges and universities and visits to colleges with Physical Education and Exercise Science programs are part of your program experience.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• COM 110 Public Speaking
• 3 credit hours of SUNY General Education approved Foreign Language

Social Science
• PSY 100 Introduction to Psychology
• PSY 205 Adolescent Psychology
• PSY 225 Child Psychology
• 3 credit hours of SUNY General Education approved History (HIS) Elective

Mathematics
• MAT 121 Statistics I

Science
• BIO 110 Fundamentals of Human Anatomy and Physiology
• BIO 171 Human Anatomy and Physiology I
• BIO 172 Human Anatomy and Physiology II
• NS 115 Introduction to Nutrition

Information Management
• 3 credit hours of Computing Science (CSC) Elective*

Health/Physical Education
• HPE 110 Physical Conditioning
• HPE 117 Basic Weight Training
• HPE 187 Introduction to Physical Education and Coaching
• HPE 190 Care and Prevention of Athletic Injuries
• HPE 212 Health
• HPE 227 Physiology of Exercise
• HPE 242 Lifeguarding

Approved Health/Physical Education Electives
Choose two credit hours from the following:
• HPE 102 Basic Rhythms
• HPE 122 Concepts of Wellness
• HPE 107 Golf
• HPE 108 Badminton
• HPE 115 Tennis
• HPE 116 Racquetball
• HPE 140 Beginning Swimming
• HPE Intercollegiate Sport
Electives
- EDU 200 Foundations of Education
  OR
- HPE 260 Kinetics of Exercise and Sport

Notes
* The specific course will be determined by the advisor based on the student's background in computers.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ............................................(3)
- BIO 110 Fundamentals of Human Anatomy and Physiology ....(3)
- COM 110 Public Speaking ...........................................(3)
- PSY 100 Introduction to Psychology ..............................(3)
- HPE 110 Physical Conditioning .....................................(1)
- HPE 187 Introduction to Physical Education and Coaching ....(3)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature ..................................(3)
- BIO 171 Human Anatomy and Physiology I ....................(4)
- MAT 121 Statistics I ..................................................(3)
- PSY 205 Adolescent Psychology .....................................(3)
  OR
- PSY 225 Child Psychology ............................................(3)
- HPE 212 Health ...........................................................(3)

Third Semester (16 Credit Hours)
- BIO 172 Human Anatomy and Physiology II ....................(4)
- EDU 200 Foundation of Education ..................................(3)
  OR
- HPE 260 Kinetics of Exercise and Sport .............................(3)
- NS 115 Introduction to Nutrition ....................................(3)
- SUNY General Education approved Foreign Language .........(3)
- HPE 190 Care and Prevention of Athletic Injury .................(3)

Fourth Semester (16 Credit Hours)
- Computing Science (CSC) Electives .................................(3)
- SUNY General Education approved History (HIS) Electives ....(3)
- HPE 117 Basic Weight Training ......................................(1)
- HPE 227 Physiology of Exercise ....................................(4)
- HPE 242 Lifeguarding ..................................................(3)
- Health/Physical Education approved electives .................(2)
Sports Studies
Associate in Science Degree (A.S.)
HEGIS

The Degree
Associate in Science (A.S.)

The Outlook
From youth sporting leagues to international events such as the Olympic Games, sporting events draw in millions of visitors and billions of dollars each year at the local, regional, and global levels. The United States alone casts a multi-billion dollar sporting industry.

Finger Lakes Community College’s A.S. degree in sports studies gives you the preparation needed to tap into this expanding, profitable industry. Graduates will be prepared to transfer to four-year institutions in pursuit of baccalaureate degrees in sports management, sports marketing, or sports business-related areas. FLCC is one of the only community colleges in the state that offers this unique program. Four-year institutions that offer baccalaureate degrees in sports studies and related areas include:

- SUNY Colleges at Brockport and Cortland
- Canisius College
- Niagara University
- St. John Fisher College
- Ithaca College
- Medaille College
- University of Massachusetts

The Program
The A.S. sports studies degree program provides the preparation needed for transfer to baccalaureate degree programs. Courses in sports studies, sports marketing, and event management will give you a solid foundation to build on as you pursue your bachelor’s and prepare for one of the many diverse career options in this industry. Conferences and special opportunities to learn from high profile sports professionals play a key role in FLCC’s commitment to providing a field-based education.

Field Trips: In recent years, students have traveled to attend management in sports and events conferences held in Chicago and Salt Lake City, Utah, where they attended sessions presented by notable sports professionals such as Bob Costas of NBC, famed sports agent Scott Boras, and Vice President of Marketing for Anheuser-Busch Tony Ponturo.

These experiences bring the program to life, connecting case studies and theories learned in the classroom to real-life examples. This experience can often help you confirm your choice of advisement area. Additionally, it can help you develop a broader view of these exciting and diverse career fields.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Sports Studies completely online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Employ a basic knowledge of sports to facilitate successful transfer in those disciplines.
- Employ knowledge of event management components and their centrality to sports businesses.
- Identify the components that contribute to the unique aspects of sports as a business.
- Interpret statistical data utilizing critical thinking skills and its application in the sports industry.
- Explain the international growth and emerging impact of the sports industry.
- Model professional decorum and behavior.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- OR
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- 6 credit hours of Social Science Electives

Mathematics/Science
- MAT 121 Statistics I
- MAT 122 Statistics II
- 8 credit hours of Science Electives

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting

Information Management
- CSC 100 Computing in the Information Age
- OR
- Higher Level CSC course

Sports Studies
- BUS 100 Introduction to Tourism
- BUS 126 Introduction to Sports Studies
- BUS 231 Sports Marketing
- BUS 232 Event Management

Health/Physical Education
- 3 credit hours of Health/Physical Education (HPE) Electives

General Electives
- 3 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(16 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101 Composition I</td>
<td>. . . . . . . . . . . . . . . (3)</td>
</tr>
<tr>
<td>BUS 126 Introduction to Sports Studies</td>
<td>. . . . . . . . . . . . . . . (3)</td>
</tr>
<tr>
<td>CSC 100 Computing in the Information Age</td>
<td>. . . . . . . . . . . . . . . (3)</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>Higher Level Computer Science (CSC) Elective</td>
<td>. . . . . . . . . . . . . . . (3)</td>
</tr>
<tr>
<td>MAT 121 Statistics I</td>
<td>. . . . . . . . . . . . . . . (3)</td>
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Tourism Studies
Associate in Science Degree (A.S.)
HEGIS

The Degree
Associate in Science (A.S.)

The Outlook
A degree in tourism studies can take you anywhere - literally! Tourism is a global industry that offers a variety of career paths that you can't discover in other industries. The U.S. travel and tourism industry is nearly a multi-trillion dollar industry. Tourism is one of the largest industries in the state of New York.

Finger Lakes Community College’s tourism studies program provides you the knowledge and skills necessary for success in a wide range of careers in the tourism industry. Graduates will be prepared to transfer to four-year institutions in pursuit of baccalaureate degrees in tourism management and business (with focuses such as destination marketing and event management).

According to the Occupational Outlook Handbook, employment of meeting, convention, and event planners is expected to grow 33 percent from 2012 to 2022, much faster than the average for all occupations. As globalization increases and businesses continue to recognize the value of professionally planned meetings, demand for meetings and events is forecasted to grow. Applicants with a bachelor’s degree in hospitality or tourism management are ideal candidates for job opportunities.

FLCC is one of the only community colleges in the state that offers this unique program. Four-year institutions offering baccalaureate degrees in tourism studies and related areas include:

- Niagara University
- Rochester Institute of Technology
- University of Central Florida

The Program
The A.S. tourism studies degree program provides the preparation necessary for transfer to four-year programs. While enrolled in the program, you will learn through classroom instruction, integrated case studies, and visits to venues and destinations. Conferences and special opportunities to learn from high profile tourism professionals play a key role in FLCC’s commitment to providing a field-based education.

Field Trips: As a tourism studies major, you will get the opportunity to gain real-world insight through a variety of field trips. Past students enrolled in the program have attended the Travel Industry of America Marketing Outlook Forum (TIA) and the New York State Governor’s Conference.

For many students, these experiences bring the program to life, connecting the case studies and theories learned in the classroom to real-life examples. This experience can often help you develop a broader view of these exciting and diverse career fields.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.S. in Tourism Studies completely online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Employ a basic knowledge of tourism to facilitate successful transfer in those disciplines.
- Employ knowledge of event management components and their centrality to tourism businesses.
- Identify the components that contribute to the unique aspects of tourism as a business.
- Interpret statistical data utilizing critical thinking skills and its application in the tourism industry.
- Explain the international growth and emerging impact of the tourism industry.
- Model professional decorum and behavior.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- 6 credit hours of Social Science Electives

Mathematics/Science
- MAT 121 Statistics I
- MAT 122 Statistics II
- 8 credit hours of Science Electives

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting

Information Management
- CSC 100 Computing in the Information Age
  OR
- Higher Level CSC course

Tourism Studies
- BUS 100 Introduction to Tourism
- BUS 205 Services Marketing
- BUS 215 Sustainable Tourism Planning
  OR
- BUS 225 Destination Marketing
- BUS 232 Event Management

Health/Physical Education
- 3 credit hours of Health/Physical Education (HPE) Electives

General Electives
- 3 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (17 Credit Hours)
- ENG 101 Composition I ............................................ (3)
- BUS 100 Introduction to Tourism ................................. (3)
- CSC 100 Computing in the Information Age ............... (3)
  OR
- Higher Level Computer Science (CSG) Elective ............ (3)
- MAT 121 Statistics I ....................................... (3)
- ACC 101 Principles of Financial Accounting .................. (4)
- Health/Physical Education (HPE) Elective ............... (1)

**Second Semester** (17 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- BUS 205 Services Marketing .................................. (3)
- ACC 102 Principles of Managerial Accounting ............... (4)
- MAT 122 Statistics II ........................................ (3)
- COM 110 Public Speaking ................................... (3)
  OR
- COM 115 Interpersonal Communication ....................... (3)
- Health/Physical Education (HPE) Elective .................. (1)

**Third Semester** (16 Credit Hours)
- BUS 215 Sustainable Tourism Planning ....................... (3)
  OR
- BUS 225 Destination Marketing ................................ (3)
- ECO 210 Principles of Macroeconomics ...................... (3)
- Science Elective ............................................. (4)
- General Elective ................................................ (3)
- Social Science Elective ..................................... (3)

**Fourth Semester** (14 Credit Hours)
- BUS 232 Event Management ................................... (3)
- ECO 211 Principles of Microeconomics ...................... (3)
- Social Science Elective ..................................... (3)
- Science Elective ............................................. (4)
- Health/Physical Education (HPE) Elective .................. (1)
Upon completion of this degree program, students will have the ability to:

Program Learning Outcomes
- Record basic financial transactions.
- Analyze, compare and interpret financial information.
- Organize and evaluate accounting information.
- Make decisions regarding basic financial information and transactions.
- Communicate effectively, both orally and in writing.
- Utilize computer applications.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of no lower than C (2.0). In addition, you must have a C+ average or better in Principles of Accounting I and II before you may go on to Principles of Accounting III.

For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication
  OR
- COM 110 Public Speaking

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics

Mathematics and/or Science
- 3 credit hours of Mathematics Electives**
- 3 credit hours of Mathematics Electives and/or Science Electives**

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting
- ACC 201 Intermediate Accounting I
- ACC 202 Intermediate Accounting II
- ACC 205 Cost Accounting
  OR
- ACC 207 Income Tax Accounting
- ACC 210 Contemporary Accounting Applications
- BUS 120 Introduction to Business*
- BUS 123 Business Communications
- BUS 222 Marketing
- BUS 227 Business Law I
  OR
- BUS 228 Business Law II

Computer Science
- CSC 100 Computing in the Information Age
  OR
- CSC Elective

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

Electives
- 3 credit hours must be made up of approved electives.

Notes
* Or BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.
** Recommended Mathematics Electives: MAT 121 Statistics I and MAT 122 Statistics II

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (14 Credit Hours)
- ENG 101 Composition I ........................................ (3)
- BUS 120 Introduction to Business .......................... (3)
- Mathematics Elective ........................................... (3)
- Health/Physical Education (HPE) Elective ................ (1)

Second Semester (16-17 Credit Hours)
- ENG 102 Introduction to Literature ......................... (3)
- ACC 102 Principles of Managerial Accounting .......... (4)
- COM 100 Human Communication  
  OR  
- COM 110 Public Speaking .................................. (3)
- CSC 100 Computing in the Information Age .............. (3)
- Mathematics/Science Elective ............................. (3-4)

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<td>ACC 201 Intermediate Accounting I</td>
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<td>ACC 210 Contemporary Accounting Applications</td>
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<td>BUS 222 Marketing .......................</td>
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<td>BUS 123 Business Communications ..........</td>
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<td>ACC 202 Intermediate Accounting II</td>
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  OR  
| ACC 207 Income Tax Accounting ......... | (3) |
| BUS 227 Business Law I ................ | (3) |
  OR  
| BUS 228 Business Law II ............... | (3) |
| ECO 211 Principles of Microeconomics .......... | (3) |
| General Elective ......................... | (3) |

**Accounting Degree with Internship**

The Business Department’s Internship Program will enable you to supplement your academic status and increase career awareness through a semester of full-time work experience. This work experience will be available during the 15-week Spring Semester and for a 12-week session in the Summer. If you are interested in participating in this program, consult with your advisor.
Administrative Professional Associate Degree in Applied Science (A.A.S.)
HEGIS 5005

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
The Bureau of Labor Statistics reported nearly four million administrative assistant positions were held in the United States in 2012. Additionally, administrative assistant jobs are expected to grow 12 percent from 2012 to 2022. The Administrative Professional degree will empower you with the knowledge and skills to pursue a fulfilling, worthwhile, and challenging career in today’s business environment. As long as there is a business office, there will be a need for an administrative assistant.

While salaries vary greatly by industry segment and region, the most recent Occupational Outlook Handbook reports the median annual earnings of administrative assistants was $35,330 in May 2012.

The Program
The A.A.S. Administrative Professional degree program at FLCC will serve as a stepping-stone to your future by preparing you for an exciting career. This program offers an individualized approach by providing small class sizes along with supportive faculty and staff. Classrooms are equipped with computers utilizing administrative software programs. You will learn new things that are crucial to keeping the office running efficiently.

In addition to learning administrative software, you will cultivate knowledge in administrative procedures, communications, Web page design, office management, project management and information management. Each of these areas are required to handle the multifaceted responsibilities that were once performed by management but are now the responsibility of an administrative assistant.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. degree in Administrative Professional at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• Apply the standard knowledge and skills to gain an entry-level administrative assistant position.
• Use current and emerging technologies to solve workplace challenges through research, presentations, analysis and synthesis.
• Communicate effectively both in oral and written forms as an administrative assistant.
• Use mathematics to solve workplace challenges encountered by an administrative assistant.
• Exhibit professional values and honesty to the business environment.
• Display knowledge and skill with human interaction in a diverse business environment.

The Experience
If you choose to enroll in the Administrative Professional degree program, you can expect to be prepared for the ever-evolving technological business world. While majoring in this area of study, current computer technology will be instructed to you thoroughly.

Additionally, the program will also cultivate those advanced skills required to handle the complex responsibilities that were once performed by management. Each of these acquired skills will help you contribute to the successful operation and management of an efficient business.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• COM 110 Public Speaking

Social Science
• BUS/PSY 124 Organizational Behavior
• ECO 100 Survey of Economics
• ECO 210 Principles of Macroeconomics
• ECO 211 Principles of Microeconomics

Mathematics and/or Science
• 3 credit hours of Mathematics Electives and/or Natural Science Electives
• 3 credit hours of Mathematics Electives

Business
• ACC 210 Contemporary Accounting Applications
• BUS 113 College Keyboarding I
• BUS 114 College Keyboarding II
• BUS 116 Word for Business Applications
• BUS 120 Introduction to Business
• BUS 123 Business Communications
• BUS 151 Basic Accounting
• ACC 101 Principles of Financial Accounting
• BUS 200 Office Management
• BUS 217

Information Management
• BUS 218 Desktop Publishing
• BUS 219 Computerized Business Applications
• BUS 245 Administrative Professional Internship
• BUS 246 Administrative Procedures and Theory

Information Management
• CSC 122 Introduction to Web Page Development

General Electives
• 2 credit hours of General Electives

Health/Physical Education
• 2 credit hours of Health/Physical Education (HPE) Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16-17 Credit Hours)
• ENG 101 Composition I ........................................... (3)
• BUS 113 College Keyboarding I ............................. (3)
• BUS 120 Introduction to Business (3)
• BUS 123 Business Communications (3)
• BUS 151 Basic Accounting
  OR
• ACC 101 Principles of Financial Accounting (3/4)
• Health/Physical Education Elective (1)

Second Semester (15 Credit Hours)
• ENG 102 Introduction to Literature (3)
• ACC 210 Contemporary Accounting Applications (3)
• BUS 114 College Keyboarding II (3)
• BUS 116 Word for Business Applications (2)
• BUS/PSY 124 Organizational Behavior (3)
• BUS 217 Information Management (1)

Third Semester (17 Credit Hours)
• BUS 200 Office Management (3)
• BUS 219 Computerized Business Applications (3)
• BUS 246 Administrative Procedures and Theory (3)
• ECO 100 Survey of Economics
  OR
• ECO 210 Principals of Macroeconomics
  OR
• ECO 211 Principles of Microeconomics (3)
• Mathematics Elective (3)
• General Elective (2)

Fourth Semester (16 Credit Hours)
• BUS 218 Desktop Publishing (3)
• BUS 245 Administrative Professional Internship (3)
• COM 110 Public Speaking (3)
• CSC 122 Introduction to Web Page Development (3)
• Mathematics or Natural Science Elective (3)
• Health/Physical Education Elective (1)
Upon completion of this degree program, students will be able to:

Program Learning Outcomes

versions of AutoCAD, AutoCAD Architecture, Microsoft Office, Google
Technology:
The CAD lab offers 24 networked PCs with current
versions of AutoCAD, AutoCAD Architecture, Microsoft Office, Google
SketchUp, Revit and SOLIDWORKS.

Networking output devices include a 3D printer, color laser printer, and
large format color plotter.

Program Learning Outcomes

Upon completion of this degree program, students will be able to:

- Apply knowledge and practice skills related to architectural
technology, allowing the successful graduate to fill an entry level
position as an architectural technician or architectural designer,
often working under the supervision of a registered architect or
professional engineer; graduates may also fill similar positions
in related or supporting fields such as structural design/drafting,
HVAC design/drafting, or building product supply.
- Demonstrate the fundamentals of hand drafting including elements
such as drawing layout, orthographic projection, use of line weights,
paraline drawings, dimensioning, and architectural plans, elevations,
and sections.
- Demonstrate and apply knowledge of the range of building materials
and techniques commonly used in building construction.
- Identify and apply energy efficient, environmentally conscious, and
sustainable design strategies.
- Use 2D and 3D CAD software as a design, drafting, and presentation
tool.
- Create and present a conceptual design for a small residence and
develop the concept into construction drawings and framing
models.
- Be cooperative and productive members of a collaborative design
team (2 to 3 members).
- Read and interpret rough sketches and, based on the sketches,
develop construction drawings for a small commercial building.
- Complete basic structural calculations related to the design of wood
and steel beams, columns, and bolted connections.
- Practice methods for estimating building material quantities and
costs.
- Apply terminology, materials, and problem solving approaches
related to mechanical systems in buildings.
- Demonstrate fundamental knowledge of construction management
including the responsibilities of various participants (owner,
architect, contractor, etc.), different contract types, and the roles of
OSHA and Wick's Law.

The Program

The Architectural Technology and Building Sciences program
provides you the knowledge and technical experience that will allow
you to advance beyond entry-level drafting to more complex designs.
Instruction emphasizes technical competence and utilizes computer-
aided drafting (CAD). The faculty work closely with architectural firms
in the area to assure the program meets the needs of the architectural
community. The majority of the required core courses for this degree are
offered at FLCC's Victor Campus Center.

Technology: The CAD lab offers 24 networked PCs with current
versions of AutoCAD, AutoCAD Architecture, Microsoft Office, Google
SketchUp, Revit and SOLIDWORKS.

Networked output devices include a 3D printer, color laser printer, and
large format color plotter.

The Outlook

FLCC's Architectural Technology and Building Sciences program
prepares you for a wide variety of career paths in the architectural field
and related industries. With this program, you’ll receive the education
you need in preparation for exploring a four-year science or five-year
professional architectural degree program. Completing at least two years
of post-secondary training and developing strong technical skills and
experience using CAD systems will prepare you for opportunities in this
field.

The Degree

Associate in Applied Science (A.A.S)

The Outlook

FLCC's Architectural Technology and Building Sciences program
prepares you for a wide variety of career paths in the architectural field
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prepares you for a wide variety of career paths in the architectural field
and related industries. With this program, you’ll receive the education
you need in preparation for exploring a four-year science or five-year
professional architectural degree program. Completing at least two years
of post-secondary training and developing strong technical skills and
experience using CAD systems will prepare you for opportunities in this
field.

The Experience

Classroom assignments and projects have been developed to simulate
tasks that would likely be encountered in an office setting and the design
studio of a five-year professional program. As a second-year architectural
technology student, you will study and analyze historic buildings and
design a residential project during the fall semester. You will begin the
project by designing a schematic concept for a hypothetical residence
and then develop that design. At the end of the semester, you will present
your design to classmates, FLCC faculty and visiting critics. Throughout
the semester, you will work with, develop and study construction
documents, the phases of architectural design, and better understand the
dynamics of a career in the architectural field.

Additionally, as a second-year architectural technology student, you will
be assigned to work on a larger, more complex commercial project during
the spring semester. Starting with an original schematic design, you will
develop the various systems and solve technical problems to transform
the schematic design into construction drawings.

Local Resources: Your program experience will be enriched while at
FLCC by:
- Taking visits to local architectural and engineering design firms
- Building department and job sites
- Touring local Frank Lloyd Wright residence and Luis Kahn
  Unitarian Temple

Manufacturer’s representatives also visit classrooms to share the most
recent technical information on selected products.

Upon the conclusion of your program experience, you will have a
greater understanding of the issues, objectives, and constraints related to
residential and commercial design. You will also possess a fundamental
set of skills and strategies for addressing these design issues. The program
will train you to:
- Understand how to read and assemble a set of construction
drawings.
- Be ready to make a valuable contribution to the architecture and
construction related fields.

Internships/Cooperative Education: As an architectural technology and
building sciences major, you will have the opportunity to participate in
the internship/co-op program. If you choose to pursue this opportunity,
you will work in an Architectural/Engineering environment as a drafter
or designer.

You will perform a variety of work assignments under the supervision of
design professionals and are required to submit periodic written reports.
An on-site mentor and FLCC faculty will review the work performed.

As a co-op student, you will be paid by the firm and will receive class
credit. Each assignment is individually planned and work commitments
vary. While participating in the internship/co-op program, a
recommendation from the FLCC faculty advisor will be required prior
to you being accepted into the program. You should contact your advisor
for additional details.
Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 semester hours with a grade point average of no lower than C (2.0). All technology students take a common core of courses during the first semester along with an introductory course in their chosen degree program. After the first semester, it is possible for the student to transfer from one degree program to another without loss of credit. For this degree program, you must successfully complete the following:

Humanities
- ENG101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- 3 credit hours of Social Science electives

Mathematics
6 credit hours from the following electives:
- MAT 145 College Algebra
- MAT 152 Pre-Calculus
- MAT 271 Calculus I
- MAT 272 Calculus II

Physics
- PHY 118 College Physics I
- PHY 151 General Physics I

OR
- PHY 119 College Physics II

Architectural Design & Drafting
- TECH 130 Construction Materials
- TECH 242 Construction Management
- TECH 244 Residential Design & Drafting
- TECH 246 Commercial Design & Drafting
- TECH 248 Structural Design
- TECH 249 Building Mechanical Systems
- TECH 260 Construction Estimation

Technology
- TECH 105 Engineering Drawing I
- TECH 106 Engineering Drawing II (2D AutoCAD)
- TECH 216 Statics and Strength of Materials

Approved Technology Electives
6 credit hours from the following:
- TECH 101 Materials and Processes I
- TECH 104 Materials and Processes II
- TECH 122 Electronic Theory
- TECH 205 Engineering Drawing III
- TECH 206 Engineering Drawing IV
- TECH 219 3D AutoCAD
- TECH 250 Technology Co-op
- ART 102 Foundation Drawing I
- ART 103 Foundation Drawing II
- ART 104 Design I
- ART 105 Design II
- ART 205 Modeling and Sculpture I
- ART 207 Photography I
- CON 101 Principles of Soils, Waters, Forests
- CON 103 Environmental Science
- HIS 100 Shaping of Western Society I
- HIS 101 Shaping of Western Society II
- HRT 110 Introduction to Horticulture
- HRT 111 Tree Culture & Maintenance
- HRT 151 Plant Materials

- HRT 201 Landscape Design I
- HRT 202 Landscape Construction and Maintenance
- MAT 271 Calculus I
- MAT 272 Calculus II
- PHY 119 College Physics II
- POL 100 American Government
- SOC 100 Introduction to Sociology

General Electives
- 3 credit hours of general electives

Health/Physical Education Elective
- 2 credit hours of health/physical education elective

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ............................................. (3)
- COM 110 Public Speaking ........................................... (3)
- TECH 105 Engineering Drawing I .............................. (3)
- TECH 130 Construction Materials ............................ (3)
- Math Elective ......................................................... (3)
- Health/Physical Education Elective .......................... (1)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature ........................... (3)
- PHY 118 College Physics I ........................................ (3)
- TECH 106 Engineering Drawing II (2D AutoCAD) ....... (3)
- Math Elective ......................................................... (3)
- Social Science Elective ............................................ (3)

Third Semester (16 Credit Hours)
- TECH 216 Statics and Strength of Materials ............... (3)
- TECH 242 Construction Management ....................... (3)
- TECH 244 Residential Design & Drafting .................. (3)
- Technology Elective ................................................. (3)
- General Elective .................................................... (3)
- Health/Physical Education Elective ........................ (1)

Fourth Semester (16 Credit Hours)
- TECH 246 Commercial Design & Drafting ................. (3)
- TECH 248 Structural Design ..................................... (4)
- TECH 249 Building Mechanical Systems .................. (3)
- TECH 260 Construction Estimation ........................ (3)
- Technology Elective ................................................. (3)
Business Administration
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5004

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Employment among business managers is expected to grow at a faster rate than the average through 2020. The demand for workers that have a business education along with relevant experience will increase as organizations continue to seek ways to improve efficiency and control costs.

The Program
The A.A.S. business administration degree program is designed to prepare you for employment upon graduation in a variety of positions in the business community with a broad-based business foundation in accounting and economics as well as intense study in the fields of marketing, management, or business administration. A.A.S. students are also accepted at the following institutions:

- St. John Fisher College
- Rochester Institute of Technology
- Nazareth College

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. in Business Administration completely online.

Program Learning Outcomes
- Apply mathematical principles and concepts to solve problems.
- Explore issues, ideas and data to formulate a plan of action.
- Identify the skills and knowledge necessary for businesses to succeed in the global community.
- Show the ability to identify, evaluate, use, and share information from current event resources.
- Apply marketing concepts as they relate to the marketplace and be able to apply this understanding to an entry-level position.
- Utilize the four basic financial statements and provide a managerial analysis of these statements in anticipation to their entrance into the workplace.
- Demonstrate how a business makes decisions by studying economic trends in anticipation to their entrance into the workplace.
- Apply the accepted process and procedure used to gain an entry-level business position by acquiring business communication skills for entering and being successful in the business community.
- Employ professional values and honesty in preparation to their entrance into the workplace.

The Experience
FLCC’s A.A.S. business administration degree program prepares you to face the challenges of an ever-changing and diverse business world. The faculty has real-world experience as managers, business owners, and certified public accountants and they relate that experience to the theories they teach in class.

Internships: As a business administration major, internship opportunities are readily available for you and provide valuable experience along with great networking opportunities. Placement in local businesses and agencies has included:
- Ontario County

The business department is dedicated to preparing you for the job market through A.A.S. degrees and for transfer to four-year colleges through A.S. degrees. If you are enrolled in one of FLCC’s business programs, you can expect opportunities to complement your chosen field of study. These opportunities will provide you with a smooth transition to the business world or to a four-year college by preparing you for a level of competency appropriate for success upon completing your degree.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication

Social Science
- ECO 210 Principles of Macroeconomics Electives
- ECO 211 Principles of Microeconomics Electives

Mathematics and/or Science
- 3 credit hours Mathematics Electives
- 3 credit hours Mathematics Electives and/or Science Electives

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting
- BUS 120 Introduction to Business
- BUS/PSY 124 Organizational Behavior
- BUS 123 Business Communications
- BUS 222 Marketing
- BUS 227 Business Law I
- BUS 228 Business Law II
- 12 credit hours of Business Electives

Computer Science
- 3 credit hours of Computer Science (CSC) Electives

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

Electives
- The remainder of required electives must be made up of approved electives and include a minimum of 12 hours of Business Electives

Business Administration Internship
- BUS 250 Business Internship Program

The Business Internship Program enables students to supplement their
academic status and increase career awareness through a semester of work experience. This work experience is available during a 15-week session in the Fall Semester or Spring Semester or a 12-week session in the Summer. BUS 250 is counted as 3 credit hours of Business Electives and/or General Electives.

Notes
* Recommended Mathematics Electives: MAT 121 Statistics I and MAT 122 Statistics II.
** Upon recommendation of academic advisor.
*** Business Electives include courses with the following prefixes: ACC, BUS, CSC, and HTM. Courses coded as PLG may be used with permission of the Department Chair.

Subject Areas for Transfer Opportunities
By appropriate course selection in consultation with a faculty advisor, students pursuing the A.A.S. Business Administration degree may prepare for transfer to upper-division study in the subject areas listed: Business Administration, Management, and Marketing.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................ (3)
- ACC 101 Principles of Financial Accounting ............... (4)
- BUS 120 Introduction to Business ............................ (3)
  OR
- BUS/PSY 124 Organizational Behavior ....................... (3)
- Computer Science (CSC) Elective ............................ (3)
- Mathematics Elective .......................................... (3)

Second Semester (16-17 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- ACC 102 Principles of Managerial Accounting ............. (4)
- Mathematics Elective .......................................... (3-4)
  OR
- Science Elective ................................................... (3-4)
- Business Elective .................................................. (3)
- General Elective ................................................... (3)

Third Semester (16 Credit Hours)
- BUS 222 Marketing ............................................. (3)
- BUS 123 Business Communications ........................ (3)
- BUS 227 Business Law I ....................................... (3)
  OR
- BUS 228 Business Law II ..................................... (3)
- ECO 210 Principles of Macroeconomics .................... (3)
- Business Elective .................................................. (3)
- Health/Physical Education (HPE) Elective ................. (1)

Fourth Semester (16 Credit Hours)
- COM 100 Human Communication ............................ (3)
  OR
- COM 110 Public Speaking ..................................... (3)
  OR
- COM 115 Interpersonal Communication .................... (3)
- ECO 211 Principles of Microeconomics ..................... (3)
- Business Elective .................................................. (3)
- Business Elective .................................................. (3)
- General Elective ................................................... (3)
- Health/Physical Education (HPE) Elective ................. (1)
Chemical Dependency Counseling
Associate Degree in Applied Science (A.A.S.)
HEGIS 5506

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
An increased demand for professionals in the area of chemical dependency counseling and a greater emphasis on alcohol and drug abuse education has created positions in rehabilitation centers, hospitals, and government/social service agencies. The Occupational Outlook Handbook reports that employment of substance abuse and behavioral disorder counselors is expected to grow 31 percent from 2012 to 2022, much faster than the average for all occupations. The growth level in this field is high as addiction and mental health counseling services are increasingly covered by insurance policies.

The Program
By combining academic background with extensive field experience, the A.A.S. Chemical Dependency Counseling degree program at FLCC educates and trains you to work as a counselor with alcoholics and addicts. The program prepares you to take the chemical dependency counseling examination and utilizes the technically advanced educational technology classrooms and videos.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. in Chemical Dependency Counseling at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to demonstrate:

• Knowledge of addiction including concepts, causes, models, the impact on health, society and treatment.
• The ability to recognize symptoms of substance abuse and dependence, to take an alcohol and drug use history, and to make a diagnosis.
• The ability to apply group counseling skills and techniques learned in class.
• An understanding of the documents appropriate to CDC treatment for the following documents: biopsychosocial evaluations, treatment plans, progress notes and placement criteria.
• Knowledge and understanding of ethical issues related to CDC, including (but not limited to) confidentiality, boundaries, ethical decision making and mandatory reporting.
• Understanding and knowledge of treatment modalities, relapse and relapse prevention, recovery and self-help.
• Understanding of the following topics as they relate to substance abuse, dependence and recovery: culture (the student’s own and the client’s), spirituality, mental health and co-occurring disorders.

The Experience
A required 300 hours of field experience will provide you with extensive experience in the field before graduating. If you are enrolled in this program, opportunities to gain field experience will be available at organizations such as:

• Canandaigua Veteran’s Administration Hospital
• Geneva General Hospital
• Finger Lakes Alcoholism Counseling and Referral Agency (FLACRA)
• Park Ridge Chemical Dependency (PRCD)
• Clifton Springs Hospital and Clinic
• Council on Alcoholism

Field trips to Tully Hill Treatment Center, PRCD and FLACRA, along with workshops and trainings in the area, will provide additional information and networking opportunities for you.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities

• ENG 101 Composition I
• ENG 102 Introduction to Literature
• ENG 103 Composition II
• COM 100 Human Communication
• COM 110 Public Speaking
• COM 115 Interpersonal Communication
• 3 credit hours of Humanities Electives

Social Science

• PSY 100 Introduction to Psychology
• PSY 150 Interviewing and Counseling
• PSY 220 Abnormal Psychology
• SOC 100 Introduction to Sociology
• SOC 200 Social Problems

Mathematics and/or Science

• BIO 115 Human Biology
• BIO 118 Contemporary Biology I
• 3 credit hours of Mathematics Electives

Human Services

• HUS 102 Human Services in Contemporary America

Chemical Dependency

• CDC 102 Concepts of Chemical Dependency I
• CDC 103 Concepts of Chemical Dependency II
• CDC 115 Issues in Ethics for Chemical Dependency
• CDC 200 Addiction Counseling
• CDC 210 Field Experience I
• CDC 211 Field Experience II

Health/Physical Education

• 3 credit hours of Health/Physical Education (HPE) Elective

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
• ENG 101 Composition I .................................................(3)
• CDC 102 Concepts of Chemical Dependency ..................(3)
• HUS 102 Human Services in Contemporary America .......(3)
• PSY 100 Introduction to Psychology ...............................(3)
• SOC 100 Introduction to Sociology .................................(3)
• Health/Physical Education (HPE) Elective ................................. (1)

Second Semester  
(16 Credit Hours)
• ENG 102 Introduction to Literature ................................. (3)
  OR
• ENG 103 Composition II ................................. (3)
• BIO 115 Human Biology ................................. (4)
• CDC 103 Concepts of Chemical Dependency II ................. (3)
• PSY 150 Interviewing and Counseling ....................... (3)
• SOC 200 Social Problems ................................. (3)

Third Semester  
(16 Credit Hours)
• CDC 115 Issues in Ethics for Chemical Dependency ....... (3)
• CDC 200 Addiction Counseling ................................. (3)
• CDC 210 Field Experience I ................................. (4)
• PSY 220 Abnormal Psychology ................................. (3)
• Mathematics Elective ................................. (3)

Fourth Semester  
(16 Credit Hours)
• BIO 118 Contemporary Biology I ................................. (4)
• CDC 211 Field Experience II ................................. (4)
• COM 100 Human Communication
  OR
• COM 110 Public Speaking ................................. (3)
  OR
• COM 115 Interpersonal Communication ................................. (3)
• Health/Physical Education (HPE) Elective ................................. (2)
• Humanities Elective ................................. (3)
Criminal Justice
Associate Degree in Applied Science (A.A.S.)
HEGIS 5505

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Through the Criminal Justice degree program at Finger Lakes Community College, you will gain the academic knowledge and field experience needed for preparing you to land positions such as:
- Private Detective
- Investigator
- Police Officer
- Security Guard
- Special Agent

According to the Occupational Outlook Handbook, employment of private detectives and investigators is expected to grow 11 percent from 2012 to 2022, while employment of police officers is expected to grow 5 percent during this same time period.

The Program
The A.A.S. Criminal Justice degree program at FLCC is designed to provide you with the knowledge, understanding, and appreciation for statutory, procedural, and constitutional law. You will learn to communicate effectively with professionals in criminal justice and related agencies.

If you are interested in pursuing a baccalaureate degree in criminal justice at a four-year institution, you will find that the A.A.S. program is designed to focus on specific subject areas such as:
- Corrections
- Police Science
- Probation
- Youth and/or Community Service

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. in Criminal Justice at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to demonstrate:
- Knowledge of the component parts of the Criminal Justice System.
- Knowledge and understanding of the procedural safeguards in the adjudication of a criminal matter.
- Knowledge of the four (4) major areas of jurisdiction of the New York State Family Court and the procedural steps in each area.

The Experience
The Cooperative Education Internship curriculum in the criminal justice degree program is designed to supplement and expand the theoretical and doctrinal concepts delivered in the classroom. Internships can be arranged at locations such as:
- The Rochester Police Department
- The New York State Police Department
- The District Attorney’s Offices in Ontario and Wayne Counties
- At County Sheriff’s Departments

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0).

Each full-time Criminal Justice student with a minimum 2.5 GPA must take one six-credit course in Cooperative Education during the third or fourth semester. (Those students who do not have a minimum 2.5 GPA will be required to take six additional credit hours in criminal justice courses.) Based on your area of career choice, you will be assigned to an agency or department within FLCC’s service area. Cooperative Education is offered during the Spring and Fall Semesters. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- SOC 100 Introduction to Sociology
- PSY 100 Introduction to Psychology
- 6 credit hours of Social Science Electives

Mathematics and Science
- 3 credit hours of Mathematics Electives
- 6 credit hours of Science Electives

Criminal Justice
- CJC 100 Introduction to Criminal Justice
- CJC 117 Issues in Constitutional Law
- CJC 200 Cooperative Education
OR
- 6 credit hours of Criminal Justice (CJC) Electives
- CJC 210 Family Court
- CJC 105 Criminal Law
OR
- CJC 110 Criminal Procedure Law

The balance of Criminal Justice courses will be selected from the following courses in consultation with an advisor. A total of 27 credit hours in Criminal Justice courses is required.
- CJC 105 Criminal Law
ORS
- CJC 110 Criminal Procedure Law
- CJC 115 Law of Evidence
- CJC 120 Corrections Procedure
- CJC 125 Juvenile Justice
- CJC 130 Probation Administration
- CJC 205 Philosophy of Criminal Investigation
- CJC 212 Introduction to Criminalistics
- CJC 215 Current Practices in Corrections
- CJC 220 Contemporary Practices in Probation
- CJC 225 Police Community Relations
- CJC 227 Introduction to Terrorism

Health/Physical Education
- 4 credit hours of Health/Physical Education (HPE) Electives

Electives
- The remainder of required hours must be made up of approved electives.

Subject Areas For Transfer Opportunities
As a student of the A.A.S. Criminal Justice degree program, you can select courses that reflect your interests and goals. Learn more about the
Transfer Articulation Agreements by visiting www.flcc.edu/transfer.

By appropriate course selection in consultation with a faculty advisor, students pursuing the A.A.S. Criminal Justice degree may prepare for transfer to upper-division study in the subject areas that include Police Science, Probation Assistant, Youth/Community Service and Corrections Officer.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................... (3)
- CJC 100 Introduction to Criminal Justice ...................... (3)
- CJC 105 Criminal Law .............................................. (3)
- PSY 100 Introduction to Psychology ........................(3)
- SO 100 Introduction to Sociology ............................(3)
- Health/Physical Education (HPE) Elective ....................(1)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature ............................ (3)
- CJC 110 Criminal Procedure Law ............................... (3)
- CJC 117 Issues in Constitutional Law ..........................(3)
- Mathematics Elective .............................................(3)
- Health/Physical Education (HPE) Elective ....................(1)
- Social Science Elective .......................................... (3)

Third Semester (16-17 Credit Hours)
- CJC 200 Cooperative Education (6)  
  OR
- Criminal Justice (CJC) Electives (6)
- Criminal Justice (CJC) Elective .................................(3)
- Health/Physical Education (HPE) Elective ....................(1)
- Science Elective ...................................................(3-4)
- Social Science Elective .........................................(3)

Fourth Semester (16-17 Credit Hours)
- COM 110 Public Speaking ....................................... (3)
- CJC 210 Family Court ............................................. (3)
- Criminal Justice (CJC) Elective .................................(3)
- General Elective ...................................................(3)
- Health/Physical Education (HPE) Elective ....................(1)
- Science Elective ...................................................(3-4)
**Culinary Arts**  
**Associate Degree in Applied Science (A.A.S.)**  
HEGIS 5404

**The Degree**  
Associate in Applied Science (A.A.S.)

**The Outlook**  
According to the National Restaurant Association (NRA), the restaurant industry employs 14 million people in front-of-the-house and kitchen positions, and is one of the largest private-sector employers. While almost 60 percent of all chefs, cooks and food preparation workers are employed in restaurants and other retail eating and drinking places, about 20 percent work in institutions such as schools, universities, hospitals, and nursing homes. Grocery stores, hotels, and other organizations make up the difference. The outlook for career opportunities is promising, as the restaurant industry is projected to add 1.3 million positions in the next decade.

**The Program**  
The A.A.S. Culinary Arts degree program at Finger Lakes Community College is designed to prepare you for a career in the food services industry immediately upon graduation. Developed in partnership with the New York Wine & Culinary Center, the program will prepare you for a career in the very diverse food services industry. Additionally, it will give you the foundation toward continuing your studies at a four-year college or university.

The A.A.S. program will broaden your knowledge of culinary arts, wine and beverage education, and agriculture. The program includes additional coursework in written and oral communications, science, math, business, and history. Through it, you will gain a greater educational background, which will help you with integrating theory and practice. All culinary courses will take place at the New York Wine & Culinary Center, which is just a short distance from FLCC's main campus in Canandaigua.

Please Note: As a culinary arts major, you will be required to purchase culinary uniforms and knife sets.

**Program Learning Outcomes**  
Upon completion of this degree program, students will be able to:  
- Produce food in a safe and sanitary fashion for public consumption.  
- Demonstrate successfully the safe use of knives and other small wares as well as common foodservice equipment.  
- Identify produce, grocery, bakery, and center of the plate protein items.  
- Prescribe proper cooking methods for food items and develop recipe procedures to successfully execute these cooking methods.  
- Objectively evaluate finished food and beverage offerings for objective production quality.  
- Identify and discuss the unique food and beverage offerings of the Finger Lakes region.  
- Utilize the food pyramid and recommended daily allowances to develop menu items in proper portion size and nutritional balance.  
- Manipulate recipe quantities to adjust yields.  
- Specify food and beverage offerings for purchase.  
- Plan, develop, and execute a menu featuring local food and beverage sources.  
- Successfully cost menu items and mark up appropriately to achieve desired profit margins.  
- Value physical inventory and calculate an overall periodic food cost.

**The Experience**  
By aligning this program with the New York Wine & Culinary Center, you will learn the latest trends while applying practical skills in a real world setting. Additionally, while in the program, you will be required to complete a “front of house” and “back of house” practicum of 135 hours each at the New York Wine & Culinary Center.

**Curriculum Requirements**  
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

**Humanities**  
- ENG 101 Composition I  
- ENG 102 Introduction to Literature  
- COM 110 Public Speaking  
- SPN 140 Occupational Spanish

**Social Science**  
- HIS 105 Regional History of the Finger Lakes

**Mathematics/Science**  
- EN 115 Introduction to Nutrition  
- 3 credit hours of Mathematics Elective

**Business**  
- BUS 123 Business Communication

**Culinary Arts**  
- CUL 100 Culinary Fundamentals  
- CUL 105 Culinary Fundamentals Lab  
- CUL 110 Intermediate Culinary Applications  
- CUL 115 Intermediate Culinary Applications Lab  
- CUL 120 Foodservice Sanitation  
- CUL 140 Beverage Fundamentals  
- CUL 190 Food and Beverage Cost Control  
- CUL 200 Advanced Culinary Applications  
- CUL 205 Advanced Culinary Applications Lab  
- CUL 220 Culinary Professional Work Experience  
- CUL 255 Culinary Restaurant Practicum  
- CUL 270 Culinary Senior Seminar

**Health/Physical Education**  
- 4 credit hours of Health/Physical Education (HPE) Electives  
- HPE 164 Stress Reduction through Exercise (recommended)  
- HPE 214 Advanced First Aid, CPR and AED (recommended)

**Electives**  
- 3 credit hours of Liberal Arts elective  
- 4 credit hours of General elective

**Sample Schedule**  
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

**First Semester**  
- ENG 101 Composition I ........................................ (3)  
- CUL 100 Culinary Fundamentals ............................... (3)  
- CUL 105 Culinary Fundamentals Lab .......................... (1)  
- CUL 120 Foodservice Sanitation ............................... (1)  
- CUL 140 Beverage Fundamentals ............................... (3)
• HPE 164 Stress Reduction Through Exercise (Recommended) . . . (2)

Second Semester (16 credit hours)
• COM 110 Public Speaking ........................................ (3)
• CUL 110 Intermediate Culinary Applications ..................(3)
• CUL 115 Intermediate Culinary Application Lab ..............(1)
• CUL 190 Food and Beverage Cost Controls ..................(3)
• Mathematics Elective ..............................................(3)
• NS 115 Introduction to Nutrition ................................(3)

Summer Session (2 credit hours)
• CUL 220 Culinary Professional Work Experience ............(2)

Third Semester (15 credit hours)
• ENG 102 Introduction to Literature ..........................(3)
• CUL 200 Advanced Culinary Application ....................(3)
• CUL 205 Advanced Culinary Applications Lab ..............(1)
• CUL 255 Culinary Restaurant Practicum (5)
• HPE 214 Advanced First Aid, CPR and AED (Recommended) . . . (3)

Fourth Semester (18 credit hours)
• BUS 123 Business Communication ..........................(3)
• CUL 210 Culinary Senior Seminar ............................(3)
• HIS 105 Regional History of the Finger Lakes .............(3)
• SPN 140 Occupational Spanish ...............................(3)
• Liberal Arts Elective ..............................................(3)
• General Elective ..................................................(4)
e-Commerce
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5099

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Much of the way we do business has evolved over the past decade. College graduates are finding that more and more of the requirements from their prospective employers are becoming “click and order” management versus “brick and mortar” management. As Finger Lakes Community College prepares you for this paradigm, the e-Commerce degree program offers you an opportunity to learn the way employers will be doing business – online.

The Program
FLCC’s A.A.S. e-Commerce program is accessible fully online and is offered as a combination of online and in the classroom. It is designed to provide you with a balanced background in business and web-based application development. It will give you experience in professional online collaboration and communication. The e-Commerce program will challenge you as you evolve into becoming a business and computer commerce professional.

FLCC’s eCommerce program is fully online. The program's online courses are offered through the award-winning SUNY Learning Network (SLN). Online coursework is completed through online forums with instructors and fellow students. After completing the degree program entirely online, you will be able to access all administrative services either online or by phone, including:

- Application Processing
- Course Registration
- Payment
- Advisement
- Technical Support
- Purchase of Books and Supplies
- Library Services and Materials

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics

Mathematics
- MAT 121 Statistics I
- MAT 122 Statistics II

Business
- ACC 101 Principles of Financial Accounting
- BUS 115 Computer Law and Policy
- BUS 120 Introduction to Business

- BUS 222 Marketing
- BUS/PSY 124 Organizational Behavior

Computer Science
- CSC 115 Introduction to Programming and Computing
- CSC 105 Core Word, Core Excel, PowerPoint
- CSC 222 Web Development I
- CSC 223 Web Development II
- BUS/CSC 247 Electronic Commerce
- CSC 250 Computing Sciences Internship*
- CSC 251 Applied Database Concepts
- CSC 270 Principles of Information Security

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) electives (HPE 122 Concepts of Wellness or HPE 164 Stress Reduction through Exercise recommended)

Notes
* The CSC 250 Internship can be facilitated online and fulfilled in the students' local area.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (15 Credit Hours)
- ENG 101 Composition I ............................................. (3)
- BUS 120 Introduction to Business ................................. (3)
- COM 100 Human Communication ............................... (3)
- CSC 105 Core Word, Core Excel, PowerPoint .................. (3)
- CSC 115 Introduction to Programming/Computing ............ (3)

Second Semester (18 Credit Hours)
- ENG 102 Introduction to Literature ............................... (3)
- BUS 115 Computer Law and Policy .............................. (3)
- BUS 222 Marketing .................................................... (3)
- CSC 222 Web Development I .................................... (3)
- ECO 210 Macroeconomics ....................................... (3)
- MAT 121 Statistics I .................................................. (3)

Third Semester (16 Credit Hours)
- ACC 101 Financial Accounting ................................. (4)
- CSC 223 Web Development II .................................. (3)
- CSC 270 Information Security .................................... (3)
- ECO 211 Microeconomics ....................................... (3)
- MAT 122 Statistics II ............................................... (3)

Fourth Semester (14 Credit Hours)
- BUS/PSY 124 Organizational Behavior ........................ (3)
- BUS/CSC 247 Electronic Commerce ............................ (3)
- CSC 250 Computer Science Internship .......................... (3)
- CSC 251 Applied Database Concepts ............................ (3)
- HPE 122 Concepts of Wellness ................................. (2)
OR
- HPE 164 Stress Reduction through Exercise .................... (2)
Upon completion of this degree program, students will be able to:

Program Learning Outcomes

- Integrate assessment findings with principles of epidemiology and pathophysiology to formulate a field impression and implement a comprehensive treatment/disposition plan for a patient with medical complaint.
- Demonstrate comprehensive knowledge of causes and pathophysiology into the management of cardiac arrest and peri-arrest states.
- Demonstrate a comprehensive knowledge of the causes and pathophysiology into the management of shock, respiratory failure or arrest with an emphasis on early intervention to prevent arrest.
- Integrate assessment findings with principles of epidemiology and pathophysiology to formulate a field impression to implement a comprehensive treatment/disposition plan for an acutely injured patient.
- Integrate assessment findings with principles of pathophysiology and knowledge of psychosocial needs to formulate a field impression and implement a comprehensive treatment/disposition plan for patients with special needs.
- Demonstrate knowledge of operational roles and responsibilities to ensure safe patient, public and personnel safety.

The Degree

Associate in Applied Science (A.A.S.)

The Outlook

According to the Occupational Outlook Handbook, employment of emergency medical technicians (EMTs) and paramedics is expected to grow 23 percent from 2012 to 2022, much faster than the average for all occupations.

As an EMT-paramedic, you will provide a vital service to the community, giving immediate care in emergency situations and transporting the sick or injured to medical facilities. As our population ages and individuals face increased medical concerns, the need for well-rounded knowledgeable paramedics will continue to grow. In Ontario County, where some of the largest employers are hospitals, healthcare and social services is considered one of the most large-scale job categories.

The A.A.S. degree will grant you the ability to move up the career ladder and fulfill the ever-changing positions of management and statutory requirements set by municipalities and state and federal governments.

The Program

The A.A.S. EMT-paramedic degree program will prepare you for a career in the emergency medical field. When entering the program, you should already be certified as a New York State Emergency Medical Technician. The associates degree builds on the courses offered in the certificate program and is intended to broaden your knowledge of the field in paramedicine.

The program includes additional coursework in oral and written communication, science, math and psychology. Throughout the program, you will gain a greater educational background to integrate theory and practice. As a pre-hospital care provider, paramedics must learn to adapt to the ever-changing trends in healthcare and technology. This degree will provide you with practice in paramedicine and the associated sciences. Additionally, it will teach you the communication skills necessary for being an effective successful paramedic.

Program Learning Outcomes

Upon completion of this degree program, students will be able to:

- Integrate comprehensive knowledge of the EMS systems, safety/ well-being of the paramedic and medical/legal and ethical issues, which is intended to improve the health of EMS personnel, patients and community.
- Integrate knowledge of anatomy, physiology and pathophysiology of the entire body along with the knowledge of pharmacology and its effects to the patient.
- Demonstrate knowledge of anatomy, physiology and pathophysiology into the assessment to develop and implement a treatment plan with the goal of assuring a patent airway, adequate mechanical ventilations and respiration for patients of all ages.
- Analyze scene and patient assessment findings with knowledge of epidemiology and pathophysiology to form a field impression. This includes developing a list of differential diagnoses through clinical reasoning to modify the assessment and formulate a treatment plan.
- Integrate knowledge of anatomy, physiology and pathophysiology to formulate a field impression and implement a comprehensive treatment/disposition plan for a patient with medical complaint.
- Demonstrate comprehensive knowledge of causes and pathophysiology into the management of cardiac arrest and peri-arrest states.
- Demonstrate a comprehensive knowledge of the causes and pathophysiology into the management of shock, respiratory failure or arrest with an emphasis on early intervention to prevent arrest.
- Integrate assessment findings with principles of epidemiology and pathophysiology to formulate a field impression to implement a comprehensive treatment/disposition plan for an acutely injured patient.
- Integrate assessment findings with principles of pathophysiology and knowledge of psychosocial needs to formulate a field impression and implement a comprehensive treatment/disposition plan for patients with special needs.
- Demonstrate knowledge of operational roles and responsibilities to ensure safe patient, public and personnel safety.

The Experience

The curriculum and objectives of each course follow the National Emergency Medical Services Educational Standards for Paramedics. Classes will be held at FLCC in affiliation with the Finger Lakes Regional EMS Council, which is located at the FLCC Geneva Campus.

Curriculum Requirements

Before entering this program, you should already be certified as a New York State Emergency Medical Technician at the basic level. This degree program builds on the courses offered in FLCC’s EMT certificate program and offers broadened knowledge of the field in paramedicine.

As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- PSY 100 Introduction to Psychology
- 3 credit hours of Social Science Electives

Mathematics and Science
- MAT 110 Business Mathematics
- BIO 110 Fundamentals of Human Anatomy and Physiology
  OR
- BIO 115 Human Biology

Emergency Medical Services
- EMCR 125 EMS Management
- EMCR 195 Paramedic I
- EMCR 196 Paramedic II
- EMCR 200 Emergency Medical Technician with Defibrillation

Health/Physical Education
- 1 credit hour of Health/Physical Education (HPE) Elective

Sample Schedule

The schedule below shows how the requirements for this degree may be
met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>First Semester</td>
<td>(15 Credit Hours)</td>
</tr>
<tr>
<td>ENG 101 Composition I</td>
<td>(3)</td>
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<tr>
<td>COM 110 Public Speaking</td>
<td>(3)</td>
</tr>
<tr>
<td>OR</td>
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</tr>
<tr>
<td>COM 115 Interpersonal Communication</td>
<td>(3)</td>
</tr>
<tr>
<td>EMCR 200 EMT with Defibrillation</td>
<td>(6)</td>
</tr>
<tr>
<td>MAT 110 Business Mathematics</td>
<td>(3)</td>
</tr>
<tr>
<td>Second Semester</td>
<td>(16 Credit Hours)</td>
</tr>
<tr>
<td>EMCR 195 Paramedic I</td>
<td>(16)</td>
</tr>
<tr>
<td>Third Semester</td>
<td>(16 Credit Hours)</td>
</tr>
<tr>
<td>EMCR 196 Paramedic II</td>
<td>(16)</td>
</tr>
<tr>
<td>Fourth Semester</td>
<td>(16 Credit Hours)</td>
</tr>
<tr>
<td>ENG 102 Introduction to Literature</td>
<td>(3)</td>
</tr>
<tr>
<td>BIO 110 Fundamentals of Human Anatomy and Physiology</td>
<td>(3)</td>
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<tr>
<td>OR</td>
<td></td>
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<tr>
<td>BIO 115 Human Biology</td>
<td>(4)</td>
</tr>
<tr>
<td>EMCR 125 EMS Management</td>
<td>(3)</td>
</tr>
<tr>
<td>PSY 100 Introduction to Psychology</td>
<td>(3)</td>
</tr>
<tr>
<td>Social Science Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>Health/Physical Education (HPE) Elective</td>
<td>(1)</td>
</tr>
</tbody>
</table>
Fish and Wildlife Technology
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5403

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Career opportunities for Fish and Wildlife Technology graduates include positions as:
- Fish and Wildlife Technicians
- Fish Culturists
- Aquaculture Technicians
- Hatchery Technicians/Operators
- Fish and Wildlife Biologists

Additionally, positions exist in the private sector and with government agencies such as the Department of Environmental Conservation and the United States Fish and Wildlife Service. In this growing field, graduates will also have the potential for self-employment.

The Program
The A.A.S. Fish and Wildlife Technology degree program is designed to provide you with the knowledge, field experience, and training needed for preparing you for a career in the areas of fish and wildlife management. Specifically, you will gain hands-on experience through the use of modern fish and wildlife equipment. In this program, you will choose a fisheries or wildlife focus through approved electives.

The use of industry-standard research technology such as electro-fishing equipment, water quality probes, GIS computer software, and wildlife tracking radio-telemetry devices will give you valuable real-world experience.

While in the program, you will learn a wide variety of wildlife field techniques. Some of these techniques involve the safe capture and handling of wildlife such as small mammals, amphibians and birds. A few capture techniques include live traps and mist nets for birds and bats. Noninvasive wildlife techniques are employed such as point counts, call surveys for birds and amphibians and the monitoring of populations through their sign such as tracks, scat, or markings.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Read, write, integrate and analyze information from multiple resources on a topic in their major.
- Speak and present before a group on a topic in their major.
- Identify fish and mammal species.
- Identify and operate equipment essential to the fish and wildlife fields.
- Apply principles of mathematics to solve problems while collecting and analyzing data in field based courses and incorporate into computer generated field reports.
- Apply their knowledge of ecological principles.
- Demonstrate an understanding of the impact of their behaviors on local, regional and global sustainability.
- Apply ecological principles to the management of fish or wildlife.

The Experience
If you are interested in fish and wildlife technology, the central and western parts of the Finger Lakes region in New York State provide an exceptional outdoor classroom for you. Field experiences are conducted on and off campus on a variety of freshwater bodies including streams, ponds, and lakes. Currently, FLCC owns six research vessels, including a state-of-the-art electrofishing boat. As a Fish and Wildlife Technology major, you will utilize industry-standard equipment such as:
- Water Sampling
- Testing Devices
- Backpack Electrofishers
- Fish Tagging and Marking Equipment
- Aquatic Sampling Nets

The Research and Education Center located at FLCC’s Muller Field Station, south of Honeoye Lake, will provide you with a unique learning experience in fish culture and aquaculture. Fish culturing operations focus on the collection, spawning, raising and stocking of walleye by utilizing intensive and extensive techniques. While in the program, you will receive training in the use of water recirculation. In addition, you will learn biofiltration techniques for various aquaculture applications at the Muller Field Station.

Throughout your program experience, you will have the opportunity to participate in wildlife research projects in and out of the classroom. Current projects include: black bear monitoring in cooperation with the NYS DEC, river otter DNA collection, bird banding, and habitat improvement. You can expect to use state-of-the-art technology including telemetry equipment as well as GIS software and remotely triggered cameras during your program experience.

As the program progresses, you will be expected to become proficient in the field identification of wildlife and their sign. Natural areas on campus and at FLCC’s two field stations will be supplemented with field trips to various locations throughout the Finger Lakes region and beyond.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 103 Composition II
- COM 110 Public Speaking

Social Science
- 3 credit hours of Social Science Electives
- 3 credit hours of History (HIS)

Natural Sciences and Mathematics
- BIO/CON 103 Environmental Science
  OR
- CHM 121 General Chemistry I
- BIO 121 General Biology I
- BIO 122 General Biology II
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology
- MAT 121 Statistics I
  OR
- MAT 145 College Algebra

Conservation
- CON 100 Introduction to Environmental Conservation
- CON 102 Introduction to Fish and Wildlife
- CON 113 Wildlife Field Techniques
- CON 116 Fisheries Techniques
• CON 214 Fisheries Management
  OR
• CON 216 Wildlife Management

Approved Conservation Electives
9 credit hours of Conservation (CON) Electives
• CON 118 Introduction to Natural Resources Law
• BIO 250/CON 205 Field Botany
• CON 214 Fisheries Management
• CON 216 Wildlife Management
• CON 218 Fish Culture Techniques
• CON 219 Introduction to Aquaculture
• CON 223 Introduction to Wildlife Diseases
• CON 226 Fisheries Field Assessment
• CON 229 Stream Ecology
• CON 233 Laws for the Use & Protection of Water & Land Resources
• CON 234 Laws for the Management of Air Resources, Solid Waste, and Hazardous Substances
• CON 235 Wetland Science and Practice
• CON 236 Wetland Mammals
• CON 237 Black Bear Management I
• CON 238 Black Bear Management II
• CON 242 Field Study of Birds
• BIO/CON 246 Limnology

Information Management
• GIS/CON 130 Introduction to Geographic Information Systems
• CSC 134 Core Word
• CSC 135 Core Excel

Health/Physical Education
• 2 credit hours of Health/Physical Education (HPE) Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
• ENG 101 Composition I ..................................(3)
• BIO 121 General Biology I .................................(4)
• CON 100 Introduction to Environmental Conservation .......(3)
• CON 102 Introduction to Fish and Wildlife ....................(3)
• CSC 134 Core Word ............................................(1)
• CSC 135 Core Excel .............................................(1)
• Health/Physical Education (HPE) Elective ......................(1)

Second Semester (17 Credit Hours)
• ENG 103 Composition II ...................................(3)
• BIO 122 General Biology II ...................................(4)
• BIO/CON 103 Environmental Science ...........................(4)
• MAT 121 Statistics I
  OR
• MAT 145 College Algebra .....................................(3)
• Social Science Elective ...........................................(3)

Third Semester (16 Credit Hours)
• BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology (3)
• COM 110 Public Speaking ........................................(3)
• CON 113 Wildlife Field Techniques ..........................(3)
• CON 116 Fisheries Techniques ..............................(3)
• CON Elective ......................................................(3)
• Health/Physical Education (HPE) Elective ......................(1)

Fourth Semester (15 Credit Hours)
• CON Elective .....................................................(3)
• CON Elective .....................................................(3)
• CON 214 Fisheries Management
  OR
• CON 216 Wildlife Management .............................(3)
• GIS/CON 130 Introduction to Geographic Information Systems (3)
• History (HIS) Elective ...........................................(3)
Graphic Design
Associate Degree in Applied Science (A.A.S.)
HEGIS 5012

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of graphic designers is expected to grow 7 percent from 2012 to 2022. Job prospects will be greatest for experienced, creative graduates that communicate well. The experience you will gather in the A.A.S. Graphic Design degree program at Finger Lakes Community College can help you meet the challenges of a highly competitive job market.

The Program
The A.A.S. degree in Graphic Design stresses a solid foundation in drawing and two-dimensional design. The coursework involves theoretical and practical problem solving.

Technology: Computer technology plays a major role in the graphic arts industry. As a Graphic Design major, you will need to develop strong computer skills. FLCC's computer graphics lab has Macintosh computers equipped with publishing, design, and illustration software packages. Networked computer peripherals include laser printers, scanners, and color inkjet printers.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Exhibit talent, skill, growth and mastery in the field of graphic design.
- Articulate the look, feel, and technical proficiency of their designs and personal aesthetic, and communicate in a way that suggests their understanding of current design trends and societal values.

Students' body of work will exhibit a technical competency which clearly illustrates a solid understanding of how to implement the computer as an artistic tool.

The Experience
Field trips to area museums and art galleries, along with visits to printing and design firms, will enhance your appreciation for the variety of design ideas being utilized today.

Internships: Graphic Design majors have completed internships at:
- The Canandaigua Daily Messenger
- Moore Printing Company
- The Welco Ad Corporation
- The Geneva Experiment Station

Art Club: The Art Club participates in gallery openings, brings guest lecturers to campus, and organizes field trips to local and regional museums, workshops, and four-year colleges and universities.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 62 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication
- COM 110 Public Speaking

Social Science
- 3 credit hours of SUNY General Education approved History (HIS) Electives

Mathematics and/or Science
- 3 credit hours of SUNY General Education approved Mathematics Electives
- 3 credit hours of SUNY General Education approved Science Electives

Art and Graphic Design
- ART 100 Art History I
- ART 101 Art History II
- ART 102 Foundation Drawing I
- ART 103 Foundation Drawing II
- ART 104 Design I
- ART 105 Design II
- ART 109 Art Portal
- ART 115 Computer Imaging
- ART 116 Computer Publishing
- ART 215 Graphic Design I
- ART 216 Graphic Design II
- ART 220 Graphic Illustration
- ART 222 Design for the Web
- ART 251 Portfolio Prep
- 6 credit hours of approved Art Electives*

Health/Physical Education Electives
- 2 credit hours of Health/Physical Education (HPE) Electives

Notes
* Approved Art Electives
- ART 106 Ceramics I
- ART 110 Digital Photography
- ART 200 Figure Drawing I
- ART 201 Figure Drawing II
- ART 202 Painting I
- ART 204 Painting II
- ART 205 Modeling and Sculpture I
- ART 206 Modeling and Sculpture II
- ART 207 Photography I: Traditional Methods
- ART 208 Photography II
- ART 209 Printmaking I
- ART 210 Printmaking II
- ART 212 Ceramics II
- ART 218 Advanced Digital Photography Methods
- ART 221 Advanced Drawing

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.
<table>
<thead>
<tr>
<th>Semester</th>
<th>Credits</th>
<th>Courses</th>
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<tr>
<td><strong>First Semester</strong></td>
<td>17 Cr</td>
<td>ENG 101 Composition I ......................................................... (3)</td>
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<td>ART 100 Art History I .................................................................. (3)</td>
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<td>ART 102 Foundation Drawing I .................................................... (3)</td>
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<td></td>
<td></td>
<td>ART 104 Design I .......................................................................... (3)</td>
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<td>ART 109 Art Portal ..................................................................... (2)</td>
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<tr>
<td></td>
<td></td>
<td>SUNY General Education approved Science Elective .......................... (3)</td>
</tr>
<tr>
<td><strong>Second Semester</strong></td>
<td>16 Cr</td>
<td>ENG 102 Introduction to Literature ................................................ (3)</td>
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<td>ART 101 Art History II ................................................................ (3)</td>
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<td>ART 105 Design II ....................................................................... (3)</td>
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<tr>
<td><strong>Third Semester</strong></td>
<td>14 Cr</td>
<td>ART 115 Computer Imaging ................................................................ (3)</td>
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<td>ART 215 Graphic Design I ................................................................ (3)</td>
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<td></td>
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<td>ART 251 Portfolio Prep .................................................................. (1)</td>
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<td>Approved Art Elective ............................................................. (3)</td>
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<td>COM 100 Human Communication</td>
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<td>COM 110 Public Speaking ................................................................ (3)</td>
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<td></td>
<td>Health/Physical Education (HPE) Elective .................................. (1)</td>
</tr>
<tr>
<td><strong>Fourth Semester</strong></td>
<td>15 Cr</td>
<td>ART 116 Computer Publishing ................................................................ (3)</td>
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<td>ART 216 Graphic Design II ................................................................ (3)</td>
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<td>ART 220 Graphic Illustration ...................................................... (3)</td>
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<td>OR</td>
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<td>ART 222 Design for the Web ......................................................... (3)</td>
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<td>Approved Art Elective ............................................................. (3)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SUNY General Education approved History (HIS) Elective .................. (3)</td>
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</tbody>
</table>
Horticulture
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5402

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the U.S. Department of Labor, a steady growth rate in the area of landscape development is expected through 2020. As new construction and a growing commitment to environmental planning and historic preservation increase, the job outlook in this field will remain steady. In addition, environmental concerns and increased demand for sustainably designed projects will spur demand for professionals with this area of expertise.

Employment opportunities exist in:
- Golf Courses and Lawn Management
- Landscape Design and Sales
- Arboriculture
- Plant Propagation and Nursery Management
- Floriculture and Greenhouse Management
- Integrated Pest Management
- Garden Center Management
- Applied Research
- Education

The Program
The A.A.S. degree program in Horticulture is designed for you if you enjoy working with nature to preserve plants and improve the environment. Horticulture enhances our living environment and merges the natural ecology of the land with the preservation and development of ecologically sound landscapes. While enrolled in this program, you will master the culture and production of plants, the development of landscape plans, and the protection of shrubs, trees, turf grasses, and foliage plants from pests. Furthermore, you will learn to determine what composition of plant life will not only survive in a landscape, but will benefit the environment.

The Horticulture program is widely respected for its emphasis on quality. The instructors are experts in the field and are often called upon for consultation and assistance by local and national agencies. FLCC's small class sizes allow for individual attention, enabling you to uncover your talents and develop strong skills.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Read, write, integrate and analyze information from multiple resources on a topic in their major.
- Speak and present before a group on a topic in their major.
- Test for and classify soils commonly found in Upstate, Central, and Western New York State using standard testing procedures and published reference materials.
- Understand the impact of their behaviors on local, regional and global sustainability.
- Perform a variety of hands-on techniques relative to the horticulture field including installation in both the field and greenhouse, plant pruning, general and specific care, maintenance and production techniques.
- Demonstrate the ability to develop written, computer generated documents in direct support of an internship search.
- Score 65 percent or higher on the four-part horticulture program exit exam.
- Apply principles of mathematics to solve problems related to horticulture volumes and fertilizers.
- Demonstrate professional competency by identifying plants, pests, diseases and disorders prevalent in the horticulture industry.

The Experience
The unique beauty of the Finger Lakes region is part of the “outdoor classroom” in this degree program and certificate. As part of your training, you will utilize the FLCC main campus, Geneva, Newark and Victor campus centers, the Muller Field Station in Honeoye and the East Hill campus in Naples. The New York State Agricultural Experiment Station in Geneva and Sonnenberg Gardens in Canandaigua, as well as numerous other parks and landscape facilities, are used as local examples and references for plant, insect, landscape design and plant-health specimen diagnosis.

Field Trips
In addition to class related excursions held during class times or pre scheduled off-class times, field trips are offered each academic year either in the spring or summer semester. Past trips have included:
- Cornell University Plantations (Ithaca, NY)
- Longwood Gardens (Philadelphia, PA)
- Holden Arboretum (Cleveland, OH)

Future field trips will include the Royal Botanical Gardens of Hamilton, Ontario (Canada) and the Arnold Arboretum, which is located in Boston, MA.

While enrolled in this degree program, you will be encouraged to attend professional conferences and events such as:
- New York State Turf and Grounds Conference
- Regional Integrated Pest Management Conference
- Genesee/Finger Lakes Horticulture Education Days
- Canada Blooms
- Plantasia
- Philadelphia Flower Show

Experiences gained from these events will provide you with insight and contact information regarding possible professional careers and internships.

Internships
While enrolled in this program, you will be required to complete a course in field experiences in horticulture. This class involves outside work hours with a professional in the field of your interest in addition to professional image development by way of resume and cover letter writing and an exit exam. Many horticulture professionals submit internship and employment opportunities seeking graduates of the Horticulture degree program. These opportunities provide you with additional hands-on learning and the ability to evaluate diverse working locations.

Designed to be an enhancement to the learning experience found in the program, past internships have been obtained with:
- Propagators
- Designers
- Installers
- Arborists
- Greenhouses
- Scientific Researchers
- Turf Management and Landscape Care Professionals

Internship locations have included:
- The New York State Agricultural Experiment Station
- Northern Nurseries
Curriculum Requirements

Students are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 103 Composition II
- COM 100 Human Communication
  OR
  - COM 110 Public Speaking
  OR
  - COM 115 Interpersonal Communication

Social Science
- 3 credit hours of SUNY General Education approved History (HIS) Electives
- 3 credit hours of SUNY General Education approved Social Science Electives

Mathematics/Science
- MAT 145 College Algebra

Horticulture
- AGR 100 Soil Science
- BIO/CON 103 Environmental Science
- BIO/HRT 151 Plant Materials
- BIO/CON 202 Principles of Terrestrial and Aquatic Ecology
- BIO 251 Plant Structure and Function
- HRT 110 Introduction to Horticulture
- HRT 220 Field Experiences in Horticulture
- HRT 260 Applied Plant Pathology with Integrated Pest Management
- HRT 280 Field Entomology with Integrated Pest Management
- 12 cr elective hours of Horticulture Electives

Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit hours)
- ENG 101 Composition I ........................................ (3)
- AGR 100 Soil Science ........................................... (3)
- BIO 125 Foundations of Life Science ....................... (4)
- BIO/HRT 151 Plant Materials ................................. (3)
- HRT 110 Introduction to Horticulture ...................... (3)

Second Semester (17 Credit hours)
- ENG 103 Composition II ......................................... (3)
- BIO/CON 103 Environmental Science ..................... (4)
- BIO 251 Plant Structure and Function ..................... (4)
- COM 100 Human Communication .......................... (3)
  OR
  - COM 110 Public Speaking .................................. (3)

Third Semester (16 Credit hours)
- COM 115 Interpersonal Communication .................. (3)
- Horticulture Elective .......................................... (3)
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology ... (3)
- HRT 280 Field Entomology with Integrated Pest Management ... (4)
- Horticulture Elective .......................................... (3)
- MAT 145 College Algebra ..................................... (3)
- SUNY General Education approved Social Science elective . . . . (3)

Fourth Semester (15 Credit hours)
- HRT 220 Field Experiences in Horticulture .............. (2)
- HRT 260 Applied Plant Pathology with Integrated Pest Management ........ (4)
- Horticulture Elective .......................................... (3)
- Horticulture Elective .......................................... (3)
- SUNY General Education approved History (HIS) Elective ........ (3)
The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of lodging managers is projected to grow 1 percent from 2012 to 2022. Applicants with a bachelor’s degree in hotel or hospitality management are expected to have the best job opportunities.

The Program
The A.A.S. Hotel and Resort Management degree program at FLCC is designed to provide you with a broad-based knowledge of the hotel and resort industry by analyzing hotel management theories and industry trends. While enrolled in this program, you will spend significant time in hotels learning the aspects of this dynamic field.

Technology: The Hotel and Resort Management program utilizes the most advanced industry computer software, including the Logistix property management system. You will work with desktop publishing packages to produce menus and industry-related flyers all while making use of the internet to correspond with other hotel students and with companies throughout the world.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. in Hotel and Resort Management at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to demonstrate:

- The ability to recognize service moments of truth, develop customer service strategies, and provide exceptional, individualized, quality guest service.
- The ability to apply accepted mathematical formulas in the areas of front office operations, revenue management, restaurant applications, and housekeeping operations to the managerial decision-making process.
- Knowledge of the importance of implementing and maintaining professional industry service standards as they relate to overall organizational success.
- Knowledge of the guest cycle as it relates to the actions performed by front office at a hotel.
- The ability to recognize and assess conflicts in hospitality situations involving customers, employees and other individuals servicing the hotel and restaurant industry and, develop and implement solutions that ensure guest satisfaction.
- Knowledge of hospitality marketing practices and the relevant sales skills necessary for a successful career in hospitality sales and marketing.
- Safe food handling procedures and delineate the principles of responsible alcohol distribution.
- Oral, written, and interpersonal communication skills required in hospitality management.
- Knowledge of the interconnected departmental responsibilities inherent in successful meeting and food & beverage function execution and delineate methods and practices necessary for proficient meeting planning, conference management, and event planning.
- Knowledge of the human resources policies and procedures effecting the vastly diverse managers and employees of the hotel and restaurant industries.
- Knowledge of the departments, employment positions, and managerial structures utilized in the operations of hotels and restaurants as well as the responsibilities associated with each.
- Knowledge of current hospitality trends, including sustainability as it relates to the hotel and restaurant industries.
- Knowledge of the legal landscape in hospitality including issues such as guest safety, facility security, and negligence, sanitation, and matters of discrimination.
- The ability to employ computer software utilized by management in the hospitality industry.
- Knowledge of various food & beverage enterprises in the hospitality industry including hotel food & beverage options such as room service and banquets and catering.
- Knowledge of the ethics, values, and acceptable professional behaviors employed by individuals in the hospitality industry.
- Knowledge of managerial methodologies and supervisory strategies utilized in hospitality staff management.

The Experience
The hotel and resort management internship program is tailored to your desired career path. You may intern at a local Marriott, Microtel, Sheraton, Radisson, or Hyatt hotel. In addition, opportunities to intern at Walt Disney World or at any Hard Rock Cafe in the United States will be available.

Field Trips: Trips to the finest small bed and breakfasts in picturesque settings and the most elaborate five-star hotels and restaurants in major markets will broaden your experience and provide you with an insider perspective. In the past, classes have visited the Plaza, Four Seasons, Ritz Carlton, Waldorf Astoria, and Royal York in New York City, Toronto, Las Vegas, and Boston.

As a Hotel and Resort Management major, you will participate in related activities on campus such as catering events, hosting guest lecturers, and much more.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 100 Human Communication
- OR
- COM 110 Public Speaking
- OR
- COM 115 Interpersonal Communication
- OR
- SPN 140 Occupational Spanish

Social Science
- ECO 100 Survey of Economics
- OR
- ECO 210 Principles of Macroeconomics*
- OR
- ECO 211 Principles of Microeconomics
- 3 credit hours of Social Science Electives

Mathematics and/or Science
- MAT 121 Statistics I
• 3 credit hours of Mathematics Electives and/or Science Electives

Computer Science
• 3 credit hours of CSC Electives

Business
• ACC 101 Principles of Financial Accounting
• BUS 123 Business Communications
• BUS 237 Hospitality Law

Hotel and Resort Management
• HTM 100 Principles of Hotel/Resort Operations
• HTM 130 Introduction to Food and Beverage
• HTM 135 Rooms Division Management
• HTM 205 Principles of Food Production
• HTM 210 Hospitality Computer Applications
• HTM 220 Hospitality Marketing and Sales
• HTM 225 Meeting Planning and Conference Management
• HTM 230 Hotel Law
• HTM 250 Hotel Internship

Health/Physical Education
• 2 credit hours of Health/Physical Education (HPE) Electives

Notes
* Students planning to pursue a bachelor of science degree in hotel management should take ECO 210 Principles of Macroeconomics.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
• ENG 101 Composition I ........................................(3)
• CSC Electives ...................................................(3)
• ECO 100 Survey of Economics ............................(3)
  OR
• ECO 210 Principles of Macroeconomics ...............(3)
  OR
• ECO 211 Principles of Microeconomics .................(3)
• HTM 100 Principles of Hotel/Resort Operations ......(3)
• HTM 130 Introduction to Food and Beverage ..........(3)
• Health/Physical Education (HPE) Elective ............(1)

Second Semester (16 Credit Hours)
• ENG 102 Introduction to Literature .......................(3)
• BUS 123 Business Communications ....................(3)
• BUS 237 Hospitality Law ..................................(3)
• HTM 135 Rooms Division Management .................(3)
• MAT 121 Statistics I .......................................(3)
• Health/Physical Education (HPE) Elective ............(1)

Third Semester (16 Credit Hours)
• ACC 101 Principles of Financial Accounting ..........(4)
• COM 100 Human Communication .......................(3)
  OR
• COM 110 Public Speaking ................................(3)
  OR
• COM 115 Interpersonal Communication ...............(3)
• HTM 220 Hospitality Marketing and Sales ............(3)
• HTM 225 Meeting Planning and Conference Management ....(3)
• SPN 140 Occupational Spanish .......................(3)

Fourth Semester (16-17 Credit Hours)
• HTM 205 Principles of Food Production ...............(4)
• HTM 210 Hospitality Computer Applications ..........(3)
• HTM 250 Hotel Internship ................................(3)
• Mathematics Elective ....................................(3-4)
  OR
• Science Elective ..........................................(3-4)
• Social Science Elective ..................................(3)
Information Technology Associate Degree in Applied Science (A.A.S.)
HEGIS 5103.00

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
With the global explosion of mobile devices and internet-based technologies, and the need to manage digital information and communications in secure environments, the field of information technology is undergoing rapid changes. The A.A.S. degree program in Information Technology at Finger Lakes Community College is continually evolving to meet the demands of the field and the regional industries and businesses.

Some of the most in-demand IT skills employers are seeking in 2015 include programming/application development, project management, help desk/technical support, security/compliance governance, Web development, and mobile applications and device management.

The Program
In the A.A.S. in Information Technology degree program, you will complete a set of core courses that provide a strong foundation for your studies in information technology. You will complete courses in application programming, networking, and hardware and operating systems.

Upon the completion of the program, you will be required to complete an internship experience, which will allow you to apply the skills you learned in lab-based classrooms to a real-time business environment.

Advisement Areas: Based on your individual career goals, you will select one advisement/specialty area to focus your studies on. FLCC’s program includes two separate advisement areas in networking and security and Web and multimedia application development.

Advantages: The program is accredited and flexible. It meets several employers’ tuition reimbursement policies and allows you to earn college credits for your studies. In addition, it permits you to receive the preparation necessary for certification exams. While certifications rapidly become obsolete, college credits retain their value and provide you with a strong foundation for your professional growth. An additional advantage of FLCC’s program is that it can be completed on a part-time basis during evening hours.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. in Information Technology at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Demonstrate the ability to apply knowledge of mathematics in the development of logical computer program algorithms and technical solutions.
- Write clear and concise technical documentation, user documentation, technical specifications, and needs analyses.
- Locate, research, analyze, and evaluate technical materials and professional technical resource organizations.
- Effectively organize their thoughts, plan a presentation, and deliver presentations to an audience of their peers and instructors.
- Demonstrate the ability to be effective team members, whether in the workplace or in society, by learning how to work together and communicate with each other in order to create a technology solution or final project within a required time-frame.
- Discuss key ethical issues and global concerns in relation to the field of information technology, and their responsibility to this field as information technology professionals of the future.
- Demonstrate the ability to research, identify, evaluate, analyze, select, and implement current technologies as appropriate in order to implement effective computing solutions.

The Experience
During your program experience, you will:

- Learn how to program in computer labs using a high-level language.
- Complete hands-on lab work assembling and troubleshooting personal computers.
- Create and troubleshoot networks in FLCC’s newly designed networking lab.
- Complete the computing sciences portal course, which provides exposure to all of the specialties within the computing sciences field in addition to personal one-on-one advising.

At the end of your studies, you will complete an internship, which will provide you with an opportunity to practice your skills in a real-world setting. During your internship experience, you will:

- Learn how to apply your job seeking skills in preparation for entering the marketplace.
- Learn how to solve problems on the job.
- Develop a final presentation for faculty members outlining the skills you obtained.

Depending upon the advisement area chosen, you will complete eight additional courses within your specialization. Courses offered are lab-based utilizing hands-on learning and current productivity and development tools.

In the networking and security advisement area, you will complete courses in routing and switching, Linux, systems administration, command line network administration, computer law and policy, information security, ethical hacking and computer forensics and investigation.

In the Web and multimedia application development advisement area, you will complete courses in programming mobile applications, user interface design, visual basic, database concepts, Web development I and II, server-side scripting and multimedia development.

Resources: For Information Technology majors, FLCC provides three computer labs on main campus, two computer labs and a networking lab at the Victor Campus Center, and one computer lab at both the Wayne and Geneva campuses. Operating systems and software applications are current and include productivity applications such as Word, Excel, PowerPoint and Access, and Adobe Creative Suite products including Dreamweaver, Photoshop and Flash.
Certification: In addition, FLCC offers computer certification and testing at the Victor Campus Center, where you can test for certifications in areas such as Microsoft Office User Specialist, Microsoft Certified Systems Expert, CompTIA’s A+, Network+ and iNet+.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humans
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- ECO 211 Principles of Microeconomics
- ECO 210 Principles of Macroeconomics

Mathematics
- 6 credit hours of Mathematics Electives (MAT 121 or higher)

Information Technology Core
- CSC 103 Computing Sciences Portal
- CSC 115 Introduction to Programming and Computing
- CSC 250 Computing Sciences Internship
- CSC 260 Networking Technologies
- CSC 271 A+ Core Hardware and Operating Systems

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

Information Technology Advisement Areas (choose one)

Networking and Security Advisement Area 1
- BUS 115 Computer Law and Policy
- CSC 231 Systems Administration
- CSC 248 Command Line Network Administration
- CSC 261 Routing and Switching
- CSC 270 Principles of Information Security
- CSC 272 Linux
- CSC 273 Ethical Hacking
- CSC 274 Computer Forensics and Investigation
- Advisor Approved Elective

Web and Multimedia Application Development Advisement Area 2
- CSC 215 Visual Basic
- CSC 222 Web Development I
- CSC 223 Web Development II
- CSC 224 User Interface Design
- CSC 232 Programming Mobile Applications
- CSC 235 Server Side Scripting
- CSC 251 Applied Database Concepts
- CSC 252 Multimedia Development
- Advisor Approved Elective

Notes
* Advisement Area 1 – 3 credits of CSC at the 200 level
** Advisement Area 2 – 3 credits of CSC at the 200 level, or PLG 110 Computer Law and Policy, or 3 credits of ART elective

Sample Schedule
The schedules below show how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

Sample Schedule for Networking and Security Advisement Area:

First Semester (15 credit hours)
- ENG 101 Composition I ...................................................(3)
- CSC 103 Computing Sciences Portal ................................(2)
- CSC 115 Introduction to Programming and Computing .......(3)
- ECO 210 Principles of Macroeconomics ............................(3)
- Mathematics Elective (MAT 121 or higher) .......................(3)
- Health/Physical Education (HPE) Elective ........................(1)

Second Semester (18 credit hours)
- ENG 102 Introduction to Literature .................................(3)
- BUS 115 Computer Law and Policy .................................(3)
- CSC 260 Networking Technologies .................................(3)
- CSC 271 A+ Hardware and Operating Systems Technologies ...(3)
- Mathematics Elective (MAT 121 or higher) .......................(3)
- Advisor Approved Elective .............................................(3)

Third Semester (16 credit hours)
- CSC 248 Command Line Network Administration ............(3)
- CSC 261 Routing and Switching .................................(3)
- CSC 270 Principles of Information Security .....................(3)
- CSC 272 Linux ..............................................................(3)
- COM 110 Public Speaking OR
- COM 115 Interpersonal Communication ........................(3)
- Health/Physical Education (HPE) Elective .....................(1)

Fourth Semester (15 credit hours)
- CSC 231 Systems Administration .................................(3)
- CSC 273 Ethical Hacking ..............................................(3)
- CSC 274 Computer Forensics and Investigation ..............(3)
- CSC 250 Computer Sciences Internship .........................(3)
- ECO 211 Principles of Microeconomics .........................(3)

Sample Schedule for Web and Multimedia Application Development Advisement Area:

First Semester (15 credit hours)
- ENG 101 Composition I ...................................................(3)
- CSC 103 Computing Sciences Portal .................................(2)
- CSC 115 Introduction to Programming and Computing .......(3)
- ECO 210 Principles of Macroeconomics ............................(3)
- Mathematics Elective (MAT 121 or higher) .......................(3)
- Health/Physical Education (HPE) Elective ........................(1)

Second Semester (18 credit hours)
- ENG 102 Introduction to Literature .................................(3)
- CSC 222 Web Development I ........................................(3)
- CSC 224 User Interface Design ...................................(3)
- CSC 260 Networking Technologies .................................(3)
- CSC 271 A+ Hardware and Operating Systems Technologies ...(3)
- Advisor Approved Elective .............................................(3)

Third Semester (16 credit hours)
- CSC 215 Visual Basic ....................................................(3)
- CSC 223 Web Development II ........................................(3)
- CSC 251 Applied Database Concepts .............................(3)
- Mathematics Elective (MAT 121 or higher) .......................(3)
• COM 110 Public Speaking
  OR
• COM 115 Interpersonal Communication .................. (3)
• Health/Physical Education (HPE) Elective ............... (1)

Fourth Semester (15 credit hours)
• CSC 232 Programming Mobile Applications ............... (3)
• CSC 235 Active Server Pages and Server-Side Scripting .... (3)
• CSC 250 Computer Sciences Internship .................. (3)
• CSC 252 Multimedia Development ....................... (3)
• ECO 211 Principles of Microeconomics .................. (3)
Instrumentation &
Control Technologies
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5314

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the U.S. Department of Labor, advanced manufacturing will continue to be a high-growth industry through 2020. Employers need workers who will continually focus their attention on product and service innovation, as well as production and business processes.

Demand will remain high for ready and qualified employees that possess the technical skills essential to businesses that fall into the category of advanced manufacturing. Additionally, employers are seeking workers that:

• Are able to work in teams.
• Have strong computer skills.
• Are able to read and translate diagrams and flow charts.
• Have strong communication skills.

The Program
The A.A.S. Instrumentation and Control Technologies degree program provides you multidisciplinary expertise, which addresses workplace demands of emerging technology based businesses. In addition, it offers you basic proficiencies for emerging knowledge and skill areas in data acquisition, automation, mechatronics and control systems.

The tight integration of the courses in mathematics and physics are leveraged in subsequent courses in electronics, design, process improvement, data acquisition, and automation technologies. Each of these courses are grouped in a context of active learning methodologies such as project based hands-on problem solving and case studies, and are reinforced through job shadowing and required co-ops.

Soft skills such as communication (written, verbal, presentation) and teamwork are integral parts of each of the technical courses in the program. All of the core courses required for this degree are offered at FLCC’s Victor Campus Center.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

• Communicate technical information professionally in written, verbal, and presentation format with attention to business outcomes.
• Practice and assess teamwork on a routine basis.
• Use, create, and assess quantitative models of systems based on fundamentals of integrated physics, mathematics and computation classes.
• Use CAD software to create solid models of parts and assemblies, applying ANSI standards for multi-views and dimensioning.
• Select material and processes appropriate for design projects, and access appropriate sources for assessing new materials and processes.
• Use, model, analyze, and build basic analog and digital circuits.
• Assess technical needs of appropriate sensors and signal conditioning to create and evaluate systems for data acquisition.
• Use and assess business case for automation systems entailing parts or all of programmable logic, automation control, mechatronics, and machine vision.
• Practice and articulate industry standard methodologies such as Lean Six Sigma for process and project planning and management.
• Learn heuristics of troubleshooting and practice safety procedures.

The Experience
Co-op: FLCC’s IC Tech program requires you to complete 270 hours of co-op work at area high-tech businesses. Some students are able to undertake co-op after completing their first two semesters of coursework. Often, they continue as full-time employees while completing sophomore courses.

ICT students have completed paid co-ops and have obtained full-time employment at the majority of the following high-tech local businesses:

• Advanced Interconnect Manufacturing
• Bristol Instruments
• ClearCove Systems
• Construction-Robotics
• Delphi Technical Center
• Digitronik Development Labs
• Ginna Nuclear Power Plant
• Gorbel
• G.W. Lisk
• Idea Boxx
• IEC Electronics
• ITT Goulds Pumps
• ITT Exelis Inc.
• Kirtas Technologies
• L-3 Communications
• LaGasse Works
• Logical Control Solutions
• New Scale Technologies
• Optimatie Technology Inc.
• Optimax Systems Inc.
• Optipro Systems
• Progressive Machine & Design
• REDCOM Labs
• RailComm
• Smart System Technology & Commercialization Center
• Tronatas Manufacturing
• Surfotech
• Thermo Fisher Scientific
• Ultrafab Inc
• Unique Automation LLC
• Viewpoint Systems
• Water Treatment, City of Rochester
• Xerox Corporation
• Zeller Corporation

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
OR
• ENG 103 Composition II
• COM 110 Public Speaking

Mathematics
• MAT 145 College Algebra
• MAT 152 Pre-Calculus
Natural Science
• PHY 108 Applied Physics I
• PHY 109 Applied Physics II

Computing Science
• CSC 139 MS Access

Engineering Science
• ESC 105 Engineering Graphics
• ESC 174 Computing with LabVIEW

Technology
• TECH 101 Materials & Processes I
• TECH 116 Introduction to Emerging Technologies
• TECH 122 Electronic Theory I
• TECH 123 Digital Electronics
• TECH 231 Automation of Data Acquisition
• TECH 232 Automation Control I
• TECH 233 Introduction to Process Improvement
• TECH 234 Automation Control II
• TECH 250 Technology Co-op
  OR
• TECH 259 Special Projects

Health/Physical Education
• 2 credit hours of Health/Physical Education (HPE) Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (15 Credit Hours)
• ESC 174 Computing with LabVIEW ................................(2)
• MAT 145 College Algebra .............................................(3)
• PHY 108 Applied Physics I .............................................(4)
• TECH 101 Material and Processes I ................................(3)
• TECH 116 Introduction to Emerging Technologies ..........(3)

Second Semester (16 Credit Hours)
• ESC 105 Engineering Graphics .......................................(3)
• MAT 152 Pre-Calculus ..................................................(3)
• PHY 109 Applied Physics II .............................................(4)
• TECH 122 Electronic Theory I ........................................(3)
• TECH 123 Digital Electronics .........................................(3)

Third Semester (16 Credit Hours)
• ENG 101 Composition I ...............................................(3)
• COM 110 Public Speaking ............................................(3)
• CSC 139 MS Access .....................................................(1)
• HPE Physical Education Elective ...................................(2)
• TECH 231 Automation of Data Acquisition ....................(3)
• TECH 232 Automation Control I ...................................(4)

Fourth Semester (16 Credit Hours)
• ENG 102 Introduction to Literature ...............................(3)
  OR
• ENG 103 Composition II .............................................(3)
• TECH 233 Introduction to Process Improvement .............(3)
• TECH 234 Automation Control II ...................................(4)
• TECH 250 Technology Co-op (6)
  OR
• TECH 259 Special Projects (6)
Marketing
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5004

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of advertising, promotions, and marketing managers is projected to grow 12 percent from 2012 to 2022, about as fast as the average for all occupations. Advertising, promotions, and marketing will continue to be essential for organizations as they seek to maintain and expand their share of the market.

To succeed in a career in marketing, you will need to understand the relationship between the business world and the changing demographics of the workforce and consumers. Coursework focusing on the latest business trends combined with the opportunity to gain hands-on experience through a business internship brings this relationship into focus.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. in Marketing at least 50 percent online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Identify core concepts of marketing and the role of marketing in business and society.
- Apply knowledge of social, legal, ethical and technological forces on marketing decision-making.
- Demonstrate an appreciation for the global nature of marketing and appropriate measures to operate effectively in international settings.
- Demonstrate the ability to develop marketing strategies based on product, price, place and promotion objectives.
- Demonstrate the ability to create an integrated marketing communications plan which includes promotional strategies and measures of effectiveness.
- Demonstrate the ability to communicate the unique marketing mixes and selling propositions for specific product offerings.
- Demonstrate the ability to construct a professional interactive oral sales presentation.
- Demonstrate the ability to formulate marketing strategies that incorporate psychological and sociological factors which influence consumers.
- Demonstrate the ability to collect, process, and analyze consumer data to make informed marketing decisions.
- Demonstrate the ability to analyze marketing problems and provide solutions based on a critical examination of marketing information.
- Demonstrate the ability to apply knowledge and skills to real-world experiences in an internship or job.

The Experience
Internship opportunities at local businesses will give you the opportunity to develop your work ethic while allowing you to network in the field. Some businesses offering local internships include:

- Wegmans
- Walmart
- Tops Friendly Markets
- J.C. Penney

Field Trips: Trips to the Toronto Eaton Centre, Eastview Mall in Victor, and Market Street in Corning, make for meaningful connections between classroom theory and real-life situations.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- ECO 100 Survey of Economics or higher level Economics
- PSY 100 Introduction to Psychology

Mathematics
- MAT 110 Business Math
- 3 credit hours of Mathematics Electives*

Business
- ACC 101 Principles of Financial Accounting
- BUS 123 Business Communications
- BUS 142 Professional Selling
- BUS 146 Retail Business Management
- BUS 147 Small Business Management
- BUS 222 Marketing
- BUS 227 Business Law I
- BUS 229 Advertising
- BUS 236 Special Topics in Business
- 6 credit hours of Business Electives**

Computer Science
- 3 credit hours of Computer Science (CSC) Electives***

Health/Physical Education
- 2 credit hours of Health/Physical Education (HPE) Electives

General Electives
- 3 credit hours of General Electives

Notes
* MAT 121 Statistics I recommended
** BUS 120 Business Organization OR BUS/PSY 124 Organizational Behavior recommended
*** Recommended CSC Elective sequence: CSC 134 Core Word AND CSC 135 Core Excel AND CSC 136 PowerPoint

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements...
may take more than four semesters to complete. When planning your
schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(16 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101 Composition I</td>
<td>(3)</td>
</tr>
<tr>
<td>MAT 110 Business Math</td>
<td>(3)</td>
</tr>
<tr>
<td>BUS 142 Professional Selling</td>
<td>(3)</td>
</tr>
<tr>
<td>BUS 146 Retail Business Management</td>
<td>(3)</td>
</tr>
<tr>
<td>PSY 100 Introduction to Psychology</td>
<td>(3)</td>
</tr>
<tr>
<td>Health/Physical Education (HPE) Elective</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Semester</th>
<th>(16 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 102 Introduction to Literature</td>
<td>(3)</td>
</tr>
<tr>
<td>ACC 101 Principles of Financial Accounting</td>
<td>(4)</td>
</tr>
<tr>
<td>BUS 147 Small Business Management</td>
<td>(3)</td>
</tr>
<tr>
<td>BUS 222 Marketing</td>
<td>(3)</td>
</tr>
<tr>
<td>COM 110 Public Speaking</td>
<td>(3)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Third Semester</th>
<th>(16 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 123 Business Communications</td>
<td>(3)</td>
</tr>
<tr>
<td>ECO 100 Survey of Economics or higher</td>
<td>(3)</td>
</tr>
<tr>
<td>Computer Science (CSC) Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>Mathematics Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>General Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>Health/Physical Education (HPE) Elective</td>
<td>(1)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Fourth Semester</th>
<th>(15 Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 227 Business Law I</td>
<td>(3)</td>
</tr>
<tr>
<td>BUS 229 Advertising</td>
<td>(3)</td>
</tr>
<tr>
<td>BUS 236 Special Topics in Business</td>
<td>(3)</td>
</tr>
<tr>
<td>Business Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>Business Elective</td>
<td>(3)</td>
</tr>
</tbody>
</table>
Mechanical Technology
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5303

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of mechanical engineering technicians is projected to grow 5 percent from 2012 to 2022. Opportunities for those who can master new software and technology will be increasingly available.

If you have completed at least two years of post-secondary training and have developed strong technical skills and experience using CAD systems, you will be well-qualified for the many opportunities that are anticipated. The A.A.S. mechanical technology degree program at Finger Lakes Community College is designed to provide you with the skills and experience required to build a successful and rewarding career.

The Program
The mechanical technology degree program provides knowledge and technical experience that enables you to assist engineers with designing, developing, testing, and manufacturing industrial machinery, consumer products, and other equipment. Instruction emphasizes developing your technical competence and utilizes computer-aided drafting (CAD). The majority of the core courses needed for this degree is offered at FLCC's Victor Campus Center.

Technology: The CAD lab offers twenty-four networked PCs with current versions of AutoCAD, Inventor, AutoCAD Architecture, and Microsoft Office. Networked output devices include a 3D printer, color laser printer, and large format color plotter. Additionally, while enrolled in the mechanical technology degree program, you will have access to the engineering lab, which contains electronics and machining equipment.

Program Learning Outcomes
Upon completion of this degree program, students:
• Shall be able to create 2-D computer aided drawing (CAD) and 3-D models from sketches or physical models.
• Shall be familiar with common mechanical engineering calculations and confident in their ability to perform those calculations.
• Shall understand the properties of common materials used in the fabrication of products and apply that knowledge to their designs.
• Shall be familiar with manufacturing processes and the equipment that is needed and apply that to insure that the components and assemblies can be fabrication.

The Experience
Internships: An optional second-year and summer internship/co-op program gives you an opportunity to work in a manufacturing environment as a drafter, designer, or inspector for a period of four to five months. You will perform a variety of work assignments alongside professional staff members. An on-site mentor and FLCC faculty review the work performed, with required additional written reports by the student. During your experience, you will be paid by the firm and will also pay tuition and receive credit. Each assignment is individually planned, and work commitments vary. Prior to being accepted into the program, it will be required of you to receive a recommendation from your faculty advisor.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). All technology students take a common core of courses during the first semester along with an introductory course in their chosen degree program. After the first semester, it is possible to transfer from one technology degree program to another without loss of credit. For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 103 Composition II
• 3 credit hours of SUNY General Education approved Basic Communication: Oral

Social Science
• 3 credit hours of SUNY General Education approved Social Science Electives

Mathematics
6 credit hours from the following Mathematics Electives:
• MAT 145 College Algebra
• MAT 152 Pre-Calculus
  OR
• MAT 271 Calculus I
• MAT 272 Calculus II

Physics
• PHY 118 College Physics I AND PHY 119 College Physics II
  OR
• PHY 151 General Physics I AND PHY 152 General Physics II

Mechanical Technology
• ESC 105 Engineering Graphics
• MET 101 Materials and Processes I
• MET 104 Materials and Processes II
• MET 106 Engineering Drawing II
• MET 115 Technology Freshman Seminar
• MET 122 Electronic Theory I
• MET 205 Engineering Drawing III
• MET 216 Statics and Strength of Materials
• MET 217 Dynamics and Strength of Materials
• MET 220 Machine Design I
• MET 221 Machine Design II
• MET 255 Mechanical Technology Capstone Project

Approved Mechanical Technology Electives
3 credit hours from the following Technology Electives:
• CHM 121 General Chemistry I
• ESC 170 Computing for Engineers
• ESC 174 Computing with LabVIEW
• MAT 121 Statistics I
• MAT 122 Statistics II
• MAT 271 Calculus I
• MAT 272 Calculus II
• TECH 123 Digital Electronics
• TECH 130 Construction Materials
• TECH 219 3D AutoCAD
• TECH 233 Introduction to Process Improvement
• TECH 249 Building Mechanical Systems
• MET 250 Technology Co-op

Health/Physical Education
• 1 credit hour of Health/Physical Education (HPE) Electives
**Sample Schedule**

The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

### First Semester (16-17 Credit Hours)
- ENG 101 Composition I .................................................. (3)
- ESC 105 Engineering Graphics ........................................... (3)
- MAT 145 College Algebra .................................................. (3)
  OR
- MAT 271 Calculus I ....................................................... (4)
- MET 101 Materials and Processes I ..................................... (3)
- MET 115 Technology Freshman Seminar ............................. (1)
- TECH 122 Electronic Theory I ............................................. (3)

### Second Semester (16-17 Credit Hours)
- ENG 103 Composition I .................................................. (3)
- MAT 152 Pre-Calculus .................................................... (3)
  OR
- MAT 272 Calculus II ..................................................... (4)
- MET 104 Materials & Processes II .................................... (3)
- MET 106 Engineering Drawing II ..................................... (3)
- PHY 118 College Physics I .............................................. (4)
  OR
- PHY 151 General Physics I ............................................ (4)

### Third Semester (16 Credit Hours)
- 3 credit hours of SUNY General Education approved Basic Communication: Oral elective....................... (3)
- MET 205 Engineering Drawing III .................................... (3)
- MET 216 Statics & Strength of Materials ......................... (3)
- MET 220 Machine Design I ............................................. (3)
- PHY 119 College Physics II ............................................ (4)
  OR
- PHY 152 General Physics II ............................................ (4)

### Fourth Semester (16 Credit Hours)
- MET 217 Dynamics & Strength of Materials ......................... (3)
- MET 221 Machine Design II ............................................ (3)
- MET 255 Mechanical Technology Capstone Project ............... (3)
- SUNY General Education Social Science Elective ................. (3)
- Approved Mechanical Technology Elective* ....................... (3)
- Health/Physical Education (HPE) Elective ......................... (1)

* **Approved Mechanical Technology Electives**
  - CHM 121 General Chemistry I
  - ESC 170 Computing for Engineers
  - ESC 174 Computing with LabVIEW
  - MAT 121 Statistics I
  - MAT 122 Statistics II
  - MAT 271 Calculus I
  - MAT 272 Calculus II
  - TECH 123 Digital Electronics
  - TECH 130 Construction Materials
  - TECH 219 3D AutoCAD
  - TECH 233 Introduction to Process Improvement
  - TECH 249 Building Mechanical Systems
  - MET 250 Technology Co-op
Natural Resources Conservation
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5499

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Careers in natural resources conservation are as diverse as the environment itself. Positions bringing graduates to locations from national parks to urban areas include:
- Environmental Conservation Officer
- Wildlife and Fish Technician
- Land Manager
- Ranger
- Nature Center Educator
- Environmental Conservation Technician
- Soil and Water Technician

Finger Lakes Community College is one of the most successful colleges in the state of New York at placing graduates in these highly competitive positions. Graduates earning the A.A.S. degree in natural resources conservation hold jobs in the field in more than 25 states and are employed by federal, state, local, and private agencies.

The Program
The natural resources conservation program at FLCC integrates diverse field experiences with classroom study. It will offer you a broad awareness of environmental issues and in addition will provide you with an appreciation of our natural world. Courses in field botany, terrestrial and aquatic ecology, soils, waters and forests, fish and wildlife, and environmental science provide theoretical basis for what is learned outside the classroom.

Furthermore, while enrolled in the program, you will have the opportunity to use industry-standard research technology such as electro-fishing equipment, water quality probes, GIS computer software, and wildlife tracking radio-telemetry devices.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Read, write, integrate and analyze information from multiple resources on a topic in their major.
- Demonstrate professional competency by identifying plant, fish, mammal and bird species.
- Speak and present before a group on a topic in their major.
- Demonstrate the ability to develop written, computer generated documents in direct support of a job search.
- Understand the impact of their behaviors on local, regional and global sustainability.
- Apply their knowledge of ecological principles.
- Apply principles of mathematics to solve problems for the management of natural resources.
- Identify and operate equipment commonly used in the natural resources field.

The Experience
Field Work: Field experience is a major component of the natural resources conservation degree program. You will have the opportunity to apply classroom learning to hands-on exercises at a conservation field camp, at FLCC's Muller Field Station and East Hill Campus, and on wilderness camping trips in the Adirondack Mountains.

Travel: Travel courses to the Florida Everglades and East Coast Maritime communities enhance the coursework in the program.

Clubs: You will have the opportunity to participate in the FLCC Conservation Club, American Fisheries Society, Finger Lakes Environmental Action, and the FLCC student chapter of the Wildlife Society.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). The conservation field camp course (CON 190) is designed to provide one week of intense field experiences in conservation and recreation. The camp is held in May, immediately after the spring semester, and runs for one week. This course is required and should be taken as early as possible.

For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 103 Composition II
- COM 100 Human Communication
- COM 110 Public Speaking
- COM 115 Interpersonal Communication

Social Science
- 3 credit hours of SUNY General Education approved History (HIS) Electives
- 3 credit hours of SUNY General Education approved Social Science Electives

Natural Science and Mathematics
- BIO 125 Foundations of Life Science
- 3 credit hours of SUNY General Education approved Mathematics Electives

Natural Resources Conservation
- AGR 100 Soil Science
- CON 100 Introduction to Environmental Conservation
- CON 102 Introduction to Fish and Wildlife
- BIO/CON 103 Environmental Science
- CON 122 Introduction to Applied Field Techniques
- CON/GIS 130 Introduction to Geographic Information Systems
- CON 190 Conservation Field Camp
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology
- CON 203 Seminar in Environmental Conservation
- BIO/CON 224 Introduction to Dendrology and Field Botany
- CON/GIS 227 Applications of Global Positioning System
- 3 credit hours of Conservation Electives
- 6 credit hours of approved Conservation Electives*

Notes
* Approved Conservation/Forest Resources/Water Resources Electives:
- CON/FOR 243 Introduction to Sustainable Forest Management
- CON/FOR 244 Introduction to Forest Measurements
- CON/WFS 256 Fire Ecology
- CON/WFS 130 Wildland Fire Suppression
- CON 239 Introduction to Ecological Management Practices
- CON 235 Wetland Science and Practice
- CON 215 Unique Ecological Communities
- BIO/CON 246 Limnology
- WFS 212 Wildland Fire Chain Saws
Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ............................................. (3)
- AGR 100 Soil Science .................................................. (3)
- CON 100 Introduction to Environmental Conservation ........ (3)
- BIO/CON 103 Environmental Science .......................... (4)
- CON 122 Introduction to Applied Field Techniques .......... (3)

Second Semester (16 Credit Hours)
- ENG 103 Composition II ............................................. (3)
- COM 100 Human Communication ................................. (3)
- OR
  - COM 110 Public Speaking .......................................... (3)
  - OR
  - COM 115 Interpersonal Communication ....................... (3)
- BIO 125 Foundation of Life Science .............................. (4)
- CON 102 Introduction to Fish and Wildlife ..................... (3)
- BIO/CON 224 Introduction to Dendrology and Field Botany ... (3)

Summer Semester (3 Credit Hours)
- CON 190 Conservation Field Camp ............................... (3)

Third Semester (16 Credit Hours)
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology (3)
- CON/GIS 227 Applications of Global Positioning System .... (1)
- Conservation Elective .................................................. (3)
- Approved Conservation Elective .................................... (3)
- Mathematics Elective .................................................. (3)
- SUNY General Education approved Social Science Elective .. (3)

Fourth Semester (13 Credit Hours)
- CON/GIS 130 Introduction to Geographic Information Systems (3)
- CON 203 Seminar in Environmental Conservation .......... (4)
- Approved Conservation Elective .................................... (3)
- SUNY General Education approved History (HIS) Elective ... (3)
Natural Resource Conservation: Law Enforcement Associate Degree in Applied Science (A.A.S.)
HEGIS 5499

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Increasing concern with the health of the global environment has resulted in the enactment of numerous laws to regulate solid and hazardous waste disposal and the use of wildlife, plant, land, air, and water resources. Careers that are necessary for protecting our natural assets include:

- Environmental Conservation Law Enforcement Officers
- Marine Recreational Vehicle Officers
- Fish and Wildlife Agents
- Park Rangers
- Park Police
- Police Officers

The A.A.S. natural resource conservation: law enforcement degree program at Finger Lakes Community College brings the relationship between conservation and law enforcement into focus.

The Program
The natural resource conservation: law enforcement program at FLCC integrates conservation law courses and environmental conservation courses such as terrestrial and aquatic ecology, fish and wildlife management, and environmental science with courses in criminal justice. Field Work: The program includes an extensive field study component through which you will learn about the natural resources that are important for protecting against. You will have the opportunity to use industry-standard research technology such as:

- Electro-Fishing Equipment
- Water Quality Probes
- GIS Computer Software
- Wildlife Tracking Radio-Telemetry Devices

Field experiences include classes at FLCC's Muller Field Station and East Hill Campus, a week-long conservation field camp, and day trips to landfills, petroleum storage facilities, and lawn and garden centers to monitor their compliance with environmental laws.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- Read, write, integrate and analyze information from multiple resources on a topic in their major.
- Demonstrate professional competency by identifying plant, fish, mammal and bird species.
- Speak and present before a group on a topic in their major.
- Demonstrate the ability to develop written, computer generated documents in direct support of a job search.
- Understand the impact of their behaviors on local, regional and global sustainability.
- Apply their knowledge of ecological principles.
- Demonstrate professional competency through practical application of the NYS Environmental Conservation Laws.
- Apply principles of mathematics to solve problems for the management of natural resources.
- Identify and operate equipment commonly used in the natural resources field.

The Experience
Internships: Internships are an important dimension of this degree program and include opportunities to work along with professionals in agencies such as the:

- New York State Department of Environmental Conservation
- New York State Park Police
- National Forest Service
- United States Fish and Wildlife Service

Internships with various county sheriff departments, the Nature Conservancy, and Boy Scouts of America are also available.

Clubs: Your participation in FLCC's Conservation Club and its student chapter of the Wildlife Society will bring meaningful perspective to you during your program experience.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). The conservation field camp course (CON 190) is designed to provide intense field experiences in conservation and recreation. The camp is held in May, immediately after the spring semester, and runs for one week. This course is required and should be taken as early as possible. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 103 Composition II
- COM 100 Human Communication
  OR
  COM 110 Public Speaking
  OR
  COM 115 Interpersonal Communication

Social Science
- 3 credit hours of SUNY General Education approved History (HIS) Electives
- 3 credit hours of SUNY General Education approved Social Science Electives

Mathematics/Science
- 3 credit hours of SUNY General Education approved Mathematics Electives
- BIO 125 Foundations of Life Science

Natural Resources Conservation
- BIO/CON 103 Environmental Science
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology
- CON 100 Introduction to Environmental Conservation
- CON 102 Introduction to Fish and Wildlife
- CON 118 Introduction to Natural Resources Conservation
- CON 190 Conservation Field Camp
- CON 223 Laws for the Use and Protection of Water and Land Resources
- CON 234 Laws for the Management of Air Resources, Solid Waste and Hazardous Substances
- CON/GIS 227 Applications of Global Positioning System
- 12 Credit hours of Conservation Electives
- WFS 100 Land Navigation

Information Technology
- CSC 134 Core Word
- CSC 135 Core Excel
- CSC 136 PowerPoint
Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................ (3)
- BIO/CON 103 Environmental Science .................... (4)
- CON 100 Introduction to Environmental Conservation .... (3)
  OR
- CON 102 Introduction to Fish and Wildlife .............. (3)
- CON 118 Introduction to Natural Resource Law ......... (3)
- CSC 134 Core Word ..................................... (1)
- CSC 135 Core Excel ..................................... (1)
- CSC 136 PowerPoint .................................. (1)

Second Semester (16 Credit Hours)
- ENG 103 Composition II .................................... (3)
- CON 100 Introduction to Environmental Conservation ... (3)
  OR
- CON 102 Introduction to Fish and Wildlife .............. (3)
- BIO 125 Foundations of Life Science ..................... (4)
- COM 100 Human Communication ........................ (3)
  OR
- COM 110 Public Speaking .................................. (3)
  OR
- COM 115 Interpersonal Communication ................ (3)
- SUNY General Education approved Mathematics Electives . (3)

Summer Session (3 Credit Hours)
- CON 190 Conservation Field Camp

Third Semester (14 Credit Hours)
- CON/GIS 227 Global Positioning Systems ............... (1)
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology ......................... (3)
  OR
- Conservation Electives .................................. (3)
- CON 233 Laws for the Use and Protection of Water and Land Resources ......................... (3)
- WFS 100 Land Navigation ................................ (1)
- Conservation Electives ................................. (3)
- SUNY General Education approved Social Science Electives . . . . . (3)

Fourth Semester (15 Credit Hours)
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology ......................... (3)
  OR
- Conservation Electives .................................. (3)
- Conservation Elective .................................... (3)
- CON 234 Laws for the Management of Air Resources, Solid Waste and Hazardous Substances ......................... (3)
- Conservation Electives .................................. (3)
- SUNY General Education approved History (HIS) Electives . . . . . (3)
The Associate in Applied Science in Nursing degree program is offered to men and women of all ages and is fully accredited by the Accrediting Commission for Education in Nursing since 1978. The program develops the basic skills necessary for the associate degree nurse, while concurrently providing a broad base of personally enriching studies in liberal arts.

Student Learning Outcomes
- Students will provide and advocate for safe patient-centered care using sound nursing judgement to assist individuals, families and communities to achieve optimal adaptation to changing health.
- Students will practice within a professional, legal, and ethical scope.
- Students will function as a member of the inter-professional team through effective communication and mutual respect to achieve quality patient outcomes.
- Students will promote safe practice within changing and uncertain environments through the use of evidence based practice standards, information management, and a spirit of inquiry.

Program Learning Outcomes
- Graduates will pass the NCLEX-RN at or above the state/national levels as first-time test takers.
- Graduates will report satisfaction with their educational preparation.
- Graduates will practice as satisfactory entry-level nurses.
- Graduates will be actively engaged in continuing education.

The Experience
Clinical experiences at a variety of health care agencies enhance the program. Opportunities for forty-hour clinical practicums exist during the January and Summer Sessions. Nursing and Liberal Arts students who are on a path to nursing are invited to become members of FLCC’s Nursing Club, which promotes fellowship and high standards of nursing.

The Associate in Applied Science in Nursing degree program may be completed in two academic years, or students may enroll under a part-time curricular study plan. Except with special permission, nursing courses should be taken sequentially over a consecutive, two-year period. Graduates of the nursing program are eligible to apply for the National Council Licensing Examination for Registered Professional Nursing (NCLEX-RN). Each candidate for graduation must first be approved as having successfully completed program requirements.

Entering students having prior, non-collegiate nursing studies may seek up to 16 credits for advanced placement in nursing by examination or transfer credit.

* FLCC’s program is accredited by the Accreditation Commission for Education in Nursing, 3343 Peachtree Road NE Suite 850, Atlanta, GA 30326. Telephone: 1-404-975-5000.

Expected Qualities for Success: Associate Degree Nursing
The following lists of abilities/qualities, with or without reasonable accommodation, are necessary for success in the Nursing Program. Reasonable accommodation is a modification or adjustment that enables an otherwise qualified individual with a disability to have the opportunity to attain the same level of performance or to enjoy equal benefits and privileges that are available to a similarly situated individual without a disability. A reasonable accommodation is defined on a case-by-case basis and must take into consideration:
- the specific abilities and functional limitations of the individual.
- the specific functional requirements of the nursing program.

Reasonable accommodations are directed toward providing an equal educational and/or employment opportunity for the disabled individual while providing for the safety of the individual, patient, and agency staff.

Physical Functioning
- Tolerate sitting, standing, bending, reaching, stooping, and walking for long periods of time.
- Lift, carry, push, pull, or support objects, extremities or persons: i.e., during ambulation, transferring from bed to chair, turning, moving and lifting patients in bed, supporting arms or legs.
- During treatments or procedures and lifting children onto chairs, beds, scales or examining tables. (50 – 100 lbs. occasionally, 25 – 50 lbs. frequently and 10 – 25 lbs. constantly).
- Moving efficiently enough to meet the needs of several patients in a timely fashion.
- Demonstrate motor coordination and manual dexterity required to handle and operate equipment, i.e., wheelchairs, beds, IV pumps, blood pressure cuffs, computer keyboard, syringes, open packages and perform procedures.
- Accurately hear physiological and environmental sounds, i.e., lung sounds, heart rate, blood pressure, bowel sounds, infusion pump alarms, etc.
- Accurately distinguish colors, odors, body language and body alignment, i.e., skin color, drainage, nonverbal communication, and position of a person.
- Maintain optimal physical well-being.

Cognitive Skills
- Accurately calculate basic algebraic equations required to determine exact medication dosages, solutions, IV drop rates and IV flow rates.
- Collect and interpret data for purposes of planning and evaluation of patient care.
- Accurately and efficiently interpret and communicate information in English, both written and spoken. For example:
  - responding to physician’s orders;
  - reading and recording information;
  - directing assistive staff.
- Organize, prioritize and plan work in a logical sequence.

Psycho/Social Skills
- Cope effectively while working in a stressful environment using patience, tact and flexibility.
- Communicate therapeutically and effectively with others.
- Respect persons of diverse cultural, religious and ethnic backgrounds.
- Demonstrate caring, empathy, accountability, honesty, and a neat, clean professional appearance.
- Maintain an alert level of consciousness and orientation to time, place and person at all times.
- Maintain optimal mental well-being.

Prerequisites:
- Graduation from high school or an earned high school equivalency diploma. (Any exception must meet approval of the Admissions Office and Department of Nursing.)
- One unit of either high school biology (regents recommended) or one semester of college Biology.
- One unit of high school algebra, its college equivalent, or a test score of level one or higher on the FLCC placement exam.

* FLCC’s program is accredited by the Accreditation Commission for Education in Nursing, 3343 Peachtree Road NE Suite 850, Atlanta, GA 30326. Telephone: 1-404-975-5000.
General Admission Requirements and exclusions:

- Students are required to submit to the Nursing department an official college transcript from each collegiate institute that they have attended. A minimum GPA of 2.5 is required. Failure to submit all academic transcripts from each collegiate institute attended will result in dismissal from the program.
- A prospective student who has two or more unsuccessful attempts in nursing course work as defined by the previous program(s) attended in two different semesters in a nursing program other than FLCC’s will not be eligible for admission to the FLCC nursing program.
- Any student, who has had one attempt in nursing course work in a nursing program other than FLCC, must arrange for the director of that nursing program to submit a letter attesting that s/he left that program in good clinical standing. Any student not in good clinical standing or who does not submit a letter will not be considered for admission to the FLCC nursing program. It is the responsibility of the student requesting admission to follow up on the requested letter.
- Students who are accepted into the nursing program are required to submit a satisfactory health history/physical examination report completed by a health care provider. Any student with a special medical/physical condition, eg. pregnancy, diabetes, seizure disorder, latex allergy, is required to notify the lead teacher during the first week of class.
- Students who do not meet the deadline for submitting documentation of immunizations compliance may be de-registered from the nursing course.
- Traditional non-LPN students are not allowed to challenge any nursing courses.
- Current CPR certification is required for all clinical courses. The certification must be current at the beginning of each semester and must not expire before the end of each semester’s clinical rotation. Only BLS for the Health Care Provider offered by the American Heart Association will meet this requirement.
- Students seeking advanced placement shall be given two attempts to be successful on each selected skill competency.
- Students seeking advanced placement or former FLCC nursing students may be required to pass selected skill competency tests administered by the Nursing Department prior to admission. All approved challenge examinations for 200 level Nursing courses must be taken by September first of the sophomore year; otherwise, nursing courses must be taken as scheduled.
- Students may be required to pass selected skill competency tests administered by the Nursing Department prior to admission. Students seeking advanced placement shall be given two attempts to be successful on each selected skill competency.
- 6 credits for Anatomy & Physiology will be given for a score of ‘C’ or better as determined by Excelsior College Examinations on the ECE. An additional 2 FLCC credits must be earned in the Math/Science area.
- Students seeking advanced placement or former FLCC nursing students reentering the program shall pay a fee equal to the cost of 1 credit hour for each written FLCC challenge exam administered, to be paid to the College.

Readmission to the Nursing Program:

- The Nursing Department DOES NOT GUARANTEE re-admission to the nursing program. There must be substantial evidence that the applicant’s circumstances or attitude has improved so that academic and clinical success is likely.
- An applicant seeking readmission to Nursing 100 must re-apply through the admissions office.
- Readmission Exclusions:
  - A student with a nursing failure defined as ‘C- or below’ ['C' or below for Fundamentals of Nursing], ‘WF’, ‘Q’, ‘W’ from another school who fails a nursing course at FLCC is ineligible for readmission.
  - Any student who has had clinical problems (e.g. probation, clinical failure etc.) and left the program may not be considered for readmission.
  - Any student who is actively grieving a nursing course through the FLCC grievance process will not be considered for readmission.

Advanced Placement:

- Non LPN students are not permitted to challenge nursing courses.
- LPN students may seek up to 16 credits for advanced placement in nursing by examination. Nursing courses or challenge exams for advanced placement will be considered if taken within three years prior to beginning the first required nursing course in the Associate in Applied Science Nursing degree program. Options include the following:
  - FLCC challenge examinations for Fundamentals of Nursing with a ‘C+’.
  - Excelsior College Examinations in Nursing offered by the University of the State of New York with a passing score of ‘C’ or better as determined by Excelsior College.
  - All approved challenge examinations for 200 level Nursing courses must be taken by September first of the sophomore year; otherwise, nursing courses must be taken as scheduled.
- Students may be required to pass selected skill competency tests administered by the Nursing Department prior to admission. Students seeking advanced placement shall be given two attempts to be successful on each selected skill competency.
- 6 credits for Anatomy & Physiology will be given for a score of ‘C’ or better as determined by Excelsior College Examinations on the ECE. An additional 2 FLCC credits must be earned in the Math/Science area.

Transfer-In Policies:

- Transfer students are required to submit official college transcripts from all institutions previously attended. A minimum cumulative GPA of 2.5 is required for nursing. (Calculated from the weighted average of GPAs from all official transcripts submitted. Credit hours x GPA/total of GPA credit hours) Failure to submit all academic transcripts from each collegiate institute attended will result in dismissal from the program.
- All non-nursing course requirements in the program sequence must be C or above.
- Transfer students must fulfill FLCC Residency Requirements.
- The Department of Nursing will accept transfer credit for Microbiology for 3 or more credits and/or for Anatomy & Physiology I and II for 6 or more credits with a grade of ‘C’ or higher if taken within ten years of beginning the first required nursing course in the AAS Nursing Degree Program. If lacking 2 or more of the 12 science credits required by FLCC, the additional credits must be earned in the Math/Science area.
- Transfer students must be approved by the faculty of the Department of Nursing. The faculty reserves the right to require the applicant to demonstrate his/her theoretical knowledge and to pass selected skill competencies through testing prior to admission. Transfer students shall be given two attempts to be successful on each selected skill competency.

"GPA credit hours = whatever credit hours have gone into the calculated GPA"
Students will not be admitted to the nursing program more than twice except in extremely rare and unusual circumstances whose validity would require individual consideration by the Department of Nursing. However, a former student may be allowed a third admission into the program if the third admission occurs due to a change in status, i.e. generic student to LPN.

All requests for re-admission to Nursing 100, 101, 202, 203, 204, or 215 MUST be made in writing to the Department Chairperson and must follow current Nursing Department Policies and Standards (available at http://www.flcc.edu/pdf/nursing/policies.pdf).

Students requesting readmission to Nursing 100 are also required to submit a copy of the letter written to the Department Chairperson to the Admissions Office. Requests must be received by October 1st for consideration for the following spring semester and by April 1st for the following fall semester. Requests for re-admission to Nursing 100 must be received by February 1st.

An applicant seeking readmission to Nursing 101, 202, 203, 204, or 215 must do so within two years of leaving the program. For example, if a student completes NUR 100 satisfactorily in 2011, and either doesn't continue on to NUR 101, or begins NUR 101 but does not complete it satisfactorily, s/he may request readmission to NUR 101 for the spring of 2013 or 2014. If more than two years have lapsed the applicant must either repeat or successfully challenge prior nursing course work.

Evaluation for re-admission will use but not be limited to the following criteria:

- personal letter that includes:
  - A detailed explanation as to why the student failed, withdrew, and/or was placed on clinical probation
  - An explanation of the steps the student has taken to change the situation
  - A thoughtful, reasoned plan for success
  - Justification for readmission

- current GPA

- review of previous clinical/academic performance

- the Nursing Department's evaluation of the likelihood of the applicant's successful performance

- class space availability

If more than two years have lapsed the applicant must either repeat or successfully challenge prior nursing course work.

Fresh Start:

- Any non-nursing courses which were taken prior to the Fresh Start status and received an unsuccessful outcome and then were repeated after a Fresh Start was granted will not be considered as a retake for the Admission Point system.

- Any non-nursing courses which were taken prior to the Fresh Start status and received a successful outcome will be awarded the number of points allotted through the Admissions Point System. However, a retake of the successfully completed course, will be considered a retake and subject to the rules of the admission Point System.

Applicants seeking readmission must follow current Nursing Department Policies and Standards (available at http://www.flcc.edu/pdf/nursing/policies.pdf)

If the applicant is unsuccessful in meeting readmission requirements, s/he has the following options:

- S/he may seek readmission the following year per the current policy

- S/he may seek readmission to repeat the previous nursing coursework prior to the one for which they were unsuccessful, i.e. a student seeking readmission to NUR 202 who is unsuccessful in meeting readmission standards, may seek readmission to NUR 101, per the current policy.

Accepted Students:

- The faculty reserves the right to require the student to successfully demonstrate his/her theoretical knowledge and skill competency through selected testing before admission.

- Students seeking readmission shall be given two attempts to be successful on selected skill competencies.

- All students readmitted to NUR 101 are required to take Nursing Process (NUR 105) in Winter Session.

- Students who are readmitted to Nursing 101, 202, 203, 204 are eligible and strongly encouraged to take a clinical practicum preceding the re-entry semester.

- Readmitted students are required to utilize current required textbooks and materials for the course which is being repeated.

Requirements for Admittance to RN Licensure Exam

Graduates of this Nursing Program meet the education requirements for admittance to the RN Licensure exam; however, there is a requirement that the applicant be of “good moral character,” and a fee must be paid for the test. On the application for the test, the applicant is required to truthfully answer the following questions:

- Have you been found guilty after trial, or pleaded guilty, no contest or nolo contendere to a crime (felony or misdemeanor) in any court?

- Are criminal charges pending against you in any court? Has any licensing or disciplinary authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional licensed or certificate held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

- Are charges pending against you in any jurisdiction for any sort of professional misconduct?

- Has any hospital or licensed facility restricted or terminated your professional training, employment or privileges or have you ever voluntarily or involuntarily resigned or withdrawn from such association to avoid imposition of such measures?

A “yes answer” to one or more of these questions will not necessarily disqualify an applicant from a license or a registration. The New York State Education Department decides on a case by case basis whether prior criminal conviction(s) or other issues will disqualify the applicant from being licensed or registered as an RN.

Curriculum Requirements

Students are required to complete a minimum of 64 semester hours with a grade point average of no lower than C (2.0). A minimum of C in Human Anatomy and Physiology I & II is required to continue in the nursing program. In addition, satisfactory grade performance in the nursing program includes a minimum of C+ (2.5) in NUR 100 Fundamentals of Nursing, and C (2.0) in each succeeding nursing content course. Unsatisfactory clinical performance in nursing negates academic grade performance. For this degree program, you must successfully complete the following:

**Humanities**

- ENG 101 Composition I
- ENG 102 Introduction to Literature
- 3 credit hours Humanities Elective

**Social Science**

- PSY 100 Introduction to Psychology
- PSY 200 Life Span Development
- SOC 100 Introduction to Sociology

**Natural Science**

- BIO 171 Human Anatomy and Physiology I
• BIO 172 Human Anatomy and Physiology II
• BIO 230 Microbiology

**Nursing**
- NUR 100 Fundamentals of Nursing
- NUR 101 Nursing Care of the Adult and Child I
- NUR 202 Nursing Care of the Adult and Child II
- NUR 203 Maternal-Child Health Nursing
- NUR 204 Psychiatric/Mental Health Nursing
- NUR 215 Nursing Seminar

**Health/Physical Education Elective**
- Minimum 1 credit hour HPE activity class

**Notes**
* HPE activity classes include golf, bowling, racquetball, badminton, tennis, etc.

Candidates who wish to undertake the Excelsior College degree for an Associate in Applied Science in nursing in New York State may enroll at Finger Lakes Community College for required general education courses. Information about this external degree can be obtained by contacting Excelsior College at www.excelsior.edu or by phone at (1)(888)647-2388.

Students wishing to pursue a baccalaureate degree in nursing (B.S.N.) are advised to make this desire known early to help facilitate transfer to any of several upper division nursing programs in the area. Transfer articulation agreements are in place for State University College at Brockport, St. John Fisher College, LeMoyne College, and SUNY Upstate Medical University. Joint admission agreements are in place with St. John Fisher College.

**Liberal Arts Electives**
For information on which courses fulfill Liberal Arts (Humanities, Social Science, Natural and Science and Mathematics), General, and Physical Education Electives, visit www.flcc.edu/academics/electives.

**SUNY General Education Electives**
For information on which courses fulfill SUNY General Education Electives and for information on transferring to a four-year school, visit www.flcc.edu/academics/transfer-guidelines.

**Sample Schedule**
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. Students registering for a January or Summer Nursing Practicum or Summer Nursing Course must do so by established deadlines. When planning your schedule, you should consult with your advisor.

**First Semester**
- ENG 101 Composition I ...............................................(3)
- PSY 100 Introduction to Psychology ..........................(3)
- BIO 171 Human Anatomy and Physiology I ...............(4)
- NUR 100 Fundamentals of Nursing ............................(6)
- HPE activity class ......................................................(1)

**Second Semester**
- ENG 102 Introduction to Literature ..............................(3)
- PSY 200 Life Span Development ..................................(3)
- BIO 172 Human Anatomy and Physiology II ...............(4)
- NUR 101 Nursing Care of the Adult and Child I ...........(8)

**Third Semester**
- NUR 202 Nursing Care of the Adult and Child II ...........(9)
- BIO 230 Microbiology ..................................................(4)
- SOC 100 Introduction to Sociology .............................(3)

**Fourth Semester**
- NUR 203 Maternal-Child Health Nursing ....................(4)
- NUR 204 Psychiatric/Mental Health Nursing ..................(4)
- NUR 215 Nursing Seminar ...........................................(2)
- Humanities Elective ....................................................(3)

**Notes**
* Qualify to sit for the National Council Licensing Examination for Registered Nursing after completing the course of study.

**Liberal Arts and Sciences Program: Path to Nursing Sequence**
This sequence is provided for those students who (1) apply too late in the year for admission to the nursing curriculum, (2) have not met the prerequisites for admission, or (3) prefer to pursue the nursing curriculum on a part-time or reduced course load basis. Eventual acceptance in the nursing curriculum is competitive and would be on a space-available basis and conditional upon successful completion of the Liberal Arts and Sciences sequence of courses (minimum C in every course and minimum overall GPA of 2.5), and written notification to Admissions during December advising them of the desire to be considered in the following Fall Semester. A two-year, four-semester sequence of professional nursing courses, plus any other requirements in the A.A.S. Nursing degree program that were not taken during the Liberal Arts and Sciences year would follow. If a student has not completed high school chemistry or the equivalent, this requirement must be met successfully prior to enrolling in the Nursing Program.

**Possible Sequence**

**Fall Semester**
- ENG 101 Composition I ...............................................(3)
- PSY 100 Introduction to Psychology ..........................(3)
- Biology Elective (BIO 110 Fundamentals of Human Anatomy and Physiology OR BIO 171 Human Anatomy and Physiology I) ........................................(3-4)
- General Elective** ......................................................(1)
- Health/Physical Education activity class ........................(1)

**Spring Semester**
- ENG 102 Introduction to Literature ..............................(3)
- PSY 200 Life Span Development ..................................(3)
- SOC 100 Introduction to Sociology .............................(3)
- Chemistry Elective** ...................................................(4)
- Humanities Elective ....................................................(3)

* See program prerequisites or consult a nursing advisor.
** If a student had not completed high school algebra or its equivalent, MAT 095 Fundamental Math and Algebraic Skills must be successfully met prior to entering in the nursing program. This requirement is not satisfied for students who have completed a high school equivalency program (GED).
*** If a student has not completed high school chemistry or its equivalent, CHM 092 Introduction to Chemistry must be successfully met prior to entering in the nursing program.

**Accelerated Option for LPNs**
A special accelerated option of limited enrollment is offered to qualified licensed practical nurses. The nursing component of this program may be completed in two semesters and one summer session. Advanced placement is granted after knowledge and skills assessment of NUR 100 content. Students must enroll for a minimum of 32 credit hours, 17 of which must be in nursing, to attain an A.A.S. in nursing at Finger Lakes Community College. Interested persons should contact the Nursing Department directly for further information.
Through appropriate testing, LPNs may be granted advanced standing in the Finger Lakes Community College nursing program. This minimizes repetitive coursework for qualified students. Before admission to this sequence, the following prerequisites must be met:

1. High School Graduate or equivalency diploma, Math (Algebra required), high school Chemistry or college equivalent (CHM 102 at FLCC).
2. General Education (FLCC courses or approved transfer credit):
   - Human Anatomy & Physiology I (4 cr.)
   - Composition I (3 cr.)
   - Introduction to Psychology (3 cr.)

Nursing Component
- Current licensure as an LPN (copy of registration must be submitted*)
- Fundamentals of Nursing 6 credits granted by successful completion of FLCC Challenge Exam (C+), Excelsior College Examination (a passing score of C or better as determined by Excelsior College is acceptable), or FLCC waiver*
- Two letters of professional reference*
- Transcript of LPN program*
- Skill assessment - DSD, Gloving
- Math assessment

To qualify for the A.A.S. degree under the Accelerated Option for LPNs, the nursing student must have enrolled and satisfactorily completed a minimum of 32 credit hours, 17 of which must be in nursing, and have met the minimum one-year residency requirement at Finger Lakes Community College. If all degree requirements are met, students qualify for December or March graduation. All Nursing Department and Admission Office policies apply to this option. Program enrollment is limited.

* Must be submitted to the Nursing Department by Oct. 1.

Recommended sequence:

Winter Session (1 Credit hour)
- NUR 105 Nursing Process ...................................................(1)

Spring Semester (18 Credit Hours)
- NUR 101 Nursing Care of the Adult and Child I ...................(8)
- BIO 172 Human Anatomy and Physiology II ....................(4)
- PSY 200 Life Span Development ...........................................(3)
- ENG 102 Introduction to Literature .................................(3)

Summer Session I (4 Credit Hours)
- NUR 204 Psychiatric/Mental Health Nursing .......................(4)

Summer Session II (4 Credit Hours)
- Humanities Elective ......................................................(3)
- Health/Physical Education activity class .............................(1)

Fall Semester (18 Credit Hours)
- NUR 202 Nursing Care of the Adult and Child II ...............(9)
- NUR 215 Nursing Seminar ..............................................(2)
- BIO 230 Microbiology ....................................................(4)
- SOC 100 Introduction to Sociology ....................................(3)

Spring Semester (4 Credit Hours)
- NUR 203 Maternal - Child Nursing* ...............................(4)

Nursing courses or exams must be taken within two years of matriculation.

* All approved nursing challenge exams must be completed by Sept. 1 of the sophomore year in the nursing program; otherwise, courses will have to be taken in the spring semester after successful completion of NUR 202.

For more information, contact the Nursing Department at 585.785.1345.
Paralegal
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5099

The Degree
Associate of Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of paralegals and legal assistants is projected to grow 17 percent from 2012 to 2022, faster than the average for all occupations. This occupation attracts many applicants as competition for jobs will be strong. Experienced, formally trained paralegals with strong computer and database management skills should have the best job prospects.

The paralegal profession is one that is exciting as well as rewarding. Although paralegals may not provide legal services directly to the public, except as permitted by law, paralegals assist attorneys in many areas of substantive legal work. On an average day, a paralegal might be involved in handling a real estate closing, interviewing clients and witnesses, drafting legal documents, performing legal research and conducting an investigation.

All work is done under the supervision of an attorney and in compliance with strict ethical standards. By allowing a paralegal to handle such tasks, the attorney is available for other work and, at the same time, is able to provide the client with quality legal services at a lower rate.

The Program
The A.A.S. paralegal degree program at Finger Lakes Community College is designed to prepare you for entry into the job market immediately upon graduation. The curriculum was developed in accordance with the American Bar Association guidelines and in consultation with area legal practitioners. This program emphasizes practical skills and knowledge utilized in common legal specialties such as real property law, family law, and trust and estate law.

The goal of the program is to provide you with a quality paralegal education in order to prepare you to competently assist attorneys upon graduation. The paralegal program has sought and achieved American Bar Association (ABA) approval. ABA approval is a voluntary goal, one that signifies that an institution is providing the highest quality paralegal education. Furthermore, the program is an institutional member of the American Association for Paralegal Education, which also maintains strict standards to obtain membership status.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• Perform manual and computerized legal research, and incorporate that research into basic legal memoranda.
• Demonstrate an understanding of the rules of legal ethics and their application to the paralegal practice.
• Analyze practical and theoretical legal issues and prepare legal documents.
• Demonstrate knowledge of the structure and function of the state and federal court.
• Utilize technology and software used in the legal environment.

The Experience
FLCC’s ABA-approved paralegal degree program emphasizes legal theory and practices as well as contemporary office skills and office management procedures. While enrolled in the program, you will receive individualized attention in small classes.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). A.A.S. Paralegal requires 70 percent of legal specialty courses be taken at the College.

Transferring Credits to FLCC:
The maximum number of credits of legal specialty courses which can be transferred into the A.A.S. paralegal program and the paralegal certificate program is nine (9) due to ABA requirements. A legal specialty course is one that (1) covers substantive law or legal procedures or process, (2) has been developed for paralegals, and (3) emphasizes practical paralegal skills. For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature

Social Science
• 3 credit hours of Social Science Electives*

Mathematics/Science
• 3 credit hours of Mathematics Electives (except MAT 110 Business Mathematics)
• 3 credit hours of Mathematics Electives/Science Electives (BIO 115 Human Biology recommended)

Paralegal
• PLG 100 Introduction to Legal Practice
• PLG 115 Computers in the Law Office
• PLG 125 Legal Research and Writing I
• PLG 210 Real Property Law and Practice
• PLG 225 Legal Research and Writing II
• PLG 230 Family Law
• PLG 235 Administration of Wills, Trusts and Estates
• PLG 240 Courts and Litigation
• PLG 250 Paralegal Internship
  OR
• PLG 265 Law Office Practice
• 3 credit hours of Paralegal (PLG) Electives

Business
• BUS 111 Computer Keyboarding
• BUS 112 Computer Keyboarding Improvement
• BUS 123 Business Communications
• BUS 151 Basic Accounting

Health/Physical Education
• 2 credit hours of Health/Physical Education (HPE) Electives

General Electives
• 6 credit hours of Liberal Arts Electives**
• 3 credit hours of Professional Electives***

Notes
* PSY 100 Introduction to Psychology, SOC 100 Introduction to Sociology and POL 100 American Government recommended.
** Liberal arts electives are to be selected from any humanities, social science, math or science courses except MAT 110, BUS/PSY 124, PSY 150 and applied or performing arts courses. COM 110 Public
Professional electives must be selected from courses with the prefixes PLG, BUS or CJC. BUS 227 Business Law I recommended.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................ (3)
- BUS 123 Business Communications .......................... (3)
- PLG 100 Introduction to Paralegal Practice ................. (3)
- PLG 125 Legal Research and Writing I ....................... (3)
- Math Elective: MAT 121 Statistics (suggested) ........... (3)
- Health/Physical Education (HPE) Elective ................. (1)

Second Semester (15 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- PLG 115 Computers in the Law Office ....................... (3)
- PLG 225 Legal Research and Writing II ..................... (3)
- Math/Science Elective: BIO 115 Human Biology (suggested) .... (3/4)
- Liberal Arts Elective ............................................. (3)

Third Semester (18 Credit Hours)
- BUS 151 Basic Accounting ..................................... (3)
- PLG 210 Real Property Law ..................................... (3)
- PLG 230 Family Law ............................................. (3)
- Professional Elective ............................................. (3)
  BUS 227 Business Law I recommended
- Liberal Arts Elective ............................................. (3)
- COM 110 Public Speaking Recommended
- Social Science Elective ........................................... (3)

Fourth Semester (15 Credit Hours)
- BUS 111 Computer Keyboarding ............................... (1)
- BUS 112 Computer Keyboarding Improvement ............. (1)
- PLG 235 Administration of Wills, Trusts and Estates .... (3)
- PLG 240 Courts and Litigation ................................ (3)
- PLG 245 Tort Law (Suggested Paralegal Elective) ....... (3)
- PLG 250 Paralegal Internship ................................ (3)
  OR
- PLG 265 Law Office Practice .................................. (3)
- Health/Physical Education (HPE) Elective ................. (1)
Therapeutic Massage/Integrated Health Care
Associate Degree in Applied Science (A.A.S.)
HEGIS 5299

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
More and more people are turning to complementary therapies such as meditation and massage to cope with stress, recover from illness or injury, or to maintain a balanced, healthy outlook on life. According to the Occupational Outlook Handbook, employment of massage therapists is projected to grow 23 percent from 2012 to 2022, much faster than the average for all occupations. Continued growth in the demand for massage services will lead to new openings for massage therapists.

Finger Lakes Community College’s Therapeutic Massage/Integrated Health Care program is designed to meet the growing demand for trained professionals in this health care field.

The Program
The A.A.S. Therapeutic Massage/Integrated Health Care program is unique in the sense that it develops the knowledge and basic skills necessary for the practice of massage therapy while also providing a base of studies in life sciences and alternative therapies. This holistic approach is complemented with coursework in general education. The program introduces you to massage research. If you are looking to prepare for a new career in massage therapy, this is the right program for you. Professionals currently working in other health care fields may choose to seek further training in integrated therapies through this program.

The program combines massage and other forms of complementary therapies as well as a strong focus on research.

FLCC is one of a few colleges in New York State offering this type of program. This degree program is less expensive than private massage schools in the state. At the same time, if you are enrolled in this area of study, you will be taking credit bearing courses, which a majority of transfer into baccalaureate degree programs.

Admission to the program is competitive. Courses are completed over a two-year schedule.

A limited number of seats may be available for January admission. If you apply for entrance into the program for spring semester, you must have a minimum of 13 credits applicable to the program, including A&P I, by the December preceding admission. Total number of credits and GPA will be used as admission criteria. If you begin the program in the spring semester, you will complete it in three semesters from the time of your January admission. This requires enrolling in Massage 110, in addition to the other required massage courses, during the fall semester of your sophomore year. If you are a pre-massage student and are interested in being admitted for spring semester, you should contact the Admissions Office at (585)-785-1000 by December 1st.

Applicants with Anatomy & Physiology I and II coursework that will be older than 10 years at the time of enrollment into the program must repeat these courses with a grade of C or better.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• Demonstrate professional behaviors learned from mentoring and community connections that they participate in during their final semester in the program.
• Demonstrate the knowledge and skills necessary as massage therapists/integrated health care workers.
• Demonstrate a broad-based knowledge of complementary therapies.
• Demonstrate the knowledge necessary to practice as massage therapists.
• Use current and emerging technologies to solve professional challenges through presentation, research and synthesis.

The Experience
Total credit hours required for this program is 64, which is equivalent to two years of full-time study. While enrolled in the program, you will take classes in subject areas such as:
• Swedish Massage
• Medical Massage
• Connective Tissue/Neuromuscular Massage
• Shiatsu
• Therapeutic Touch
• Oriental Healing Arts
• Yoga

Massage therapy research is also included in this program.

You may enroll in the therapeutic massage/integrated health care program on either a full-time (taking 12 credit hours or more) or part-time basis. With the exception of receiving special permission, massage therapy courses should be taken over a consecutive two-year period. If you wish to attend this program on a part-time basis, then the pre-massage sequence is suited for you.

The program meets the standard 1,000 hours of academic training in massage therapy that are now required for the NYS massage licensing exam. Graduates of the program will also be prepared to take the National Certification Exam for therapeutic massage and bodywork.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 103 Composition II

Social Science
• PSY 100 Introduction to Psychology

Science
• BIO 171 Human Anatomy and Physiology I
• BIO 172 Human Anatomy and Physiology II
• BIO 165 Kinesiology and Myology I
• BIO 265 Kinesiology and Myology II

Massage Therapy
• MAS 110 Swedish Massage
• MAS 205 Medical Massage
• MAS 210 Shiatsu I
• MAS 211 Shiatsu II
• MAS 215 Connective Tissue/Neuromuscular Massage
• MAS 220 Law and Ethics
• MAS 225/NUR 220 Alternative Therapies
Sample Schedule

This program is designed to prepare students for the New York State massage license examination. Students are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). A minimum of 150 hours of general theory and techniques in the fundamentals of western massage therapy and oriental massage therapy, with an additional 325 hours of instruction and student practice in massage therapy techniques, are required.

The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- ENG 101 Composition I ........................................... (3)
- BIO 171 Human Anatomy and Physiology I ................... (4)
- MAS 110 Swedish Massage ......................................... (4)
- MAS 225/NUR 220 Alternative Therapies ......................... (3)
- HPE 217 Health for Massage Therapists .......................... (2)

Second Semester (17 Credit Hours)
- ENG 103 Composition II ........................................... (3)
- BIO 165 Kinesiology and Myology I ............................... (4)
- BIO 172 Human Anatomy and Physiology II ................... (4)
- MAS 210 Shiatsu I .................................................... (4)
- MAS 245 Massage Therapy Research .............................. (2)

Third Semester (16 Credit Hours)
- BIO 265 Kinesiology and Myology II ............................. (4)
- PSY 100 Introduction to Psychology .............................. (3)
- MAS 211 Shiatsu II .................................................... (4)
- MAS 215 Connective Tissue/Neuromuscular Massage .......... (4)
- HPE 112 Yoga ....................................................... (1)

Fourth Semester (15 Credit Hours)
- BUS 147 Small Business Management ............................ (3)
- MAS 205 Medical Massage (5)
- MAS 220 Law and Ethics ............................................. (2)
- MAS 250 Practicum .................................................. (2)
- HPE 214 Advanced First Aid, CPR and AED ..................... (3)

Students not admitted to the Therapeutic Massage/Integrated Health Care program are recommended to complete the following sequence of courses in order to be admitted at a later date on a space available basis.

Fall Semester (13-14 Credit Hours)
- ENG 101 Composition I ........................................... (3)
- BIO 110 Fundamentals of Anatomy and Physiology .......... (3)
- BIO 171 Human Anatomy and Physiology I ................... (4)
- PSY 100 Introduction to Psychology .............................. (3)
- MAS 225/NUR 220 Alternative Therapies ......................... (3)
- HPE 112 Yoga ....................................................... (1)
- BIO 172 Human Anatomy and Physiology II ................... (4)
- COM 100 Human Communication ................................. (3)
- COM 110 Public Speaking .......................................... (3)
- COM 115 Interpersonal Communication ........................ (3)
- HPE 165 Oriental Healing Arts .................................... (1)
- HPE 166 Biofield Therapy .......................................... (1)
- HPE 214 Advanced First Aid, CPR and AED ..................... (3)
Tourism Management
Associate Degree in Applied Science (A.A.S.)
HEGIS 5011.10

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Tourism management is the largest industry in the world. Today’s travelers demand quality experiences, and this heightened demand requires a higher level of professionalism from those in the tourism industry.

The diversity of tourism careers includes:
- Event/Festival Management
- Group Tour Management
- Outdoor/Adventure Tourism
- Historical Tourism

The tourism management program at Finger Lakes Community College is designed to prepare you for an exciting marketing or management career in this growing industry.

The Program
The A.A.S. tourism management degree program is designed with an emphasis on the development of entry-level skills for managerial positions in:
- Destination Marketing Organizations
- Convention Services
- Convention Centers
- Meeting/Planning
- Event Management
- Commercial and Public Attractions
- Chambers of Commerce
- Wineries

While enrolled in the program, you will develop the skills and aptitudes necessary to succeed in the tourism industry through the application of authentic case studies and group projects.

Awards: The tourism management program at FLCC received the Edward Allen Tourism Award as an outstanding tourism program in New York State. The New York State Travel and Vacation Association, in bestowing the award, cited the tourism management program at FLCC as “the most appropriate preparation for students seeking careers in the tourism industry.” The New York State Division of Tourism recognized FLCC’s faculty as outstanding tourism educators.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your A.A.S. in Tourism Management completely online.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Identify sense of place attributes that contribute to creating destination for visitorship.
- Describe how tourism creates economic impact locally, nationally and internationally.
- Employ knowledge of event management components and their centrality to tourism businesses.
- Identify the collective importance of the individual components that comprise the tourism industry.
- Identify the components that contribute to the unique aspects of tourism as a business.
- Identify and analyze data trends (domestic as well as international) in the tourism industry.
- Model professional decorum and behavior.

The Experience
Opportunities in the tourism management program are greatly available. Internships: Internships have been arranged through:
- The Seneca Park Zoo
- Strong Museum
- The Canandaigua Lady
- Geneva Chamber of Commerce
- Seneca Falls Urban Cultural Park
- Yates County Chamber of Commerce
- Finger Lakes Tourism
- The Niagara Falls Convention and Visitors Bureau
- The Greater Rochester Visitors Association
- Glenora Wine Cellars
- Finger Lakes Visitors Connection
- American Automobile Association

Field Work: While enrolled in the tourism management program, you will have an opportunity to participate in field-based courses. These courses require study and involvement in authentic destination planning, marketing, and management. Authentic destinations and case studies are utilized. Concepts included are historic preservation, municipal tourism planning, sustainable tourism, and the balance of tourism development with residents’ quality of life. You will have opportunities to attend seminars conducted by tourism professionals, which will teach you the latest trends in the tourism industry.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
OR
- COM 115 Interpersonal Communication

Social Science
- ECO 100 Survey of Economics or higher level Economics
- PSY 100 Introduction to Psychology

Mathematics/Science
- MAT 121 Statistics I
- 3 credit hours of Mathematics Electives/Science Electives

Tourism Management
- BUS 100 Introduction to Tourism
- BUS 205 Services Marketing
- BUS 215 Sustainable Tourism Planning
- BUS 225 Destination Marketing
- BUS 232 Event Management
- BUS 255 Tourism Internship*
- BUS 260 Tourism Seminar

Business Administration
- ACC 101 Principles of Financial Accounting
- BUS 123 Business Communications
- BUS 224 Human Resource Management
- BUS 237 Hospitality Law

Computer Science
- CSC 100 Computing in the Information Age

Health/Physical Education
- 3 credit hours of Health/Physical Education (HPE) Electives

General Electives
- 3 credit hours of General Electives

Notes
* BUS 255 tourism internship may be completed during the summer session or spring semester.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(16 Credit Hours)</th>
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<tbody>
<tr>
<td>• ENG 101 Composition I</td>
<td>(3)</td>
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<tr>
<td>• BUS 100 Introduction</td>
<td>(3)</td>
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<tr>
<td>• CSC 100 Computing in</td>
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<td>• ECO 100 Survey of</td>
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<tr>
<td>• MAT 121 Statistics I</td>
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<td>• Health/Physical</td>
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<td>• Physical Education</td>
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<tr>
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<tbody>
<tr>
<td>• ENG 102 Introduction</td>
<td>(3)</td>
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<tr>
<td>• ACC 101 Principles of</td>
<td>(4)</td>
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<td>• BUS 205 Services</td>
<td>(3)</td>
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<td>• BUS 232 Event</td>
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<tr>
<td>• PSY 100 Introduction</td>
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<td>• Health/Physical</td>
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<thead>
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<th>Third Semester</th>
<th>(15-16 Credit Hours)</th>
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<tbody>
<tr>
<td>• BUS 123 Business</td>
<td>(3)</td>
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<td>• BUS 215 Sustainable</td>
<td>(3)</td>
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<tr>
<td>• BUS 260 Tourism</td>
<td>(3)</td>
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<tr>
<td>• COM 110 Public Speaking</td>
<td>(3)</td>
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<td>OR</td>
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<tr>
<td>• COM 115 Interpersonal Communication</td>
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<tr>
<td>• Mathematics (MAT)</td>
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<td>OR</td>
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<tr>
<td>• Science (SCI)</td>
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<table>
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<tr>
<th>Fourth Semester</th>
<th>(16 Credit Hours)</th>
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<tr>
<td>• BUS 224 Human</td>
<td>(3)</td>
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<td>• BUS 225 Destination</td>
<td>(3)</td>
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<td>• BUS 237 Hospitality</td>
<td>(3)</td>
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<tr>
<td>• BUS 255 Tourism</td>
<td>(3)</td>
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<tr>
<td>• General Elective</td>
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<td>• Health/Physical</td>
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Viticulture & Wine Technology Associate Degree in Applied Science (A.A.S.)
HEGIS 5402

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Create a career that—like a fine wine—gets better with time. With the wine industry continuing to flourish, the demand for individuals with the specialized knowledge and skill sets continues to rise in this industry. Your path to a career in this field begins with FLCC's Viticulture and Wine Technology program. This program, which is the only one of its kind in the northeastern United States, prepares you for entering a career in the many facets of the wine industry.

The Program
FLCC’s A.A.S. Viticulture and Wine Technology degree program requires you to demonstrate scientific and vocational knowledge, including occupational Spanish, tractor driving and pesticide application. This degree is designed to allow you to further your education so that you can apply to four-year programs.

Building on FLCC’s well-known and established Environmental Conservation and Horticulture programs, this degree also includes an emphasis on sustainability, ensuring that the important environmental issues in the region will be addressed.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- Demonstrate the ability to read, write, and integrate and analyze information from multiple resources and present the information using select computer programs commonly available.
- Demonstrate professional competency in viticulture and wine technology using industry level skills and knowledge.
- Explain interdependence of viticulture and winemaking with rural communities, economic activities, human and natural resources.
- Speak and present before a group on viticulture and wine technology topics including: wine microbiology, modern winemaking technologies, grapevine physiology, vineyard environmental factors and interactions, and sustainable practices in the vineyard and winery.
- Apply academic and professional ethics and values while critically evaluating modern viticulture and winemaking practices.
- Apply mathematics skills while understanding the impact of winemaking and/or viticulture decisions on wine and/or grape chemistry characteristics.

The Experience
The unique beauty of the Finger Lakes region is part of the "outdoor classroom" in this degree program. During your program experience, you’ll learn and work among the hundreds of wineries located in the Finger Lakes region, and utilize facilities such as the:
- FLCC Viticulture and Wine Center
- New York State Agricultural Experiment Station
- New York Wine and Culinary Center

Other field experiences integrated into this program include trips to locations throughout the area for field technical training and grape and plant research.

Additionally, you will benefit from the experience of two extensive practicums, which will provide significant hands-on training in all facets of winemaking. You’ll gain knowledge on the process of planting, pruning, and harvesting grapes as well as the making, tasting, and bottling of wine.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of no lower than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- OR
- ENG 103 Composition II
- COM 100 Human Communication
- OR
- COM 110 Public Speaking
- OR
- COM 115 Interpersonal Communication
- SPN 140 Occupational Spanish

Mathematics/Science
- BIO 121 General Biology I
- BIO 251 Plant Structure and Function
- CHM 121 General Chemistry I
- MAT 145 College Algebra

Social Science
- 3 credit hours of SUNY General Education approved Social Science
- OR
- History (HIS) Electives

Viticulture
- AGR 100 Soil Science
- HRT 110 Introduction to Horticulture
- HRT/VIT 100 Introduction to Wines and Vines
- HRT/VIT 105 Basic Viticulture Techniques
- VIT 110 Summer Vineyard Technology Practicum
- VIT 115 Introduction to Enology Laboratory Techniques
- VIT 200 Vineyard Management
- VIT 205 Fall Vineyard Technology Practicum
- VIT 210 Introduction to Enology
- VIT 215 Enology

Physical Education
- HPE 215 Standard First Aid

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 credit hours)
- ENG 101 Composition I ...........................................(3)
- BIO 121 General Biology ...........................................(4)
- HRT/VIT 100 Introduction to Wines and Vines ..........(3)
- HRT 110 Introduction to Horticulture .........................(3)
- MAT 145 College Algebra ........................................(3)

Second Semester (16 credit hours)
- ENG 102 Introduction to Literature .........................(3)
- OR

Sample Schedule
EN 103 Composition II .............................................(3)
AGR 100 Soil Science ..............................................(3)
CHM 121 General Chemistry .................................(4)
HRT/VIT 105 Basic Viticulture Techniques ..............(3)
VIT 115 Introduction to Enology Laboratory Techniques .(2)
HPE 215 Standard First Aid ....................................(1)

Summer Session/Third Semester (16 credit hours)
Summer
- VIT 110 Summer Vineyard Technology Practicum (5)
- SPN 140 Occupational Spanish ..............................(3)

Fall
- VIT 205 Fall Vineyard Technology Practicum ............(4)
- VIT 210 Introduction to Enology ..............................(4)

Fourth Semester (16 credit hours)
- BIO 251 Plant Structure and Function ......................(4)
- COM 100 Human Communication ..........................(3)
  OR
- COM 110 Public Speaking ....................................(3)
  OR
- COM 115 Interpersonal Communication ..................(3)
- SUNY General Education approved Social Science Elective .(3)
- VIT 200 Vineyard Management ............................(3)
- VIT 215 Enology ..................................................(3)

* Please note: Credits for the summer practicum and other required viticulture courses taken in the summer will be combined with fall credits for purposes of billing and financial aid.
Certificates

Administrative Professional Certificate HEGIS 5005

Program Overview
In addition to the Associate of Applied Science degree, FLCC offers an Administrative Professional certificate. The certificate program focuses on practical coursework, which will allow you to gain the basic job skills necessary for an entry-level position in today's office environment. With a September start, this certification can be earned in as little as nine months and is fully transferable to the degree program.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your Administrative Professional certificate at least 50 percent online.

Gainful Employment Information
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfulemployment/index.cfm.

Curriculum Requirements
As a student in the Administrative Professional certificate program, you are required to complete a minimum of 30 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete:

- ACC 210 Contemporary Accounting Applications
- BUS 113 College Keyboarding I
  OR
- BUS 241 Project Management
- BUS 114 College Keyboarding
- BUS 116 Word for Business Applications
- BUS 120 Introduction to Business
- BUS 123 Business Communications
- BUS 151 Basic Accounting
  OR
- ACC 101 Principles of Financial Accounting
- BUS 200 Office Management
- BUS 217 Information Management
- BUS 219 Computerized Business Applications
- BUS 246 Administrative Procedures and Theory

Sample Schedule
The schedule below shows how the requirements for this certificate may be met in two semesters. For some students, fulfilling certificate requirements may take more than two semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester
- BUS 113 College Keyboarding I
  OR
- Project Management ........................................ (3)
- BUS 120 Introduction to Business ........................... (3)
- BUS 123 Business Communications ........................... (3)
- BUS 151 Basic Accounting
  OR
- BUS 246 Administrative Procedures and Theory .......... (3)

Second Semester
- ACC 210 Contemporary Accounting Applications ........... (3)
- BUS 114 College Keyboarding ................................ (3)
- BUS 116 Word for Business Applications .................... (2)
- BUS 200 Office Management ................................ (3)
- BUS 217 Information Management ............................ (1)
- BUS 219 Computerized Business Applications ............ (3)
Program Overview
With just one year of study in FLCC’s certificate in Applied Computer Applications program, your marketing skills will be developed in preparation for entrance into the job market. You’ll be among graduates who are qualified for employment opportunities in computer operations, computer support or computer applications. You may also choose to progress into FLCC’s Information Technology program.

Online Learning
The Applied Computer Applications certificate program at FLCC is offered at least 50 percent online. For more information on FLCC’s online learning programs, contact the Office of Online Learning at 585.785.1303 or visit the College’s Online Degree Programs page.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 31 credit hours with a grade point average of no less than a C (2.0). For this certificate, you must successfully complete:

Mathematics
• 3 credit hours of Mathematics Electives

Business
• ACC 101 Principles of Financial Accounting
• BUS 111 Computer Keyboarding
• BUS 123 Business Communications

Computer Science
• CSC 102 Tools for Internet Users
• CSC 103 Computer Science Portal
• CSC 115 Introduction to Computing
• 3 of the following courses:
  o CSC 134 Core Word
  o CSC 135 Core Excel
  o CSC 136 Core PowerPoint
  o CSC 139 MS Access
• 3 credit hours of Computer Science Electives
  OR
• BUS 115 Computer Law and Policy
• CSC 251 Applied Database Concepts

General Electives
• 3 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this certificate may be met in two semesters. For some students, fulfilling certificate requirements may take more than two semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (17 credit hours)
• ACC 101 Principles of Financial Accounting ....................(4)
• BUS 123 Business Communications ..........................(3)
• CSC 102 Tools for Internet Users ..............................(3)

Choose 3 of the following:
• CSC 134 Core Word, CSC 135 Core Excel, CSC 136 PowerPoint, and/or
• CSC 139 MS Access .............................................(3)

Second Semester (14 credit hours)
• CSC 103 Computer Science Portal .............................(2)
• CSC 115 Introduction to Programming and Computing .......(3)
• CSC 251 Applied Database Concepts ..........................(3)
• CSC Elective
  OR
• BUS 115 Computer Law and Policy ...........................(3)
• General Elective ..................................................(3)

Gainful Employment Information
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfulemployment/index.cfm.
Corrections Officer Certificate
HEGIS 5505

The Outlook
Through the Corrections Officer certificate program, you will gain the academic knowledge and skills necessary for preparing you for a position as a correctional officer. The Bureau of Labor Statistics reports an estimated 5 percent growth rate will occur for correctional officer positions from 2012-22. In May 2012, the Bureau of Labor Statistics reported the median annual wage for correctional officers was $38,970.

The Program
The Corrections Officer certificate program is designed to provide you the opportunity to gain knowledge and understanding of components of the criminal justice system, safeguards in the adjudication of a criminal matter, and current procedures and practices in corrections. This program meets the demands of local corrections facilities and is designed to enable jail staff the ability to be more efficient and effective in their positions. Upon completing the Corrections Officer certificate program, all of your coursework will be fully transferable to FLCC’s two-year A.A.S. criminal justice degree program.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 24 credit hours with a grade point average of no lower than C (2.0). For this certificate you must successfully complete:

Humanities
- ENG 101 Composition I
- COM 100 Human Communication
  OR
- COM 110 Public Speaking
- COM 115 Interpersonal Communication

Social Science
- PSY 100 Introduction to Psychology
- SOC 115 Crisis Intervention and Prevention

Criminal Justice
- CJC 100 Introduction to Criminal Justice
- CJC 117 Issues in Constitutional Law
- CJC 120 Introduction to Corrections
- CSC 215 Current Practices in Corrections

Sample Schedule
First Semester (12 Credit Hours)
- ENG 101 Composition I ............................................(3)
- SOC 115 Crisis Intervention and Prevention .................(3)
- CJC 100 Introduction to Criminal Justice .....................(3)
- CJC 120 Introduction to Corrections ...........................(3)

Second Semester (12 Credit Hours)
- COM 100 Human Communication
  OR
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication .......................(3)
- PSY 100 Introduction to Psychology ...........................(3)
- CJC 117 Issues in Constitutional Law ...........................(3)
- CJC 215 Current Practices in Corrections .....................(3)
Criminal Justice Certificate  
HEGIS 5505

The Program  
The Criminal Justice certificate program provides you with the opportunity to pursue studies in the law enforcement field and is fully transferable to the two-year degree program.

Online Learning  
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue your certificate in Criminal Justice at least 50 percent online.

Gainful Employment Information  
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfulemployment/index.cfm.

Curriculum Requirements  
As a student in this program, you are required to complete a minimum of 24 credit hours with a grade point average of no lower than C (2.0). For this certificate you must successfully complete:

Humanities  
• ENG 101 Composition I

Social Science  
• PSY 100 Introduction to Psychology  
• SOC 100 Introduction to Sociology

Criminal Justice  
• CJC 100 Introduction to Criminal Justice  
• CJC 105 Criminal Law  
• CJC 110 Criminal Procedure Law  
• CJC 117 Issues in Constitutional Law  
• 3 credit hours Criminal Justice Electives

Sample Schedule  
The schedule below shows how the requirements for this certificate may be met in two semesters. For some students, fulfilling certificate requirements may take more than two semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester  
(12 Credit Hours)  
• ENG 101 Composition I ...........................................(3)  
• PSY 100 Introduction to Psychology ...............................(3)  
• CJC 100 Introduction to Criminal Law ............................(3)  
• CJC 105 Criminal Law ..................................................(3)

Second Semester  
(12 Credit Hours)  
• SOC 100 Introduction to Sociology .................................(3)  
• CJC 110 Criminal Procedure Law ....................................(3)  
• CJC 117 Issues in Constitutional Law ...............................(3)  
• Criminal Justice Elective ..............................................(3)
Culinary Arts Certificate  
HEGIS 5404

Program Overview
The certificate program focuses on culinary art instruction, wine education, sustainability, and agriculture. The goal of this program is to provide you with the job skills that are needed for entry-level positions in the food service industry. Graduates will find careers as chefs, cooks, and menu planners, to name a few. The certificate will give you hands-on experience as well as the knowledge necessary for becoming successful in the food services industry. Furthermore, it will give you the foundation for building a lifelong career. With the certificate, you may choose to progress to the culinary arts degree program.

While in the certificate program, you will take each course at the New York Wine & Culinary Center, just a short distance from FLCC’s main campus in Canandaigua. By aligning this certificate with the New York Wine & Culinary Center, you will learn the latest trends and in addition will apply practical skills in a real world setting. The program will focus on local foods and wines, which will prepare you to embrace and showcase the best of the Finger Lakes and upstate New York areas.

Please Note: As a student in the program, you will be required to purchase culinary uniforms and knife sets.

Gainful Employment Information
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfulemployment/index.cfm.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 29 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete the following:

- CUL 100 Culinary Fundamentals
- CUL 105 Culinary Fundamentals Lab
- CUL 110 Intermediate Culinary Applications
- CUL 115 Intermediate Culinary Applications Lab
- CUL 120 Foodservice Sanitation
- CUL 140 Beverage Fundamentals
- CUL 190 Food and Beverage Cost Controls
- CUL 200 Advanced Culinary Applications
- CUL 205 Advanced Culinary Applications Lab
- CUL 220 Culinary Professional Work Experience
- CUL 255 Culinary Restaurant Practicum
- CUL 270 Culinary Senior Seminar

Sample Schedule
The schedule below shows how the requirements for this certificate may be met in four semesters. When planning your schedule, you should consult with your advisor.

First Semester (8 Credit Hours)
- CUL 100 Culinary Fundamentals ................................ (3)
- CUL 105 Culinary Fundamentals Lab ........................... (1)
- CUL 120 Foodservice Sanitation ................................. (1)
- CUL 140 Beverage Fundamentals ............................... (3)

Second Semester (7 Credit Hours)
- CUL 110 Intermediate Culinary Applications .................. (3)
- CUL 115 Intermediate Culinary Applications Lab .......... (1)
- CUL 190 Food and Beverage Cost Controls ................. (3)

Third Semester (6 Credit Hours)
- CUL 200 Advanced Culinary Applications .................... (3)
- CUL 205 Advanced Culinary Applications Lab ............. (1)
- CUL 220 Culinary Professional Work Experience .......... (2)

Fourth Semester (8 Credit Hours)
- CUL 255 Culinary Restaurant Practicum ...................... (3)
- CUL 270 Culinary Senior Seminar (5)
Emergency Medical Technician-Paramedic Certificate
HEGIS 5299

The Outlook
According to the Occupational Outlook Handbook, employment of emergency medical technicians (EMTs) and paramedics is expected to grow 23 percent from 2012 to 2022, much faster than the average for all occupations.

As an EMT-paramedic, you will provide a vital service to the community, giving immediate care in emergency situations and transporting the sick or injured to medical facilities. As our population ages and individuals face increased medical concerns, the need for well-rounded knowledgeable paramedics will continue to grow. In Ontario County, where some of the largest employers are hospitals, healthcare and social services is considered one of the most large-scale job categories.

The Program
FLCC’s emergency medical technician-paramedic certificate program is designed to provide you with advanced training opportunities and career growth. When entering the program, you should already be certified at the basic level as a New York State emergency medical technician. The 16-month program delivers instruction through:

• Lecture
• Lab Experiences
• Clinical Lessons
• Field Training

As a student in this program, you will be prepared to:

• Take the New York State Paramedic Certification Exam.
• Obtain American Heart Association Certification in Basic Cardiac Life Support, Advanced Cardiac Life Support and Pediatric Advanced Life Support.

Students may also choose to progress to FLCC’s A.A.S. emergency medical technician-paramedic program.

Gainful Employment Information
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfuemplemployment/index.cfm.
Emergency Medical Technician-Paramedic Certificate
(HEGIS 5299)

Designed to prepare students to serve as pre-hospital emergency medical care professionals, FLCC's 16-month emergency medical technician-paramedic certificate program delivers instruction through lecture, lab experiences, clinical lessons and field training. The curriculum also prepares students to take the New York State Paramedic Certification exams and the National Registry of EMT-Paramedic exam, and to obtain American Heart Association certification in basic cardiac life support, advanced cardiac life support and pediatric advanced life support.

FLCC's intensive program gives students an opportunity to learn in the classroom and in the field. Students are required to complete 350 hours of in-hospital clinical field experience in emergency departments, operating rooms, intensive care units, psychiatric treatment units, labor/delivery rooms and other specialized care units. They are also required to complete a 100 to 200 hour field internship with area advanced life support ambulance services.

The curriculum and objectives of each course follow the National Emergency Medical Services Educational Standards for Paramedics. Classes will be held through the College in affiliation with the Finger Lakes Regional EMS Council located at the FLCC Geneva Campus, as well as other clinical locations throughout the area.

Curriculum Requirements
You must complete a minimum of 32 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete the following:

- EMCR 195 Paramedic I
- EMCR 196 Paramedic II

Apply for Admissions
Admission to the College is a prerequisite to enrolling in the EMT-paramedic certificate program. For more information about applying, visit www.flcc.edu/admissions/ or contact the Admissions Office at 585.785.1000.

Finger Lakes Regional EMS Council
For more information about EMS courses and the EMT-paramedic certificate program, contact the Finger Lakes Regional Emergency Medical Service Council at (315)789-0108 or visit www.flremsc.org.
Horticulture Certificate
HEGIS 5402

Program Overview
This one-year certificate program is designed for individuals currently employed in the horticulture-landscaping plant preservation fields who desire further training or who wish to update their skills and knowledge. It also serves as an exploratory program for those individuals who have a general interest in flowers and plants and wish to grow ornamental or native plants or plan to manage their own landscapes. In addition, it is suited for individuals in both the public and private sector who are responsible for horticultural decisions.

Students in this program may specialize in plant protection, general horticulture or landscaping. Students should contact their faculty advisor for courses required in each specialization.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 32 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete:

Science
- BIO 125 Foundations of Life Science
- BIO 251 Plant Structure and Function

Horticulture
- AGR 100 Soil Science
- BIO/HRT 151 Plant Materials
- HRT 110 Introduction to Horticulture
- HRT 220 Field Experiences in Horticulture
- HRT 280 Field Entomology with Integrated Pest Management
- 9 cr credit hours of approved Horticulture Electives*

Based on the sequence of courses listed, the individual may specialize in (1) plant protection, (2) general horticulture, or (3) landscaping. Students should contact their faculty advisor for courses required in each specialization.

Notes
* Approved Horticulture Electives
- HRT 111 Tree Culture & Maintenance
- HRT 130 Introduction to Floriculture
- HRT 160 Unique Horticulture Facilities
- HRT 201 Landscape Design I
- HRT 202 Landscape Construction and Maintenance
- HRT 203 Turf Management
- HRT 204 Plant Propagation and Nursery Management
- HRT 210 Landscape Design II
- HRT 223 Topic: Floral Design
- HRT 223 Topic: Art & History of Horticulture
- GIS 130 Introduction to Geographic Information Systems
- GIS 227 Applications of Global Positioning Systems
- CON 235 Wetland Science and Practice

Sample Schedule
The schedule below shows how the requirements for this certificate may be met in two semesters. For some students, fulfilling certificate requirements may take more than two semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (16 Credit Hours)
- AGR 100 Soil Science .............................................(3)
- BIO 125 Foundations of Life Science ............................(4)
- BIO/HRT 151 Plant Materials ...................................(3)
- HRT 110 Introduction to Horticulture .........................(3)
- Approved Horticulture Elective ...................................(3)

Second Semester (16 Credit Hours)
- BIO 251 Plant Structure and Functions .......................(4)
- HRT 220 Field Experiences in Horticulture .................(2)
- HRT 280 Field Entomology with Integrated Pest Management ...(4)
- Approved Horticulture Elective .................................(3)
- Approved Horticulture Elective .................................(3)

Gainful Employment Information
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfulemployment/index.cfm.
Instrumentation and Control Technologies Certificate
HEGIS 5314

The Outlook
Opportunities await you in the growing advanced manufacturing industry. As the demand remains high for positions in this industry, possessing the technical skills that translate to advanced manufacturing gives you an edge when seeking employment. FLCC’s Instrumentation and Control Technologies certificate program provides you the technical skills and education that will enhance your opportunities in high technology.

The Program
FLCC’s Instrumentation and Control Technologies certificate program addresses workplace demands for individuals who possess the knowledge and skill areas in data acquisition, automation, mechatronics and control systems. This program centers on preparing adaptable workers to fill job openings across a wide spectrum of high-tech industries. Some of which include: automation control, electronics manufacturing, food processing, nanotechnology and renewable energy.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 25 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete:

Humanities
- COM 110 Public Speaking

Natural Science
- PHY 108 Applied Physics I

Engineering Science
- ESC 105 Engineering Graphics
- ESC 174 Computing with LabVIEW

Technology
- TECH 122 Electronic Theory
- TECH 123 Digital Electronics
- TECH 231 Automation of Data Acquisition
- TECH 232 Automation Control I

Sample Schedule
The schedule below shows how the requirements for this certificate may be met in two semesters. For some students, fulfilling certificate requirements may take more than two semesters to complete. When planning your schedule, you should consult with Sam Samanta at Sam.Samanta@flcc.edu.

First Semester (12 Credit Hours)
- COM 110 Public Speaking ...........................................(3)
- ESC 174 Computing with LabVIEW .................................(2)
- PHY 108 Applied Physics I ...........................................(4)
- TECH 122 Electronic Theory .................................(3)

Second Semester (13 Credit Hours)
- ESC 105 Engineering Graphics .................................(3)
- TECH 123 Digital Electronics .................................(3)
- TECH 231 Automation of Data Acquisition ...........................(3)
- TECH 232 Automation Control I .................................(4)
Natural Resources Conservation Certificate  
HEGIS 5401

Program Overview
You can earn a natural resources conservation certificate in as little as one year. FLCC's certificate program is designed for you if you plan to seek employment or if you are looking to grow your skills in the environmental conservation fields. This program will also benefit you if you hold a degree in other disciplines that will pair well with conservation training. You also may be interested if you serve, or plan to serve, in an appointed or elected environmental decision-making position. Furthermore, you may choose to progress to one of FLCC's conservation degree programs.

Gainful Employment Information
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfulemployment/index.cfm.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 31 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete the following:

- AGR 100 Soil Science
- CON 100 Introduction to Environmental Conservation
- CON 122 Applied Field Techniques
- CON 102 Introduction to Fish and Wildlife
- BIO/CON 103 Environmental Science
- CON 190 Conservation Field Camp
- COM 100 Human Communication
- OR
- COM 110 Public Speaking
- OR
- COM 115 Interpersonal Communication
- 3 credit hours of Conservation Electives
- 6 credit hours of approved Conservation Electives*

Notes
* Approved Conservation/Forest Resources/Water Resources Electives:
  - CON/FOR 243 Introduction to Sustainable Forest Management
  - CON/FOR 244 Introduction to Forest Measurements
  - CON/WFS 256 Fire Ecology
  - CON/WFS 130 Wildland Fire Suppression
  - CON 239 Introduction to Ecological Management Practices
  - CON 235 Wetland Science and Practice
  - CON 215 Unique Ecological Communities
  - BIO/CON 246 Limnology
  - WFS 212 Wildland Fire Chain Saws
  - CON 217 Environmental Planning and Impact Analysis
  - CON 229 Stream Ecology and Monitoring

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (12 Credit Hours)
- AGR 100 Soil Science .................................................(3)
- CON 100 Introduction to Environmental Conservation ........(3)
- CON 122 Applied Field Techniques ...............................(3)
- Conservation Elective .............................................(3)

Summer Session (3 Credit Hours)
- CON 190 Conservation Field Camp ...............................(3)

Second Semester (16 Credit Hours)
- COM 100 Human Communication .................................(3)
  OR
- COM 110 Public Speaking .........................................(3)
  OR
- COM 115 Interpersonal Communication .......................(3)
- CON 102 Introduction to Fish and Wildlife .....................(3)
- BIO/CON 103 Environmental Science .........................(4)
- Approved Conservation Elective ................................(3)*
- Approved Conservation Elective ................................(3)*
**Paralegal Certificate**
**HEGIS 5099**

**Program Overview**
The paralegal certificate program is designed for you if you already have an associate’s or higher college degree. The courses will focus on legal theory, practical legal skills, and instruction on the twenty-first century office environment.

The curriculum was developed following ABA guidelines and in consultation with area legal practitioners. The certificate is approved by the American Bar Association (ABA) and is designed to prepare you for entry-level employment in a law firm, corporation, or other entity as a paralegal.

You will be required to complete one of two capstone courses which include an internship in a law office or other legal environment, or a course titled law office practice. In the law office practice course, you will perform paralegal duties in a virtual law office under the supervision of an attorney/instructor. After completing the certificate program, you may progress to the A.A.S. paralegal degree program.

**Admission Requirements**
If you wish to pursue the paralegal certificate program, you must provide evidence of completion of either an associate’s or bachelor’s degree with at least 18 credits in a liberal arts curriculum.

The purpose of this program is to allow those individuals in the community who possess a college degree in something other than paralegal the opportunity to pursue a certificate in paralegal without the redundancy of additional general education courses.

**Gainful Employment Information**
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flc.edu/gainfulemployment/index.cfm.

The Certificate in Paralegal is designed for those students who already have an associate degree or higher college degree. The courses focus on legal theory, practical legal skills, and instruction on the twenty-first century office environment. The curriculum was developed following ABA guidelines and in consultation with area legal practitioners. The certificate is approved by the American Bar Association (ABA) and is designed to prepare students for entry level employment in a law firm, corporation or other entity as a paralegal. The students will be required to complete one of two capstone courses: an actual internship in a law office or other legal environment or a course titled “Law Office Practice” in which they will perform paralegal duties in a virtual law office under the supervision of an attorney/instructor.

**Curriculum Requirements**
As a student in this program, you are required to complete a minimum of 33 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete the following:

<table>
<thead>
<tr>
<th>Paralegal Courses</th>
<th>Business Courses</th>
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<tbody>
<tr>
<td>• PLG 235 Administration of Wills, Trusts and Estates</td>
<td>• BUS 123 Business Communications</td>
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<tr>
<td>• PLG 240 Courts and Litigation</td>
<td>• BUS 151 Basic Accounting</td>
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<tr>
<td>• PLG 250 Paralegal Internship</td>
<td>OR</td>
</tr>
<tr>
<td>OR</td>
<td>• ACC 101 Principles of Financial Accounting</td>
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<tr>
<td>• PLG 265 Law Office Practice</td>
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</table>

**Sample Schedule**
The schedule below shows how the requirements for this degree may be met in four semesters. For some students, fulfilling degree requirements may take more than four semesters to complete. When planning your schedule, you should consult with your advisor.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Second Semester</th>
<th>Third Semester</th>
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<tbody>
<tr>
<td>(12-13 Credit Hours)</td>
<td>(9 Credit Hours)</td>
<td>(12 Credit Hours)</td>
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<tr>
<td>• PLG 100 Introduction to Legal Practice</td>
<td>• BUS 123 Business Communications</td>
<td>• PLG 230 Family Law</td>
</tr>
<tr>
<td>• PLG 115 Computers in the Law Office</td>
<td>• PLG 125 Legal Research and Writing I</td>
<td>• PLG 235 Administration of Wills, Trusts and Estates</td>
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Teaching Assistant Certificate
HEGIS 5503

Program Overview
If you envision yourself working in the classroom, FLCC’s teaching assistant certificate program is designed for you! In this program, you’ll complete courses that will prepare you to test for certification through the New York State Department of Education. You will take courses in humanities, social science and math. You will also benefit from two required courses, EDU 101 Teacher Assistant I and EDU 102 Teacher Assistant II, which will prepare you for teacher assistant positions in the area of public education. These courses focus on federal and state laws and regulations, child and adolescent development and learning, classroom and behavior management and instructional strategies.

After graduation, you will be eligible to apply for the teaching assistant level III certification through the New York State Department of Education. You may also choose to progress to FLCC’s A.A. childhood education (teacher education transfer) degree program or the A.A. liberal arts and sciences degree program.

Online Learning
FLCC’s online learning offers you a flexible and convenient way to reach your educational goals. With this option, you can pursue this certificate completely online.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 24 credit hours with a grade point average of no lower than C (2.0). For this certificate, you must successfully complete the following:

Humanities (9 Credit Hours)
• ENG 101 Composition I
• ENG 209 Introduction to Children’s Literature
• COM 100 Human Communication

Teaching Assistant (9 Credit Hours)
• EDU 101 Teacher Assistant I
• EDU 102 Teacher Assistant II
• EDU 200 Foundations of American Education

Social Science (3 Credit Hours)
• PSY 100 Introduction to Psychology

Mathematics (3 Credit Hours)
• MAT 180 Mathematics for Elementary School Teachers I

Gainful Employment Information
This program falls under gainful employment disclosure regulations, a rule set by the U.S. Department of Education. View Gainful Employment Information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/gainfulemployment/index.cfm.

Sample Schedule
The schedule below shows how the requirements for this certificate may be met in two semesters. For some students, fulfilling certificate requirements may take more than two semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester (12 Credit Hours)
• ENG 101 Composition I .................................... (3)
• EDU 101 Teacher Assistant I ............................... (3)
• MAT 180 Mathematics for Elementary School Teachers I ...... (3)
• PSY 100 Introduction to Psychology ....................... (3)

Second Semester (12 Credit Hours)
• ENG 209 Introduction to Children’s Literature ............... (3)
• COM 100 Human Communication .......................... (3)
• EDU 102 Teacher Assistant II ............................... (3)
• EDU 200 Foundations of American Education ............. (3)
Wildland Fire Suppression
HEGIS 5507

Program Overview
Your career in wildland fire suppression is within reach! FLCC’s wildland fire suppression certificate offers a solid foundation in wildland fire suppression. This certificate will provide you with the training wildland firefighters need for the Federal Interagency “Red Card” and will meet and exceed the minimum requirements for state and federal agencies that hire wildland firefighters.

If you plan to pursue employment with the New York State Department of Environmental Conservation (DEC) and federal agencies such as the U.S. Forest Service, the Bureau of Land Management, the National Park Service, and U.S. Fish and Wildlife Service, this program is for you! This certificate is also perfect for you if you have a general interest in wildland fire suppression, or if you are a volunteer firefighter and would like to expand your knowledge and career opportunities. Courses in this certificate can be transferred to related A.A.S. programs in conservation.

Courses are offered in the evening and on weekends to accommodate the schedules of busy adult students and employed students.

You may also receive federally recognized certification through the completion of:
- Wildland Fire Suppression (S130/S190)
- Portable Pumps and Water Use (S211)
- Fire Fighter Type I (S131/S134)
- Wildland Fire Chain Saws (S212)
- Basic Incident Command System (II100/II200)
- Fire Operations in the Wildland/Urban Interface (S215)

If you are a prospective firefighter, you must first complete WFS 130/CON 255 wildland fire suppression, offered as part of this certificate program. This course provides the required training to obtain the S130 and S190 state and federally recognized certification. Additionally, you must pass an employer’s physical fitness test consisting of a timed run or “pack” test.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 24 credit hours with a grade point average of no less than a C (2.0). For this certificate, you must successfully complete the following:

Humanities
- COM 110 Public Speaking
  OR
  COM 115 Interpersonal Communication

Wildland Fire Suppression
- WFS 100 Orienteering
- WFS 101 Fire Science Agencies and Careers
- WFS 130/CON255 Wildland Fire Suppression
- WFS 131 Firefighter Type I
- WFS/CON 256 Fire Ecology
- 4 credit hours of Wildland Fire Suppression Electives*

Conservation
- 6 credit hours of Conservation Electives

Physical Education
- HPE 214 Advanced First Aid, CPR and AED

*Approved Wildland Fire Suppression Electives

Recommended Sequence
The schedule below shows how the requirements for this certificate may be met in two semesters. For some students, fulfilling certificate requirements may take more than two semesters to complete. When planning your schedule, you should consult with your advisor.

First Semester
- COM 110 Public Speaking ........................................... (3)
  OR
  COM 115 Interpersonal Communication ..................... (3)
- WFS 100 Orienteering ................................................. (1)
- WFS 101 Fire Science Agencies and Careers .............. (1)
- WFS 130/CON 255 Wildland Fire Suppression ............. (2)
- Wildland Fire Suppression ............................................ (2)
- HPE 214 Advanced First Aid, CPR and AED ............... (3)

Second Semester
- WFS 131 Fire Fighter Type I ...................................... (1)
- WFS/CON 256 Fire Ecology ......................................... (3)
- Wildland Fire Suppression Elective ................................. (2)
- Conservation Elective .............................................. (3) (SCI 171 Meteorology acceptable)
- Conservation Elective ......................................... (3)

Financial Aid Options
Federal financial aid is not available for the wildland fire suppression certificate program. If you qualify, state aid may be available. Contact the financial aid office for more information.
Coaching

Courses Leading to Certification

The Outlook
FLCC offers an online three-course sequence (HPE 230, HPE 231, and HPE 232) designed to prepare you for the coaching certification required for coaching athletic teams in public schools in the state of New York. All courses are offered online through the award winning SUNY Learning Network. These courses will provide you with an understanding of the basic philosophy and principles of:

- Athletics in Education
- The Health-Related Aspects of Athletes
- Coaching Techniques used to coach a specific sport

For more information, contact Bob Lowden via phone at (585)-785-1459 or through email at Robert.Lowden@flcc.edu.

Course Requirements

- HPE 230 Philosophy, Principles, and Organization of Athletics in Education
- HPE 231 Theory and Techniques of Coaching
- HPE 232 Health Sciences Applied to Coaching
Course Descriptions

The following pages present descriptions of courses offered at Finger Lakes Community College. Students are advised to consult the official list of course offerings issued prior to the start of each semester before making up their schedules.

All courses offered at Finger Lakes Community College are equal to, in content and quality, freshman and sophomore courses offered at most four-year colleges and universities. Courses offered at Finger Lakes Community College are identified under the following system.

How to read a course description

1. **Prefix**
   Courses are listed alphabetically by their prefix. Prefixes appear in capital letters and range from two to four letters long. They indicate the course’s subject matter. For example, ACC is the prefix for courses in the accounting subject area.

2. **Course Number**
   A course number is assigned to identify the specific course and whether it is a first- or second-year course. Courses numbered in the 100s are considered first-year. Those numbered in the 200s are second-year courses. For example, ACC 101 is a first-year accounting course, and ACC 201 is a second-year accounting course.

3. **Title**

4. **Lecture, Lab, or Contact Hours**
   The numbers in parentheses signify the number of lecture hours, lab hours, or other contact hours per week if the course is offered for 15 weeks. The first number is the lecture hours per week, followed by the lab hours. Occasionally these are followed by a third number designating additional contact hours of recitation or seminar.

5. **Credit Hours**
   The number of credits you will earn for this course.

6. **Description**

7. **Semester Offered**
   F – Fall Semester
   S – Spring Semester
   B – Both or either Spring and Fall Semesters
   WS – Winter Session (January Intersession)
   SU – Summer Session

8. **Prerequisites**
   Certain courses require that you have prerequisites in order to add that course to your schedule. These courses are identified by the word “Prerequisite” at the end of the course description in WebAdvisor and in the College Catalog. Prerequisites may be successful completion of one or more college level courses with a C- or better unless otherwise noted and/or a minimum placement test score.

9. **SUNY General Education Credit:**
   A number of courses have been approved by SUNY for General Education credit for transfer. See page 56 for specific courses approved in each Knowledge and Skills Area.

   **Co-requisite:** Concurrent (simultaneous) enrollment in or prior successful completion of a companion course is required.

   **Imputed Credit:** Credit assigned to remedial courses that can be used for financial aid purposes but does not count as fulfilling requirements for a degree.
Course Abbreviations

ACC .......................................................... Accounting
AGR .......................................................... Agronomy
ANT .......................................................... Anthropology
ART .......................................................... Art
ASL .......................................................... American Sign Language
BIO .......................................................... Biology
BUS .......................................................... Business
CDC .......................................................... Chemical Dependency
CHM .......................................................... Chemistry
CIN .......................................................... Cinema
CJC .......................................................... Criminal Justice
COM .......................................................... Communications
CON .......................................................... Conservation
CSC .......................................................... Computing Sciences
CUL .......................................................... Culinary Arts
DIG .......................................................... Digital Media
ECO .......................................................... Economics
EDU .......................................................... Education
EMCR ......................................................... Emergency Medical Services
GIS .......................................................... Geographic Information Systems
GST .......................................................... General Studies
HPE .......................................................... Health and Physical Education
HIS .......................................................... History
HON .......................................................... Honors
HRT .......................................................... Horticulture
HTM .......................................................... Hotel and Resort Management
HUM .......................................................... Humanities
HUS .......................................................... Human Services
MAS .......................................................... Massage
MAT .......................................................... Mathematics
MET .......................................................... Mechanical Technology
MUS .......................................................... Music
NS .......................................................... Nutritional Science
NUR .......................................................... Nursing
PHL .......................................................... Philosophy
PHY .......................................................... Physics
PLG .......................................................... Paralegal
POL .......................................................... Political Science
PSY .......................................................... Psychology
SCI .......................................................... Science
SOC .......................................................... Sociology
SSC .......................................................... Social Science
SPN .......................................................... Spanish
TECH ......................................................... Technology
THE .......................................................... Theatre
VIT .......................................................... Viticulture
WFS .......................................................... Wildland Fire Suppression

BIO/HRT 151 Plant Materials
BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology
BIO/NUR 223 Pathophysiology
BIO 245/CON 210 Field Natural History
BUS/COM 122 Video Advertising
BUS 250/CON 205 Field Botany
BUS/CON 246 Limnology
BUS/PSY 124 Organizational Behavior
BUS/COM 203 Public Relations
BUS/CSC 212 MS Excel for Business Applications
BUS/CSC 247 Electronic Commerce
COM/DIG 200 Audio for Film and Video
COM/ENG 223 Media Writing
CON/GIS 130 Introduction to Geographic Information Systems
CON/SCI 220 Glacial Environments of the Finger Lakes
CON 255/WFS 130 Wildland Fire Suppression (S-130/S-190)
CON/WFS 256 Fire Ecology
ENG 213/THE 210 Introduction to Dramatic Literature
HIS/HUM 100 Western Civilization I
HIS/HUM 101 Western Civilization II
HEP/THE 181 Mime
HRT/VIT 100 Introduction to Wines and Vines
HRT/VIT 105 Basic Viticulture Techniques
MAS 225/NUR 220 Alternative Therapies
MUS 155/THE 105 Rehearsal and Performance
PSY/SCI 215 Biological Psychology

Dual-Listed Courses

The following courses are offered under two different course prefixes and are called “dual-listed.” Students opt for one of the two prefixes at the time of registration, depending on their curriculum requirements.

ANT/HIS 206 North American Indian History and Culture
ART/DIG 110 Digital Photography
BIO/CON 103 Environmental Science
Accounting

ACC 101 Principles of Financial Accounting (4-0) 4 hrs.
The emphasis of this introductory course is to develop an understanding of accounting information systems for the business entity and for the individual. The basic concepts, procedures, business documents, and financial statements are included as they relate to the accounting cycle. Analysis of business decisions is stressed for the internal and external aspects of the business. ................................................. B

ACC 102 Principles of Managerial Accounting (4-0) 4 hrs.
This course is an introductory course in managerial accounting. Fundamentals cost accounting concepts, financial statement analysis, profitability analysis, budgeting and decision making issues will be discussed. Prerequisite: ACC 101. ................................................. B

ACC 201 Intermediate Accounting I (3-0-1) 4 hrs.
Stresses a broader application of accounting principles. Theory is emphasized as it relates to valuation and changes in the financial position and operations of the business entity. Problems and cases are studied as they relate to generally accepted accounting principles. Prerequisite: ACC 102. Or, an A- or better in ACC 101, Co-requisite: ACC 102. ............... F

ACC 202 Intermediate Accounting II (3-0-1) 4 hrs.
A continuation of ACC 201, stressing a broader application of principles in previous accounting courses. Prerequisite: ACC 201. ................................................. S

ACC 205 Cost Accounting (3-0) 3 hrs.
A systematic study of the fundamental procedures applied in the determination of production costs and inventory balances. Analysis of cost behavior and decision-making for planning and control of the business are also covered. Prerequisites: ACC 102 Prerequisites: ACC 102. ............... B

ACC 207 Income Tax Accounting (3-0) 3 hrs.
This course is designed to familiarize accounting students with aspects of income taxation of individuals and provide a foundation upon which they can act in either an advisory or functional capacity. Prerequisite: ACC 101. ................................................. B

ACC 210 Contemporary Accounting Applications (3-0) 3 hrs.
Provides an in-depth study of current accounting applications in the private sector, with emphasis on the more widely-used applications packages available to the modern accountant. Topics will include computerized accounting packages, accounting information systems, auditing and control, and the accountant’s role in the organization. Prerequisite: ACC 101 or BUS 151. ................................................. B

American Sign Language

ASL 101 American Sign Language I (3-0) 3 hrs.
The course is the first in a series of courses designed to develop the skills and knowledge needed to communicate in American Sign Language. This course introduces basic sign language vocabulary and fingerspelling. In addition, students will be introduced to aspects of American Deaf culture and history. Other relevant topics will be addressed. ................................................. B
This course carries SUNY General Education credit.

ASL 102 American Sign Language II (3-0) 3 hrs.
The course is the second in a series of courses designed to develop the skills and knowledge needed to communicate in American Sign Language. This course continues to develop American Sign Language vocabulary and sentence construction as well as fingerspelling. In addition, students will continue to refine their knowledge of the D/deaf community and Deaf education. Other relevant topics will be addressed. Prerequisite: ASL 101 or requisite experience. ................................................. B
This course carries SUNY General Education credit.

ASL 111 Signing for the Health Care Professions (3-0) 3 hrs.
This course is designed for the purpose of addressing the communicative needs between health care professionals and the deaf community. Target specific vocabulary, conversational phrases, and context specific situational interactions will be the main objectives. Topics on cultural practices and interactions common in the deaf community will be discussed. In addition, the law, Americans with Disabilities Act (ADA) specific to the deaf patient, and the role of interpreters in the health care setting will be addressed. ................................................. S

ASL 115 Conversational Sign American Sign Language (3-0) 3 hrs.
This course is designed to develop conversational signing skills in American Sign Language. Skills targeting conversational exchanges will be developed with a focus on everyday/routine topics. ................................................. F

ASL 201 American Sign Language III (3-0) 3 hrs.
American Sign Language III is an intermediate course that emphasizes and expands on grammar, syntax, spatial referencing, classifiers, and vocabulary development. Sentence constructions will be reviewed and communicative competencies in ASL beyond the basic level will be addressed. Fluency and accuracy of fingerspelling will be developed as well as the use of lexicalized signs. Prerequisite: ASL 102 or requisite experience. ................................................. F
This course carries SUNY General Education credit.

ASL 202 American Sign Language IV (3-0) 3 hrs.
The course, the fourth in a series of American Sign Language courses, focuses upon the grammatical features of ASL and ASL vocabulary. Content of the course will focus on sentence constructions (topics/comment statements, yes/no and wh-word questions, rhetorical questions, negative statements and conditional sentences), classifiers, inflecting verbs, and role-shifting. Fluency and accuracy of finger spelling will continue to be developed as well as the use of lexicalized signs and numbering. Prerequisites: ASL 201 or requisite experience. ................................................. S
This course carries SUNY General Education credit.

ASL 210 American Deaf Culture and Community (3-0) 3 hrs.
This course will introduce students to the intercultural and socio-cultural aspects within Deaf culture and the D/deaf community. The purpose of this course is to increase students’ knowledge of, and experience with, Deaf culture, the D/deaf community, and the issues relating to the D/deaf community within the hearing majority culture. Corequisite: ASL 202 or requisite experience. ................................................. F
This course carries SUNY General Education credit.

Agronomy

AGR 100 Soil Science (3-0) 3 hrs.
A study of origin of soils, soil formation, taxonomy, physical and chemical properties, bacteria and fungi, organic matter, water and fertility. ................................................. B
This course provides targeted development to advance student’s skills in fingerspelled word recognition and numbering in American Sign Language. Practice in specific skills that underlie the fingerspelled word recognition process, and practice in correctly recognizing fingerspelled words and numbers in context. In addition to receptive skill development, students will hone their articulation and production of fingerspelling and numbering. Prerequisite: ASL 102 or requisite experience

ANT 111 Cultural Anthropology (3-0) 3 hrs.
An introduction to the ethnosociology that is the cross-cultural study of the diverse adaptive patterns human used to satisfy the requirements of life in specific natural and social-cultural environments. Data will be drawn from contemporary nonindustrial and urban industrial societies to illustrate how and why cultural variations exist in today’s ever-shrinking world . B

This course carries SUNY General Education credit.

ANT 100 Art History I (3-0) 3 hrs.
A study of the creative process with development of an appreciation and understanding of the history and methods of artistic expression from prehistoric art to the middle ages . F
This course may be taken to fulfill either a humanities or social science elective. This course carries SUNY General Education credit.

ANT 200 Comparative Cultures (3-0) 3 hrs.
This course takes a comparative approach to the content and processes that make up human cultures. We will examine and describe the ways selected pre-literate and complex societies have used culture to adapt to their environments. Case studies drawn from American, Asian, African, and European societies will be the basis for engaging in cross-cultural studies. This course will examine and describe the ways selected pre-literate and complex societies have used culture to adapt to their environments. Case studies drawn from American, Asian, African, and European societies will be the basis for engaging in cross-cultural studies . B

This course carries SUNY General Education credit.

ANT 106 Ceramics I (4-0) 3 hrs.
A study of the basic techniques of ceramic materials, including pinch, coil and slab building, wheel throwing, firing and glazing. Ceramics as an art form with an emphasis on design and function . B

This course carries SUNY General Education credit.

ANT 101 Art History II (3-0) 3 hrs.
A study of the creative process with development of an appreciation and understanding of the history and methods of artistic expression from the Renaissance to the present. Class will cover European, American and Contemporary art . S
This course may be taken to fulfill either a humanities or social science elective. This course carries SUNY General Education credit.

ANT 107 Natural Forms (3-0) 3 hrs.
The main objective of this course is to give the student the opportunity to explore two and three-dimensional rendering techniques using both plant and animal subjects as a basis for artistic interpretation. Emphasis will be placed on proportion, relative size relationships, and methods used to create texture and surface qualities . S

ART 109 Art Portal (2-0) 2 hrs.
This first year seminar course is designed to introduce Fine Art and Graphic Design students to the basic ideas and concepts of what it means to be an Artist and or Designer. Students will develop a plan for developing a portfolio prior to graduation. Basic Macintosh computer skills, an introduction to college computing, individualized student support, college survival skills, and career planning will also be included in the course . F/WS/SU

ART 110 Digital Photography (4-0) 3 hrs.
This course is designed to provide an introduction to digital photography and will cover the creative process and appreciation of methods of artistic
expression through projects and exercises. The course will cover the parts of the camera and how they are used, technical and practical aspects of the digital camera, the composition of photographs using principles of art, critical analysis of photographs through peer critique and the study of notable artists, the use of image editing software and editing and manipulating photographs, and output options. The class will also cover basic techniques for improving picture quality. 

ART 115 Computer Imaging (4-0) 3 hrs.
An introduction to techniques for creating computer generated imagery for application in commercial and fine art. Hands-on experience with drawing and design packages for the non-programmer. Prerequisite: ART 115.

ART 116 Computer Publishing (4-0) 3 hrs.
An introduction to the tools and methods used when designing graphic publications. Topics include the publishing industry, typography, grids, layout strategies and graphic techniques. Prerequisite: ART 115.

ART 200 Figure Drawing I (4-0) 3 hrs.
Representation and dynamic drawing of human figure based on observation of organic relationship, gestures, action, motion and rhythm. Prerequisite: ART 103.

ART 201 Figure Drawing II (4-0) 3 hrs.
A continuation of Art 200. Drawing from figures to develop proportion, structure, gesture, movement and composition in various media. Prerequisite: ART 200.

ART 202 Painting I (4-0) 3 hrs.
An introduction to painting using still-life and portraiture as a basis for the study of light, color, form. The basic material is oil paint, however, acrylics and other media will be discussed. Prerequisites: ART 102, ART 103.

ART 204 Painting II (4-0) 3 hrs.
A continuation of ART 202, with more advanced problems for the experienced student. Prerequisite: ART 202.

ART 205 Modeling and Sculpture I (4-0) 3 hrs.
Working from life and a study model, the student will gain an understanding of three-dimensional form. Modeling with clay, techniques will be covered to understand portraiture or the human figure. Casting with plaster will be also included.

ART 206 Modeling and Sculpture II (4-0) 3 hrs.
A continuation of ART 205, with an emphasis on individual student projects. Students will further an understanding of three-dimensional form by working with different processes and media such as: woodworking, welding, carving and casting in bronze. Prerequisite: ART 205.

ART 207 Photography I: Traditional Methods (4-0) 3 hrs.
An introduction to black & white photography covering basic techniques of camera operation, artistic picture composition, film processing and printing. Students should have an adjustable 35mm camera.

ART 208 Photography II (4-0) 3 hrs.
This course offers advanced photographic instruction for those with basic camera and darkroom experience. It introduces the skills related to the capture, editing and printing of digital images. Emphasis will be on artistic expression and style through the use of digital technology. Film or digital cameras may be used. Prerequisite: ART 207.

ART 209 Printmaking I (4-0) 3 hrs.
An introductory survey of the materials and processes used in the production of multiple fine arts prints. Basic techniques of woodcut, monotype, collagraph, and drypoint, and will be explored. Prerequisite: ART 102 or ART 200.

ART 210 Printmaking II (4-0) 3 hrs.
Emphasis will be placed on further development of intaglio techniques including line etching, aquatint, and soft-ground impressions. Prerequisite: ART 209.

ART 212 Ceramics II (4-0) 3 hrs.
A continuation of ART 106. The course will introduce the student to more challenging techniques and processes, expanding the scope and dimension of previously learned material. Prerequisite: ART 106.

ART 213 History of American Art (3-0) 3 hrs.
A survey of American art and architecture from the colonial period to the present. This course carries SUNY General Education credit.

ART 215 Graphic Design I (2-2) 3 hrs.
The student will have an intensive introduction to the technical and aesthetic aspects of communication relative to graphic design. This will include typography, design application, communication language, comprehensive layout, technical considerations, research and development of ideas. The subject matter will be presented based on current industry standards. Prerequisite: ART 105.

ART 216 Graphic Design II (2-2) 3 hrs.
The student will be given practical graphic problems to solve using established design principles as well as current pre-press production techniques. The student will be developing an expressive awareness from a graphic viewpoint. Students will learn the process and skill of presentation, and in so doing, build a personal graphics portfolio for entry into the job market or the next level of education. Prerequisite: ART 215.

ART 218 Advanced Digital Photography Methods (2-2) 3 hrs.
This course offers advanced photographic instruction for those with experience in digital photography. It expands upon the skills related to the capture, editing and printing of digital images. Emphasis will be on artistic expression, conceptual development and style through the use of digital technology. Prerequisite: ART/DIG 110.

ART 220 Graphic Illustration (3-0) 3 hrs.
This course will focus on the process of illustration through the exploration of professional working methods leading to the production of a portfolio representative of advertising, corporate, editorial and publishing themes. Prerequisite: ART 103.

ART 221 Advanced Drawing (4-0) 3 hrs.
This course will emphasize the development of students’ visual vocabulary and more personal approaches to media, techniques, and thematic content. This course will be offered in the fall semester. Prerequisite: ART 103.

ART 222 Design for the Web (4-0) 3 hrs.
The course will offer students a comprehensive understanding of design issues related to web site planning and creation. Students will explore
methods of multimedia design and production. While developing a basic technical understanding of this technology, students will focus on visual and informational issues. Prerequisite: ART 115, ART 215............. S

ART 223 Women in Art (3-0) 3 hrs. A survey of the work of women painters, sculptors, architects, designers, photographers, and craftspersons from earliest times to the present. Woman as image in the visual arts will also be examined as it relates to her role in society. Prerequisites (for art students): ART 100, ART 101 ....... S

ART 250 Graphic Design Internship 3 hrs. The Internship provides a hands-on work experience for the Graphic Design student in a professional work environment. A minimum of 120 work hours will be required. Students will be required to enter into an internship contract, complete an orientation, and submit a portfolio and written report at the conclusion of the work experience. Prerequisite: ART 215, instructor approval and a minimum GPA of 2.5. (Satisfactory or Unsatisfactory grade) ........................................... WS/SU

ART 251 Portfolio Prep (1-0) 1 hr. This capstone course is designed to prepare Fine Art and Graphic Design Students for transfer or employment. Students will learn how to compile digital images of their work for submissions, how to mount and prepare physical work for portfolio and begin to navigate the college application or job application process. Emphasis is put on assembling work that is already completed and so this course should be taken near to the end of study. Prerequisite: ART 103, ART 109 B

Biology

BIO 103 Environmental Science (3-2) 4 hrs. This course investigates the interactions and relationships between humans and the Earth. It provides the scientific foundation for analyzing today's pressing environment issues and solutions for a sustainable future. Students will gain an understanding and appreciation of the impact of humans on other living organisms, water resources, air quality, and energy and mineral resources. In analyzing potential solutions to these environmental issues, students will evaluate the impact of their own choices on the Earth’s resources as well as the relative role of governments in setting sustainable policies. In the laboratory component of the course, students will learn scientific methodology, sampling procedures and methods used to test environmental quality. A portion of the lab will include outdoor experiences .............................................. B

BIO 118 Contemporary Biology I (3-2) 4 hrs. An introductory biology course with laboratory designed for non-science majors. Topics covered include: the scientific process, cells, biochemistry, cellular metabolism, genetics, and biotechnology. The emphasis is on application of basic biological principles to contemporary issues and problems. Students will achieve basic scientific literacy with a goal of improved critical thinking, writing, and problem-solving skills. Three hours of lecture and two hours of laboratory weekly. Prerequisite: Successful completion of all required remedial courses ......................................... B

This course carries SUNY General Education credit.

ART 215, instructor approval and a minimum GPA of 2.5. (Satisfactory or Unsatisfactory grade) ........................................... WS/SU

This course carries SUNY General Education credit.

BIO 119 Contemporary Biology II (3-2) 4 hrs. Part II of an introductory laboratory biology course for non-science majors. Topics covered in part II include: Evolution, biodiversity, plant and animal anatomy and physiology, ecology, and environmental science. The emphasis is on application of basic biological principles to contemporary issues and problems. Students will achieve basic scientific literacy with a goal of improved critical thinking, writing, and problem-solving skills. Prerequisite: BIO 118 or permission of instructor ................. B

This course carries SUNY General Education credit.

BIO 120 General Biology I (3-2) 4 hrs. Basic principles of biology, photosynthesis and respiration, levels of cellular complexity, genetics and evolution. Prerequisite: Successful completion of all required remedial courses .............................................. B

This course carries SUNY General Education credit.

BIO 122 General Biology II (3-2) 4 hrs. A study of evolutionary concepts and survey of taxonomic levels of organization (domain, kingdom, phylum, class, order, family, genus, species). Emphasis will be on anatomical/physiological adaptations, life history traits and ecology of representative organisms. Prerequisite: BIO 121 .................................................. B

This course carries SUNY General Education credit.

BIO 125 Foundations of Life Science (3-2) 4 hrs. This course is a brief overview to the unifying concepts in biology including, but not limited to molecular, cellular, metabolic, genetic, evolutionary, and whole organismal biology. This course relates the relevant concepts of living organisms to their environment. The laboratory component supports and reinforces lecture content. Prerequisites: Successful completion of all remedial courses .............................................. B

This course is not for transfer. This course carries SUNY General Education credit.

BIO 151 Plant Materials (2-2) 3 hrs. This course exposes students to the identification, selection, adaptation, and utilization of common ornamental and native plants in New York State. Landscape value and wildlife usage of plants will be discussed where appropriate. The student will gain identification proficiency in association with knowledge of plant patterns and environmental planning through lecture, demonstration and filed work. Field trips to Canandaigua area plant viewing locations are included ........................................ F

(Also listed as HRT 151.)

BIO 165 Kinesiology and Myology I (3-3) 4 hrs. Lecture and laboratory course designed to acquaint students with the detailed study of the major muscles of the torso and pelvis and their function. Focus will be placed on the origin, insertion, action, innervations, and range of motion of specific muscles. This course includes the study of name, shape, and location of bones and tendons as well as their related joints. Prerequisite: BIO 171 and Corequisite: BIO 172 ............ S
BIO 171 Human Anatomy & Physiology I (3-2-1)
4 hrs.
Structure and function of the human body dealt with at the following levels
of organization: chemical/biochemical, cell/tissue, organ/system. Organ
systems include integumentary, skeletal, muscular, digestive, nervous
and special senses. Laboratory involves analysis done at both microscopic
and macroscopic levels, the latter including disarticulated bones, muscle
models, digestive enzyme biochemistry, and selected dissections.
Prerequisite: Successful completion of all required remedial courses. . . . . B
This course carries SUNY General Education credit.
BIO 172 Human Anatomy & Physiology II (3-2-1)
4 hrs.
A continuation of BIO 171 to include the circulatory, respiratory,
urinary, reproductive and endocrine systems, along with genetics and pH
balance. Laboratory will constitute a continuation of BIO 171 lab studies:
microscopic and macroscopic levels of analysis, the latter including
electronic apparatus, mammalian dissection, and elementary physiological
experiments. Prerequisites: BIO 171. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . B
This course carries SUNY General Education credit.
BIO 210 Winter Ecological Adaptations and
3 hrs.
Field Techniques (0-0-3)
A combination of lecture and field work will be used to gain a proficiency in
the over wintering adaptations of organisms in the northeast, specifically
the Finger Lakes region. Adaptations of mammals will be emphasized.
Lectures will focus on identification, natural history, behavior, physiology
and ecology of mammals. Laboratory will include field trips to various
habitats in and around Honeoye, NY, identification of animal signs, and
mark & recapture techniques to assess habitat selection of small mammals
residing in the subnivean environment. Prerequisites: BIO 122. . . . . . . . WS
BIO 214 Herpetology: Natural History and Field
Techniques of NY Sate Amphibians and Reptiles (3-2)
4 hrs.
An investigation of amphibians and reptiles of NY State, specifically the
Finger Lakes Region, including, but not limited to ecology, behavior,
natural histories, environmental impact and evolutionary relationships. A
5 day residential component for Amphibian and reptile identification and
learning field sampling techniques will be an integral part of this course.
Evaluation of students is based on 1) class participation, 2) group summary
of field project, 3) critique of oral presentation of natural history of a
species, 4) maintenance of a field journal, 5) identification of amphibians
and reptiles of northeast. Prerequisite: BIO 122. . . . . . . . . . . . . . . . . . . . . . . S
BIO 221 Principles of Terrestrial and Aquatic Ecology (3-0)
3 hrs.
A study of climatic, edaphic and biotic factors as they relate to species
distribution and population dynamics in selected biomes of New York State
and the world. Students develop deeper understanding of the ecological
principles concerning the interaction between organisms and their
environment. Writing Intensive. Prerequisites: ENG 101, BIO 121, BIO 122
or BIO 125 or BIO 251. Corequisite: BIO 221L. . . . . . . . . . . . . . . . . . . . . . . . . F
(Also listed as CON 202)
BIO 221L Principles of Terrestrial and Aquatic Ecology Lab (0-2) 1 hr.
In this hands-on laboratory-based course, students will have the
opportunity to conduct studies and perform experiments that enrich
their knowledge and understanding of the scientific concepts learned
in the lecture portion of CON 202/BIO 221 Principles of Terrestrial/
Aquatic Ecology. Laboratory exercises will include a combination of field
trips and observational and experimental studies as well as in-classes
exercises aimed at preparing students for upper level coursework in the
field of ecology (e.g. reading scientific papers, presenting data, interpreting
graphs). Prerequisite: ENG 101, BIO 121 and BIO 122, or BIO 125.
Corequisite: BIO 221. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . B
(Also listed as CON 202L)

BIO 222 Introduction to Cell Biology (3-0-1)
3 hrs.
This course is designed to provide students with an intense study of cell
structure and function. A wide range of topics will be covered and will
include: biochemistry, membrane structure and function, organelle
structure and function, the cell cycle and cancer, necrosis and apoptosis,
cell signaling, and the cellular basis of tissue structure. Prerequisite: BIO
121 . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . S
BIO 223 Pathophysiology (3-0)
3 hrs.
This course is designed for students who wish to apply their knowledge of
physiology to disease states occurring across the lifespan. The course will
consist of a review of the normal functioning of selected body systems, and
then analysis of pathological function during disease of those systems and
standard treatment for these pathological conditions. Prerequisite: BIO 171
and BIO 172 with a grade of B or higher. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . B
(Also listed as NUR 223)
BIO 224 Dendrology and Field Botany (2-0-2)
3 hrs.
Field study, identification and natural history of plant communities with
an emphasis on important forest tree species. . . . . . . . . . . . . . . . . . . . . . . . . . B
(Also listed as CON 224)
4 hrs.
BIO 230 Microbiology (3-3)
The course is designed to give the student a broad understanding of
microbiology covering areas of microbial structure and function,
growth, metabolism, genetics, control of microorganisms, principles of
immunology, diseases of man and selected aspects of applied microbiology.
The laboratory will give the student an appreciation of the problems and
methods involved with culturing and identification of microorganisms.
Three lecture hours, one two-hour laboratory period and one one-hour
laboratory time to be assigned weekly. Prerequisite: BIO 121 & 122, or BIO
171 & 172. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . B
BIO 240 Principles of Genetics (3-0)
3 hrs.
A course designed to introduce the student to the aspects of modern
genetics. Topics will include: gene structure and function, Mendelian
genetics, gene expression, recombinant DNA technology, population
genetics with attention given to human aspects and applications.
Prerequisite: BIO 121 or BIO 171; Corequisite: BIO 241. . . . . . . . . . . . . . . . . S
BIO 241 Laboratory in Genetics (0-3)
1 hr.
A laboratory offering to compliment BIO 240. This course provides a
variety of laboratory experiences including classical, morphological, and
molecular genetics. Corequisite: BIO 240. . . . . . . . . . . . . . . . . . . . . . . . . . . . . S
BIO 245 Field Natural History (3-0)
3 hrs.
This course is a series of extended field trips into a selection of local
ecosystems such as gorges, bogs, streams, and marshes. Students will
analyze these ecosystems both as examples of each ecological situation
and as areas managed in different ways by man. Natural history topics
such as insects, aquatic life, migratory birds, glacial geology, and human
interactions with the environment are studied in appropriate areas. . . . . . F
(Also listed as CON 210)
BIO 246 Limnology (3-2)
4 hrs.
An introduction to the scientific study of inland waters, limnology
concerns itself with all the factors that affect living populations within
those waters. Through lecture and field experiences, the student will
become familiar with physical and chemical processes in water, especially
those that have a direct effect on biological organisms. Standard methods
and highly technical instrumentation will be used on board the college’s
educational vessel. A survey of life forms and identification skills will be
emphasized as well as aquatic community structure and interactions. . . . F
(Also listed as CON 246)

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BIO 250 Field Botany (3-0) 3 hrs.
Field identification, taxonomy, habitat preferences, and growth characteristics of trees, shrubs and herbaceous plants are the major topics covered in this course. Emphasis is placed on local flora and its utilization by man and wildlife. Important ornamental trees, New York State rare plants, introduced plants that are management problems, nonvascular plants, and the ecology of the eastern deciduous forest biome are highlighted. Considerable class time will be spent outdoors on campus and at nearby natural areas. (Also listed as CON 205)

BIO 251 Plant Structure and Function (3-3) 4 hrs.
This course is an integrated approach to the study of plant anatomy and physiology dealing with both the total plant and its constituent parts. Emphasis is on plant growth, development and regulatory mechanisms. The student will follow the growth of a plant from germination to maturity, examining its anatomical and physiological development. Three hours lecture; three hours laboratory. Prerequisite: BIO 121 or BIO 125.

BIO 265 Kinesiology and Myology II (3-3) 4 hrs.
This is a lecture and laboratory course designed to acquaint students with a detailed study of the major muscles of the upper torso and extremities of the body and their functions, including a brief review of the muscles of the lower extremity covered in Kinesiology and Myology I. Focus will be placed on the origin, insertion, action, innervation, and range of motion of specific muscles. This course includes the study of the name, shape, and location of bones and tendons, as well as their related joints. Prerequisite: BIO 165 with a grade of 'C' or better.

BIO 283 Biotechnology Module 3- Electrophoresis (0-1.5) 1 hr.
A laboratory module introducing the student to polyacrylamide and agarose gel electrophoresis. Seven weekly laboratory exercises (3 hours each). Prerequisite: BIO 121.

BIO 286 Cell and Tissue Culture Techniques (0.5-1) 1 hr.
A laboratory module introducing students to the basic techniques used in culturing tissues and cells. An emphasis will be placed on mammalian systems. Topics covered include sterile and aseptic technique, media preparation, cell count and viability cryopreservation, subculturing, and research applications using cell cultures. (3 hours each). Prerequisite: BIO 121.

BIO 287 Introduction to Biomanufacturing I (1-1/2) 1 hr.
Students in the Introduction to Biomanufacturing I course will learn how a biopharmaceutical makes its way from "bench to bottle." Upstream and downstream manufacturing processes will be introduced through a combination of lecture and laboratory (hands-on) activities. Students will be introduced to regulatory affairs and will follow proper documentation procedures as outlined in the Good Laboratory and Good Manufacturing Practices (Food and Drug Administration). Prerequisite: BIO 121, BIO 122, BIO 287.

BIO 291 Research Methods in Biology (2-4) 3 hrs.
Under supervision of biology faculty mentors, students will select a research project, write a literature review and research proposal, conduct preliminary experiments, and write a research report. Research methods and experimental design will be emphasized, including the location and study of articles from the professional literature. The undergraduate research projects will help students develop valuable research skills, and it will provide students with an opportunity to apply scientific knowledge in the context of "real world" problems. Participation will also open up opportunities for students to take part in analyzing data and conducting field research. One 2-hour lecture period, and 4 hours of laboratory work per week. Students must also schedule time for consultation with the supervising faculty member. Prerequisites: BIO 121, 122, and permission of the instructor.

BIO 291 Research Methods in Biology (2-4) 3 hrs.
Under supervision of biology faculty mentors, students will select a research project, write a literature review and research proposal, conduct preliminary experiments, and write a research report. Research methods and experimental design will be emphasized, including the location and study of articles from the professional literature. The undergraduate research projects will help students develop valuable research skills, and it will provide students with an opportunity to apply scientific knowledge in the context of "real world" problems. Participation will also open up opportunities for students to take part in analyzing data and conducting field research. One 2-hour lecture period, and 4 hours of laboratory work per week. Students must also schedule time for consultation with the supervising faculty member. Prerequisites: BIO 121, 122, and permission of the instructor.

BUS 100 Introduction to Tourism (3-0) 3 hrs.
This course is designed to provide an overview of the Tourism Industry. The student will be exposed to the various components which comprise Tourism. There will be opportunities for the student to observe the Tourism Industry thorough field experiences. This course provides the basis for further study in the Hospitality Programs. Students enrolled in this course, as an elective, will have the opportunity to explore another business-related field as a career option.

BUS 110 Business Ethics (3-0) 3 hrs.
This course is a study of the moral issues which arise in the context of the business world. Students in this course will learn the philosophical foundations of ethical decision making. They will explore corporate social responsibility both locally and globally, conflicts of interest, environmental concerns, discrimination and the ethical treatment of employees in the workplace.

BUS 111 Computer Keyboarding I (1-1) 1 hr.
A seven-week course to develop "touch" keyboarding skills. It is designed for students entering a variety of occupational fields that utilize the keyboard to input information. Concentration is placed on correct techniques, accuracy, and speed building of alphabetic and numeric characters. Assignments and timed speed drills form the basis for grading. Not open to Administrative Professional students. (Satisfactory or Unsatisfactory grade.)

BUS 112 Computer Keyboarding Improvement (1-1) 1 hr.
The course, which is designed to improve students' typing speed and accuracy, integrates the microcomputer and the leading-edge technology, Windows®. The seven-week course is based on a diagnostic approach for improving keyboarding skills. Each unit consists of pretests, timings, individualized assignments based on each student's weaknesses, and post-test timings for evaluation and measurement of improvement. The course is graded on a Satisfactory or Unsatisfactory basis. Prerequisite: BUS 111 or equivalent, BUS 113 or equivalent.

BUS 113 College Keyboarding I (4-0) 3 hrs.
This course integrates the microcomputer; the leading-edge technology, Windows®; and primary word processing application software to develop keyboarding skills. Students learn the alphabetic, numeric and symbol characters, and the keypad by the "touch" method. Also included is formatting and editing of simple business/personal correspondence, reports, term papers, and tables. The desired speed at the end of the course
for the Administrative Professional major is 30 words per minute and 20 words per minute for all other majors. 

BUS 114 College Keyboarding II (4-0) 3 hrs.
This course integrates the microcomputer, the leading-edge technology Windows; and primary application software to refine keyboarding skills. Emphasis is also placed on formatting and the development of speed and accuracy in preparing advanced business correspondences, reports, tabulations, and other business documents. The desired speed at the end of the semester is 45 words per minute. Note: Students are required to have basic keyboarding knowledge and the ability to format basic documents, if not students must take BUS 113 College Keyboarding I. 

BUS 115 Computer Law and Policy (3) 3 hrs.
This course provides fundamental information needed to have a basic understanding of issues in cyberlaw such as intellectual property, ethics, security, privacy, content control, computer crime, and e-commerce, among other topics. 

BUS 116 Word for Business Applications (3-0) 2 hrs.
Students will learn the theories and effective and efficient applications of documents for business or home use. Students will learn to edit, format, and store documents. This course also introduces additional word processing functions including mail merge, sorting, document management, charts, and macros. Note: Students are required to have basic keyboarding knowledge and the ability to format simple documents, if not students should take BUS 113 College Keyboarding I.

BUS 120 Introduction to Business (3-0) 3 hrs.
Introduction to such business factors as ownership, careers, economic systems, competition, organizational structures, management, production, marketing, finance, business ethics, and current topics. 

BUS 121 Business Communications (3-0) 3 hrs.
A comprehensive introduction to theory and practice of basic business communication skills. Emphasis is placed on the process of communication and on typical forms of business communication, such as business reports, business letters, speeches, and résumés. Prerequisite: ENG 101.

BUS 122 Video Advertising (3-0) 3 hrs.
This course is a workshop in planning, writing, producing, videotaping and editing video advertisements for television and the web. Students will receive experience in writing, production techniques (shooting and editing) and the evaluation of video ads. (Also listed as COM 122)

BUS 123 Business Communications (3-0) 3 hrs.
A management approach to the study of contemporary small business practices. Students evaluate alternatives to be considered in forming policies regarding organizational structure, location, financial and legal requirements, merchandising and service standards, personnel considerations, methods of operation, promotional strategy, inventory control and accounting procedures. This course will serve as preparation for the establishment and operation of a small retail business.

BUS 124 Organizational Behavior (3-0) 3 hrs.
Organizational Behavior is an introductory business course that will provide information to the student about individuals, groups, organizational structure, and function. Topics to be studied include: Interpersonal Communications, Decision Making, Human Perception, Dynamics of Groups, Human Needs and Motivation, Concept of Organization, Leadership, Moral and the Quality of Work Life with attention to ethical consideration. (Also listed as PSY 124)

BUS 126 Introduction to Sports Studies (3-0) 3 hrs.
This course is designed to provide an introduction to sport management and an overview of the role and scope of sport events, sport management and sport marketing as they contribute to the planning and development of a sport business or tourism destination. The student will study the components of management as applied to sport enterprises, as well as the historical, psychological and sociological foundations of sport. The student will understand the components of sport management, event logistics, sponsorship, hospitality, use of volunteers, and licensing agreements. The student will be exposed to various sports and sports tourism careers.

BUS 131 Personal Money Management (3-0) 3 hrs.
This course deals with management of personal finances over the life cycle of the individual consumer. Topics covered include establishment of personal financial objectives, budgeting, use of credit, property, liability and life insurance, major purchases such as housing, transportation and education; taxes, savings, investments, and retirement and estate planning.

BUS 132 Business Management (3-0) 3 hrs.
A management approach to the study of contemporary small business practices. The course provides practical information about human relations, self-confidence, and basic selling techniques through practical demonstration, on-site observation, and practice in retail settings. The importance of product knowledge, customer buying motivations, and the role played by the salesperson in the store's total image are examined.

BUS 134 Human Relations (3-0) 3 hrs.
A study of the principles of business accounting with emphasis on the accounting cycle for the student in the Administrative Professional and Paralegal programs.

BUS 135 Management of Retail Systems (3-0) 3 hrs.
This course integrates the microcomputer, the leading-edge technology Windows; and application software to refine keyboarding skills. Emphasis is also placed on formatting and the development of speed and accuracy in preparing advanced business correspondences, reports, tabulations, and other business documents. The desired speed at the end of the semester is 45 words per minute.

BUS 137 Business Writing (3-0) 3 hrs.
This course is designed to provide an introduction to the general principles of marketing and an in-depth study of services marketing theory. The concepts the student learns will enable them to develop the skills and aptitudes required in our emerging service economy. The student will be exposed to the relationship between services marketing and the consumer experience. There will be opportunities for the student to apply services marketing theory utilizing case studies and models in health care, entertainment, business services, tourism, retailing and financial
services. This course provides the basis for further study in marketing
management .......................................................... B

BUS 212 MS Excel for Business Applications (3-0) 3 hrs.
This course offers students the opportunity to master the advanced
functionality of Microsoft Excel, and to apply those skills to genuine
business applications such as financial modeling, reporting, and the
automation of accounting and financial tasks. Although the basic functions
of Excel will be covered, areas of focus include graphs and charts, the use
of advanced financial functions and analytical tools, reporting templates,
linking of worksheets and workbooks, importing and manipulating data,
macros (automation of tasks), auditing tools, and other features especially
useful to the financial or accounting professional. Prerequisites: ACC 101,
MAT 110 (or higher), BUS 151 ................................. S
(Also listed as CSC 212)

BUS 215 Sustainable Tourism Planning (3-0) 3 hrs.
This course is designed to provide the student with knowledge regarding
the role of management science in the design of a sustainable destination.
The student will have an understanding of management science and its
application to sustainable tourism destination planning and development.
The planning process will be a major focus of study. The student will be
exposed to management issues that relate to urban and rural tourism
development. The student will have the opportunity to apply course
concepts knowledge through case studies of selected destinations. The
course will culminate with student teams developing a case study for a
specific New York State destination ............................ F

BUS 217 Information Management (2-0) 1 hr.
This is an information management course in which students learn tools
for e-mailing, managing e-mails and contact lists, organizing schedules,
and maintaining a calendar. Outlook and a web-based system are
utilized . .......................................................... S

BUS 218 Desktop Publishing (4-0) 3 hrs.
This course provides hands-on training in word processing and
presentation application software to learn desktop publishing techniques.
Students build on their knowledge developed in BUS 116 Word for Business
Applications to create professional-looking documents including flyers,
brochures, and newsletters. Prerequisite: BUS 116 .......................... F

BUS 219 Computerized Business Applications (4-0) 3 hrs.
This course provides comprehensive, hands-on training of Excel and
Access. Students will also learn the integration of Microsoft Word, Excel,
and Access ................................. S

BUS 220 Principles of Supervision (3-0) 3 hrs.
Practical application of planning, organizing meetings and committees,
communicating with subordinates and supervisors, employee orientation
training and appraisal, the supervisor and labor relations, problem solving,
decision making, and management of time .............................. B

BUS 221 Principles of Management (3-0) 3 hrs.
The basic purpose of this course is to provide an understanding and
appreciation of the part management plays in the successful operation
of a business. The evolution of management practices is explored along
with present applications in order to maintain effective coordination and
control. Prerequisite: BUS 120 ................................. B

BUS 222 Marketing (3-0) 3 hrs.
A comprehensive introduction to procedures and practices involved in
marketing, such as: product research, development and packaging; pricing;
sales, advertising and sales promotion; distribution and transportation;
wholesalers and retailers; marketing research. This is an excellent
course for all business-related majors as focus is placed upon marketing
cooporation with all other business functions and disciplines .......... B

BUS 224 Human Resource Management (3-0) 3 hrs.
A detailed study of personnel practices as they relate to the behavioral
science concept of the management of human resources. Topics considered
are recruitment, selection and training, motivation, job analysis, salary
and wages, and performance appraisal ................................. B

BUS 225 Destination Marketing (3-0) 3 hrs.
This course is designed to provide an in-depth study of the variety of
organizations and strategies utilized to market a destination. The student
will study marketing management as it relates to a destination. The student
will be exposed to the structures of destination marketing organizations,
funding sources, and operations. There will be opportunities for the student
to apply marketing management theory, utilizing authentic destination/
marketing organizational models. This course provides an understanding
of the various careers in destination marketing organizations ............. S

BUS 227 Business Law I (3-0) 3 hrs.
A study of legal principles applied to business transactions. Topics covered
include: the origins of legal rights, ethics, court systems and procedures,
constitutional authority, and contract law ......................... B

BUS 228 Business Law II (3-0) 3 hrs.
This course covers the study of legal principles applied to business
transactions. Topics covered include: agency, business organizations,
secured transactions, bankruptcy, tort law, real property and personal
property .......................................................... B

BUS 229 Advertising (3-0) 3 hrs.
Examines advertising as an important component in managerial
marketing. Emphasis is placed on objectives, media study, strategic
planning, budget considerations, control, and the measurement of
advertising effectiveness. The role of advertising agencies and departments
are examined .......................................................... B

BUS 231 Sports Marketing (3-0) 3 hrs.
This course is designed to provide an in-depth study of the general
principles of sports marketing. Students will study services marketing
to the student will be exposed to the relationship between sports
marketing, the success of sporting events, and the economic development
for a destination. The student will study the effects sports marketing has
upon the creation and development of sports facilities and venues. The
student will study the role and impact of sports marketing intermediaries.
The course emphasis will be focused upon public relations, sponsorship
development, media relations, and various promotional techniques as they
apply to professional, amateur, and youth sporting events. There will be
opportunities for the student to apply sports marketing theory utilizing
case studies. Prerequisite: BUS 126 ................................. F

BUS 232 Event Management (3-0) 3 hrs.
This course is designed to provide an introduction to the principles of
event management. A conceptual framework will be developed through
definitions, models, and the utilization of case studies. The student will
learn how to formulate event tourism strategies for destinations. The
planning, development, management, and implementation of festivals,
entertainment events, corporate events, cultural events, and sports events
will be the focus of study. Specific topics will include event studies, bid
preparation, public and corporate sponsorship, negotiations, and volunteer
staff management. Students will have the opportunity to volunteer and
participate in a variety of authentic events and festivals ............... S

BUS 235 International Business (3-0) 3 hrs.
This course is designed to provide an introduction to international
business. The student will learn about the role and importance of
international business and the importance of global linkages. Students will recognize that today's market is a global one – everyone is affected by international business. Specific topics will include: globalization, country differences, geography, cross-border trade and investment, the global money system, and competition in a global marketplace. Business foreign language tapes will be used, covering common business phrases. A group project will be required. Prerequisites: BUS 120; ECO 100 or ECO 210 ................................................................. S

BUS 236 Special Topics in Business (3-0) 3 hrs.
This course is designed to treat a selected topic associated with the marketing field. Course content and instructor vary from semester to semester. Topics may include: Customer Service, Consumer Behavior, Human Relations, Credit Management, and Visual Merchandising . . . . S

BUS 237 Hospitality Law (3-0) 3 hrs.
Hospitality law is designed to introduce the student to the legal issues surrounding the practices of the hospitality industry. Topics to be covered include, but are not limited to: contract law, negligence, bailment, rights of innkeepers, rights of guests, legal responsibilities connected with travel and tourism, liability with respect to the sale of food and alcohol, regulation and licensing, employment issues, and safety and security issues affecting the hospitality industry ........................................ B

BUS 240 Dynamics of Leadership (3-0) 3 hrs.
This course is a management course wrapped in a voyage of self-discovery. Through the study of proven leadership theories and their practical applications, the student will: develop their own leadership style, focus their values and beliefs, develop their communication and interpersonal skills, enhance their decision making and problem solving abilities and awaken the leader within. Students will be encouraged to embrace and develop a leadership style best suited to their individual personality, attributes and temperament .............................................. F

BUS 241 Project Management (3-0) 3 hrs.
This is an information management course in which students learn tools for e-mailing, managing e-mails and contact lists, organizing schedules, and maintaining a calendar. Outlook and a web-based system are utilized ................................................. F

BUS 245 Administrative Professional Internship 3 hrs.
The internship is a capstone course for Administrative Professional students to gain experience in their major area of study in a professional office environment. Students will apply their classroom knowledge and skills to various tasks while strengthening and expanding this knowledge through practical, first-hand experience. Students must complete a minimum of 135 hours of intern work at the site. During the semester, the student must attend the three internship seminars. Prerequisite: A minimum of 30 credit hours completed with an overall 2.0 grade point average ......................................................... S

BUS 246 Administrative Procedures and Theory (3-1) 3 hrs.
This course provides preparation for the administrative business office. This course includes techniques and topics such as the work environment, communication skills, computer hardware and software, records management, ethics, business documents, mail handling, office machines, telework, telecommunications, time management, business presentations, travel arrangements, meetings and conferences, telephone efficiency, leadership skills, and planning your career path .............................................. F

BUS 247 Electronic Commerce (3-0) 3 hrs.
This course provides the learner with an overview of the basic principles of electronic commerce and the related concepts, which are reflected in current environment of the global economy. In the course, the student will develop a deeper understanding of the critical attributes of a successful participant in today's ever-changing markets. During this course the learner will utilize fundamental concepts learned in economic and marketing classes, integrated with computer skills to create an online business. Included in the content of this course will be current issues related to the electronic commerce issues. Security, digital money, and the evolving internet will be among some of these issues. Ethical, legal and environmental issues will also be explored ................................................. B
(Also listed as CSC 247)

BUS 250 Business Internship Program 3 hrs.
The Internship Program enables a Finger Lakes Community College student to supplement their academic studies and increase their career awareness through field experience. A student can acquire first-hand experience in the work environment related to their academic and/or career interests. The students' activities during the internship will include both participation and observation so that they can gain skill relevant to the interest as well as an understanding of the overall organization and operation of the internship site. A student who makes a thoughtful, serious commitment to the opportunities for learning in an internship can also increase their ability to make well-informed decisions about their career and/or graduate study. Prerequisite: Completion of 30 credit hours toward a degree with a minimum grade point average of 2.0 or permission of instructor ................................................................. B
Based upon faculty recommendation, this course may be taken twice for credit.

BUS 255 Tourism Internship 3 hrs.
This is an experiential learning course of study. Students will be required to complete a minimum of 150 hours of field experience. This experience may consist of interaction with the tourism industry which may include but not be limited to work experience, participation in trade seminars, professional meetings, volunteer experience, special projects, and trade shows. Tourism field experiences will be provided by the following types of tourism organizations: destination marketing organizations, various types of events, convention and visitor bureaus, convention centers, chambers of commerce, travel companies, tour operators, conference centers, attractions, meeting/planning companies, governmental agencies involved in tourism planning and development. Students will be required to enter into an internship contract, submit written report(s), and attend two special topic seminars. Prerequisites: BUS 100, 30 credit hours completed, 2.0 grade point average and permission of instructor ................................................. B

BUS 260 Tourism Seminar (3-3) 3 hrs.
The Tourism Seminar is a capstone course designed to provide Tourism students with an opportunity to integrate theory and principles learned in other required courses. This knowledge will be applied to an authentic Tourism project or destination in New York State. The students will work as a team with an assigned mentor from the field to research, evaluate, synthesize information and create an appropriate document. This document will be submitted to the professional mentor for their input and evaluation. The document will include research findings and recommendations ......................................................... F

Chemical Dependency Counseling

CDC 102 Concepts of Chemical Dependency I (3-0) 3 hrs.
This course will study the nature of chemicals of abuse and their impact on the individual and society. This will include the major classes of drugs, their impact on the brain and body, why people use and how they become addicted. Topics covered in this class, in addition to those mentioned, will include laws regarding chemical use, toxicology, drug screening and its implication, limitations and reporting. One of the four hours of tobacco education required by OASAS is included in the course material . . . . . . . . B
Chemistry

CHM 092 Introduction to Chemistry (3-2) 4 hrs.
An introductory chemistry course. Designed for students who have not previously taken a chemistry course in high school or college. This course meets the admission requirement for the AA Nursing program and also prepares students for CHM 121 General Chemistry. Topics include: the metric system, dimensional analysis, atomic and molecular structure, nomenclature, bonding, reactions, chemical calculations, periodicity, solutions, equilibrium, acids, bases, and the pH concept. Topics and laboratory experiences will relate to everyday experiences. Prerequisite: MAT 095 with a grade of ‘C+’ or better or placement into Math Level 1 or higher. .......................................................... B

CHM 110 Fundamentals of Chemistry (3-2) 4 hrs.
An intensive study of the fundamentals of chemical principles with an emphasis on developing the problem solving and study skills required to succeed in general chemistry (CHM 121). Topics include a review of basic math, dimensional analysis, formulas and nomenclature, chemical equations and reactions, stoichiometry, atomic and molecular structure, solution concentrations, and acids and bases. This course is designed to prepare students majoring in the sciences for the general chemistry sequence. Prior study of chemistry is not assumed. Prerequisite: Placement into Math Level 2 or higher. Corequisite: MAT 145 .................................. B
Successful completion of all required remedial courses.

CHM 121 General Chemistry I (3-3) 4 hrs.
This is the first semester of a two-course sequence suitable for transfer students in science or engineering. Topics include a review of problem solving using dimensional analysis, significant figures and graphing. Atomic structure, elements, ionic and molecular compounds, chemical equations, chemical stoichiometry, and gas laws are studied in more detail. Organic molecules and thermodynamic principles are studied in more detail. Organic molecules and thermodynamic principles are introduced. CHM 102 or high school chemistry is strongly recommended. Prerequisite: MAT 145 with a C of better or placement into Math Level 3 or higher. This course carries SUNY General Education credit.

CHM 122 General Chemistry II (3-3) 4 hrs.
Second semester of a two-course sequence suitable for transfer students in science or engineering. Topics include periodic properties of the elements, VSEPR, intermolecular forces, solutions, chemical kinetics and equilibrium, and acid and bases. Polymers, esterification, and thermodynamics are briefly covered. Prerequisites: CHM 121 with a grade of ‘C’ or better and MAT 145 with a grade of ‘C’ or better or placement into Math Level 3 or higher. This course carries SUNY General Education credit.

CHM 205 Organic Chemistry I - Lecture (3-0-1) 4 hrs.
A systematic study of the chemistry of carbon compounds emphasizing reactions, mechanisms, and synthesis with a focus on functional groups, addition reactions to alkenes and alkynes, alcohols and ethers, stereochemistry, nomenclature, acid-base chemistry, reaction kinetics and thermodynamics. Prerequisite: CHM 122 with a grade of C or better.

CHM 206 Organic Chemistry II - Lecture (3-0-1) 4 hrs.
A continuation of the study of the reactions, mechanisms, and synthesis of organic compounds including amines, aldehydes, ketones, amines, carboxylic acids, carbonyl-containing compounds and their derivatives as well as a brief introduction to bio-organic molecules. The basic spectroscopic methods and principles to determine the structure of organic compounds is developed. Prerequisite: CHM 205 with a grade of C or better.

CHM 211 Organic Chemistry (3-3-1) 5 hrs.
A systematic study of the chemistry of carbon compounds emphasizing reactions, mechanisms, and synthesis with a focus on functional groups, addition reactions to alkenes and alkynes, alcohols and ethers, stereochemistry, nomenclature, acid-base chemistry, reaction kinetics and thermodynamics. Laboratory techniques include separation,
CIN 261 Cinema as an Art Form II: Sound Era (3-0) 3 hrs. The motion picture as an integral art form will be studied from historic and aesthetic perspectives. Emphasis will be placed on the sound era and its technological development, genres, directors, stars, and themes. Prerequisite: ENG 101. This course carries SUNY General Education credit.

Communication

COM 100 Human Communication (3-0) 3 hrs. Communication is a fundamental skill that is a necessity in order to: build and maintain positive relationships in a personal and professional environment; convey clearly organized messages to public audiences; work effectively in groups; and effectively perform during job interviews. This course focuses on the development of basic communication skills necessary to achieve goals in a variety of communication episodes and contexts. While students will have the opportunity to develop many communication skills, this course primarily focuses on oral communication skills in a variety of contexts. This course carries SUNY General Education credit.

COM 110 Public Speaking (3-0) 3 hrs. A study in communication with emphasis on the organization, presentation, and delivery of speeches for various occasions. This course carries SUNY General Education credit.

COM 111 Voice and Diction (3-0) 3 hrs. A one semester course in the improvement of the speaking voice through vocal techniques and the interpretation of literature. This course carries SUNY General Education credit.

COM 115 Interpersonal Communication (3-0) 3 hrs. The course focuses on the development of the interpersonal communication skills necessary for building and maintaining positive relationships in both a personal and professional environment. Topics of study will include an orientation to interpersonal communication, verbal and non-verbal communication in career and personal relationships, perception of self and others, listening, managing conflict, response skills, cultural and gender considerations, characteristics of leadership and effective work groups, and job interviewing. Students will study various theories and practice skill development. This course carries SUNY General Education credit.

COM 122 Video Advertising (3-0) 3 hrs. This course is a workshop in planning, writing, producing, videotaping and editing video advertisements for television and the web. Students will receive experience in writing, production techniques (shooting and editing) and the evaluation of video ads. (Also listed as BUS 122)
COM 123 Video Production I (4-0) 4 hrs. 
This course introduces students to the basic techniques of video production. Students will be given hands-on experience in camera operation, lighting, sound, computer graphics, switching, directing, and video tape editing. Experience with the local Public Access Television Channel (FLTV) is included. 
(Also listed as ENG 223)

COM 124 Video Production II (4-0) 4 hrs. 
This course provides advanced work in video production techniques. Students work in groups to develop and produce newscasts that are televised on the local, public access cable television channel, FLTV. Emphasis is placed on script writing, news writing, videography and editing. Experience with FLTV is included. Prerequisites: COM 123 or equivalent experience 
(Also listed as BUS 203)

COM 200 Audio for Film and Video (3-1) 3 hrs. 
This course is an exploration of the principles of digital audio in today’s recording and multi-media industries. Topics discussed include: digital audio fundamentals, synchronization, recording, editing, and mixing audio for the film, video, and video gaming industries. Students will apply these principles via creating projects using Avid’s Pro Tools software. (Also listed as DIG 200)

COM 202 Introduction to Mass Communication (3-0) 3 hrs. 
This course is designed to orient students to the field of Mass Communication and its impact and influence on their lives. Included is an overview of the field and discussion of the traditional mass media industries (newspapers, magazines, radio, television, movies and music) as well as new and emerging media. Regulations, responsibilities, convergence and the cultural impact of traditional and new media are discussed and evaluated. 
(Also listed as BUS 203)

COM 203 Public Relations (3-0) 3 hrs. 
This survey course in Public Relations introduces students to the field of public relations. It will describe the responsibility and roles of the public relations professional in private and public companies. Prerequisite: ENG 101 
(Also listed as ENG 101)

COM 210 Communications Practicum (2-0) 2 hrs. 
Work experiences are arranged on-campus and with appropriate off-campus agencies to provide students with practical experience in advertising, public relations, radio, journalism, video production and new media. Prerequisites: Permission of the Instructor and a minimum overall grade-point average of 2.0 

COM 215 Script Writing (3-0) 3 hrs. 
This course is designed to introduce students to the fundamentals of developing and writing original scripts for film, television and multimedia. The course emphasizes proper script formats, theme, story, plot, dialogue, character arc, and the process of developing and writing a script. Prerequisite: ENG 102 

COM 220 Digital Video Editing (3-0) 3 hrs. 
This course is designed to enhance students’ video editing skills through the hands-on use of nonlinear video editing software. Students will learn the fundamental and advanced capabilities of these sophisticated digital systems, which are widely used in professional video production. Prerequisite: COM 123 or equivalent experience. 

COM 223 Media Writing (3-0) 3 hrs. 
This is an introductory course into the skills of the practicing journalist. Emphasis will be on the study of newsgathering and news writing. Students will employ these skills in the production of material suitable for publication in print and electronic media. Prerequisite: ENG 101 
(Also listed as ENG 223)

Computing Sciences

CSC 100 Computing in the Information Age (3-0) 3 hrs. 
This course will prepare the student to use computers and technology in attaining solutions to issues they face in the information society of today. Students are guided through the latest developments in computer concepts, technology, and emerging issues. The course content includes presentation and hands-on practice activities that support the concepts presented. Internet applications (on the WWW) are also practiced and students use a software suite which includes word processing, spreadsheet, database, and presentation software to demonstrate skills. 
(Will not carry CSC credit for A.A., A.A.S., Information Technology, A.S., Information Systems, or A.S. Computer Science degrees)

CSC 102 Tools for Internet Users (3-0) 3 hrs. 
This is a results oriented course designed to teach students the use of the basic tools of the Internet for research, knowledge and enjoyment. An overview of the Internet and WWW, and Web 2.0 and 3.0 technologies will be covered. Included in this overview will be a discussion of what it is, reasons for its tremendous growth, and connection options. A security overview and ethics will also be discussed. Other course topics for discussion and hands-on activity will include e-mail options, Web browsers, groups, social networking, blogging, wikis, chat, search engines, finding people, finding a job, finding government and financial resources, and some elementary web page creation will be covered. 
(Will not carry CSC credit for any CS degree program.)

CSC 103 Computing Sciences Portal (2-0) 2 hrs. 
This course is designed to establish a core knowledge base for all Computing Sciences students, no matter what their background and competency level is, by providing exposure to foundational Computing Sciences topics. An introduction to the FLCC computing facilities, individualized student support, college survival skills, and career planning will also be included in the course. 
(Registration for this course is restricted to computing sciences majors.) 

CSC 105 Core Word, Core Excel, PowerPoint (3-0) 3 hrs. 
This course is designed to teach the student core skills in MS Word, MS Excel, and MS PowerPoint, which are MS Office Applications. The course includes practice with MS Word, Excel, and PowerPoint with an emphasis on editing, formatting, manipulation of objects, charts, graphs, page setup and editing, table creation, and presentation software to demonstrate skills. 

CSC 108 Tools for Internet Users (3-0) 3 hrs. 
This course is designed to orient students to the field of Mass Communication and its impact and influence on their lives. Included is an overview of the field and discussion of the traditional mass media industries (newspapers, magazines, radio, television, movies and music) as well as new and emerging media. Regulations, responsibilities, convergence and the cultural impact of traditional and new media are discussed and evaluated. 

CSC 109 Introduction to Programming and Computing (3-1) 3 hrs. 
Introduction to programming and computing serves as a first course for all computer related majors. This course emphasizes the development of languages and software, problem solving, and programming in a structured, object oriented language. This course is for beginning programmers. The Java programming language is used throughout the course, to give the student a solid foundation in the fundamentals of programming and an introduction to programming in an object-oriented programming language. Prerequisite: MAT 095 

CSC 116 Introduction to Visual Basic (3-0) 3 hrs. 
This course focuses on developing good problem-solving skills, and building a strong foundation that will give students a sustainable overview of computer programming. The course starts with a brief review of the preliminaries of Windows, and then focuses on problem-solving using the Visual Basic language. Visual Basic is an object-oriented computer programming language where programs are developed in an integrated development environment (IDE). All programs have a graphical user interface. A broad range of real-world examples, case studies, and
programming projects gives students significant hands-on experience. This course is intended for a general audience with little or no prior formal programming experience. This course does not carry CS credit for any computing sciences majors.

CSC 122 Introduction to Web Page Development (3-0) 3 hrs.
This course is an introduction to the design and development of basic Web pages for non-computing sciences majors. Students will learn how to design and create Web pages that are in compliance with currently accepted standards. Students will learn how to use markup and formatting languages to create and customize Web pages. Sound Web design techniques will be examined and implemented as Web pages are developed. Web authoring tools will be introduced for the creation of Web pages, the manipulation of images and the creation of basic multimedia elements. Simple text editors, Web page converters and Web page editors will be employed to demonstrate their advantages and disadvantages in developing Web pages. Multiple browsers will be examined to demonstrate the differences in Web pages as they are rendered. Students will also learn how to evaluate and select services for publishing Web sites.

CSC 134 Core Word (1-0) 1 hr.
This course is designed to teach the student Word, a Microsoft Office application software product. The course will include topics appropriate to prepare the student to take the MOS (Microsoft Office Specialist) certification test upon completion. Topics covered include file management, creating and formatting documents, styles and templates, tables, desktop publishing features, web publishing features, mail merge, and collaboration. This course is considered an introductory course; however, familiarity with Windows including Win file management is highly recommended before taking this course.

CSC 135 Core Excel (1-0) 1 hr.
This course is designed to teach the student Excel, a Microsoft Office application software product. The course will include topics appropriate to prepare the student to take the MOS (Microsoft Office Specialist) certification test upon completion. Topics covered include creation of worksheets, workbooks, graphing, formula creation and collaboration. This course is considered an introductory course; however, familiarity with Windows including Win file management is highly recommended before taking this course.

CSC 136 PowerPoint (1-0) 1 hr.
This course is designed to teach the student PowerPoint, a Microsoft Office application software product. The course will include topics appropriate to prepare the student to take the MOS (Microsoft Office Specialist) certification test upon completion. Topics covered include creation of worksheets, workbooks, graphing, formula creation and collaboration. This course is considered an introductory course; however, familiarity with Windows including Win file management is highly recommended before taking this course.

CSC 139 MS Access (1-0) 1 hr.
This course provides an overview of the fundamentals of the Microsoft Office application Access. A database management system (DBMS) such as Access provides the user with the software tools he/she needs to organize that data in a flexible manner. Access includes facilities to add, modify or delete data from the database, ask questions (or queries) about the data stored in the database and produce forms and reports summarizing selected contents. Microsoft Access provides users with one of the simplest and most flexible desktop DBMS solutions on the market today.

CSC 141 Introduction to the Game Industry (3-0) 3 hrs.
This course provides an introduction to the game industry. Topics covered include how games are made, the evolution of games, an overview of game genres and game platforms. The production cycle including the development of the production team, game development schedule and budget will be examined. The process for creating and developing a game including the elements of game play, committing ideas to paper, game design document, technical review, coding, visualizing, hearing, interface design, math and logic, artificial Intelligence, storytelling, prototyping and building playfields will be studied. Additionally, the course will examine marketing games, economics of the game industry, and breaking into the game industry.

CSC 162 Web Site Development for New Media (3-0) 3 hrs.
This course is an introduction to Web site development. Students will learn how to design and develop Web pages using current technologies and tools. Topics covered will include the World Wide Web, HTML, Cascading Style Sheets (CSS), current browsers, and Adobe's Web site creation and management application, Dreamweaver. Other topics include Web publishing, Web standards, and intellectual property law.

CSC 164 Introduction to Scripting for New Media (3-0) 3 hrs.
Introduction to scripting for New Media serves as a beginning level programming course for AS New Media students. This course emphasizes problem solving by way of the development and implementation of scripts in a web based environment. Writing code and using external scripting libraries in a structured object oriented scripting language will be covered. A contemporary scripting language is used throughout the course. Prerequisite: CSC 162.

CSC 190 Data Structures I (3-1) 3 hrs.
This course is designed to present to the student the basic data structures necessary to design and write structured programs. The topics covered include classes, arrays, inheritance, interfaces, OOP design, file input/output, exceptions, advanced GUI's and graphics. Prerequisite: CSC 115 with a grade of C or better.

CSC 190 Data Structures II (3-2) 4 hrs.
This course is a study of the more common data structures and advanced topics utilized in computing science applications. Data structures covered include linked lists, sets, maps, queues, stacks, tree structures, and heaps. Advanced topics covered include searching and sorting techniques, recursion, generics, threading, networking, and using XML for permanent data storage. Development of algorithms for practical applications will demonstrate the advantages of the above topics. Prerequisite: CSC 190.

CSC 212 MS Excel for Business Applications (3-0) 3 hrs.
This course offers students the opportunity to master the advanced functionality of Microsoft Excel, and to apply those skills to genuine business applications such as financial modeling, reporting, and the automation of accounting and financial tasks. Although the basic functions of Excel will be covered, areas of focus include graphs and charts, the use of advanced financial functions and analytical tools, reporting templates, linking of worksheets and workbooks, importing and manipulating data, macros (automation of tasks), auditing tools, and other features especially useful to the financial or accounting professional. Prerequisites: ACC 101 and MAT 110 (or higher) BUS 151 (Also listed as BUS 212)

CSC 215 Visual Basic (3-0) 3 hrs.
Visual Basic is a Windows programming language whose function is to help the users build their own special-purpose Windows applications. The current version of VB will be used to implement programming concepts and development. Topics to be covered include basic programming constructs, file access, creating classes and objects, GUI design, and accessing data from a database. Prerequisite: CSC 115 with a grade of C or better or programming experience.
CSC 216 Introduction to C# (3-0) 3 hrs.
This course is designed to present to the student the basic data structures necessary to design and write structured programs in C#. The topics covered are DataTypes, Methods/Behaviors, Classes, Decisions, Looping Structures, Arrays, Collections, Windows Programming Events, Databases and Web-Based Applications. Prerequisite: CSC 115 with a grade of ‘C’ or better.

CSC 222 Web Development I (3-0) 3 hrs.
Web Development I is an introduction to, and the first of a 2-course sequence in web page development. Students will learn how to design and develop basic Web pages using current technologies and tools. Topics covered include the World Wide Web, HTML, XHTML, CSS, and basic digital imaging techniques. This course will serve as an introduction to Internet technologies used to support browsing, file transfers, e-commerce, and standardization. Other topics addressed include web site publishing, accessibility, social communication, and intellectual property rights as they relate to Web content. Prerequisite: Either CSC 115 or CSC 116 with a grade of C or better, or equivalent experience.

CSC 223 Web Development II (3-0) 3 hrs.
Web Development II builds on the basic web page development concepts presented in Web Development I, and is the second of a 2-course sequence in web page development. Assuming a basic knowledge of HTML and CSS and the goal of this course is to create large-scale, interactive, professional Web sites that are in accordance with current standards. The focus of this course is on dynamic HTML, a collection of web technologies such as HTML and scripting languages used together to create interactive and animated Web pages. Students will learn to program client-side scripts using JavaScript and the Document Object Model in order to transform static Web pages created with HTML and CSS into dynamic Web pages. In addition to the substantial programming element in this course, students will learn to use an industry-leading Web Authoring and Management tool to expedite the design and development of large-scale Web sites. Other Web design topics include information architecture, scalability, multimedia integration, browser compatibility, standardization, and maintenance. Prerequisite: CSC 222 Web Development I, or equivalent experience.

CSC 224 User Interface Design (3-0) 3 hrs.
This course will provide a general introduction to the theory and practice of computer user interface design. The student will learn how to create high-quality user interfaces. The emphasis will be on the design of 2D graphical user interfaces, in three environments: stand-alone, Web and mobile devices. The study of several important paradigms and principles of design and how these can be applied to the screen will be explored. This will provide a framework within which we can analyze existing user interfaces and design new ones. Prerequisite: CSC 115 with a grade of C or better, or equivalent experience.

CSC 231 Systems Administration (3-0) 3 hrs.
The interconnections of computer systems, including hardware, software, and networks, on both small and large scales, requires a systems administrator's management and troubleshooting skills. The installation and maintenance of clients and servers, storage, backup, processing, and in some cases, networking, fall square on the shoulders of the systems administrator. When things go wrong and are in immediate need of a fix, the systems administrator's problem solving skills are tested, usually with no time to spare and lots of stress. This extensive hands-on course is designed to provide students the essential knowledge and skills to be successful system administrators. Students will install and configure a network operating system (NOS); use Active Directory to manage accounts; configure, manage, and troubleshoot resource access; configure network printing; configure and manage data storage; manage network services; configure remote access services; secure operating systems; monitor servers and networks; and manage system reliability and availability. In addition, virtualization software, Hyper-V, will be installed, configured, and used. Prerequisite: CSC 260 or equivalent experience.

CSC 232 Programming Mobile Applications (3-0) 3 hrs.
Application development on mobile and wireless devices differs from programming of ”traditional” computing systems in various ways and requires trained professionals that are familiar with the unique requirements of mobile systems and their development platforms to design and develop these apps. This course provides a comprehensive project experience in the development of mobile applications on a popular software platform. Currently, the course will be taught using HTML5 so that applications can be written for a variety of mobile platforms. Introductions to hardware capabilities and limitations and the development environment will be covered. Students will practice mobile application development and execute the prototypes in a team-based and individual setting. Development activity includes the generation of design documentation, specifications, UI mockups, diagrams for execution and communications, presentations, and reports at various stages. Prerequisite: CSC 222 or CSC 162 or CSC 262 and CSC 115 or CSC 164.

CSC 235 Server-Side Scripting (3-0) 3 hrs.
This course will familiarize the student with different approaches for creating server-side scripts using common popular database driven website technologies. Successful completion of this course will allow the student to build, implement, and execute scripts that will create fully functional, interactive and dynamic Web applications. Included in the course will be developing web sites that depend on databases. Prerequisite: CSC 222.

CSC 241 Fundamentals of Game Design (3-0) 3 hrs.
This course is a guide through the concepts, principles, and techniques for designing an entire video game. Students will study a variety of design technologies relevant to games including operating systems, file systems, networks, simulation engines, and multi-media design systems. Students will also study some of the underlying scientific concepts from computer science and related fields including: simulation and modeling, graphics, artificial intelligence, real-time processing, and game theory. Topics that may also be included in the course are design principles for developing useable and engaging games including: software engineering, human computer interaction, thematic structure, graphic design, choreography, music and sound effects, and game aesthetics. Prerequisite: CSC 141.

CSC 242 Introduction to 3D Computer Animation (3-0) 3 hrs.
This course will cover the concepts, principles, and techniques for designing and creating 3D computer images and animation. Topics include 3D animation, modeling, texturing, rendering, lighting, cinematography, and the study of motion. Prerequisite: CSC 141.

CSC 243 Systems Analysis and Design I (3-0) 3 hrs.
This course is an introduction to systems analysis and design. It includes such topics as: defining the scope and objectives of a project system, investigative techniques, performing a feasibility analysis, design of input/output forms, database concepts and transaction file organization. Tools that the analyst uses are also introduced, i.e., data flow diagrams, system flowcharts, and use case diagrams. A variety of exercises and a case study will be performed by the students in teams, which will serve to emphasize the material covered in the text. Prerequisite: CSC 115 or equivalent experience.

CSC 246 Game Programming Algorithms and Techniques (3-0) 3 hrs.
Game programming algorithms and techniques is a detailed overview of many of the important algorithms and techniques used in video game development. This course will build on students' current knowledge of programming and game design and will focus on many concepts used in the game industry today. Fundamental techniques in 2D and 3D graphics,
lighting, input, sound, physics, and AI will be covered. These techniques will be used to develop sample games in this course. Prerequisite: CSC 190

CSC 247 Electronic Commerce (3-0) 3 hrs.
This course provides the learner with an overview of the basic principles of electronic commerce and the related concepts, which are reflected in current environment of the global economy. In the course, the student will develop a deeper understanding of the critical attributes of a successful participant in today’s ever-changing markets. During this course the learner will utilize fundamental concepts learned in economic and marketing classes, integrated with computer skills to create an online business. Included in the content of this course will be current issues related to the electronic commerce issues. Security, digital money, and the evolving internet will be among some of these issues. Ethical, legal and environmental issues will also be explored.

(Also listed as BUS 247)

CSC 248 Command Line Network Administration (3-0) 3 hrs.
This course covers system administration and engineering through the DOS command line environment. Students will learn how to automate tasks, maintain enhanced control over systems, and master advanced administration capabilities. Commands learned will include DOS holdovers, commands that mirror GUI tasks, and advanced commands for administrators. Students will learn how to use the command line to establish a proper computing environment. Automation skills within the command environment will allow students to run commands in the form of batch files, without user intervention, saving both time and money. Automation, in terms of administration, will also be explored. Command line data and file manipulation, often chosen over GUI methods, will be examined. In addition, network administration, including the determination of connectivity status and network connection analysis, which requires the use of commands that have no GUI counterparts will be explored. Prerequisite: CSC 260 or equivalent experience

CSC 250 Computing Sciences Internship 3 hrs.
The Computing Science Internship will provide the student with an opportunity to gain “real-world” experience. The student will apply learned skills acquired through course work in any of the computing science degree programs to a work experience. The internship will also supply an awareness of career opportunities in the computing science and information technology fields. Lastly, it will give the student a much needed advantage on acquiring a job after graduation because an internship is a full-time work experience. Student must have a 2.0 GPA to take this course.
Prerequisites: permission of instructor

CSC 251 Applied Database Concepts (3-0) 3 hrs.
An introduction to database design and development. Database normalization, data integrity, concurrent updates, and data security will also be discussed and practiced. Emphasis will be on using at least two popular database management systems to build and maintain relational databases. The student will create databases, queries, custom forms and reports. Additionally, SQL programming will be used extensively.
Prerequisite: CSC 115 with a “C” or better

CSC 252 Multimedia Development (3-0) 3 hrs.
This course is an introduction to Web-based interactive media development. Students will learn to create interactive media using industry-standard authoring tools. The focus of this course will be on the integration of text, images, animation, audio, and video into Web-based applications. Students will learn to create programming scripts for interactive user interfaces and complex components. Topics covered in this course include: uses of Web-based multimedia, differences between Web-based and standalone multimedia, vector-based image creation and animation, how to incorporate audio, video, and animated components into Web pages, how to deploy multimedia applications over multiple platforms, and object-based scripting. Prerequisite: Either CSC 115 or CSC 116 with a grade of C or better

CSC 255 Game Programming Team Capstone Project (3-0) 3 hrs.
This course provides an opportunity for students to demonstrate that they have achieved the goals for learning established by FLCC and the computing sciences department. This course is offered in a student-centered and student-directed manner which requires the command, analysis and synthesis of game programming knowledge and skills. It requires the application of learning to a team project game which serves as an instrument of evaluation. Prerequisites: CSC 241, CSC 242. Corequisite: CSC 200

(Also listed as BUS 247)

CSC 256 Networking Technologies (3-0) 3 hrs.
The increasing computerization of today’s workplace has created the need for knowledgeable technicians, managers, and administrators well-grounded in the techniques of connecting multiple computer platforms, enabling networking in diverse hardware and software environments, and providing reliable communication between all parts of the organization. This course provides an overview of the essential fundamentals of networking and system administration required in today’s local area network (LAN) environment as well as a solid foundation for the student’s pursuit of industry certification, such as CompTIA’s Network+ and Cisco’s CCNA. Specifically, the course will focus on the networking technology, including telecommunication basics, LAN fundamentals, and wide area network (WAN) principles that comprise today’s complex networking environment. Prerequisite: CSC 115 with a grade of C or better or equivalent experience

CSC 261 Routing and Switching (3-0) 3 hrs.
This course is a study of Routing and Switching fundamentals, and how the Internet is integrated into the computing environment to enable organizations to share resources, collaborate, and meet organizational goals. The networking essentials and the creation of simple Local Area Networks (LANs) introduced in CSC 260, Networking Technologies, are expanded upon to incorporate the linking of these simple networks to each other and to the Internet, to create an internetwork. Routing and Switching devices such as switches and routers will be examined in great detail. Students will focus on techniques to analyze, plan, and manage an enterprise network. In support of these techniques, lab activities will include subnetworking, packet-sniffing, and switch and router configuration.
Prerequisite: CSC 260 or equivalent experience

CSC 262 Web Site Development for Gaming (3-0) 3 hrs.
This course is an introduction to Web site development. Students will learn how to design and develop Web pages using current technologies and tools. Topics covered will include the World Wide Web, HTML, Cascading Style Sheets (CSS), current browsers, and JavaScript. Other topics include Web publishing, Web standards, and intellectual property law.
Prerequisite: CSC 115 with a grade of C or better

(Also listed as BUS 262)

CSC 270 Principles of Information Security (3-0) 3 hrs.
This course is an introduction to the various technical and administrative aspects of Information Security and Assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features. Students will be exposed to the spectrum of Security activities, methods, methodologies, and procedures, technical and managerial responses and an overview of the information security planning and staffing functions
CSC 271 A+ Hardware and Operating Systems Technologies (3-1) 3 hrs.
A+ Hardware and Operating Systems Technologies is a course designed to prepare students to successfully complete the CompTia A+ Exams. CompTia A+ exams are generalized exams designed to evaluate the knowledge and skills of entry level computer professionals. While completion of the test is optional, many employers look to the certification as proof of the skills of perspective employees. (Currently following the 2009 exams as amended 1/11.) This course requires students to assemble, repair, configure and optimize modern computer systems. Students will be given a broad overview of computer systems, problems and solutions, which may be encountered during employment. Emphasis will be made to allow students to experience actual challenges with a computer, and design their solution. Working with the general public to assist in diagnosing and repairing computer systems are included in this course. Prerequisite: CSC 115, with a grade of ‘C’ or better, or permission of instructor.............. B

CSC 272 Linux (3-0) 3 hrs.
This course is designed to provide the student with an understanding of the architecture and management of today’s commonly used computer operating systems. The course surveys the operating systems and included tools and utilities to acquire an understanding of how the operating systems work and how to use the tools and techniques to manage and automate computing system tasks. This course will use the Windows Command line and UNIX/Linux shell programming as teaching tools to provide the fundamental skills needed to prepare and use scripts to manage and automate daily computer/network management tasks and provide a deeper knowledge of operating system functions. Prerequisite: CSC 260 or equivalent experience ................................. B

CSC 273 Ethical Hacking (3-0) 3 hrs.
This course provides an in-depth look at network security concepts and techniques. It will adopt a practical, hands-on approach when examining networking security techniques. Along with examining different network strategies, the student will explore the advancement of network implementation as well as exploring problem solving strategies necessary in the field of info security. Prerequisites: CSC 260 or equivalent experience ................................. S

CSC 274 Computer Forensics and Investigations (3-0) 3 hrs.
Computer Forensics and Investigations presents principles and techniques of conducting computing investigations. Computer forensics involves obtaining and analyzing digital information for use as evidence in civil, criminal, or administrative cases. Topics include: ethics, current computer forensics tools, digital evidence controls, processing crime and incident scenes, data acquisition, e-mail investigations, and becoming an expert witness. Hands-on experience, using a forensic software package will be part of the course. Prerequisites: CSC 260 or equivalent experience ................................. S

CSC 275 Preparing for Security+ Certification (2-0) 2 hrs.
Upon completion of the course the participant will be able to successfully complete the requirements for the Computing Technology Industry Association (CompTIA) Security+ Certification. The Security+ certification is an internationally recognized validation of the technical knowledge required of foundation-level security practitioners. A Security+ certified individual has successfully proven that he/she has acquired a foundation-level of skill and knowledge in general security concepts, communication security, infrastructure security, and understands the basics of cryptography and operational / organizational security. Prerequisite: students must be in the last semester of the AAS Information Technology degree program, the Networking and Security advisement area or have equivalent experience ......................... SU

CSC 279 Current Topics in Computing and Technology (3-0) 3 hrs.
This course covers new topics and developments in the field of computing sciences. These topics are beyond the scope of standard CSC courses, and are of interest to faculty and students. Some topics of current interest in the industry may include game programming, a new programming language, and programming hand-held technology devices. This course may be taken more than once, as long as the course content changes. Prerequisite: Permission of the instructor. Course offered as appropriate.

CSC 290 Preparing for A+ Certification (2-0) 2 hrs.
This course prepares the student to take the CompTia A+ Certification examinations. It is intended for the experienced PC Repair Technician or the student who has completed the FLCC Information Technology degree program. This course focuses on the topics covered in the A+ certification examinations and is intended to be a refresher course as well as a supplement to the student’s prior studies and/or experience. Prerequisite: CSC 271 or equivalent experience ......................... SU

CSC 291 Preparing for Network+ Certification (2-0) 2 hrs.
Upon completion of the course the participant will be able to successfully complete the requirements for the Computing Technology Industry Association (CompTIA) Network+ Certification. The Network+ certification is an internationally recognized validation of the technical knowledge required of foundation-level network technicians. Prerequisite: CSC260 and CSC261 or equivalent experience ................................. WS/SU

CSC 295 Introduction to Environmental Conservation (3-0) 3 hrs.
This course is designed to provide a broad overview of the field of environmental conservation. Students are expected to improve their writing and critical thinking skills throughout the semester. Topics include current issues, management techniques, a history of the conservation movement in the U.S. as well as underlying principles of environmental conservation ................................. F

CON 101 Principles of Soils, Waters, Forests (3-0) 3 hrs.
To provide students with an introduction to principles of soil science, meteorology, hydrology, forestry and forest ecology. The student should gain knowledge and field experience in the conservation and management of these interrelated natural resources, especially as they apply to outdoor recreation, wildlife, fisheries, and land use planning ................................. B

CON 102 Introduction to Fish and Wildlife (3-0) 3 hrs.
The purpose of this course shall be to provide the student with a more complete understanding of mammalian and freshwater fisheries biology with emphasis on the ecology, identification and management of those species important to fish and wildlife managers in Western New York ................................. S

CON 103 Environmental Science (3-2) 4 hrs
This course investigates the interactions and relationships between humans and the Earth. It provides the scientific foundation for analyzing today's pressing environment issues and solutions for a sustainable future. Students will gain an understanding and appreciation of the impact of humans on other living organisms, water resources, air quality, and energy and mineral resources. In analyzing potential solutions to these environmental issues, students will evaluate the impact of their own choices on the Earth's resources as well as the relative role of governments in setting sustainable policies. In the laboratory component of the course, students will learn scientific methodology, sampling procedures and methods used to test environmental quality. A portion of the lab will include outdoor experiences ................................. B
(Also listed as BIO 103)

CON 113 Wildlife Field Techniques (3-0) 3 hrs.
This course focuses on field techniques employed by wildlife professionals.
Topics include proper animal handling, various capture techniques, measuring and tagging, telemetry, camera traps, sampling protocols and basic research design. Mammal and bird techniques will be emphasized with some reptile and amphibian techniques covered as appropriate. 

**CON 116 Fisheries Techniques (3-0) 3 hrs.**
This hands-on course provides students with field experiences utilizing various types of fisheries equipment. Emphasis is placed on sampling techniques for both fish and aquatic habitats. Topics include small boat operation, fish identification, fish capture and handling techniques, data collection, tagging and marking, aging, electrofishing, netting, radio telemetry, hydro acoustics, habitat assessment, and equipment maintenance. 

**CON 118 Introduction to Natural Resource Law (3-0) 3 hrs.**
This course introduces students to laws for the protection and conservation of fish, wildlife and natural resources. The focus of the course is New York State and Federal law regulating the conservation of fish, wildlife and forest resources. Particular areas of study include the New York State Fish and Wildlife Law and Federal Fish and Wildlife Laws (eg: Lacey Act, Endangered Species Act, Migratory Bird Act). Students will study the evolution of the current body of New York State and Federal law relating to management of fish, wildlife and forest resources from a historical prospective. Students will also study legislative and administrative processes employed in the formation of Fish and Wildlife Laws and the functions and duties of the New York State and federal agencies charged with enforcing these laws. Instruction methods include lecture, class discussion and guest speakers. 

**CON 122 Introduction to Applied Field Techniques (2-2) 3 hrs.**
Introduction to Applied Field Techniques is designed to train students in the use of standard sampling methods and equipment currently used to measure and or assess a variety of terrestrial and aquatic ecosystems. Students will collect and analyze field data using standard protocols and present their results in a variety of ways. 

**CON 130 Introduction to Geographic Information Systems (2-2) 3 hrs.**
An introductory level geospatial technology course designed to introduce students to the concepts and theories of geographic information systems (GIS) and the practice of geospatial analysis. This course consists of a lecture component and a laboratory component. Students will learn to apply GIS concepts through hands-on exercises designed to explore and analyze spatial data. Students will use leading geospatial software used by numerous professions including natural resources conservation and sustainability, business management, criminal justice, and community planning. 

**CON 190 Conservation Field Camp (3-0) 3 hrs.**
Field Camp is designed to provide one week of conservation field experiences. Emphasis will be on fish, wildlife, and forest management techniques; conservation field studies and investigations; field natural history; outdoor recreation skills; and rustic conservation construction. 

**CON 200 Field Experiences in Conservation I (2-0) 2 hrs.**
This course is comprised of on-line sessions that total 15 hours and at least 45 hours of individual field experiences. On-line topics include: resume writing, interview strategies, job searching, Civil Service examination preparation and identification of field experiences appropriate to the student's career goals. Field experiences will be arranged with appropriate agencies, which may include the NYS Department of Environmental Conservation, County Conservation Services, BSA Camps, National Park Service, Nature Conservancy, water treatment plants and nature centers. Field experiences will provide students the opportunity to assume the responsibilities for the jobs (Fish and Wildlife Technician, Nature Interpreter, Camp Ranger, etc.), they will be performing after graduation. The type of experience varies with student career interest and previous experience. (Satisfactory or Unsatisfactory grade.) Prerequisite: Students must complete 9 credits of CON courses prior to enrolling in this course. 

**CON 201 Field Experiences in Conservation II (2-0) 2 hrs.**
This course is comprised of limited classroom sessions and 75 hours of individual field experiences. Topics in the classroom are intended to build from the material learned in CON 200 and include: resume writing, job searching and identification of field experiences appropriate to the student's career goals. Field experiences will be arranged with appropriate agencies, which may include the NYS Department of Environmental Conservation, County Conservation Services, BSA Camps, National Park Service, Nature Conservancy, water treatment plants and nature centers. Field experiences will provide students the opportunity to assume the responsibilities for the jobs (Fish and Wildlife Technician, Nature Interpreter, Camp Ranger, etc.), they will be performing after graduation. The type of experience varies with student career interest and previous experience. (Satisfactory or Unsatisfactory grade.) Prerequisite: CON 200. 

**CON 202 Principles of Terrestrial and Aquatic Ecology (3-0) 3 hrs.**
A study of climatic, edaphic and biotic factors as they relate to species distribution and population dynamics in selected biomes of New York State and the world. Students develop deeper understanding of the ecological principles concerning the interaction between organisms and their environment. Writing Intensive. Prerequisites: ENG 101, BIO 121, BIO 122 or BIO 125 or BIO 251. 

(Also listed as BIO 221) 

**CON 202L Principles of Terrestrial and Aquatic Ecology Lab (0-2) 1 hr.**
In this hands-on laboratory-based course, students will have the opportunity to conduct studies and perform experiments that enrich their knowledge and understanding of the scientific concepts learned in the lecture portion of CON 202/BIO 221 Principles of Terrestrial/Aquatic Ecology. Laboratory exercises will include a combination of field trips and observational and experimental studies as well as in-class exercises aimed at preparing students for upper level coursework in the field of ecology (e.g. reading scientific papers, presenting data, interpreting graphs). Prerequisite: ENG 101, BIO 121 and BIO 122, or BIO 125. Corequisite: CON 202. 

(Also listed as BIO 221L) 

**CON 203 Seminar in Environmental Conservation (4-0) 4 hrs.**
This course presents topics in the field of environmental conservation. Current topics include: Herpetology, Birds, Wildflowers, Entomology, Winter Botany, Trees, Galls and Environmental Conservation Research. A comprehensive field identification test is required. A field component including a minimum of 40 hours of experiential learning, divided between the FLCC campus, Muller Field Station, and East Hill Campus is also required. 

**CON 205 Field Botany (3-0) 3 hrs.**
Field identification, taxonomy, habitat preferences, and growth characteristics of trees, shrubs and herbaceous plants are the major topics covered in this course. Emphasis is placed on local flora and its utilization by man and wildlife. Important ornamental trees, New York State rare plants, introduced plants that are management problems, nonvascular plants, and the ecology of the eastern deciduous forest biome are highlighted. Considerable class time will be spent outdoors on campus and at nearby natural areas. 

(Also listed as BIO 250)
CON 210 Field Natural History (3-0)  3 hrs.
This course is a series of extended field trips into a selection of local ecosystems such as gorges, bogs, streams, and marshes. Students will analyze these ecosystems both as examples of ecological situation and as areas managed in different ways by man. Natural history topics such as insects, aquatic life, migratory birds, glacial geology, and human interactions with the environment are studied in appropriate areas. ........................................... F

CON 214 Fisheries Management (3-0)  3 hrs.
Fisheries management stresses the relationship between humans, fish, and their environments. Students are introduced to the principles of fishery management including history, theory, and management strategies. The importance of habitat management, and population dynamics and their interactions is explored. Management strategies will be introduced through case studies of selected fisheries. ........................................... S

CON 215 Unique Ecological Communities (3-0)  3 hrs.
The purpose of this course shall be to provide students with field travel experiences relative to their course work in Natural Resources Conservation. This expedition course, to different areas of the world, will emphasize identification and natural history of birds, mammals, fish, reptiles, plants and a variety of ecological communities. Students will be provided with opportunities to observe employment options in Conservation, and gain experience in camping and group travel. Examples of travel experience include trips to: Florida Everglades and Keys, Wilderness Alaska, Costa Rica, Belize and various National Parks in the United States and Canada ........................................... WS/SU

CON 216 Wildlife Management (3-0)  3 hrs.
This course will provide intensive classroom and some field experience in wildlife management theory including: population dynamics, mortality, natality and the relationship between wildlife and their habitats. Practical techniques used for aging, sexing, marking, trapping and transferring game and non-game wildlife will be presented. Rearing and releasing endangered and game species, habitat evaluation, nuisance control and wildlife population estimation techniques are discussed. Prerequisite: CON 102 ........................................... F

CON 217 Environmental Planning and Impact Analysis (3-0)  3 hrs.
This is an introductory course in the multi-disciplinary field of environmental planning. Techniques used to identify, inventory, and evaluate natural resources are examined. Local case studies, regulatory laws, and the environmental decision-making process are reviewed. Topics are developed further through assigned readings and classroom discussions. Students put concepts into use with realistic projects involving local environmental land use issues ........................................... F

CON 218 Fish Culture Techniques (3-0)  3 hrs.
This course is designed to provide students an in depth exposure to fish culture practices and techniques. Students will review historic and current status of fish culture in the U.S and world. Culture methods, data collection, egg take, incubation, and fry hatching of walleye (Sander vitreus) cultured at the FLCC-Muller Field Station, will be collected and stocked. Trips to other culture facilities will expose students to different culturing techniques. Factors of water quality, fish health and nutrition, system designs, and advances in Recirculation Aquaculture Systems (RAS) will be investigated. ........................................... F

CON 220 Glacial Geology of the Finger Lakes (3-0)  3 hrs.
This course is an introduction to glaciation emphasizing historic events within the Finger Lakes region. The mechanics of glacial motion, erosion, and deposition will be studied and then used to interpret our modern landscape. Students will be introduced to the technique of air photo interpretation. Our modern biodiversity and distributional patterns of organisms will be related to postglacial events. Scenic values associated with glacial landscapes will be a focal point of the class field trips. ........................................... S

CON 221 Conservation Topics I (1-0)  1 hr.
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with conservation practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus ........................................... B

CON 222 Conservation Topics II (2-0)  2 hrs.
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with conservation practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus ........................................... B

CON 223 Conservation Topics III (3-0)  3 hrs.
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with conservation practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus ........................................... B

CON 224 Dendrology and Field Botany (2-0-2)  3 hrs.
Field study, identification and natural history of plant communities with an emphasis on important forest tree species. ........................................... B

CON 225 Introduction to Wildlife Diseases (3-0)  3 hrs.
This course is intended to provide students with a basic understanding of wildlife diseases and environmental contaminants which adversely affect the health of wildlife populations. Infectious and noninfectious wildlife diseases as well as parasitology will be explored through discussion, assignments, guest speakers, and the completion of a technical research paper. Students will then be able to apply knowledge of these topics to other aspects of environmental conservation including environmental chemistry, ecology, wildlife rehabilitation, and environmental law. ........................................... B

CON 226 Fisheries Field Assessment (3-0)  3 hrs.
This course is an intensive one-week session that gives the student in-depth experiences in fish inventory methods and general vessel operation and maintenance. The majority of class time will be in the field, allowing the student to gain hands-on training in fisheries management techniques. The class is divided into five daily modules. The order in which the modules are taught are weather dependent; therefore, the starting and ending times will vary. Students should plan on being available from 6 a.m. to midnight each day. (Satisfactory or Unsatisfactory grade.) ........................................... SU

CON 227 Applications of Global Positioning Systems (GPS) (1.5-1)  1 hr.
This class will provide students with an introduction to basic theoretical concepts and practical hands-on use of global positioning systems (GPS)
with strong emphasis in relation to natural resources management and data collection. 

(Also listed as GIS 227)

**CON 229 Stream Ecology and Monitoring (3-0) 3 hrs.**
This course provides students with an introduction to hydrology, stream ecology and sampling design. Students will intensively study aquatic macro-invertebrate identification. The students will learn through field and laboratory experiences with data collected, analysis, and production of a final professional report. Prerequisite: MAT 121, CSC 134, CSC 135.

**CON 233 Laws for the Use and Protection of Water and Land Resources (3-0) 3 hrs.**
This course focuses on Local, New York State and Federal Laws for the protection of water resources and land use. Students will study New York State Environmental Conservation Law as it relates to the management of water resources, protection of freshwater and tidal wetlands, and regulation of mining and energy exploration. Students will study the New York State Environmental Quality Review Act (SEQRA) process and the Federal Clean Water Act, landowner rights and liabilities. Legal processes for the introduction of new laws and the enforcement of current laws will be discussed in depth. Students will be introduced to potential careers through the study of local, state and federal regulatory agencies charged with protection and wise use of water and land resources. Instruction methods include lecture, class discussion and guest speakers.

**CON 234 Laws for the Management of Air Resources, Solid Waste and Hazardous Substances (3-0) 3 hrs.**
This course focuses on New York State and Federal laws for the protection of air resources, the management of solid waste and regulation of substances harmful to the environment. Students will study the New York State Environmental Conservation Law as it relates to protection of air resources, the management, transportation and disposal of solid and hazardous waste and the use substances potentially hazardous to the environment such as pesticides. Students will also study related federal statutes including the Clean Air Act, NEPA and CLERCA. Students will be introduced to potential careers through the study of local, state and federal regulatory agencies charged with protection of air resources, the management, transportation and disposal of solid and hazardous waste and the use of substances potentially harmful to the environment. Instruction methods include lecture, class discussion and guest speakers.

**CON 235 Wetland Science and Practice (3-0) 3 hrs.**
A survey and in-depth investigation of wetland terms and types, characteristic features and processes, and delineation, management and restoration practices. The course examines wetland hydrology and biogeochemical processes as well as biotic adaptations to wetland environments. An emphasis is placed on achieving competency in recognizing the hydrophytic vegetation and hydric soil indicators commonly encountered in the non-tidal, freshwater wetlands of northeastern United States. The culmination of the course is an experiential project that applies this field-based knowledge with GIS resources to delineate a wetland on a local site according to current government standards.

**CON 236 Wetland Mammals (3-0) 3 hrs.**
This residential course will be held at the Muller Field Station over two weekends plus two additional class meetings. The focus of the course will be the natural history, research and management of four wetland mammals: beaver, muskrat, mink and river otter. Students will design and conduct a field study. Students will be required to stay at the Muller Field Station for the two weekends as some field work is done in the late evenings and early mornings, rain or shine. Students will be required to canoe. Prerequisite: CON 102.

**CON 237 Black Bear Management I (1-0) 1 hrs.**
Course covers the identification, natural history and management of black bears in North America with special emphasis on New York State. Students who enroll in this course are also expected to take CON 238 Black Bear Management II the following semester. Prerequisite: CON 102.

**CON 238 Black Bear Management II (2-0) 2 hrs.**
Course covers the research, natural history and management of black bears in North America with special emphasis on New York State. Students may have the opportunity to participate in hands on black bear management activities. Students who enroll in this course are expected to be able to devote several full weekdays to conduct field work over the course of the semester. An additional original project is undertaken by the class. Prerequisite: CON 237 or permission of instructor.

**CON 239 Introduction to Ecological Management Practices (2-2) 3 hrs.**
This hands-on, techniques course provides students the opportunity to gain first-hand experience conducting standard practices in managing habitats. This includes but is not limited to erosion control, vegetation management, invasive species control, and ecological restoration techniques. This course will emphasize current practices in the design, implementation, monitoring, and maintenance of a variety of natural and managed environments.

**CON 240 Wildlife Crime Scene Investigation & Forensics (3-0) 3 hrs.**
This course introduces the student to the study of criminal investigative techniques and the analysis of evidence with an emphasis on crimes against wildlife and the environment. The focus throughout the course will be the collection, protection and preservation of evidence as it relates to the investigative process. Analysis of actual closed criminal cases and simulations with mock crime scenes will allow students to put into practice classroom discussions and readings.

**CON 242 Field Study of Birds (3-0) 3 hrs.**
This course provides students the opportunity to identify and study birds in the field. Emphasis is placed on birds of New York State. Topics include identifying birds by sight and sound, capture and handling techniques, banding, field study methods such as breeding bird atlas, waterfowl counts, nestbox surveys and hawk counts.

**CON 243 Introduction to Sustainable Forest Management (3-0) 3 hrs.**
Introduction to Sustainable Forest Management is a course that provides an introduction to past forestry practices as well as current trends in silviculture and sustainable forestry. The course explores the multitude of ecological and societal values that forests provide and are managed for. This course also emphasizes the importance of the myriad of natural factors affecting forest ecosystem health including soils, climate, topography, ecological succession, as well as both abiotic and biotic disturbances. The effect of past management on current local forest condition will also be examined. 

(Also listed as FOR 243)

**CON 244 Introduction to Forest Measurements (2-2) 3 hrs.**
Introduction to Forest Measurements is a course designed to train students in the use of forest measuring equipment and the implementation of standard forest measuring procedures. Some of the topics covered include: basic tree identification, forest resource sampling designs, individual and stand level density and volume estimation techniques, as well as growth and yield models. The course is strongly based on field activities.
An introduction to the scientific study of inland waters, limnology concerns itself with all the factors that affect living populations within those waters. Through lecture and field experiences, the student will become familiar with physical and chemical processes in water, especially those that have a direct effect on biological organisms. Standard methods and highly technical instrumentation will be used on board the college’s educational vessel. A survey of life forms and identification skills will be emphasized as well as aquatic community structure and interactions.

**CON 246 Limnology (3-2)**  3 hrs.

This course provides the training necessary for the Federal Interagency “RED” Card for wildland firefighters. Topics covered include: ignition, behavior, and spread of wildfires; the role of topography and fuels in wildfires; prescribed fires as a management tool; use of fire suppression equipment; methods of fire prevention and suppression; State and Federal wildland fire control agencies. Graded on a satisfactory/unsatisfactory basis.  

*Also listed as BIO 246*

**CON 255 Wildland Fire Suppression (S-130/S-190) (2-0)**  2 hrs.

This course will discuss and analyze specific attention will be given to offenses, definitions, interpretations and classifications of crimes will be considered. General legal principles, recent court decisions and case law will also be considered.

*Also listed as WFS 130*

**CON 256 Fire Ecology (3-0)**  3 hrs.

This course is designed to give students an appreciation and understanding of the ecological role of fire in a variety of North American ecosystems. Advantageous adaptations of species inhabiting fire-prone ecosystems will be discussed. The effects of fire on plants and animals will be discussed within the context of ecological time scales. The effect of past state and federal policies concerning wild fire will be examined using various case studies. Students will also be introduced to the use of prescribed burning as a habitat restoration technique.

*Also listed as WFS 256*

**CON 260 Principles & Techniques of Nature Interpretation (3-0)**  3 hrs.

This course presents an in-depth investigation and practice of the fundamental principles and concepts of nature interpretation. Historical development, current trends, methods and field techniques in nature study, outdoor education, interpretive programming and facilities will be examined.

*Also listed as WFS 260*

**CON 265 Field Techniques for Naturalists and Photographers (3-0)**  3 hrs.

An introductory course emphasizing basic field techniques that are used in outdoor photography. Special emphasis will be placed on field techniques for photographing wildlife, plants, landscapes, outdoor recreation and environmental activities. The course will also place special emphasis on the use of natural light to produce quality photographs. A lesser emphasis will be placed on photographic equipment, film types and methods of utilizing photographs.

*Restricted to Conservation and Horticulture Majors.*

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**Criminal Justice**

**CJC 100 Introduction to Criminal Justice (3-0)**  3 hrs.

This course examines the functions and interrelationships of the component parts of the criminal justice system - the police, courts, and corrections. Relevant constitutional law and Supreme Court decisions are reviewed, and contemporary problems and issues in criminal justice are highlighted.

*Also listed as BIO 246*

**CJC 105 Criminal Law I (3-0)**  3 hrs.

A study of the New York State Penal Law. Sections of the Penal Law will be discussed and analyzed. Specific attention will be given to offenses that are considered to be both serious and frequently committed. Legal

**CJC 110 Criminal Law II (3-0)**  3 hrs.

A study of the New York State Criminal Procedure Law. Specific topics include court procedures, laws of arrest and search warrants. Special emphasis will be placed on Constitutional limitations, criminal proceedings, and legal terminology.

**CJC 117 Issues in Constitutional Law (3-0)**  3 hrs.

A study of Constitutional Law, including constitutional aspects of criminal law and procedure. Special emphasis will be placed on civil liberties, and individual rights guaranteed and protected by the Constitution. Jurisprudence, legal principles, government restraint, and Constitutional limitations will also be examined. Specific attention will be given to Supreme Court cases in order to emphasize the constitutional aspects of criminal justice.

**CJC 120 Introductions to Corrections (3-0)**  3 hrs.

Development of corrections; the correctional client in local, state and federal correctional facilities and court decisions implementing due process and civil rights for correctional clients. Also, addressed are the alternatives to incarceration: probation and community corrections.

**CJC 125 Juvenile Justice (3-0)**  3 hrs.

The course examines theories of causation relating to juvenile delinquency. Topics include the role of police, courts, corrections and community programs in delinquency prevention, control and treatment. Specific attention will be given to juvenile violent behavior and constitutional rights of the juvenile.

**CJC 130 Introduction to Probation (3-0)**  3 hrs.

Development and historical significance of probation, organization and administration; probation services, preparation of reports, sources of information and family court services.

**CJC 200 Cooperative Education (6-0)**  6 hrs.

The Cooperative Education course may be taken after the student has completed the first and second semester requirements of the Criminal Justice program. The student will be assigned to work in a criminal justice agency or department in the Finger Lakes area. The course is designed to supplement the academic experience with first-hand, ‘real-world’ experience in a workplace setting. Prerequisite: Grade point average of 2.5 or higher.

**CJC 205 Philosophy of Criminal Investigation (3-0)**  3 hrs.

This is an examination of the methods, skills and basic procedures involved in the investigation of a criminal matter. Topics include interrogation and interviewing, crime scene processing, search and seizure, report writing and crime scene sketches. Special emphasis will be placed on serious crimes, criminal profiling and victimology.

**CJC 210 Family Court (3-0)**  3 hrs.

A course of study in the jurisdiction, responsibility, and procedures of the Family Court. Emphasis will be placed on: jurisdiction, Persons In Need of Supervision (PINS), juvenile delinquency, family offenses, neglect, abuse, and paternity.

**CJC 212 Introduction to Criminalistics (3-0)**  3 hrs.

Criminalistics examines the application of the physical and biological sciences to the investigation of possible crime and criminal activity. Modern technology will be examined as it applies to crime scene management, the fingerprint science, photography and trace evidence. Emphasis is placed on the relationship between science and law enforcement, with consideration
Culinary Arts

CUL 100 Culinary Fundamentals (3-0)  
This lecture course is the foundation course for the culinary arts curriculum. The course focuses on developing students’ understanding of the history of the culinary industry as well as examining proper identification, preparation, and evaluation of basic culinary ingredients. Students will learn the principles of cooking as well as proper cooking methods for different products. Basic math skills necessary for recipe conversions will be introduced as well as writing standard recipes. Corequisite: CUL 105. F

CUL 105 Culinary Fundamentals Lab (0-4)  
1 hr.  
This lab class is offered concurrently with the CUL 100 lecture class. In this course, students will put into practice concepts and knowledge discussed in the lecture class. Students will learn basic cooking methods and techniques as well as basic kitchen safety, knife safety, and sanitation principles. Students will also learn plating and presentation techniques. Corequisite: CUL 100. F

CUL 110 Intermediate Culinary Applications (3-0)  
This is the second lecture course in the culinary arts program. This first segment of this course will explore the basic procurement, preparation, and cooking of “center of the plate” protein items successfully pairing these items with sauces, vegetables, and starches to create complete plated products. Family style and buffet plating techniques will also be covered. The second segment of the course will be focused on introductory techniques in the bakeshop. Prerequisite: CUL 100. Corequisite CUL 115. F

CUL 115 Intermediate Culinary Application Lab (0-4)  
1 hr.  
This lab class is offered concurrently with the CUL 110 lecture class. In this course, students will put into practice concepts and knowledge discussed in the lecture class. In the first segment, students will learn proper handling and fabrication of center of the plate protein items. Students will also learn proper cooking techniques for various proteins including moist heat, dry heat, and combination cooking methods. Appropriate plating and presentation methods will also be addressed. In the second segment, students will learn basic techniques to successfully produce high quality baked goods including ingredient identification, proper measurement, and adherence to recipes. Prerequisites: CUL 100, CUL 105; Corequisite CUL 110. F

CUL 200 Advanced Culinary Application (3-0)  
This course is the practical application of Advanced Culinary Applications. This course teaches garde manger and charcuterie techniques as well as other traditional preservation methods. The course will also address the pastry discipline and discuss the role of the modern pastry chef in today’s foodservice industry. This course will examine the revival of local foods and artisanal products and students will develop tastings menus to feature these ingredients. Prerequisite: CUL 110. Corequisite: CUL 205. S

CUL 205 Advanced Culinary Applications Lab (0-4)  
1 hr.  
This course is the practical application of Advanced Culinary Applications. This course teaches garde manger and charcuterie techniques as well as other traditional preservation methods. The course will also address the pastry discipline and discuss the role of the modern pastry chef in today’s foodservice industry. This course will examine the revival of local foods and artisanal products and students will develop tastings menus to feature these ingredients. Prerequisite: CUL 115. Corequisite CUL 200. F

CUL 220 Culinary Professional Work Experience  
2 hrs.  
This is an experiential learning course of study in kitchen operations. Students will be required to complete a minimum of 180 work hours at a culinary institution based on their career goals. Students may choose to participate in a kitchen in the health care industry, restaurants, hotel banquet facilities, etc. Students will be required to enter into an
Digital Media

DIG 100 Introduction to Digital Media (3-1) 3 hrs.
This course introduces the tools, techniques, and concepts behind the production of digital media through the practice of good design. Application of digital media technologies including operating systems, hardware, software, and multimedia design are explored. Topics covered include: definition of digital media, overview of digital media technologies, digital media production, Design Principles and opportunities for careers using digital media. ............................................. B

DIG 110 Digital Photography (4-0) 3 hrs.
This course is designed to provide an introduction to digital photography and will cover the creative process and appreciation of methods of artistic expression through projects and exercises. The course will cover the parts of the camera and how they are used, technical and practical aspects of the digital camera, the composition of photographs using principles of art, critical analysis of photographs through peer critique and the study of notable artists, the use of image editing software and editing and manipulating photographs, and output options. The class will also cover basic techniques for improving picture quality. ............................................. B
(Also listed as ART 110) This course carries SUNY General Education credit.

DIG 120 Digital Media Design (3-1) 3 hrs.
This course covers motion design fundamentals. Topics covered include: Animation Principles, Traditional Animation concepts and methods, Post Production Process, storyboard and more. You will also gain a basic understanding of After Effects, DragonFrame, Dreamweaver and Premiere to help achieve the above goals. Prerequisite: DIG 100. ......................................... S

DIG 200 Audio for Film & Video (3-1) 3 hrs.
This course is an exploration of the principles and applications of digital audio in today’s recording and multi media industries. Topics discussed include: digital audio fundamentals, recording and reproduction systems theory, computer and hardware based recording, editing, and audio for music and multimedia applications. ............................................. F
(Also listed as COM 200)

DIG 210 Introduction to Game and Mobile Application Development (4-0) 3 hrs.
Introduction to game and mobile development explores techniques and concepts involved in developing applications for multiple devices on different platforms. This course will build upon the knowledge already gathered in the prequisite courses and focus the development to current mobile operating systems and web deployment. Students will experience the possibilities and challenges of developing applications, GUI design and games for multiple platforms while gaining an understanding of the challenges and opportunities that a fragmented market provides. Prerequisite: CSC 164, DIG 120 ..................................................... F

DIG 230 New Media Production (4-0) 3 hrs.
This course serves as a capstone experience for students in the A.S. New Media program. Students will utilize digital video, audio, interactivity, web and design skills to complete new media projects. Prerequisites: COM 215 or COM/ENG 223, DIG 120, DIG 200, DIG 210 ............................................. S

Economics

ECO 100 Survey of Economics (3-0) 3 hrs.
This is an introductory course dealing with the principles of economics and how they are applied to consumer choices, business decisions, and within the domestic economy. Students will examine the role of public/private sectors, markets, market structures, economic indicators, and fiscal and monetary policies as they relate to the U.S. economy. ............................................. B

ECO 210 Principles of Macroeconomics (3-0) 3 hrs.
This is an introductory course dealing with the principles of economics and how they are applied at the domestic economy and global level. Students will examine the public and private sectors, national income accounts, unemployment, inflation, income distribution, and fiscal and monetary policies as they relate to the U.S. and global economy. ............................................. B
This course carries SUNY General Education credit.

ECO 211 Principles of Microeconomics (3-0) 3 hrs.
This is an introductory course dealing with the methods and principles of microeconomics and how to better understand economic behavior and economic decision-making. Specifically students will understand the fundamental concepts of microeconomics dealing with the characteristics of market structures, how business firm prices, costs, and profits are determined. In addition, students will learn how resource prices are established and what specific roles of government within the market system are. ............................................. B
This course carries SUNY General Education credit.

Education

EDU 101 Teacher Assistant I (3-0) 3 hrs.
This course is designed to help prepare para-professionals to assist certified teachers in the education of children. Students will develop the instructional techniques necessary to function as a teacher assistant, gain an understanding of the functioning of a school system, and explore current trends in education. ............................................. F

EDU 102 Teacher Assistant II (3-0) 3 hrs.
This course is designed to continue to prepare para-professionals to assist certified teachers in the education of children. Students will develop the instructional techniques necessary to function as a teacher assistant, gain an understanding of the functioning of a school system, and explore current trends in education. ............................................. S
Emergency Medical Services

EMCR 125 EMS Management (3-0) 3 hrs.
This course is intended to provide information that will enable persons just entering the profession or expanding their roles to have the ability to work with emergency management issues. The course provides an overview of the characteristics, functions and resources of an integrated system and how various emergency management services work together in an integration of resources and capabilities. Emphasis will be placed on how this system is applied to all hazards for all government levels, across the four phases and all functions of emergency management. Also included is instruction on federal requirements for meeting the NIMS objectives. Prerequisite: Open to all EMS/Fire providers, or with permission of instructor ..................................................... B

EMCR 130 Certified First Responder 2 hrs.
This course offers basic training to the professional rescuer who arrives first on the scene of a medical emergency. The purpose of this course is to improve the quality of emergency medical care to patients in the pre-hospital setting by personnel involved in on-scene rescue. ..................................................... B

EMCR 135 Certified First Responder Refresher 1 hr.
This course is designed for individuals who have been certified by NYS Department of Health as a Certified First Responder for the purpose of maintaining their competency and certification in providing emergency medical care. This course reviews the basic training to the professional rescuer who arrives first on the scene of a medical emergency. The content reviews the concepts and materials covered in the CFR Original course. After successful completion of this course, students are eligible to take the NYS DOH BEMS Certification Examination. Recertification is required every three (3) years. Prerequisite: Proof of certification as a CFR. ..................................................... B

EMCR 195 Paramedic I 16 hrs.
The Paramedic I course establishes the parameters that a paramedic operates within while in the pre-hospital setting. The Paramedic’s scope of practice includes basic and advanced skills focused on the acute management and transportation of the broad range of patients who access the emergency medical system. This may occur at an emergency scene until transportation resources arrive, from an emergency scene to a health care facility, between health care facilities, or in other health care settings. In some communities, Paramedics provide a large portion of the out-of-hospital care and represent the highest level of out-of-hospital care. In communities that use emergency medical dispatch systems, Paramedics may be part of a tiered response system. In all cases, Paramedics work alongside other EMS and health care professionals as an integral part of the emergency care team. The Paramedic’s scope of practice includes invasive and pharmacological interventions to reduce the morbidity and mortality associated with acute out-of-hospital medical and traumatic emergencies. Emergency care is based on an advanced assessment and the formulation of a field impression. The Paramedic provides care designed to minimize secondary injury and provide comfort to the patient and family while transporting the patient to an appropriate health facility. Topics include roles and responsibilities of a paramedic, medical and legal considerations, EMS communications and documentation. This course provides students with a general overview and principles of anatomy and pathology along with life span development. Students are also provided with the fundamentals of pharmacology including routes of drug absorption, administration, distribution, bioformation and elimination, dosage calculations and packaging. Also covered will be anatomy and physiology of the respiratory system and airway. Emphasis on oxygen therapy and advanced and difficult airway management techniques will be covered during this program. Endotracheal intubation, paralytics and surgical airway are some of the procedures taught. Topics will also include anatomy of the vascular system with emphasis on the pathophysiology of shock. The student will be provided with a solid understanding of patient assessment which is the foundation for providing quality patient care. Additional topics will include cardiac emergencies, basic anatomy, physiology, pathophysiology of the heart. Identification of arrhythmias is presented along with the appropriate pre-hospital management modalities. Twelve lead ECG interpretations, pharmacotherapy, defibrillation, cardioversion and pathophysiology of more common cardiovascular diseases will be covered. With this the student will be prepared for certification by the American Heart Association in Advanced Cardiac Life Support along with Pediatric Advanced Life Support, which includes care for the pediatric and neonate patients. During this course students will be required to perform clinical requirements in communications, morgue labs, operating room labs, phlebotomy labs, coronary care units, as well as shadowing nurses and physicians in emergency departments. Along with the above clinical requirements, the student will begin a field internship with approved advanced life support agencies and designated preceptors. Prerequisites: Must hold a minimum certification of a NYS EMT and maintain that certification throughout the entire program. Student must be accepted into the Paramedic Certification Program ..................................................... B

EMCR 196 Paramedic II 16 hrs.
The Paramedic II course continues from Paramedic I covering the parameters that a paramedic operates within while providing appropriate care in the pre-hospital setting. Topics include medical emergencies frequently covered in the pre-hospital setting, with an emphasis on pathophysiology and management. Topics on abdominal, genitourinary, neurological, behavioral and respiratory emergences will be instructed. Included will be basic anatomy, physiology and pathophysiology of the endocrine system, including allergies, anaphylaxis, toxicology, hematology, pulmonology and infectious diseases. Also covered will be behavioral and environmental emergencies. Also included in this course the student will study trauma to the various body systems, including burns, along with the kinematics and mechanism of injury. Students will also be prepared for certification in International trauma Life Support. Also covered will include scene management in various situations. Topics included will be providing care to geriatric patients emotional and psychological emergencies, patients with disabilities and addressing emergency care to patients involved in abuse, assault, and domestic violence. Students will study ambulance and rescue operations, along with the Medical Incident Command System. During this course students will be required to complete clinical requirements including pediatric emergency departments, pediatric intensive care units, obstetrics, medical/surgical intensive care units, adult care and emergency departments shadowing with physicians and nurses. Also, students will be required to complete all remaining clinical requirements, along with the necessary requirements for field clinical experience by riding with approved advanced life support units and preceptors. At the end of this semester, the student will meet with the Paramedic Review Committee to determine eligibility to take the New York State Department of Health Practical and Written Exam.
Prerequisites: Must hold a minimum certification of a NYS EMT and maintain that certification throughout the entire program. Student must be accepted into the Paramedic Certification Program. Student must have successfully completed Paramedic I.  .............................................. B

EMCR 200 Emergency Medical Technician - Original (1-3-2) 6 hrs.
The Emergency Medical Technician course prepares the EMT student to provide pre-hospital assessment and care for patients of all ages with a variety of medical conditions and traumatic injuries. Areas of study include an introduction to emergency medical services systems, roles and responsibilities of EMTs, anatomy and physiology, medical emergencies, trauma, special considerations for working in the pre-hospital setting, and providing patient transportation.  .............................................. B

EMCR 205 Emergency Medical Technician - Refresher (1-3) 2 hrs.
The content reviews the concepts and materials covered in the EMT Original course such as preparing the EMT student to provide pre-hospital assessment and care for patients of all ages with a variety of medical conditions and traumatic injuries. Areas of study include an introduction to emergency medical services systems, roles and responsibilities of EMTs, anatomy and physiology, medical emergencies, trauma, special considerations for working in the pre-hospital setting, and providing patient transportation. This course is designed for individuals who have been certified by NYS Department of Health as EMTs for the purpose of maintaining their competency in providing emergency medical care. Recertification is required every three (3) years. After successful completion of this course students are eligible to take the NYS certification exam. Prerequisite: Proof of certification as an EMT.  .............................................. B

EMCR 251 EMT Paramedic Refresher (6-0) 5 hrs.
This course is designed for individuals who have been certified by NYS Department of Health as an Emergency Medical Technician-Paramedic for the purpose of maintaining their competency in providing advanced adult and pediatric life support. The content reviews the concepts and materials covered in the Paramedic course. After successful completion of this course students are eligible to take the NYS certification practical and written exams. Recertification is required every three (3) years. Persons will only be able to receive college credit for this course once. Prerequisite: Proof of certification as a paramedic or RN/PA with special criteria is required. Call the EMS office at 315.789.0108 for further details regarding specific criteria.

EMCR 260 Critical Care Emergency Medical Transport - Paramedic (5.5-2.5) 6 hrs.
The Critical Care Emergency Medical Transport course is designed to prepare paramedics and nurses to function as members of a critical care transport team. Critical patients that must be transported between facilities require a different level of care from hospital or emergency field patients. Participants will gain an understanding of the special needs of critical care patients during transport, become familiar with the purpose and mechanisms of hospital procedures and equipment, and develop the skills to maintain the stability of hospital equipment and procedures during transport. CEEMTP is open to any paramedic or nurse who has a current professional license/certification and a recommended minimum of one year experience in that role.

EMCR 261 Critical Care Emergency Medical Transport - Paramedic Refresher 1 hr.
The CEEMTP certificate and renewal are valid for three years. Part of this renewal process is to provide documentation of thirty-six (36) credits of continuing education (CE) as the ALS level with an emphasis in critical care. One of the ways to obtain continuing education is to attend the CEEMTP original program offered. Lectures and labs are broken into the following modules: Critical Care Environment, Breathing Management, Surgical Airway Management, Hemodynamic Management, Cardiac Management, Pharmacological Management, GI/GU and Renal Management, Neurological Management, Complications of Transport and Special Considerations. A student could arrange through the EMS Programs Coordinator to attend the various modules to gain the required continuing education credits. The student would receive written documentation as to the modules attended with the appropriate credits. The student only need attend the hours needed for the refresher. Prerequisite: Current CEEMTP certification.

EMCR 300 Advanced Emergency Medical Technician - Original 4 hrs.
This course is a more complex course designed for professional rescuers who are interested in expanding and building on their knowledge and skills in the pre-hospital setting. The primary focus of the Advanced Emergency Medical Technician is to provide basic and limited advanced emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Advanced Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Advanced Emergency Medical Technicians perform interventions with the basic and advanced equipment typically found on an ambulance. The Advanced Emergency Medical Technician is a link from the scene to the emergency health care system. The Advanced Emergency Medical Technician’s scope of practice includes basic, limited advanced and pharmacological interventions to reduce the morbidity and mortality associated with acute out-of-hospital medical and traumatic emergencies. Emergencies care is based on assessment findings. Additionally, Advanced Emergency Medical Technicians provide care to minimize secondary injury and provide comfort to the patient and family while transporting the patient to an emergency care facility. Competencies include early recognition, assessment, treatment of the patient and use of advanced airway management and intravenous infusions, defibrillation and designated pharmacological interventions. Prerequisite: Must hold current NYS Emergency Medical Technician certification and maintain that certification throughout this entire course.  .............................................. F

EMCR 305 Advanced Emergency Medical Technician - Refresher 2 hrs.
This course is designed for individuals who have been certified by the NYS Department of Health as an Advanced Emergency Medical Technician for the purpose of maintaining their competency in providing emergency medical care. The content reviews the concepts and materials covered in the Advanced Emergency Medical Technician – Original course. After successful completion of this course, students are eligible to take the NYS DOH Bureau of Emergency Medical Services certification exam. Recertification is required every three (3) years. Persons will only be able to receive college credit for this course once. Prerequisite: Proof of certification as a NYS Advanced Emergency Medical Technician.  .............................................. F

EMCR 320 Advanced EMT Critical Care (2-3-2) 6 hrs.
This course is designed to prepare the student to administer many Advanced Life Support (ALS) procedures on patients in the pre-hospital setting. This course builds upon the EMT-D and EMT-Intermediate courses. The student that successfully completes the didactic, clinical and field internship will be eligible to sit for the NYS certifying exam. The EMT-Critical Care will work under the direction of medical control physicians to provide one of the highest levels of pre-hospital care available in New York State. Prerequisites: Current NYS Certificate as an Advanced EMT-Intermediate through the Advanced EMT-Intermediate course or Advanced EMT-Intermediate Refresher course. Must maintain certification throughout entire course. Pretesting will be required for all students that enroll in the course.  .............................................. B

EMCR 325 Advanced EMT Critical Care Refresher (3-1) 3 hrs.
This course is designed for individuals who have been certified by the NYS
Department of Health as an Emergency Medical Technician - Critical Care for the purpose of maintaining their competency in providing emergency medical care. The content reviews the concepts and materials covered in the Critical Care course. After successful completion of this course, students are eligible to take the NYS certification exam. Recertification is required every three (3) years. Persons will only be able to receive college credit for this course once. Prerequisite: Proof of certification as a Critical Care Technician

English

ENG 090 Enhanced Integrated Reading and Writing (3-2)
This course emphasizes the basic rhetorical principles needed for college-level reading and writing. An emphasis is placed on developing fundamental strategies to bolster necessary reading skills as well as analytical and critical thinking skills that are crucial to developing essays across a variety of genres and disciplines. This course also includes a studio (lab) session where students will focus on the affective aspects of assignments, allowing them to connect their lives outside the classroom to the work within it. This course is a prerequisite for English 101 for students who place into it via the placement exam. This course carries imputed (financial aid) credit.

ENG 095 Integrated Reading and Writing (3-0)
This course emphasizes the basic rhetorical principles needed for college-level reading and writing as an integrated whole. An emphasis is placed on developing analytical and critical thinking skills and developing essays across a variety of genres and disciplines. This course is a prerequisite for English 101 for students who place into it via the placement exam. This course carries imputed (financial aid) credit.

ENG 101 Composition I (3-0) 3 hrs.
The goals of Composition I are to develop students’ abilities to write at a college level and to think critically. Students will learn to make decisions based on rhetorical concerns of a writer’s purpose, the readers’ needs, and the context in which documents are read. As using sources effectively is one of the goals in the course, research will be interwoven into documents as a way to support ideas and connect with the audience. The course emphasizes process-based writing, student reflection of their learning progress, and it culminates in a learning portfolio. Prerequisite: Placement into ENG 101 or successful completion of ENG 090 or ENG 095 with grade of C- or better.

This course carries SUNY General Education credit.

ENG 102 Introduction to Literature (3-0) 3 hrs.
ENG 102 introduces students to a range of literary genres that may include poetry, drama, fiction, and creative non-fiction and develops skills in reading, interpreting, and evaluating literature. Students will learn and practice the skills of close reading through discussion and writing. Prerequisite: Placement into ENG 101 or successful completion of ENG 090 or ENG 095 with grade of C- or better.

This course carries SUNY General Education credit.

ENG 103 Composition II (3-0) 3 hrs.
Continuing the educational goals of Composition I (critical reading and thinking, focused research, reflective writing, and process-based writing), Composition II shifts the focus to the rhetorical concerns of persuasion and argument. The course provides students with increased practice in research, analysis, and genres of writing done throughout college as well as in the professional realm. The course emphasizes academic research-based writing and culminates in a portfolio. Prerequisite: ENG 101.

This course carries SUNY General Education credit.

ENG 201 American Literature: 1620 - 1865 (3-0) 3 hrs.
A study of selected readings from the important literature of the United States. Emphasis is placed on the most significant writings of representative authors from 1620 to 1865. Prerequisite: ENG 101.

ENG 202 American Literature: 1865 - Present (3-0) 3 hrs.
A study of selected readings from the important literature of the United States. Emphasis is placed on the most significant writings of representative authors from 1865 to the present. Prerequisite: ENG 101.

ENG 203 World Literature I (3-0) 3 hrs.
ENG 203 is a survey of important literary works from cultures around the world dating from ancient times through the seventeenth century. Prerequisite: ENG 101 and/or ENG 103.

ENG 204 World Literature II (3-0) 3 hrs.
This course is a survey of important literary works from cultures around the world from the seventeenth century through the present day. Prerequisite: ENG 101 and/or ENG 103.

ENG 206 The Short Story (3-0) 3 hrs.
This course introduces students to close readings of short fiction: from classical stories of historical importance to modern and contemporary stories, which reflect a changing genre. Prerequisite: ENG 101 and/or ENG 103.

ENG 207 Topics in Literature (3-0) 3 hrs.
This course is designed to explore literature as it illustrates specific themes relating to a broad variety of human concerns. As such, the content will vary from semester to semester. Topics might include The Graphic Novel, Environmental Literature, Contemporary American Poetry, Women in Literature, Food in Literature, Crime Fiction, Utopias & Alternative Lifestyles, Literature into Film, and Science Fiction. Prerequisite: ENG 101.

ENG 209 Introduction to Children's Literature (3-0) 3 hrs.
Students will learn about the ways that children’s literature cultivates a love for reading in both children and adults. Focusing on literature written for young readers (kindergarten-middle school), students will carefully read, research, interpret and write about literary and artistic elements of children’s literature, completing a variety of written and oral assignments. Through careful reading and analysis, students will learn how to select quality, age-appropriate texts to be used in children’s classroom activities. The course is organized by genres with an emphasis on diversity. Works will be studied within social and historical contexts considering such factors as the literacy development and the cultural construction of the child. Students will gain an understanding of the importance of diverse children’s literatures to our culture. A necessary focus of the course is also the role of literature in a society: the books a culture writes for its children often reflect deeply-held beliefs about children, childhood and the role of literature in their construction. Conversely, a culture's values and beliefs also are reflected in the books it chooses to keep from its children. Therefore, the history of censorship of children's books will also be discussed. Prerequisite: ENG 101.

ENG 213 Introduction to Dramatic Literature (3-0) 3 hrs.
This course is an introduction to the history and genre of drama. By exploring some of the best-known plays throughout theatre history and how they were performed students will develop an understanding of, and appreciation for the theatre. Lectures, films, and attendance will provide students with a partial overview of the vast range of theatre history and literature. Prerequisite: ENG 101 and either ENG 102 or ENG 103. (Also listed as THE 210) This course carries SUNY General Education credit.
This course focuses on the writing of short stories, poetry and/or creative non-fiction. Techniques and skills of these forms are examined in class and practiced in student writing. Previous experience in fiction writing, poetry, or non-fiction is not required, but the student is expected to be proficient in the mechanics of writing. Prerequisite: ENG 101. This course carries SUNY General Education credit.

ENG 223 Media Writing (3-0) 3 hrs.
This is an introductory course into the skills of the practicing journalist. Emphasis will be on the study of newsgathering and news writing. Students will employ these skills in the production of material suitable for publication in print and electronic media. Prerequisite: ENG 101. (Also listed as COM 223)

ENG 225 Literary Magazine Publishing (3-0) 3 hrs.
In this course students will be involved in the creation of “The Finger” our FLCC national literary magazine. Students will have the opportunity to solicit literary content, generate their own copy, and select pieces for publication. In addition we will craft press releases, maintain a website, and edit selections for the magazine. This is a hands-on course and anyone who is interested in literary publishing will find the skills and experience integral to building and maintaining a literary community. Prerequisite: English 101. This course carries SUNY General Education credit.

ENG 230 Perspectives on Tolkien (3-0) 3 hrs.
The lasting influence and power of Tolkien’s Lord of the Rings saga is undeniable - and seeing more mainstream success only with the release of a critically acclaimed series of films and an award-winning massively multiplayer online game. The purpose of this course is to look critically at such things as the books, the films, the game, and other ‘versions’ to explore how different media handle the same material. We will, as a class, discuss such issues as character and plot development, themes and literary elements, story-telling styles, cultural and historical contexts, benefits and limitations of various media, identity and role-playing games, and the role of audience in storytelling. Placing three different media into socio-cultural contexts will allow us to explore such issues as the role of story-teller, the importance of the visual, and the role of ‘game’ in today’s society. Students in this class can expect to engage in activities such as reading the novels, watching the films, playing the game, writing, discussing and participating in individual and/or group projects that delve into the Tolkien’s work and the power of translation. Prerequisite: ENG 102. This course carries SUNY General Education credit.

ENG 231 Workshop in Fiction Writing (3-0) 3 hrs.
This course focuses on the Writing of Fiction. Techniques and skills of the various forms of fiction, including character and plot development as well as traditional forms are examined in class and practiced in student writing. Students will learn and practice strategies for brainstorming, drafting, critiquing, and revising their work, as well as the critical expertise and technical language to help them better discuss works-in-progress. Prerequisite: English 101. Previous experience in creative non-fiction is not required, but the student is expected to be proficient in the mechanics of writing. This course carries SUNY General Education credit.

ENG 232 Workshop in Creative Nonfiction (3-0) 3 hrs.
This course focuses on the writing of Creative Nonfiction. Techniques and skills of the various forms of creative nonfiction, including The Personal Essay, Memoir, Literary Journalism, Flash Nonfiction, and the Travel Essay are examined in class and practiced in student writing. Students will learn and practice strategies for brainstorming, drafting, critiquing, and revising their work, as well as the critical expertise and technical language to help them better discuss works-in-progress. Prerequisite: English 101. Previous experience in creative non-fiction is not required, but the student is expected to be proficient in the mechanics of writing. This course carries SUNY General Education credit.

ENG 233 Workshop in Poetry Writing (3-0) 3 hrs.
This course focuses on the Writing of Poetry. Techniques and skills of the various forms of poetry, including free verse as well as traditional forms are examined in class and practiced in student writing. Students will learn and practice strategies for brainstorming, drafting, critiquing, and revising their work, as well as the critical expertise and technical language to help them better discuss works-in-progress. Prerequisite: English 101. Previous experience in poetry is not required, but the student is expected to be proficient in the mechanics of writing. This course carries SUNY General Education credit.

Engineering Science

ESC 100 Introduction to Engineering (2-2) 3 hrs.
An introduction to various branches of engineering using descriptive and quantitative perspectives. Topics include modeling, analysis, and experimental investigation of basic engineering problems related to chemical, mechanical, and electrical systems with special focus on sustainability and clean environment. Team work, problem solving, and critical thinking as well as oral and written communication skills are emphasized throughout the course. Corequisite: MAT 145.

ESC 105 Engineering Graphics (1-5) 3 hrs.
This course includes technical sketching, visualization, design, and the use of computer aided design (CAD). Topics include geometric construction and modeling, lettering, freehand sketching, orthographic projection, isometric projection, oblique projection, sectional views, dimensioning, working drawings, and the use of CAD software. Emphasis is on developing both manual sketching and CAD skills to convey engineering designs in accordance with industry standards.

ESC 170 Computing for Engineers (2-3) 3 hrs.
A first course that introduces a variety of fundamental computational techniques to the engineering student which are essential in the analysis and solution of engineering problems. The course utilizes the software packages of MATLAB, LabVIEW, and EXCEL as the main computational tools. Topics include modeling, simulation, numerical analysis, data acquisition, data visualization, and instrument control. Both the structured text and graphical programming approaches are used in the course. Corequisite: MAT 145.

ESC 174 Computing with LabVIEW (1-2) 2 hrs.
This is a computational course focused on developing and implementing algorithms for monitoring and control of engineering systems using LabVIEW software. Topics covered include: problem solving, data acquisition, instrumentation and control, computer programming concepts, and spreadsheet concepts.

ESC 211 Statics (3-0) 3 hrs.
This introductory course presents the theory and application of the principles of statics for use in subsequent courses and in engineering practice. The subject of statics deals with bodies at rest or in equilibrium, including study of force systems, vectors, analytical methods of solution, friction, center of gravity and centroids, moments of inertia of areas. Prerequisites: MAT 272, PHY 151.
Introduction to Sustainable Forest Management (3-0)  3 hrs.
Introduction to Sustainable Forest Management is a course that provides an introduction to past forestry practices as well as current trends in silviculture and sustainable forestry. The course explores the multitude of ecological and societal values that forests provide and are managed for. This course also emphasizes the importance of the myriad of natural factors affecting forest ecosystem health including soils, climate, topography, ecological succession, as well as both abiotic and biotic disturbances. The effect of past management on current local forest condition will also be examined.  

(Also listed as CON 243)

FOR 244 Introduction to Forest Measurements (2-2)  3 hrs.
Introduction to Forest Measurements is a course designed to train students in the use of forest measuring equipment and the implementation of standard forest measuring procedures. Some of the topics covered include: basic tree identification, forest resource sampling designs, individual and stand level density and volume estimation techniques, as well as growth and yield models. The course is strongly based on field activities.  

(Also listed as CON 244)

French

FRN 101 French I (3-0)  3 hrs.
FRN 101 is a beginning language course designed for students with no previous experience in French, or whose experience does not make placement in a higher level French course advisable. The course is designed to provide students with the fundamentals of French pronunciation and grammar, as well as an introduction to Francophone culture. The course will stress the development of communication skills, especially listening and speaking, but will also promote reading and writing skills.  

This course carries SUNY General Education credit.

FRN 102 French II (3-0)  3 hrs.
FRN 102 is a continuation of the introductory level language course (FRN 101), with increased emphasis on vocabulary enrichment and the development of speaking ability as well as strengthening listening and reading comprehension skills. Students at this level will also continue to develop insights into Francophone culture and to draw comparisons with their own culture. Prerequisites: Successful completion of FRN 101 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide.  

This course carries SUNY General Education credit.

FRN 175 French Study Abroad (3-0)  3 hrs.
The purpose of this course is to provide students with a linguistic and cultural travel experience. This study abroad experience is conducted in different locations throughout the French-speaking world. The course will emphasize improving French language proficiency as well as developing an understanding and appreciation of the host country culture. Students will study French at a recognized language institute in the destination site, and will also have the opportunity to participate in escorted touring to sites of interest. Students will be housed in family homestay accommodations for the duration of the trip (to the extent possible). Students must complete an application form, provide two (2) letters of recommendation, and receive permission of instructor.  

Previous study of French is recommended but not required.

FRN 201 French III (3-0)  3 hrs.
FRN 201 expands on the vocabulary and grammatical structures introduced in the first two semesters of study. Emphasis is on the continued development of French language skills through the study and discussion of authentic readings in Francophone literature and culture. Students will learn strategies to improve reading comprehension and fundamental composition writing skills. Students at this level will also continue to develop deeper insights into Francophone culture and to draw comparisons with their own culture. Prerequisites: Successful completion of FRN 102 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide.  

This course carries SUNY General Education credit.

FRN 202 French IV (3-0)  3 hrs.
FRN 202 is a continuation of the intermediate level course (FRN 201). Emphasis is on enhancing communication skills in French, both spoken and written. Students will refine critical reading and writing skills through further exploration of Francophone literature and culture. Prerequisite:
Successful completion of FRN 201 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. This course carries SUNY General Education credit.

FRN 203 Advanced French: Coups d’Oeil Franciens (3-0) 3 hrs.
FRN 203 is an advanced language course covering such topics as the origins of French culture, religion, the family, and customs and beliefs. These topics will be reinforced by a variety of activities designed to enhance and stimulate conversation and writing skills in French. Prerequisites: Successful completion of FRN 202 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. FRN 203 and FRN 204 are non-sequential courses and may be taken in any order after the completion of FRN 202 at FLCC or after demonstrating language competency to the instructor. This course carries SUNY General Education credit.

FRN 204 Advanced French: Perspectives Francophones (3-0) 3 hrs.
FRN 204 is an advanced language course covering such topics as economic and political trends, education, urban life, gastronomy, and French-speaking cultures outside of France. These topics will be reinforced by a variety of activities designed to enhance and stimulate conversation and writing skills in French. Prerequisites: Successful completion of FRN 202 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. FRN 203 and FRN 204 are non-sequential courses and may be taken in any order after the completion of FRN 202 at FLCC or after demonstrating language competency to the instructor. This course carries SUNY General Education credit.

Freshman Seminar

FS 100 Liberal Arts First Year Seminar (2-0) 2 hrs.
First year seminar teaches students about the nature and purpose of a college education. Course topics provide students the opportunity to acquire and apply the skills and strategies necessary to achieve educational goals. Topics range from personal growth issues such as goal setting and time management to the academic survival skills of textbook reading, test-taking, and writing. Additionally, students will learn the skills and strategies necessary to acquire and apply the skills and strategies necessary to achieve academic goals and to gain an awareness of available College resources. This course carries SUNY General Education credit.

General Studies

GST 101 First Year Student Seminar (3-0) 2 hrs.
First Year Student Seminar is designed to acquaint students with the nature and purpose of a college education. Course topics provide students with the opportunity to acquire and apply the skills and strategies necessary to achieve academic goals and to gain an awareness of available College resources.

GST 106 Grammar and Sentence Basics (1-0) 1 hr.
The focus of this five week course is to provide students with instruction in basic grammar and sentence construction. This course is graded S (Satisfactory) or U (Unsatisfactory).

GST 107 Paragraph Basics (1-0) 1 hr.
The focus of this five week course is paragraph development and the use of organizational patterns. This course is graded S (Satisfactory) or U (Unsatisfactory).

GST 108 Essay Basics (1-0) 1 hr.
The focus of this five week course is the development of multiple paragraph essays and includes prewriting, drafting, revising and editing. This course is graded S (Satisfactory) or U (Unsatisfactory).

GST 116 College Study Strategies (3-0) 3 hrs.
An examination of learning theories and strategies necessary for college success. Topics include note taking, memory development, textbook reading, test taking, current research techniques, goal setting, and time and stress management. Students will also complete a community project. The course objective is for students to become independent learners who will succeed in college.

GST 117 College Success Strategies (1-0) 1 hr.
This five week course will address goal setting, motivation, time and stress management, note-taking and test taking strategies.

GST 118 College Reading Strategies (1-0) 1 hr.
This course will focus on college reading strategies, reading comprehension, and read/study systems.

GST 119 College Writing Strategies (1-0) 1 hr.
In this course, students will be guided through the steps of the writing process.

GST 130 Peer Tutor Training (1) 1 hr.
This course is designed to train students to become effective and efficient peer tutors. Topics will include learning theory, learning styles, diversity, tutoring strategies, interpersonal communication, and study skills.

Geographic Information Systems

GIS 130 Introduction to Geographic Information Systems (2-2) 3 hrs.
An introductory level geospatial technology course designed to introduce students to the concepts and theories of geographic information systems (GIS) and the practice of geospatial analysis. This course consists of a lecture component and a laboratory component. Students will learn to apply GIS concepts through hands-on exercises designed to explore and analyze spatial data. Students will use leading geospatial software used by numerous professions including natural resources conservation and sustainability, business management, criminal justice, and community planning.

GIS 227 Applications of Global Positioning Systems (GPS) (5-1) 1 hr.
This class will provide students with an introduction to basic theoretical concepts and practical hands-on use of global positioning systems (GPS) with strong emphasis in relation to natural resources management and data collection.

Health and Physical Education

HPE 102 Basic Rhythms (1/2 - 1 1/2) 2 hrs.
This course provides the opportunity to experience and learn dance steps and movement patterns for such types of dances as Ballroom Dancing, Line Dancing, Folk Dancing and Square Dancing and practice dances such as: Foxtrot, Waltz, Cha Cha, Tango, Rumba, and the Polka. Folk dances such as: Hora, Troyka, Greensleeves, and many popular line dances. You will learn to identify musical beats and rhythms appropriate for each dance.
HPE 103 Introduction to Martial Arts-Judo I (1/2 - 1 1/2) 1 hr.
This is an introductory course which is ideal for first-time martial arts students interested in learning about various training styles. There is a special emphasis on falling techniques as a gateway skill for Kodokan Judo training.

HPE 105 Ice Skating (1/2 - 1 1/2) 1 hr.
This course is designed for beginner-advanced ice skaters. Instructional emphasis will be placed on safely learning the life-long activity of ice skating. Students will be introduced to aspects of basic use and care of equipment and safety implications. Students may use their own skates or can rent skates at the rink. Additional fee is required.

HPE 106 Bowling (1/2 - 1 1/2) 1 hr.
This co-educational activity includes instruction in the fundamental skills, rules, and etiquette that govern the activity. An additional fee is required.

HPE 107 Golf (1/2 - 1 1/2) 1 hr.
This co-educational activity includes instruction in the fundamental skills, rules, and etiquette that govern the activity. An additional fee is required.

HPE 108 Badminton (1/2 - 1 1/2) 1 hr.
This co-educational activity includes instruction in the fundamental skills, rules, history and etiquette that govern badminton.

HPE 110 Physical Conditioning (1/2 - 1 1/2) 1 hr.
A blend of aerobic activity and weight training designed to improve one's overall fitness level and encourage participation in physical fitness activities for a lifetime. Fitness testing and training for standardized fitness levels that include aerobic and anaerobic capacity is required. The class is offered at an off-campus site.

HPE 112 Yoga for Beginners (1/2 - 1 1/2) 1 hr.
Yoga for Beginners teaches basic postures and breathing exercises that derive from ancient India. Students are encouraged to develop a greater body-mind alliance, which is often not addressed in our culture. The combination of relaxation, general body toning, flexibility, and meditation gives the student an awareness of their enhanced human potential. Concepts of yoga philosophy are discussed, which provides the basis for the practice of these techniques.

HPE 113 Techniques of Angling (1/2 - 1 1/2) 1 hr.
This course introduces the student to fishing in the Finger Lakes area. The course will include laws and regulations, terminology, techniques, and equipment. The course will include scheduled field trips. Additional fee is required.

HPE 114 Karate (1/2 - 1 1/2) 1 hr.
An introductory course introducing the student to the fundamentals of Karate in all its aspects. Emphasis is placed on the physical and mental sides of training, physical fitness, self discipline, concentration, and meditation.

HPE 115 Tennis (1/2 - 1 1/2) 1 hr.
This co-educational activity includes instruction in the fundamental skills, techniques and rules that govern the life-time activity of tennis.

HPE 116 Racquetball (1/2 - 1 1/2) 1 hr.
Racquetball is designed to offer the student introduction to the lifetime sport of racquetball. The course will include terminology, skills and techniques used in the sport. Additional fee required.

HPE 117 Basic Weight Training (1/2 - 1 1/2) 1 hr.
This course will explore basic techniques of weight training, focusing on the various exercises applied in a weight training program, demonstration of proper technique, and development of an overview of a comprehensive training program.

HPE 118 Skiing/Snowboarding I (1/2 - 1 1/2) 1 hr.
This is a beginning skiing/snowboarding course. This course covers techniques, skills and practice drills designed to improve your skiing/snowboarding ability. Discussion and instruction will encompass the latest equipment, safety and etiquette on the slopes. Time will be provided for practice and review of skills learned in class. An additional fee is required.

HPE 119 Skiing/Snowboarding II (1/2 - 1 1/2) 1 hr.
This is an intermediate skiing/snowboarding course, a continuation of Skiing/Snowboarding I. This course covers advanced techniques, skills and practice drills designed to improve your skiing/snowboarding ability. Discussion and instruction will encompass the latest equipment, safety and etiquette on the slopes. Time will be provided for practice and review of skills learned in class. An additional fee is required.

HPE 120 Cross-Country Skiing (1/2 - 1 1/2) 1 hr.
This course is designed to introduce the recreational activity of cross-country skiing. It will not be a challenge for someone already an accomplished skier. It will include an introduction to the basic movement, skills, concepts, and familiarize the student with available area trails. All cross-country ski equipment will be provided by FLCC. At the option of the class, travel by personal transportation to locations non-adjacent to the college may be undertaken.

HPE 121 Walk and Jog (1/2 - 1 1/2) 1 hr.
This course is designed for students of any fitness level who are interested in improving their general physical condition. This course will help the student to increase his/her cardiovascular endurance and promote weight loss through walking or jogging.

HPE 122 Concepts of Wellness (1-1) 2 hrs.
The purpose of this course is to introduce students to the concepts of wellness and how these concepts can be incorporated into their lives. This course will guide the student to the understanding that wellness is not a static condition but rather a continual balance of the physical, social, emotional, and intellectual aspects of human need. The course will also provide students with the skill to improve their quality of life and lead them to a higher state of well-being and optimal health. Exercise is a regular part of the class.

HPE 123 Spinning (1/2- 1 1/2) 1 hr.
Spinning is a cardiovascular workout that uses a specialized stationary bicycle which simulates real cycling conditions. This comprehensive program is totally non-competitive, allowing newcomers and athletes to reach their prospective fitness goals. Additional fee is required.

HPE 124 Criminal Justice Physical Conditioning (1/2 - 1 1/2) 1 hr.
The course is intended to provide criminal justice students the opportunity to prepare for fitness tests used in the selection of entry level police officers. Fitness testing and training for standardized fitness levels that include Sit-ups, Push-ups and a 1.5 mile run will be the focus of the class.

HPE 125 Lifetime Fitness & Nutrition (1-0) 1 hr.
This course is focused on the relationship of nutrition and physical activity to promote and achieve overall lifetime fitness. The student will explore and learn to apply concepts of nutrition, body composition, weight...
management, cardiorespiratory endurance and flexibility to develop a personal comprehensive fitness plan for life. 

**HPE 126 Cardio Kickbox for Women (1/2-1 1/2)** 1 hr. 
Cardio Kickbox for Women is a martial arts class for women that combines self-defense techniques and aerobic exercise. Instruction will include self-defense techniques to defend against picks, grabs and ground defense. Conditioning exercises to enhance strength and flexibility will include various kicks and boxing drills that are choreographed to music. 

**HPE 136 Introduction to Adventure Learning (0.5-1.5)** 1 hr. 
This course is an Adventure Education based program designed to provide participants an opportunity to acquire and to practice essential life skills while building self-esteem through teambuilding, cooperative games, and a low ropes challenge course. Students will learn to solve problems, make decisions, set goals, and develop communication skills in an atmosphere that is both physically and mentally challenging. Two classes will consist of individual and group teambuilding activities, cooperative games, and safety and spotting techniques and will meet on FLCC’s main campus. The third meeting will be the class’s culminating event which will consist of a 2-day/1-overnight camping experience at the Low Ropes Challenge Course located on FLCC’s East Hill Campus in Naples, New York. 

**HPE 140 Beginning Swimming (1/2 - 1 1/2)** 1 hr. 
This course is designed for the student who is a non-swimmer or does not demonstrate proficiency in the water. It will include instruction in basic areas of water safety, rescue techniques, and basic swimming strokes. The general Red Cross swimming program will be followed. 

**HPE 141 Scuba (1/2 - 1 1/2)** 2 hrs. 
This is the entry-level recreational scuba diving course for students with advanced swimming skills that addresses the Academic and Confined Water requirements for Open Water Certification. The Academic lectures and examinations will provide illustration of basic theory and knowledge necessary for Scuba diving. The Confined Water (Pool) portion applies the practical experience of skill building and demonstration. Open Water Certification is encouraged but not included. Internationally recognized PADI (Professional Association of Diving Instructors) Certification testing with the instructor may be arranged during the period of the course. Additional fee required. 

**HPE 144 Wakeboarding (1/2-1/2)** 1 hr. 
This is an activity course for beginner to advanced students who will increase their wakeboarding skills and ensure the safety of themselves and others while enjoying this lifetime activity. Students will be provided with rental equipment for cable wakeboarding and wetsuits if necessary. Each class will begin with a lecture/training session on the specific topics for the day. The remainder of the class will be for practice and hands on instruction at Muar Lake located at Roseland Water Park in Canandaigua. An additional fee is required. 

**HPE 150 Beginning Camping (1/2 - 1 1/2)** 1 hr. 
This course is designed to provide basic fundamentals of camping. Strong emphasis will be placed on the appropriate relationship between man and his natural environment. A half-day trip, an organizational meeting and a three-day trip are required. A minimal fee is required. 

**HPE 151 Canoe & Kayak Paddling Experiences (1/2-1 1/2)** 1 hr. 
This course allows both the novice and the experienced paddler a chance to learn and perfect canoe and/or kayak paddling techniques. Included in this course are steering methods, boating safety, selecting and caring for equipment, choosing appropriate bodies of water and enjoying paddling as a recreational activity. The college will furnish equipment. This course is designed to introduce students to canoe and kayak information and techniques through lecture and experience gained through several half to full day outings. Safety, trip planning, and mastering correct paddling techniques will be discussed. An appreciation for the natural environment and a lifetime of physical activity are stressed throughout the course. 

**HPE 153 Career Opportunities in Health Care (1-0)** 1 hr. 
This course explores the variety of options available for careers in the health care industry. It will provide the student with information to evaluate career options that will best suit their needs and interests. The format of this course includes lecture, class discussion, guest speakers and student presentations. 

**HPE 154 Medical Terminology (3-0)** 3 hrs. 
This is an introductory course into the principles of medical terminology. Medical terminology is the framework for developing a robust medical vocabulary essential to every health care professional. The content includes analyzing individual word parts, body systems, basic medical language, body orientation, health, wellness and disease terms. 

**HPE 162 T’ai Chi Chuan I (1/2 - 1 1/2)** 1 hr. 
This course is an ancient health exercise system and martial art. It combines circular movements with coordinated breathing to promote blood circulation, muscle and joint action, and stimulation of the nervous system. Tai Chi is called meditation in motion. 

**HPE 163 T’ai Chi Chuan II (1/2-1 1/2)** 1 hr. 
This course is an ancient health exercise system and martial art. It combines circular movements with coordinated breathing to promote blood circulation, muscle and joint action and stimulation of the nervous system. Tai Chi is called meditation in motion. This advanced course refines form and incorporates the martial application of each posture. Prerequisite: PE 162. 

**HPE 164 Stress Reduction Through Exercise (1/2 - 1 1/2)** 2 hrs. 
This course will explore the many ways that stress affects us both physically and emotionally. Stress management techniques taught include meditation, progressive relaxation, autogenics and others. Exercise is a regular part of each class. 

**HPE 165 Oriental Health Arts (1/2 - 1 1/2)** 1 hr. 
This course is designed to introduce an alternative health practice through Qi Gong (energy circulation) training. These techniques promote general health by teaching the student to cultivate energy and create a state of balance in the body. 

**HPE 166 Biofield Therapy (1/2-1 1/2)** 1 hr. 
This course teaches external healing techniques based upon the theory of the human energy field. Students will learn to re-pattern and balance this energy to facilitate healing in each other’s bodies, as well as their own. A stronger emphasis is on Therapeutic Touch, which is the most research-based of the Biofield therapies. 

**HPE 167 Aerobics (1/2-1 1/2)** 1 hr. 
Aerobics is a form of cardiovascular exercise that may use an elevated platform (step), exercise routines and movement patterns that are performed to music. This class is designed for beginners and no prior exercise experience is necessary. 

**HPE 168 Zumba (1/2-1 1/2)** 1 hr. 
Zumba is a dance-fitness class that combines fast and slow rhythms from Latin and international music. The class adheres to a specific interval pacing formula, maximizing caloric output and body toning using easy steps and high energy music.
HPE 171 Recreational Shooting (2-0) 2 hrs.
This is a basic course in the recreational use of guns and firearms. The requisites for this course are not limited and usually follow a natural interest in the use of firearms/guns for recreational purposes which may include plinking, competitive shooting, collecting, American history, self preservation and hunting. This course offers a broad background in the safe handling, understanding the mechanical functioning, laws and ethics related to ownership, supreme court decisions and case law, political ramifications, criminal impact activity, and hands-on validation. An additional fee is required .................................................. B

HPE 172 Hunting Fundamentals (2-1) 2 hrs.
This is a ten-week student participation course designed to understand an understanding of hunting safety, techniques, and ethics. Topics include: identification and safe handling of hunting implements, hunter responsibility, personal preparedness, and wildlife harvest techniques. Emphasis is placed on important game species of New York. A Saturday field class will be scheduled. The successful completion of the course will qualify the student to take the New York State Hunter Education exam ................................................................. F
Enrollment into this course will be by permission of instructor only.

HPE 181 Mime (3-0) 3 hrs.
This is a basic course focusing on the study and application of various techniques of the art of Mime ................................................................. F

HPE 185 Fencing (1/2-1 1/2) 1 hr.
A beginning course in Fencing with emphasis on the history of the sport, as well as introducing the student to basic foil techniques such as footwork, offensive and defensive maneuvers, and limited bouting .................................................. B

HPE 187 Introduction to Physical Education and Coaching (3-0) 3 hrs.
This is an introductory course in Physical Education and Coaching methodology. The prospective teacher and/or coach will learn the underlying philosophies, theories and techniques for planning, organizing, and managing programs. This course will include teaching and coaching experiences, observations, lesson plans, certification requirements, and career opportunities ................................................................. F

HPE 190 Care and Prevention of Athletic Injuries (3-0) 3 hrs.
Focuses on the fundamental knowledge associated with preventing / caring for injuries that occur during physical activity and athletic participation. Topics include injury evaluation, first aid / emergency care, and injury rehabilitation, as well as preventative measures including the use of protective equipment, physical conditioning, and proper nutrition ................................................................. B

HPE 202 Creative Dance (1/2 - 1 1/2) 2 hrs.
This form of dance allows for the expression of ideas and feelings through the medium of human movement. The course provides an opportunity for self-expression and creativity through discussion and performance of basic elements of dance .................................................. B

HPE 203 Advanced Martial Arts (1/2 - 1 1/2) 1 hr.
An advanced martial arts class that features rigorous standards of class participation, etiquette and discipline. In addition to advanced martial arts training, class participants will be part of a martial arts demonstration team. Additional fee is required ................................................................. B
Current enrollment or completion of any martial arts class required.

HPE 204 Instructional Methods for Soccer (1/2 - 1 1/2) 1 hr.
This course is designed for Physical Education majors, coaches, or students interested in pursuing teaching as a profession. The course includes instruction in the fundamental skills and rules of the sport of Soccer. Emphasis will be placed on the instructional techniques and methodology to prepare the student to teach or coach Soccer. Prerequisite: PE 275 . . . . . . B
Students in an Education or related majors may also benefit from this class but are not required to complete PE 275.

HPE 205 Instructional Methods for Tennis (1/2 - 1 1/2) 1 hr.
This course is designed for Physical Education majors, coaches, or students interested in pursuing a teaching profession. The course includes instruction in the fundamental skills and rules of the sport of Tennis. Emphasis will be placed on the instructional techniques and methodology in order to help prepare the student to instruct or coach Tennis. Prerequisite: PE 275 ................................................................. B
Students in an Education or related majors may also benefit from this class but are not required to complete PE 275.

HPE 206 Instructional Methods of Physical Fitness (1/2 - 1 1/2) 1 hr.
This course is designed for Physical Education majors, coaches or students interested in pursuing a teaching profession. The course includes instruction for maintaining a healthy lifestyle and understanding the components of fitness. Emphasis will be placed on instructional techniques and methodology in order to help prepare the student to instruct concepts of physical fitness. Prerequisite: PE 275 ................................................................. B
Students in an Education or related majors may also benefit from this class but are not required to complete PE 275.

HPE 210 Defensive Tactics (1/2 - 1 1/2) 2 hrs.
This course is designed to provide training in the many aspects of self-defense. Course includes both aggressive and non-aggressive techniques. Course is geared to both Criminal Justice and general student population .................................................. B

HPE 212 Health (3-0) 3 hrs.
Focuses on lifestyle factors and their relationships to well-being, behaviors, and disease. Health content areas, defined by NYS Education Department, are explored. Topics include: drug use and abuse, nutrition, personal and community health, safety education (identifying dangerous environments, prevention child abduction, fire and arson), communication skills for productive relationships (i.e. conflict resolution), identifying and reporting suspected child abuse/maltreatment, and Safe Schools Against Violence in Education Legislation Certification ................................................................. B

HPE 213 CPR and AED for Adult, Child and Infant (1/2-1 1/2) 1 hr.
The student will be prepared to deal with breathing and cardiac emergencies, and become proficient in the application and use of the Automatic External Defibrillator. After successful completion of this course students are eligible to take a practical exam resulting in a certificate valid for two (2) years in CPR/AED for the Adult, Child and Infant. This course does not meet the PE 214 requirement and a student cannot receive credit for taking both PE 214 and PE 213 .................................................. B
This course will not satisfy the PE 214 requirements for the AS Physical Education Studies program. Students will NOT receive credit for this course if enrolled in PE 214.

HPE 214 Advanced First Aid, CPR and AED (3-0) 3 hrs.
This course will teach the student how to recognize an emergency and how to respond. The student will be prepared to make appropriate decisions regarding first aid care and how to provide care for injuries or sudden illness until professional medical help arrives. Upon completion of this course, student will be eligible for National Safety Council Certification in Advanced First Aid, CPR and AED .................................................. B

HPE 215 Standard First Aid (2-0) 1 hr.
This course teaches the basic First Aid skills in compliance with Emergency Cardiovascular Care (ECC) standards covering immediate care procedures for injuries and common illness. After successful completion of this course students are eligible to take a practical exam resulting in a certificate valid
for two (2) years in National Safety Council Standard First Aid. This course does not meet the PE 214 requirement and a student cannot receive credit for taking both PE 214 and PE 215 .................................................. B

HPE 217 Health for Massage Therapists (2-1) 2 hrs. Focuses on lifestyle factors and their relationships to well-being, behaviors, and disease. Health content areas, defined by NYS Education Department, are explored. Topics include: Hygiene, Disease Prevention & Control, Aseptic Techniques, nutrition, personal and community health, safety education (identifying abduction, fire and arson), communication skills for productive relationships (i.e. conflict resolution), identifying and reporting suspected child abuse/maltreatment. No pre-requisites are required. Co-requisite: MAS 110 ................................................. F

HPE 227 Physiology of Exercise (3-2) 4 hrs. Exercise physiology is the scientific basis for the field of physical education. This course provides students with an opportunity to deepen their understanding of the body's responses and adaptations to exercise. Each of the body's systems will be reviewed with a focus on the influences of activity. Laboratory experiences will allow students to integrate and apply the concepts of exercise physiology through investigative experiments. Prerequisite: BIO 171, Corequisite: BIO 172 ........................................... F

HPE 230 Philosophy, Principles, and Organization of Athletics in Education (3-0) 3 hrs. Designed for the student who wishes to pursue a career in coaching in New York State elementary and secondary schools. Course covers philosophy and principles of athletics as integral parts of physical education and general education. Requirement for New York State coaching certification .................................................. F

HPE 231 Theory and Techniques of Coaching (2-0) 2 hrs. Provides experience in techniques of coaching a specific sport. Designed for persons who are preparing to meet the New York State certification requirements to coach in public schools. Via an internship, students will get hands-on experience working with an area program specific to the sport they desire to coach. Prerequisite: PE 230 ........................................... B

HPE 232 Health Sciences Applied to Coaching (3-0) 3 hrs. Course designed for students who wish to pursue a career in coaching in New York State elementary and secondary schools. Selected principles of biology, human anatomy and physiology, psychology, and sociology related to coaching. This course also meets the requirements of Sport Safety Training, including Adult and Child CPR / AED, and First Aid ........................................... B

HPE 242 Lifeguarding (3-0) 3 hrs. The purpose of this course is to provide entry level lifeguard candidates with the skills and knowledge to prevent, recognize and respond to emergencies, and to provide care for injuries and sudden illnesses until advanced medical personnel arrive and take over. Prerequisites: The student must at least 15 years of age and demonstrate basic swimming skills. An additional fee is required for Red Cross Certification ........................................... B

HPE 244 Water Safety Instructor (1-1) 2 hrs. This advanced swimming course includes instruction in the fundamental aquatic skills, including the 6 levels of American Red Cross swimming and diving skills, Basic Water Rescue, and Learn to Swim Parent and Child Aquatics. Emphasis is placed on the instructional techniques and methodology to prepare students to teach aquatic skills and supervise aquatic facilities and programs. Prerequisites: Must be 17 years of age and demonstrate basic swimming skills. An additional fee is required for Red Cross certification. Prerequisites: Must be 17 years of age. An additional fee is required for Red Cross Certification ........................................... F

HPE 250 Wilderness Camping (1/2 - 1 1/2) 1 hr. Designed to provide an enrichment of learning through the use of outdoor experiences. This advanced course will give the student an opportunity to better understand the ecological balance and to take part in a wilderness camping environment. A half-day trip, an organizational meeting, and a three-day trip are required. .................................................. B

A minimal fee is required.

HPE 251 Advanced Wilderness Camping (2-0) 2 hrs. This course is offered during the summer months. The week-long trip will offer the student an opportunity to better understand the ecological balance and take part in a wilderness camping environment. Additional fee is required .................................................. B

HPE 260 Kinetics of Exercise & Sport (3-0) 3 hrs. This course will allow students to study the biomechanical and kinesiological basis of movement in exercise and sport. Students will focus on the mechanical basis of movement to identify simple and complex motor skills. Students will identify the appropriate musculoskeletal and neurological components of the human anatomy and will explain how these work together to create skillful, coordinated movement during everyday activity, exercise / physical fitness, and sports participation. Students will also learn to identify deficiencies of these skillful, coordinated movements. Prerequisite: BIO 171 with a grade of 'C' or better ........................................... B

HPE 271 Recreational Shooting II (3-0) 3 hrs. This course is an advanced shooting course and is designed to complement Recreational Shooting I. There is emphasis on anatomy (upper body dynamics), psychology, physiology, advanced shooting skills performance, coaching principles, and scientific instrumentation. There is increased hands-on performance related skills particularly as it relates to specific sport skills and how they are developed through progressive steps (mini/ maxi goal setting). An additional fee is required ........................................... B

HPE 290 Athletic Training Practicum I (1-2) 2 hrs. Laboratory participation for students will be accomplished under actual athletic training room conditions. Students will learn, practice, and apply athletic training techniques concentrating on the lower extremities. Prerequisites: BIO 110 with a grade of 'C' or better, Corequisite: BIO 171 .................................................. B

HPE 291 Athletic Training Practicum II (1-2) 2 hrs. Laboratory participation for students will be accomplished under actual athletic training room conditions. Students will learn, practice, and apply athletic training techniques concentrating on the upper extremities. Prerequisites: BIO 110 with a grade of 'C' or better, Corequisite: BIO 171 .................................................. B

HPE 900 Baseball I 1 hr. Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor .................................................. S

HPE 901 Baseball II 1 hr. Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor .................................................. S

HPE 904 Softball I 1 hr. Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills
are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 905 Softball II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 910 Men's Basketball I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 911 Men's Basketball II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 914 Women's Basketball I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 915 Women's Basketball II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 930 Men's Soccer I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... F

**HPE 931 Men's Soccer II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... F

**HPE 934 Women's Soccer I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... F

**HPE 935 Women's Soccer II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 950 Woodsmen I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... F

**HPE 951 Woodsmen II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 955 Men's and Women's Cross Country I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 956 Men's and Women's Cross Country II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... F

**HPE 957 Men's and Women's Track and Field I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 958 Men's and Women's Track and Field II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 960 Men's Lacrosse I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 961 Men's Lacrosse II** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S

**HPE 964 Women's Lacrosse I** 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ........................................... S
HPE 965 Women's Lacrosse II 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. .......................................................... S

HPE 966 Women's Volleyball I 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ......................................................... F

HPE 967 Women's Volleyball II 1 hr.
Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor. ......................................................... F

History

HIS 100 Western Civilization I (3-0) 3 hrs.
This course, the first half of the history of western civilization sequence, explores the social, political, intellectual and cultural origins of the western tradition in Europe. Using a variety of sources (primary and secondary) and spanning the two millennia from Classical Greece (5th c B.C.) and the eras of Alexander the Great and the Roman Empire, through the Christian Middle Ages to the Italian Renaissance and the Age of Overseas Exploration (16th - 17th c.), this course traces the development of peculiarly western attitudes, values and institutions in Europe, and the notions of reason, individual rights, humanism, rule of law, and political liberty, that underpin them. This course also examines the manifold points of contact between the west and the wider world. ........................................ B
(Also listed as HUM 100) This course carries SUNY General Education credit.

HIS 101 Western Civilization II (3-0) 3 hrs.
This course, the second half of the history of western civilization sequence, continues the exploration of the social, political, intellectual and cultural development of the western tradition, from 1700 to the present. Using a variety of sources (primary and secondary) and encompassing a range of topics from the Scientific Revolution through the post Cold War era, this course examines the flowering of the rational, scientific and democratic western outlook in the modern era, and the various challenges posed by revolution, industrialization, totalitarianism, world war and the nuclear age. Topics include, the Enlightenment, French Revolution, Napoleon, Industrial Revolution, Age of Imperialism, World War I, Russian Revolution, Hitler and Nazism, World War II, the Holocaust, and the Cold War. ......................................................... B
(Also listed as HUM 101) This course carries SUNY General Education credit.

HIS 105 Regional History of the Finger Lakes (3-0) 3 hrs.
This course explores the economic, political, social and cultural history of the Finger Lakes region, from its early Native American origins to the present, focusing on the unique development of this part of New York State within the larger context of United States history. Using an interdisciplinary and multimedia approach, the course will cover such topics as the sources and methods of local/regional history, native-European contacts in the 17th and 18th centuries, the regional impact of the American Revolution, the War of 1812, the Civil War and the Industrial Revolution, and more recent developments in the areas of transportation, business, viticulture, education and tourism .......................................................... S

HIS 110 United States History I (3-0) 3 hrs.
This course begins the exploration of the social, political, intellectual and cultural development of America from 1500 to 1877, covering such topics as the first European settlements, the American Revolution, Age of Jefferson, Westward Expansion, Slavery and the Old South, the Civil War and Reconstruction. ......................................................... B
This course carries SUNY General Education credit.

HIS 111 United States History II (3-0) 3 hrs.
This course, the second half of the history of the United States sequence, continues the exploration of the social, political, intellectual and cultural development of America from 1865 to the present, covering such topics as industrialization, the Progressive era, the Great Depression and the New Deal, World War II and America's rise as a world power, the Cold War, Vietnam, the Civil Rights movement, Watergate, the Reagan presidency and the post-9/11 War on Terror. ........................................ B
This course carries SUNY General Education credit.

HIS 112 World History I (3-0) 3 hrs.
A survey of the political, economic, intellectual, cultural and religious development of the globe, from the Agricultural Revolution (c. 10,000 B.C.) to the sixteenth century A.D. Major topics will include, Ancient Mesopotamia and Egypt, the Hellenistic World, Ancient Indian Civilization, Imperial China, Early Mesoamerica, the Byzantine Empire, the Crusades, the Ottoman and Mughal Empires and Traditional Japan. Major consideration will be given to the dynamics and consequences of global encounters and interactions between diverse cultures (productive and destructive), the emergence and development of Judaism, Christianity, Islam and other major world religions, and the myriad ways ancient/ pre-modern developments have shaped the contemporary world. ........................................ B
This course carries SUNY General Education credit.

HIS 122 World History II (3-0) 3 hrs.
A survey of modern history since 1500, from a truly global perspective. This course charts the rise of the West to a position of political, technological and industrial dominance in the modern era, but the principal focus will be upon major historical developments elsewhere: Africa, the Middle East, India, Latin America and East Asia. Considerable emphasis will be placed upon frequent intersections between the western and non-western worlds during the Age of Imperialism, World Wars I and II, the Cold War and post-1945 decolonization. ......................................................... B
This course carries SUNY General Education credit.

HIS 206 North American Indian History and Cultures (3-0) 3 hrs.
This course introduces student to the historical and cultural experiences of the various indigenous populations of North America. Additionally, special emphasis will be given to a number of specific indigenous groups within the 10 cultural regions of North America as we examine this topic from a compassionate yet unromanticized historiographical and cultural perspective. In short, we will work from the premise that Native Americans were active participants in producing that past, both before and after the European contact as opposed to being solely victims of oppression; we do this in order to gain a greater appreciation for their rich and diverse history and cultural status today. Through the lens of anthropology and history, this course will discuss and examine the various native cultures of North America to include: their origins and cultural development through time; the underlying similarities and the wide range of variability within these native societies; the impact of European cultural systems on these groups, and finally, we examine Native American societies as they are today. Prerequisite: ENG 101. ......................................................... B
(Also listed as ANT 206)
HIS 261 War and Society in the Age of Total War: WWI and WWII (3-0)  
This course focuses on the age of total war, 1900-1945, from the outbreak of history’s first modern, industrial struggle (WWI), through the even costlier Second World War and the birth of the atomic age. Of particular interest will be the crucial interaction between war and society: how societies give form and substance to modern conflict and how wars, in turn, spark dramatic social, political and economic change. Prerequisite: Placement into ENG 101 or successful completion of ENG 090 or ENG 095 with a grade of C- or better ................................................................. B  
This course carries SUNY General Education credit.

HIS 262 The Cold War: To the Brink of Armageddon (3-0)  
An examination and analysis of the causes, conduct, and impact of the U.S.-Soviet struggle for global supremacy between 1945 and 1991, popularly termed the “Cold War.” Particular emphasis will be focused on the “Forgotten War” in Korea (1950-53); the Cuban Missile Crisis (when the world tottered on the brink of nuclear holocaust), and the Vietnam War, the longest and most divisive conflict in American history. Prerequisites: ENG 101 ........................................................................ B

HIS 263 The Black Death and Beyond: How Disease Has Changed History (3-0)  
This course investigates the manifold ways in which disease has shaped western history from antiquity to the 21st century, and how human civilization, in turn, has influenced the development of disease. From the 5th century B.C. “Plague of Athens,” through the medieval Black Death and the ‘Spanish Flu’ pandemic of 1918, disease has transformed societies and economies, contributed to the rise and fall of world empires and altered the course of military campaigns. At the same time, human activities (growing population, urbanization, imperialism, medical intervention, and environmental change) have exerted a profound effect on the development and transmission of new diseases. While historical scourges like plague, leprosy, cholera and scurvy have been largely conquered in the modern period, new maladies like SARS, Ebola, Avian Flu and HIV-AIDS, and the insect pests of grapevines; crop regulation; breeding; grafting; vineyard floor management; and harvest determinations. A significant portion of the class will be dedicated to pruning. Viticulture safety issues will be addressed ................................................................. S  
(Also listed as VIT 105)

HIS 264 The Space Race (3-0)  
This course covers the origins of the space race, Ford-Carter Years, Reagan Revolution, Clinton’s Middle Way, LBJ’s “Great Society,” civil rights movement, Nixon and Watergate, the space race, Ford-Carter Years, Reagan Revolution, Clinton’s Middle Way, America after 9/11 and the Obama presidency. Prerequisites: ENG 101 ................................................................. S

HIS 265 The War and Society in the Age of Total War: WWI and WWII (3-0)  
This course focuses on “America’s Century,” from its victorious participation in the Second World War, through its rise to global political, military, economic and cultural preeminence during the Cold War, to the present. Using a variety of media and striking a judicious balance between foreign policy and domestic developments, this course covers the events, personalities and issues that have shaped Modern America. Major topics include, WWII, birth of the atomic age, McCarthyism, the mass consumer society of the 1950s, Cold War crises in Berlin, Cuba, Korea and Vietnam, LBJ’s “Great Society,” civil rights movement, Nixon and Watergate, the space race, Ford-Carter Years, Reagan Revolution, Clinton’s Middle Way, America after 9/11 and the Obama presidency. Prerequisites: ENG 101 ................................................................. S

HRT 100 Introduction to Wines and Vines (3-0)  
This course is designed to introduce students to the world of growing grapes, winemaking and wine appreciation. Orientation into the Viticulture and Wine Technology AAS program will occur in this class. Classroom topics include cultural history and geography, plant taxonomy and anatomy, wine producing regions, viticultural cycles, general winemaking operations and important factors influencing wine styles. There is a wine tasting portion of the class where students will learn to distinguish wines and how to read a wine label. This class will focus on the New York state wine industry . . . B  
(Also listed as VIT 100)

HRT 105 Basic Viticulture Techniques (3-0)  
This course is designed to introduce students to current techniques used while managing a commercial vineyard. Students completing this class will understand how to maintain appropriate vigor and productivity of a vineyard once it is established. Topics covered include: site analysis; varietal selection; trellising methods; nutrient needs of vines; diseases andinsect pests of grapevines; crop regulation; breeding; grafting; vineyard floor management; and harvest determinations. A significant portion of the class will be dedicated to pruning. Viticulture safety issues will be addressed ................................................................. S  
(Also listed as VIT 105)

HRT 110 Introduction to Horticulture (3-0)  
This course introduces individuals to the care of trees and shrubs in the landscape based on industry standards. Topics include: woody plant anatomy, tree and shrub pruning, planting and aftercare, diagnosis of weak/strong tree structure, monetary evaluation of ornamental trees, introduction to climbing, rigging and cabling, root structure, construction vulnerabilities of trees, diagnosis of damaged trees and standard specifications. Hands-on tree analysis and fault remediation of community trees will be emphasized ................................................................. S

HRT 111 Tree Culture & Maintenance (3-0)  
This course introduces individuals to the care of trees and shrubs in the landscape based on industry standards. Topics include: woody plant anatomy, tree and shrub pruning, planting and aftercare, diagnosis of weak/strong tree structure, monetary evaluation of ornamental trees, introduction to climbing, rigging and cabling, root structure, construction vulnerabilities of trees, diagnosis of damaged trees and standard specifications. Hands-on tree analysis and fault remediation of community trees will be emphasized ................................................................. S

HRT 130 Introduction to Floriculture (3-0)  
This course deals with flower production, use, and merchandising. Special emphasis on production and forcing of flowers for holidays as well as floral arrangements. Practical greenhouse experience included ................................................................. S

HRT 151 Plants Materials (2-2)  
This course exposes students to the identification, selection, adaptation, and utilization of common ornamental and native plants in New York State. Landscape value and wildlife usage of plants will be discussed where appropriate. The student will gain identification proficiency in association with knowledge of plant patterns and environmental planning through lecture, demonstration and filed work. Field trips to Canandaigua area plant viewing locations are included ................................................................. F  
(Also listed as BIO 151)

HRT 160 Unique Horticulture Facilities (1-1)  
This three- to four-day course provides students with field and travel experiences relative to their coursework in horticulture. This travel course is conducted in different locations in the Northeastern United States that are noted for their botanical gardens and horticulture facilities. Students will be provided with the opportunities to observe a wide variety of plant species and learn about their identification and care. Employment opportunities at the visited facilities will be explored ................................................................. S
HRT 200 Integrated Pest Management (3-0) 3 hrs.
Designed to provide the students with a working knowledge in developing environmentally sound programs in limiting harmful plant diseases and pests. The course will emphasize the principles and practices of integrating chemical, cultural, and biological controls and the issues related to pesticides and the environment. Training the students in the types and usage of pesticides and pesticide equipment will be included. Field trips ........................................................... F

HRT 201 Landscape Design I (3-0) 3 hrs.
An introduction to landscape design for those interested in reading, installing or drawing designs. Theory and principles of landscape design for private homes and/or commercial enterprises, techniques for understanding how to accurately place real world items into the drawing and drawn items into the landscape, presentation techniques, development of drawing skills, and visual communication of landscape designs on paper will be covered. Also included will be discussion of the integration of landscape design principles with elements of the environment that lead to sound ecological practices and the calculation of the quantity of materials needed to complete the installation of the project. Prerequisite: HRT 151 .................................................. F

HRT 202 Landscape Construction and Maintenance (3-0) 3 hrs.
This course will familiarize students with construction of walks, drives, walls, patios, fireplaces, garden structures, lawns, flowerbeds; and the planting and staking of trees and shrubs. Maintenance practices for the landscape, including actual pruning of small trees and shrubs, irrigation and spring and fall preparation of the landscape will be studied. Topics on business establishment and operation as well as bidding the job will be discussed ................................................................. B

HRT 203 Turf Management (3-0) 3 hrs.
This course deals with grasses and grass varieties, cultural requirements of turfgrass, establishment, mowing, dethatching, aerating, fertilizing, irrigation, and weed control ....................................................... S

HRT 204 Plant Propagation and Nursery Management (3-0) 3 hrs.
This course will familiarize the student with methods of increasing plant numbers and producing a saleable product. Topics include: growth structures, media, plant culture, sexual and asexual reproduction, grafting, and nursery management. Practical greenhouse and field experience included ............................................................... B

HRT 210 Landscape Design II (3-0) 3 hrs.
An intense, hands-on extension of Landscape Design I that focuses on the development of professional design skills for the residential and commercial landscape. The student will develop designs, time, materials and labor cost estimates and presentation skills for a variety of real-world design projects. First hand experience using professional level techniques will be gained during this class Required field trips to landscape sites will be held during class hours. Prerequisite: HRT 201 ....................................... S

HRT 220 Field Experiences in Horticulture (2-0) 2 hrs.
This is a capstone course to both the Horticulture degree and certificate. Students will combine several short classroom sessions with at least fifty (50) hours of individual experience in the field and with the horticulture exit exam. Classroom topics will include review in four major subject categories, career opportunities, tools for successful achievement of employment, and professional certifications. Field experience opportunities will vary with student interest. Field experience opportunities can be suggested by faculty or by the student. The horticulture exit exam is both written and walking and includes identification of plants, pests, diseases, IPM, soils, and tools common to horticulture. (Satisfactory or Unsatisfactory grade.) Prerequisite: AAS Horticulture: Successful completion of AGR 100 and twelve (12) credit hours of Horticulture courses. Prerequisite: Certificate in Horticulture: Successful completion of AGR 100 and nine (9) credit hours of Horticulture courses ........................................................... S

HRT 221 Horticulture Topics I (1-0) 1 hr.
This course is designed to provide students with specialization in an area related to their occupational or educational interest, and to provide students the opportunity to become more familiar with horticulture practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill Campus ........................................................................................................ B

HRT 222 Horticulture Topics II (2-0) 2 hrs.
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with horticulture practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus ........................................................................................................ B

HRT 223 Horticulture Topics III (3-0) 3 hrs.
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with horticulture practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus ........................................................................................................ B

HRT 260 Applied Plant Pathology with Integrated Pest Management (3-2-0) 4 hrs.
A practical and hands-on investigation of the nature, cause, diagnoses, and management options of plant health problems. The interaction of the environment, the disease causing organism, and the plant will be considered in relation to integrated pest management (IPM) controls. Site development and corrective horticulture practices in relation to health building will be considered. Students will be trained to identify common plant diseases including environmentally caused disorders. Field analysis, sampling and diagnostic techniques. Field Trips. Prerequisite: BIO 125, BIO 251 .............................................................. B

HRT 280 Field Entomology with Integrated Pest Management (4-0) 4 hrs.
A practical and hands-on investigation of insect structure and function, ecology, behavior, and life histories of economically environmentally important insects as well as the integrated management of insect pests (IPM). Insect identification, monitoring, insect sampling methods and control options are emphasized. Prerequisite: BIO 125 .............................................................. B

Hotel and Resort Management

HTM 100 Principles of Hotel/Resort Operations (3-0) 3 hrs.
An overview of the history, organizational structure, and economics of the hotel business and the career opportunities in the hospitality industry. The emphasis of the course will be an examination of the technical operations integral to hotel and resort management. Areas of study will include: hotel and resort operations; front office operations; food, beverage and restaurant operations; housekeeping and engineering; sales; staff management; and guest service ................................................................. B

HTM 130 Introduction to Food and Beverage (3-0) 3 hrs.
This course examines the complexities of food and beverage management. Both hotel food service operations and freestanding restaurants will be discussed. Students will explore menu planning, pricing, sanitation and safety, kitchen layout, storage facilities and principles, food preparation techniques, purchasing and inventory, beverage control, responsible beverage distribution and food service presentation methods ........................................ B
Human Services

HUS 102 Human Services in Contemporary America (3-0) 3 hrs.
An introduction to the contemporary Human Service field. It includes a philosophical and theoretical orientation to Human Services; exploration of agency structure, personnel and services and an agency visitation. Professional and personal human services competencies, ethics and the law are also examined ................................. B

HUS 103 Case Management (3-0) 3 hrs.
This course focuses on the case management process. Students develop a basic understanding of the primary concepts and process of case management. Attention is paid to documentation, the interview, assessment, developing a service plan, managing information, networking, monitoring services, referral and successful termination and discharge. Prerequisite: HUS 102, Corequisite: PSY 150 ................................. S

HUS 204 Field Experience I (4-0) 4 hrs.
Field Experience with individual and group supervision. The student will spend six –eight hours per week in direct agency service under supervision, for a total of ninety hours during the semester and class time in small group supervision. Emphasis will be on developing and strengthening human service competencies such as; assessment procedures, case management, interviewing, utilizing resources and networking. Prerequisites: HUS 102, PSY 150 and permission of instructor ................................. B

HUS 205 Field Experience II (4-0) 4 hrs.
Field Experience with individual and group supervision. The student will spend six –eight hours per week in direct agency service under supervision, for a total of ninety hours during the semester and class time in small group supervision. Field Experience II affords students a second placement with possibilities of exposure to a different area of human services or a similar, more intense experience. It also includes a major research project. Prerequisites: HUS 102, HUS 204, PSY 150 and permission of instructor ................................. B

Humanities

HUM 100 Western Civilization I (3-0) 3 hrs.
This course, the first half of the history of western civilization sequence, explores the social, political, intellectual and cultural origins of the western tradition in Europe. Using a variety of sources (primary and secondary) and spanning the two millennia from Classical Greece (5th c B.C.) and the eras of Alexander the Great and the Roman Empire, through the Christian Middle Ages to the Italian Renaissance and the Age of Overseas Exploration (16th - 17th c.), this course traces the development of peculiarly western attitudes, values and institutions in Europe, and the notions of reason, individual rights, humanism, rule of law, and political liberty, that underpin them. This course also examines the manifold points of contact between the west and the wider world ................................. B
(Also listed as HIS 100) This course carries SUNY General Education credit.

HUM 101 Western Civilization II (3-0) 3 hrs.
This course, the second half of the history of western civilization sequence, continues the exploration of the social, political, intellectual and cultural development of the western tradition, from 1700 to the present. Using a variety of sources (primary and secondary) and encompassing a range of topics from the Scientific Revolution through the post Cold War era, this course examines the flowering of the rational, scientific and democratic western outlook in the modern era, and the various challenges posed by revolution, industrialization, totalitarianism, world war and the nuclear age. Topics include, the Enlightenment, French Revolution, Napoleon, Industrial Revolution, Age of Imperialism, World War I, Russian Revolution, Hitler and Nazism, World War II, the Holocaust, and the Cold War ................................. B
(Also listed as HIS 101) This course carries SUNY General Education credit.
MAS 110 Swedish Massage (3-4) 4 hrs.
In this course the student will learn the history, theory and techniques of Swedish massage. The five strokes of the Swedish system and the application of these strokes in full body massage will be taught. Other topics will include techniques for draping and body positioning of clients. An overview of the indications and contraindications for Swedish massage, basic hygiene, equipment, lubricants and supplies will be presented. Instructions in body mechanics and self-care techniques will be covered. Corequisite: BIO 171 with a grade of C or better and HPE 217.

MAS 205 Medical Massage (5-2) 5 hrs.
This course will cover an introduction to medical massage including various healthcare settings: hospital for both in-patients and out-patients, clinics, and private practice. Topics include: specific medical terminology, pathologic conditions, specific techniques for pathologies and injuries, subjective and objective assessment and planning documentation for medical insurance cases, and the benefits of massage in the treatment of illness and the prevention of complications. This course will include both theory and supervised practice. Prerequisites: BIO 165, BIO 171, BIO 172, BIO 265, MAS 110, MAS 210, MAS 211, MAS 215, MAS 245 each with a grade of ‘C’ or better. Corequisite: MAS 220, MAS 250.

MAS 210 Shiatsu I (4-3) 4 hrs.
This course will present the fundamentals of classical Shiatsu theory, the emerging styles of classical and modern Shiatsu modalities, the history of Chinese medicine, traditional Chinese medical concepts as they relate to Shiatsu, Oriental anatomy, the anatomy of energy, and Oriental physiology. The methods of assessment and the techniques for formulating a treatment will also be covered. This course will prepare students for MAS 211 Shiatsu II. The students will be introduced to the practice of Shiatsu with hands-on demonstrations and practice, during the two-hour laboratory component of the course. Prerequisite: BIO 171, MAS 110 with a grade of ‘C’ or better. Corequisite: BIO 165, BIO 172.

MAS 211 Shiatsu II (1-3-3) 4 hrs.
This course will emphasize hands-on demonstrations and practice of the Shiatsu Technique. The philosophy of Oriental thought and Oriental medical theory taught in MAS 210, Shiatsu I will be expanded upon and will be the basis for the evolution of the Shiatsu technique practiced in this course. Central theoretical concepts will be reviewed through a combination of lecture and hands-on palpation of energy centers, meridians, and acupressure potent points (tsubos). Students will practice energy assessments and will learn to give a full Shiatsu treatment. The practice of Shiatsu involves body mechanics which train the practitioner to originate thought, energy, and movement from the Hara. Therefore, the study of Shiatsu involves not only the study of a physical technique, but requires the integration of Oriental philosophical principles to reach a state of centeredness and calm necessary to energy assessment. Students will learn the concepts of “Bodymind” as one entity. Prerequisite: BIO 165, BIO 171, BIO 172, MAS 110, MAS 210 each with a grade of ‘C’ or better. Corequisite: BIO 265, MAS 215.

MAS 215 Connective Tissue and Neuromuscular Massage Therapies (3-4) 4 hrs.
This course will cover two bodywork modalities utilized in the relief of myofacial (soft tissue) pain/dysfunction syndromes: 1) neuromuscular therapy (NMT), which emphasizes the role of the nervous system in muscle pain, and 2) connective tissue therapy (CTT), which focuses on the freeing muscle structures from hardened and adhered connective tissue. Prerequisite: MAS 110, MAS 210, BIO 171, BIO 172 each with a grade of C or better. Co-requisite: MAS 211.

MAS 220 Law and Ethics (2-0) 2 hrs.
This course informs the student about the legal and ethical aspects for the profession of a licensed massage therapist (LMT). Topics included in the course are NYS and national legal standards, professional conduct/conduct, liability coverage, professional boundaries, confidentiality and informed consent. The business aspects of becoming an LMT will be covered as well, including career opportunities in the massage therapy field and current national statistics, employee vs. self-employed, financial planning, client record-keeping, resumes and cover letters, and working with insurance companies. Students will experience the professional environment of an LMT as well. License requirements for massage therapists in NYS including reviewing the licensing application form and fee schedules will be covered. Prerequisite: BIO 165, BIO 171, BIO 172, BIO 265, MAS 110, MAS 210, MAS 211, MAS 215, MAS 245 each with a grade of ‘C’ or better. Corequisite: MAS 205, MAS 250.

MAS 225 Alternative Therapies (3-0) 3 hrs.
This course explores the variety of options available today for use in the pursuit of holistic health. Alternative therapies will be viewed as complimentary to the existing medical system. This course will look at the theories, clinical research, politics and controversies surrounding the use of various alternative healing modalities. It will provide the student with information to evaluate the use of complementary therapies for healing and health maintenance. The format of this course includes lecture, class discussion, guest speakers, audio-visual aids and student presentations. This course is open to anyone interested in alternative therapies. (Also listed as NUR 220)

MAS 240 Massage Field Experience 2 hrs.
Seventy hours of field experience will be spent in a massage/complementary treatment center. The student will enter the facility under terms laid down by said facility. The facility will provide direct supervision and the field coordinator indirect supervision for the student. Five hours of classroom experience will also be included. Prerequisite: MAS 110, MAS 210 with a grade of ‘C’ or better.

MAS 245 Massage Therapy Research (2-0) 2 hrs.
This course introduces students to research and critical appraisal in the Complementary and Alternative Health Care field with a special emphasis on Massage Therapy Research. It will focus on the need to ask questions about the profession and how to construct good clinical questions. Topics will include: becoming a reflective massage therapist, finding evidence to support the work of the massage therapist, understanding the scientific evidence, evaluating the evidence and then applying the evidence to practice. Prerequisite: MAS 110, Corequisite: MAS 210, BIO 165 and ENG 103.

MAS 250 Massage Therapy Practicum (0-4) 2 hrs.
This course affords massage therapy students the opportunity to administer their massage skills to fellow students, college employees, and members of the community. Supervised by massage therapy faculty, these clinic sessions closely simulate a professional massage therapist’s practice. Students will utilize communication skills, intake procedures, massage techniques, as well as post-massage feedback from clients and instructors. Students keep detailed records of their work, and reflect upon their experiences and progress in workbook study. A percentage of each student’s practice sessions are community service massages. The practicum provides students with a wide range of experience and provides the community with the benefits of therapeutic massage. Prerequisites: BIO 171, BIO 172, BIO 165, BIO 265, MAS 110, MAS 210, MAS 211, MAS 215, MAS 245 with a grade of C or better. Co-requisites: MAS 220, MAS 205.

Students enrolled in the Therapeutic Massage/Integrated Health Care Program must obtain a “C” or better grade in this course and any other coursework with a MAS prefix, as well as the above listed BIO prefix courses.
Mathematics

**MAT 090 Basic Mathematical Concepts of Nursing Students (1-0)**
This course is designed to help incoming nursing students to understand and carry out the mathematics for the problems they will encounter in their nursing curriculum; specifically dosage problems. Topics include unit conversion, rounding rules, formatting decimals, conversion factors and dimensional analysis. This course carries imputed (financial aid credit). It does not fulfill FLCC's Mathematics or general elective requirements. Course is graded on a Satisfactory or Unsatisfactory basis.

**MAT 095 Fundamental Mathematics & Algebra Skills (3-0)**
A beginning course in mathematics designed to prepare the student for further pursuits in algebra or statistics. This is an introductory course in algebra for the student that has no algebra or minimal algebra skills. Topics include integers, algebraic expressions, exponents, one variable first-degree equations, applied problems, algebraic fractions with whole number denominators, exponent rules, graphing lines and slope of a line. Prerequisite: Placement into Math Level 0.

**MAT 097 Intermediate Algebra (3-0)**
A transitional course in mathematics designed to provide the student with a solid algebraic background for further studies in mathematics or the sciences. This is a mid-level course in algebra for the student that has some algebra skills. Topics include a review of solving and graphing linear equations, expressions with integer and rational exponents, scientific notation, operations on polynomials, factoring techniques, algebraic fractions and solving quadratic equations. Prerequisite: DST 042 or Placement into Math Level 1.

**MAT 100 Mathematics Seminar (1-0)**
This course exposes students to the wide variety of mathematics that exists beyond what is traditionally taught in mathematics classes. Specific topics discussed each semester will be based on interest and abilities of the students in the class and will vary each semester. This course is oriented towards students interested in studying mathematics, but the topics will be accessible for all students interested in learning more about mathematics. This class may be taken for credit more than once since the topics will change each semester.

**MAT 101 College Mathematics I (3-0)**
This course is intended for the liberal arts student. The purpose of this course is to share the excitement and enjoyment of contemporary mathematical thinking. The course answers the question, "What do mathematicians do, practice, or believe in?" The use of mathematics in areas of business and industry, politics, networking and telecommunication will be studied with the intent to develop reasoning ability, logical thinking, critical reading, and written and oral communication. The topics are selected so that they are self-contained. This course carries SUNY General Education credit.

**MAT 102 Statistics I (3-0)**
A first course in statistics designed to introduce descriptive statistics of one and two variables, and probability; and to assimilate those concepts into an understanding of probability distributions. Topics include central tendency, variability, graphing, linear correlation, and regression, dependent and independent probability, discrete and continuous probability distributions. Prerequisite: MAT 095 or Placement into Math Level 1 or higher.

**MAT 103 Statistics II (3-0)**
A continuation of Statistics I (MAT 121) with an introduction to statistical research. Topics included are statistical inferences of hypothesis testing and estimation for means, proportions and variances, determination of sample size, uses of the Che- square distribution, analysis variance, linear correlation and linear regression: non-parametric statistics and statistical research. Also included is an application of computer usage - specifically Minitab. Prerequisite: MAT 121.

**MAT 104 College Algebra (3-1)**
This course is directed towards the student learning algebraic concepts necessary to enter into Pre-Calculus (MAT 152). Topics included in this course are the concept of a function, linear, quadratic, polynomial and trigonometric functions, average rate of change, solving quadratic equations, properties of exponents, systems of equations, right triangle trigonometry and trigonometry on general triangles. Solutions to equations and inequalities will be found numerically, algebraically, and graphically. Throughout the course, applications are emphasized as a reason for learning algebra. Prerequisite: MAT 097 or Placement into Math Level 2.

**MAT 105 Pre-Calculus (3-1)**
A continuation of the concept of functions learned in College Algebra expanding to exponential, logarithmic, polynomial, and rational functions. In addition, topics for consideration include transformations, composition, inverse functions, and trigonometric functions. This course provides in depth study of a variety of functions, solving equations and applications of functions. Moreover the course provides a bridge to the beginning groundwork of Calculus with the study of rates of change, extrema, and concavity. Graphing calculator required. Prerequisite: MAT 145 or Placement into Math Level 3.

**MAT 110 Business Mathematics (3-0)**
This course is directed toward the student who wishes to study mathematics with business and financial applications. The philosophy of the department is that this course is a mathematics course using business-related topics to enhance the student's abilities in and appreciation for mathematics. The course topics are chosen so as to be of interest to a broad range of students. Among the topics chosen are simple interest, simple discount, compound interest, present and future value of annuities, spreadsheets and other specific financial applications.

**MAT 112 Statistics II (3-0)**
A continuation of Statistics I (MAT 121) with an introduction to statistical research. Topics included are statistical inferences of hypothesis testing and estimation for means, proportions and variances, determination of sample size, uses of the Chi-square distribution, analysis variance, linear correlation and linear regression: non-parametric statistics and statistical research. Also included is an application of computer usage - specifically Minitab. Prerequisite: MAT 121.

**MAT 121 Statistics I (3-0)**
A first course in statistics designed to introduce descriptive statistics of one and two variables, and probability; and to assimilate those concepts into an understanding of probability distributions. Topics include central tendency, variability, graphing, linear correlation, and regression, dependent and independent probability, discrete and continuous probability distributions. Prerequisite: MAT 095 or Placement into Math Level 1 or higher.

**MAT 122 Statistics II (3-0)**
A continuation of Statistics I (MAT 121) with an introduction to statistical research. Topics included are statistical inferences of hypothesis testing and estimation for means, proportions and variances, determination of sample size, uses of the Chi-square distribution, analysis variance, linear correlation and linear regression: non-parametric statistics and statistical research. Also included is an application of computer usage - specifically Minitab. Prerequisite: MAT 121.

**MAT 145 College Algebra (3-1)**
This course is directed towards the student learning algebraic concepts necessary to enter into Pre-Calculus (MAT 152). Topics included in this course are the concept of a function, linear, quadratic, polynomial and trigonometric functions, average rate of change, solving quadratic equations, properties of exponents, systems of equations, right triangle trigonometry and trigonometry on general triangles. Solutions to equations and inequalities will be found numerically, algebraically, and graphically. Throughout the course, applications are emphasized as a reason for learning algebra. Prerequisite: MAT 097 or Placement into Math Level 2.

**MAT 152 Pre-Calculus (3-1)**
A continuation of the concept of functions learned in College Algebra expanding to exponential, logarithmic, polynomial, and rational functions. In addition, topics for consideration include transformations, composition, inverse functions, and trigonometric functions. This course provides in depth study of a variety of functions, solving equations and applications of functions. Moreover the course provides a bridge to the beginning groundwork of Calculus with the study of rates of change, extrema, and concavity. Graphing calculator required. Prerequisite: MAT 145 or Placement into Math Level 3.
MAT 180 Mathematics for Elementary School Teachers I (3-0)  3 hrs.
This course is the first of a two-semester sequence designed for prospective elementary education teachers. The course presentation and material will conform to the NCTM Standards and therefore will present mathematics in the context of problem solving, communication (both oral and written), reasoning, including direct and indirect proofs, and mathematical connections. Students will explore mathematical concepts and theories underlying the topics including: set theory, numeration and different number systems, operations on integers, rational and irrational numbers, prime and composite numbers, divisibility and modular arithmetic. 

MAT 200 Intermediate Statistics (3-0)  3 hrs.
This statistics course is designed for an experienced mathematics student. It is a one semester course covering descriptive and inferential statistics. Topics included are measures of center; measures of dispersion; hypothesis testing; estimations for population means, proportions, and variance; determination of sample size; uses of the Chi-square distribution; analysis of variance; linear correlation and linear regression; and statistical research. The course will emphasize computer or calculator use (graphing calculator, Minitab, Excel, or the like). MAT 145 College Algebra or placement into Math Level 3. This course carries SUNY General Education credit.

MAT 220 Discrete Math (3-0)  3 hrs.
This course covers the basic foundation principles for the study of mathematical structures that are finite or countable in number (Discrete). Topics to be studied include set theory, logic, relations, induction, recursion, informal proof, counting and probability. Prerequisite: MAT 152. This course carries SUNY General Education credit.

MAT 271 Calculus I (4-0)  4 hrs.
A first course in Calculus focusing on the mathematics of changing rates. The derivative of polynomial and transcendental functions is investigated from a numerical, graphical, and algebraic approach. Applications for the use of derivatives are also explored. Introduction to the definite integral and the Fundamental Theorem of Calculus is included in this course. Graphing calculator required. Prerequisites: MAT 152 or Placement into Math Level 4. This course carries SUNY General Education credit.

MAT 272 Calculus II (4-0)  4 hrs.
A continuation of the topics studied in Calculus I, in particular anti-differentiation and integration of functions and their applications. Also included are various techniques of integration, improper integrals, indeterminate limit forms, infinite series, Taylor polynomials, power series, and an introduction to differential equations. Prerequisite: MAT 271. Graphing calculator required; see department chair for specific model. This course carries SUNY General Education credit.

MAT 273 Calculus III (4-0)  4 hrs.
The calculus of multivariable functions and vectors. Topics include partial differentiation, multiple integrals, optimization, multiple integration, line integrals and vector fields. Prerequisite: MAT 272. Graphing calculator required; see department chair for specific model.

MAT 274 Differential Equations (3-0)  3 hrs.
A survey course of the study of elementary differential equations. Differential equation solution techniques are studied in conjunction with simplified modeling applications. Topics include variable separation, undetermined coefficients, parameter variation, series solution, Laplace transforms, and Euler's methods. Prerequisite: MAT 272. This course carries SUNY General Education credit.

MAT 276 Linear Algebra (3-0)  3 hrs.
A survey course of the study of elementary linear algebra through the study of finite dimensional vector spaces, linear transformations and matrices. Topics covered include vector and matrix operations, determinants, systems of linear equations, linear independence, eigenvalues and eigenvectors. Prerequisite: MAT 271. This course carries SUNY General Education credit.

MAT 280 Mathematics for Elementary School Teachers II (3-0)  3 hrs.
This course is the second of a two-semester sequence designed for prospective elementary education teachers. The course presentation and material will conform to the NCTM Standards and therefore will present mathematics in the context of problem solving, communication (both oral and written), reasoning, including direct and indirect proofs, and mathematical connections. Students will explore mathematical concepts and theories underlying the topics including: proportional reasoning, statistics, probability, and geometry in terms of shape, transformations, and measurement. Prerequisite: MAT 180. This course carries SUNY General Education credit.

Mechanical Technology

MET 101 Materials and Processes I (2-2)  3 hrs.
A first course in materials and processes. A general introduction to engineering materials and modern processes. Topics include mechanical, physical, and chemical properties of ferrous and non-ferrous metals and processes such as machining, casting, forming, powder metallurgy, and welding. Laboratory time will introduce the students to common manufacturing tools in a hands-on environment.

MET 104 Materials and Processes II (2-2)  3 hrs.
A continuation of MET 101 Materials and Processes with an emphasis on non-metallic engineering materials. Topics include mechanical, physical, and chemical properties of plastics, ceramics, and composites and processes such as extrusion, injection molding, and thermoforming. Additional topics covered are, CNC machining, inspection, and quality control.

MET 105 Engineering Drawing II (1-5)  3 hrs.
Advanced techniques for creating, viewing, and plotting 2D and 3D CAD drawings will be presented. Lectures, demonstrations, and labs in a variety of applications will enhance the student’s CAD ability and professional development. Topics include attributes; drawing views, assembly drawings, threads and fasteners, dimensioning, tolerances, bearings and shafts, and the design process. Students will use parametric solid modeling software. Prerequisite: ESC 105.

MET 115 Technology Freshman Seminar (0-2)  1 hr.
Today's engineering and technology fields and the multifaceted role of the technologist will be explored. Orientation to student services, academic policies, stress management, science study skills, time management, and other college survival skills will be presented. Additional topics of study include applied mathematics, use of scientific calculators, teamwork and problem solving skills in the classroom and laboratory, and an introduction to the physical units and dimensions encountered in the technologies.

MET 205 Engineering Drawing III (1-5)  3 hrs.
A continuation of Engineering Drawing II. Advanced topics include geometric positioning and tolerances as it relates to symbols, terms, datums, modifiers, geometric characteristics, true position and English/Metric units; and computer numerically controlled (CNC) manufacturing of student’s CAD - documented parts executed via post processor software. The course will include an advanced design project. Prerequisite: MET 106.
MET 216 Statics and Strength of Materials (2-3) 3 hrs.
Study of force systems, equilibrium; two and three force members, vectors, analytical methods of solution, friction, moments of inertia of areas. Study of strength of materials concepts: stress, strain, torsional stress and strain, shear and moment in beams, load, shear, and moment diagrams. Prerequisite: PHY 118 and MAT 145 or placement into Math Level 3 or higher. ................................................................. F

MET 217 Dynamics and Strength of Materials (2-3) 3 hrs.
Continuation of Strength of Materials topics. Deflection of beams (statically determinate and indeterminate), combined load, welded, bolted and riveted connections, and columns. Dynamics topics include kinematics of rigid bodies, work, energy and power, impulse and momentum. Prerequisite: MET 216 ................. F

MET 220 Machine Design I (2-3) 3 hrs.
Introduction to the analytic design of machine elements. Study of kinematics of mechanical linkages, cams, gears, gear trains. Ball and roller bearings. Belt and chain drives. Topics include belt and chain drives, ball and roller bearings, power transmission shafting, gears and gear trains. Prerequisite: PHY 118 and MAT 145 or placement into Math Level 3 or higher. Corequisite: MET 216 .......... F

MET 221 Machine Design II (2-3) 3 hrs.
Advance study in the design of machine elements. Topics include power transmission shafting, mechanical clutches and brakes, springs, welded and riveted connections, power screws, and working stresses. Prerequisite: MET 220; Corequisite: MET 217. ........................................ S

MET 250 Technology Co-op 3-6 hrs.
The co-op program enables the technology student to supplement academic studies with work experience. The student will be employed a minimum of 135 work hours (3 credits) or 270 work hours (6 credits) per semester (either full-time or part-time employment). Enrollment is limited to technology students. Prerequisite: Faculty approval. ......................................... B

MET 255 Mechanical Technology Capstone Project (1-4) 3 hrs.
This course is the culmination of the previous and concurrent course required for the Mechanical Technology Program. Students will be assigned a problem and asked to provide a solution. Most of the necessary information will be provided but some may require the students to do some research, such as a search on the internet. The project will incorporate drawing/design, analysis and manufacturing knowledge. The students may be asked to produce a scaled model prototype. The students will present their results in a short presentation to invited faculty, Advisory Board members and other invited guests. Prerequisite: MET 104, MET 205, MAT 152, PHY 119. Corequisite: MET 221 ................. S

Music

MUS 106 Music Theory I (3-0) 3 hrs.
An introductory course designed for the general student and for individuals majoring in Music or Music Recording. Students learn the fundamentals of harmony, music reading, part-writing in root position, simple chorale analysis, keyboard skills, and sight singing. Attendance at two hours of aural dictation and one hour of keyboard lab weekly is required in addition to the lectures. Prerequisite: A score of 13 or higher on theory placement exam or MUS 105. Co-requisite: MUS 106L. Prerequisite: A score of 13 or higher on the Theory Placement Exam or MUS 105. Corequisite: MUS 106L ................................................. B
This course carries SUNY General Education credit.

MUS 107 Music Theory II (3-0) 3 hrs.
Continuation of Music Theory I. Continuation of part-writing triads, study of secondary dominants, continuation of study of chord and non-chord tone function in tonal system (including modulation), analysis of chorales, introduction to analysis of easy keyboard literature of the 18th and 19th centuries. Attendance at two hours of aural dictation and one hour of keyboard lab weekly is required in addition to the lectures. Prerequisite: MUS 106, Corequisite: MUS 107L ......................... B
This course carries SUNY General Education credit.

MUS 108 Class Piano (3-0) 3 hrs.
This course provides an introduction to keyboard performance in a group setting for students with little or no prior background. It is especially appropriate for non-piano majors who must gain basic keyboard proficiency. The course emphasizes sight-reading, transposition, harmonization and improvisation, as well as exposing the student to solo and ensemble repertory from a number of styles. ......................... B

MUS 109 Vocal Jazz Ensemble (3-0) 1 hr.
A select group of students chosen annually through audition and with the approval of instructor, who perform jazz and pop standards in concerts each semester. Prerequisite: Audition and approval of instructor .......... B
This course carries SUNY General Education credit.

MUS 110 Music Appreciation (3-0) 3 hrs.
A course for the general interest student, the intent of which is to heighten the student’s awareness of the place of music in our culture and enhance his or her enjoyment of the art form itself. ......................... B
This course carries SUNY General Education credit.

MUS 111 Master Composers I (3-0) 3 hrs.
A study of canonic pieces of Western Music Literature as well as critical issues involved in the assertion of canonicity or “greatness”. .......... F
This course carries SUNY General Education credit.

MUS 112 Master Composers II (3-0) 3 hrs.
The complimentary study (with MUS 111) of canonic pieces of Western Music Literature as well as critical issues involved in the assertion of canonicity or “greatness” ........................................... S

MUS 113 Advanced History of Music (3-0) 3 hrs.
A course for advanced music majors, the intent of which is to heighten the student’s awareness of the place of music in our culture and enhance his or her enjoyment of the art form itself. ......................... B

MUS 114 Advanced Harmony (3-0) 3 hrs.
A course for advanced music majors, the intent of which is to heighten the student’s awareness of the place of music in our culture and enhance his or her enjoyment of the art form itself. ......................... B

MUS 115 Advanced Counterpoint (3-0) 3 hrs.
A course for advanced music majors, the intent of which is to heighten the student’s awareness of the place of music in our culture and enhance his or her enjoyment of the art form itself. ......................... B

MUS 116 Advanced Analysis (3-0) 3 hrs.
A course for advanced music majors, the intent of which is to heighten the student’s awareness of the place of music in our culture and enhance his or her enjoyment of the art form itself. ......................... B

MUS 117 Master Composers III (3-0) 3 hrs.
The complimentary study (with MUS 112) of canonic pieces of Western Music Literature as well as critical issues involved in the assertion of canonicity or “greatness” ........................................... S

MUS 118 Guitar Ensemble (0-3) 1 hr.
Members rehearse and perform guitar instrumental arrangements ....... B
This course carries SUNY General Education credit.

MUS 119 Percussion Ensemble (0-3) 1 hr.
Members rehearse and perform percussion instrumental arrangements .. B
This course carries SUNY General Education credit.
MUS 120 Finger Lakes Chorale (0-3) 1 hr. SCP 013 n
A mixed chorus of about seventy singers from both the College and community; performs large choral works from all principal style periods in concerts each semester. This course carries SUNY General Education credit.

MUS 125 Finger Lakes Camerata (0-3) 1 hr.
A select group of about twenty-four community members and students chosen annually through audition, who perform a cappella works and music for chamber chorus in concerts each semester. This course carries SUNY General Education credit.

MUS 126 College Singers (0-3) 1 hr.
College Singers is a course offered to students who have at least one semester of chorale ensemble experience. It is designed to develop students' overall musical skills as well as their ability to successfully rehearse and perform wide variety of choral literature in concerts at the end of each semester. This course carries SUNY General Education credit.

MUS 127 Jazz Ensemble (0-3) 1 hr.
Members rehearse and perform contemporary jazz/rock arrangements and originals. Instrumental ability and some band experience are required. This course carries SUNY General Education credit.

MUS 129 Performance Class I (0-3) 1 hr.
Members rehearse and perform instrumental arrangements. Prerequisite: MUS 106 or higher. This course carries SUNY General Education credit.

Instruction in a variety of band, orchestral, voice, keyboard instruments, jazz guitar and jazz bass. All students who take applied music as an elective pay for the lessons in addition to the tuition charge. A minimum of twelve forty-five minute lessons is required per semester for a single academic credit. Students are required to play a performance examination at the end of each term. This course carries SUNY General Education credit.

MUS 145 Chamber Wind Ensemble (0-3) 1 hr.
Rehearsal and performance of chamber music written for a combination of brass and woodwind instruments. This course carries SUNY General Education credit.

MUS 155 Rehearsal and Performance (3-3) 3 hrs.
An intensive course in musical theatre production. Students will prepare a musical or straight play for public performance. Students are required to participate in the load-in and strike processes of the show. This course is open to all students including high school juniors and seniors as well as members of the community. No pre-requisite. May be taken more than once for credit. (Also listed as THE 105)

MUS 156 Jazz History (3-0) 3 hrs.
A study of the history of jazz, from the late 19th century to present day. Major trends will be explored, including dixieland, swing, bebop, cool, hard bop, fusion, free and contemporary. Topics will also include contributions by important musicians, changes in technology, and societal trends and their effect on jazz. This course carries SUNY General Education credit.

MUS 157 Music Composition Using Sibelius (3-0) 3 hrs.
This course is an introduction to Apple Mac Computers with a concentration on Sibelius music notation software. Topics covered will include computer literacy, the Mac operating system, file management and formatting, and problem solving. Students will apply these techniques to Sibelius software via hands-on projects in music composition, notation, scoring, MIDI, rhythm, and note entry using the computer. Prerequisite: A score of 13 or higher on the Music Theory Placement Exam or a grade of ‘C-’ or better in MUS 105.

MUS 170 Techniques of Audio Recording I (3-0) 3 hrs.
A study of mixer formats, patch bays, decibels, acoustics, and microphones. Emphasis is on gaining practical knowledge through working with recording equipment. Consideration is also given to production concepts and aesthetics. Students will work on both studio and field recording projects.

MUS 176 Music Business (3-0) 3 hrs.
Consideration of the business aspects of each step in the marketing of music, music services, and music products. The student learns about recording studio operation, record companies, record distribution, merchandising, promotion, administration, the media, and careers in music.

MUS 177 Introduction to Music Business (3-0) 1 hr.
This course serves as an introduction to the dynamics of the music industry including intellectual property concerns, distribution and marketing, and how technical innovation affects the current business model. ENG 101 recommended.

MUS 178 Music Licensing and Revenue Streams (1-0) 1 hr.
This course explores the various revenue streams within the music industry for copyright holders, as well as performers/artists and the surrounding actors including concert promoters and venues.

MUS 179 Career Paths in the Music Industry (1-0) 1 hr.
This course highlights the opportunities that exist in the music industry. Students examine the people that make the music industry work, the many different career paths that are available, as well as resources for starting a business.

MUS 206 Music Theory III (3-0) 3 hrs.
MUS 206 continues the study (from MUS 107) of Tonal Harmony and Voice Leading. MUS 206 also includes a survey of common chromatic chords, modulation and modal inflection as well as basic formal types and fundamental procedures in fugue. Pre-Requisite: MUS 107; Co-Requisite: MUS 206L.

MUS 206L Music Theory III Lab (0-3) 1 hr.
This course is a continuation of laboratory experience in sight-singing and ear training. Co-requisite: MUS 206.

MUS 207 Music Theory IV (3-0) 3 hrs.
Music 207 is the continued study (from Music 206) of harmony and voice leading (particularly chromatic harmony) and the continued consideration of basic form (particularly larger scale sonata forms and rondo forms). Music 207 also surveys mainstream 20th Century compositional techniques. Pre-Requisite: MUS 206; Co-Requisite: MUS 207L.

MUS 207L Music Theory IV Lab (0-3) 1 hr.
This course is a continuation of laboratory experience in sight-singing and ear training. Co-requisite: MUS 207.

MUS 215 Music History I: Medieval to Baroque (3-0) 3 hrs.
A study of the evolution of music from Gregorian chant and music of the troubadours through the writings of J.S. Bach. Writing Intensive. Prerequisite: ENG 101, MUS 107.
MUS 216 Music History II: Classic to Modern (3-0) 3 hrs.
The history of music from the rise of sonata form in the works of Haydn and Mozart to the twelve-tone, aleatoric, and electronic music of the present. Writing Intensive. Prerequisite: ENG 101, MUS 107 ............... S

MUS 229 Class Performance II (3-0) 1 hr.
Members rehearse and perform instrumental arrangements culminating in a performance at the end of the semester. Prerequisite: MUS 106 or higher ................................................................. S

MUS 250 Audio Recording Practicum/Internship 3 hrs.
Students are provided with practical experiences on commercial projects in commercial recording studios, live recording and sound reinforcement companies, and/or live recording and sound reinforcement venues. Prerequisites: MUS 170, MUS 176, MUS 270, MUS 271 and permission of instructor ................................................................. B

MUS 270 Techniques of Audio Recording II (3-0) 3 hrs.
This is a continuation of audio one. Emphasis will be on gaining experience in the studio thru a variety of student projects. Students will study multi track theory, aural analysis, microphones, effects and sequencing. Prerequisite: MUS 170, Corequisite: MUS 107 ............... B

MUS 271 Techniques of Audio Recording III (3-0) 3 hrs.
This course covers all the material acquired in the two prerequisite courses in greater detail, and discusses how to use those concepts within stylistic norms. Throughout the course we will emphasize “ear training” and the art of listening, in conjunction with mixing techniques and practice. Prerequisite: MUS 270, Corequisite: MUS 206 ............... B

MUS 272 Techniques of Audio Recording IV (3-0) 3 hrs.
This course serves as a capstone experience for students in the Music Recording Program. Students will be expected to function as a professional recording engineer with clients, booking sessions, meeting deadlines and seeking possible album distribution. Prerequisite: MUS 271, Corequisite: MUS 207 ............... B

MUS 290 Sound Reinforcement and Live Recording Techniques (3-1) 3 hrs.
This course provides an introduction to sound reinforcement systems and practical live recording applications. Emphasis is placed on sound system components, design, and function with a hands-on approach to set up, maintenance, troubleshooting, operation, analysis, and safety. Other course topics will include a study of a variety of recording formats as well as digital multi-track equipment and operation leading to individual on-location recording projects. Some basic tools required. Prerequisites: MUS 270 ................................................................. B

Nursing

NUR 100 Fundamentals of Nursing (4-6) 6 hrs.
This is an introductory course in fundamental principles of nursing addressing man’s basic needs as identified by Maslow and related to the stages of development. Health is presented as a wellness-illness continuum. The concept of nursing is presented by introducing the nursing components – professional behaviors, communication, assessment, clinical decision making, caring actions, teaching, collaboration and managing care. Prerequisite/corequisite: ENG 101 or its equivalent, BIO 171 with a grade of ‘C’ or better ................................................................. F

NUR 101 Nursing Care of the Adult and Child I (5-9) 8 hrs.
This is the first of a two-semester sequence concerned with commonly occurring health problems and their impact on man in relation to developmental stages and Maslow’s needs. Health is presented as alterations in wellness/illness as a human experience. Nursing is presented utilizing the nursing process applied to patient problems. Included are the Associate Degree Core Components and Competencies. Major units of study include transitions in health care, commonalities in the illness experience, coping with problems of oxygenation, nutrition, metabolism, elimination, and motor activity. Laboratory experiences in hospitals and other health agencies are planned concurrent with theory. Prerequisites/Corequisites: Successful challenge of NUR 100 or completion of NUR 100 with a grade of ‘C’ or better, and BIO 171 and BIO 172 with a grade of ‘C’ or better ................................................................. S

NUR 105 Nursing Process (1 week - 15 hours) (1-0) 1 hr.
This course is an overview of the Nursing Process aimed at guiding the learner in the use of the process in planning care. Each step – assessment, diagnosis, planning, intervention, and evaluation – will be analyzed in relation to the Nursing Care Plan. Special focus will be applied to the process of diagnosis, i.e., the identification and description of client problems amenable to nursing care. Goal setting and the process of writing care plans will also be considered as major topics. (Satisfactory or Unsatisfactory grade.) Prerequisite: NUR 100 or an L.P.N./R.N. ........WS/SU

NUR 110 Gerontologic Nursing (3-0) 3 hrs.
This course is designed for nursing students and health care providers interested in the area of Gerontology. Topics can be applied in primary, secondary, or tertiary settings. Topics will include the cognitive disorders, drug interactions, group work, and rehabilitation techniques in the elderly. An overview of gerontology is offered ................................................................. B

NUR 202 Nursing Care of the Adult and Child II (5-12) 9 hrs.
This is the second of a two-semester sequence concerned with increasingly complex health problems and their impact on man’s ability to progress through his developmental stages and meet his needs as defined by Maslow. Emphasis is placed on the more common alterations in health along the wellness-illness continuum. Nursing is presented utilizing the nursing process applied to client problems. The nursing core components of professional behaviors, communication, assessment, clinical decision making, caring interventions, teaching and learning, collaboration and managing care, are further developed. Major units of study include coping with problems of: motor activity and sensory function, self esteem, oxygenation, nutrition, metabolism and elimination, and environmental crises. Hospital laboratory and community experiences are correlated with theory. Prerequisite/Corequisite: BIO 230. Prerequisite: NUR 101, BIO 171, BIO 172 with a grade of ‘C’ or better ................................................................. F

NUR 203 Maternal-Child Health Nursing (8 weeks) (5-12) 4 hrs.
This course is composed of 8 weeks of maternal-child nursing and is the study of the expanded family unit and the role of the nurse and others in providing for child bearing health needs of families. The aim is to enable the student to acquire a background of knowledge, understandings, attitudes, and skills which will prepare the student to participate effectively in the care of mother and infant through the maternity cycle and of children from birth to adolescent. Prerequisites: Successful completion of NUR 101, NUR 202 or permission of instructor; PSY 100, PSY 200 ........ WS
A Summer session may be offered for accelerated students. Traditional students who have a B- in NUR 101, are satisfactory clinically, and have the recommendation of their clinical instructor may take the Summer session on a space available basis.

NUR 204 Psychiatric/Mental Health Nursing (7 weeks) (5-12) 4 hrs.
The course is intended to provide the nursing student with a basic knowledge of the dynamics of behavior and nursing needs of patients with commonly occurring functional and organic mental disorders. Major emphasis is placed on the importance of the nurse-patient relationship and the therapeutic use of self in the clinical setting. Additional emphasis is placed on the nurse’s role in interdisciplinary treatment planning and in community mental health. The clinical laboratory includes affiliations with
both inpatient and outpatient psychiatric services. The student will develop and acquire the skills, attitudes, abilities and appreciations necessary to provide nursing care to patients with psychiatric disorders and to apply the nursing process in the care of the psychiatric patient. Nursing 204 is designated as a writing intensive course, which promotes the learning of course content and the refinement of written communication skills through a variety of writing assignments. Prerequisites: Successful completion of NUR 101, NUR 202, or permission of instructor. PSY 100, PSY 200. Spring Semester, Summer Session. Traditional students who have a B- in NUR 101, are satisfactorily clinically, and have the recommendation of their clinical instructor may take the Summer session on a space available basis. 

NUR 206 Nursing Clinical Practicum (1 week - 40 hrs) 1 hr.
This intensive, one week elective is offered during January Intersession or Summer Session to provide reality-oriented nursing practice based upon knowledge and skills accrued by nursing students during their Freshmen or Sophomore year at Finger Lakes Community College. The course is intended to permit the nursing student the curricular freedom to identify personal learning needs and initiate these learnings under the guidance of an expert clinical nursing instructor in an acute care hospital setting. This course offers the student the unique exposure to a full day or evening shift of clinical experience for a week’s time, thereby allowing for continuity and intensity of clinical learning not provided in other nursing clinical laboratory courses. Prerequisite: Successful completion of NUR 100 or NUR 101 and current enrollment in the nursing program .

NUR 210 Pharmacodynamics of Nursing Practice (3-0) 3 hrs.
A basic course designed to familiarize the learner with those groups of drugs frequently employed in the treatment of commonly occurring health problems. The course will include the study of drugs that affect the following body systems: nervous, cardiovascular, endocrine, gastrointestinal, hematopoietic, immune, and respiratory. Drugs utilized in the treatment of infections and cancer will also be studied. Course restricted to R. N.’s and senior level students enrolled in an R.N. program. L.P.N.s and any other students must secure permission of instructor or department chair to take this course .

NUR 211 Clinical Make-up Practicum (0-1) 1 hr.
This intensive, forty hour clinical make up course is required for the student in good clinical standing who has been absent for more than 10% of the required clinical hours in an FLCC required nursing courses with a clinical component. This course offers the student exposure to clinical experience with time possibly being divided between day, evening or weekend shifts thereby allowing for continuity and intensity of clinical learning. This course is graded S (Satisfactory) or U (Unsatisfactory). Prerequisite: Successful completion of theory component of FLCC required nursing courses with clinical component. This course provides an opportunity for the nursing student in the last semester of the nursing program to closely study the role and responsibilities of the nurse in an assigned agency/unit and, under the guidance of the clinical preceptor, prepare to gradually assume the responsibilities of the nurse in an assigned agency/unit. This course is graded S. 

NUR 215 Nursing Seminar (2-0) 2 hrs.
Nursing Seminar supplements the learning of other nursing courses by providing the sophomore nursing student with a global concept of the professional registered nurse. This course includes lecture and discussion on such topics as nursing as a profession, ethical legal considerations, nursing theory and current trends affecting nursing practice. The course reviews requirements for RN licensure application and responsibilities for triennial registration in New York State. Participants consider personal adjustments and professional issues of significance in the transition from student to graduate associate nurse. Prerequisite: Successful completion of NUR 101 and concurrent enrollment in NUR 202, NUR 203 and/or NUR 204.

NUR 220 Alternative Therapies (3-0) 3 hrs.
This course explores the variety of options available today for use in the pursuit of holistic health. Alternative therapies will be viewed as complimentary to the existing medical system. This course will look at the theories, clinical research, politics and controversies surrounding the use of various alternative healing modalities. It will provide the student with information to evaluate the use of complementary therapies for healing and health maintenance. The format of this course includes lecture, case discussion, guest speakers, audio-visual aids and student presentations. This course is open to anyone interested in alternative therapies.

NUR 223 Pathophysiology (3-0) 3 hrs.
This course is designed for students who wish to apply their knowledge of physiology to disease states occurring across the lifespan. The course will consist of a review of the normal functioning of selected body systems, and then analysis of pathological function during disease of those systems and standard treatment for these pathological conditions. Prerequisites: BIO 171 and BIO 172 with a grade of ‘B’ or higher.

NUR 230 Physical Assessment (2-2) 3 hrs.
This course focuses on the knowledge and skills necessary for conducting a complete nursing physical assessment. Lecture, demonstrations, small group interactions, and videotaped interviews focus on subjective assessment. Laboratory practices and audiovisual materials focus on objective assessment. Prerequisites: BIO 171, 172, NUR 100, or completion of an LPN/RN program; or permission of instructor.

NUR 254 Nursing Leadership (3-0) 3 hrs.
Effective leadership is based upon awareness of self and others and confidence in communication combined with an understanding of the dynamics of the delivery system in which one assumes a leadership position. This course will include methods for understanding your leadership/coaching abilities and how to further develop these into successful skills that will position you for leadership in your future career endeavors.

NUR 260 Nursing Capstone Internship (2-0) 2 hrs.
This course provides an opportunity for the nursing student in the last semester of the nursing program to closely study the role and responsibilities of the nurse in an assigned agency/unit and, under the guidance of the clinical preceptor, prepare to gradually assume the responsibilities of a RN on that unit/agency. This course is graded S (Satisfactory) or U (Unsatisfactory). Prerequisite: NUR 202. Co-requisite: NUR 203 and/or NUR 204.

NUR 265 Trans-Cultural Considerations in Health Care (3-0) 3 hrs.
This course is designed for healthcare providers and nursing students who are interested in examining several different cultures in regards to heritage, family, education, occupation, communication, family roles, work force issues and spirituality. Responses to health, illness and death will also be explored. Prerequisite: ENG 101.

NUR 270 Ethical Considerations in Health Care (3-0) 3 hrs.
The purpose of this course is to involve the student in reading and discussing medical issues from an ethical perspective to create depth in our awareness of the moral problems that cannot be ignored and more often than not, cannot necessarily be solve. The scope of this course will entail examination of different ethical approaches to moral problems in medicine and their success or failure in a broad range of medical issues, including the physician-patient relationship, the role of the nurse, euthanasia and death with dignity, rights to health care/costs of health care and an examination for important concepts such as autonomy, paternalism, rights, consent, confidentiality, among others.

This course carries SUNY General Education credit.
PLG 100 Introduction to Legal Practice (3-0) 3 hrs.
This course will introduce students to the organization and operation of the legal system and fundamental legal concepts. The course gives an overview of legal ethics, the court system, constitutional law, civil litigation, contracts, criminal law, tort law, and business organizations. Corequisite: ENG 101 and successful completion of all required remedial courses. 

PLG 115 Computers in the Law Office (3-1) 3 hrs.
This course introduces the fundamental of how to use computer technology to accomplish tasks performed by legal assistants or paralegals in a law office. Computer applications will include word processing, spreadsheets, presentations, timekeeping and billing, and case management. Prerequisite: PLG 100 and basic computer knowledge. 

PLG 120 Business Structures (3-0) 3 hrs.
This course will introduce the student to the various types of business structures used by businesses today including sole proprietorships, general partnerships, limited partnerships, corporations, and limited liability companies. The course will define and describe each type of business structure and give the student an understanding of the practicalities involved in establishing each type of structure. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis. 

PLG 125 Legal Research and Writing I (3-0) 3 hrs.
This course is designed to introduce the student to the fundamental concepts of legal research and analysis through the use of FLCC's law library. The student will be introduced to primary and secondary sources of law. Emphasis will be placed on finding and analyzing both statutory and case law along with proper citation format. The student will be introduced to the preparation of simple legal documents and will prepare at least one legal research memorandum. Corequisite: PLG 100, ENG 101. 

PLG 201 Real Property Law and Practice (3-0) 3 hrs.
This course is designed to introduce the student to the principles of real property practice. Topics to be covered include elements of real property law, contracts, deeds, encumbrances, legal descriptions, title protection, mortgages, closings, and leases. Emphasis will be placed on the completion of real estate documents and the practicalities of filings and recordings. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 225 Legal Research and Writing II (3-0) 3 hrs.
This course is a continuation of Legal Research & Writing I with an emphasis on clear and effective legal writing. In this course, the student is exposed to more complicated legal research requiring careful research and detailed legal analysis. Students will also be instructed in computer assisted legal research. Assignments include legal research memoranda and various pleadings. Prerequisite: PLG 100, PLG 125. 

PLG 235 Administration of Wills, Trusts, and Estates (3-0) 3 hrs.
This course will introduce the student to laws relating to estate planning, the administration of estates (both testate and intestate), and the establishment and administration of trusts. Emphasis will be placed on the practicalities of estate law including interview techniques, preparation of wills, trusts and administrative documents, and filing requirements and procedures. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 240 Courts and Litigation (3-0) 3 hrs.
This course is designed to introduce the student to the federal and state court system and offer instruction in civil litigation procedures commencing from the initial client interview and file organization to the trial and any subsequent appeals. It will include instruction on procedures authorized under the New York Civil Practice Law & Rules and special emphasis will be placed on the content and preparation of documents used in civil law suits. Prerequisite: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 245 Tort Law (3-0) 3 hrs.
This course is designed to give the student an introduction to the principles of personal injury law. Topics to be covered include: negligence, assault, battery, and false imprisonment, intentional infliction of emotional distress, trespass to land, trespass to chattel, conversion, defamation, strict product liability, and professional malpractice. Emphasis will be placed on the role of a paralegal in personal injury litigation with preparation and discussion of pertinent documents and filing issues. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 250 Paralegal Internship 3 hrs.
This course provides the student with the opportunity to gain practical work experience under the supervision of an attorney or experienced
paralegal in day-to-day, on-site office work. The student must complete a minimum of 128 hours of internship work at the internship site during the semester, which may be a public or private law office, corporate or government legal department, abstract company, or other appropriate law-related site. It will be the student’s responsibility to secure an internship site with the help of the program director. During the semester, the student must attend three internship seminar sessions in which issues regarding the student’s experiences and the paralegal profession will be discussed. Students will also do an oral presentation and write a paper describing their internship experiences. Prerequisites: Attendance at an orientation session held the semester before the internship, completion of 30 credit hours at least nine of which must be paralegal classes including PLG 100 and PLG 125 with a grade of C- or better and an overall grade point average of 2.50. Internships are subject to the approval of program director as well as availability. Offered on a regular rotating basis.

PLG 255 Bankruptcy Law (3-0) 3 hrs.
This course is designed to give the student an understanding of bankruptcy law and its practical applications from both the debtor and creditor perspectives. Topics to be covered include: review of the Federal Bankruptcy Code and New York State Bankruptcy Laws, individual liquidation and reorganization, business liquidation and reorganization, the bankrupt estate, property exemptions, automatic stay and discharge. The student will have the opportunity to analyze a hypothetical financial situation and prepare a bankruptcy petition. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 265 Law Office Practice (1-2) 3 hrs.
This hybrid course provides students who are unable to complete a traditional internship with the opportunity to experience life in a law firm through simulation. The students will meet with the instructor weekly to discuss issues pertaining to the paralegal profession. The first meeting will be on campus; all future weekly meeting will be via webinars. Further, the students will be assigned work which will simulate the types of assignments a paralegal will receive in the workplace. In this course, the instructor will assume the role of an internship supervisor. During the week, the students will be required to check in with the instructor / supervisor on a regular basis regarding assignments which will be provided online. During the semester, the student will be required to complete a total of 96 hours of internship work which may include, but is not limited to the preparation of the following: resumes, letters, court documents, billing sheets, real estate documentation, and living wills. Further, all students will be required to interview 8 paralegals and prepare a report on their experience. All work will provided and completed under the guidance of the instructor / supervisor. Prerequisites: The student must have completed at least 30 college credits which include a minimum of 15 credits in legal specialty courses. This course carries SUNY General Education credit.

Philosophy

PHL 101 Introduction to Philosophy (3-0) 3 hrs.
This course offers an introduction to Western Philosophy by moving sequentially through the four historical eras of Philosophy. Those eras follow: The Classical Era, the Medieval Era, the Modern Era and the Postmodern Era. Each of these four eras uniquely embody these philosophical concerns: What is the nature of reality (cosmology or metaphysics)? What is the nature of being (ontology)? How do I come to know something, and how do I know that I know it (epistemology)? Is there a God or gods (Philosophy of Religion)? What is the best life to live, and how do I live it (ethics)? What are beauty and the utterly personal experience of pleasure and satisfaction (aesthetics)?

PHL 103 Ethics (3-0) 3 hrs.
This course offers an introduction to Ethics. The primary ethical question is, “What is the best life, and how can I live it?” In reply to the primary ethical question, this course evaluates the two foundational approaches to ethics, teleology (consequentialism) and deontology. Teleological approaches justify a behavior by judging the consequence which it produces; the ends justify the means. Deontological approaches begin by understanding the moral essence of the ethical agent and unpack the implications thereof; the means justify the ends. Understanding the difference in these emphases is central to meta-ethics. There exist eight distinct ethical theories found within the Western Philosophy. Those theories are as follows: egoism, hedonism, naturalism (Virtue Theory), utilitarianism, Kantianism, relativism, contractualism and theologism (Divine Command Theory). The first four of these theories (egoism, hedonism, naturalism and utilitarianism) are teleological theories. The second four (Kantianism, relativism, contractualism and theologism) are deontological approaches.

PHL 105 Philosophy of Religion (3-0) 3 hrs.
The purpose of this course is to examine from a critical, philosophical perspective the various beliefs and practices of religion; problems associated with classical theism; the uniqueness of religious language; arguments for and against immortality; the challenge modern science poses to religion; and the notions of salvation, liberation, etc. As such, this course is to investigate religion in a way that is historically informed, theologically sophisticated, and philosophically challenging.

PLG 229

Physics

PHY 101 Introduction to Physics (3-2) 4 hrs.
An introductory course in physics for students who have not had high school physics, designed for non-science majors as well as those who plan to take College Physics or General Physics. Emphasizes measurement, mechanics and heat and includes selected topics from sound, light, electricity, and magnetism as they relate to our daily lives. Prerequisite: MAT 095 with a grade of C+ or better or placement into Math Level 1 or higher. This course carries SUNY General Education credit.

PHY 105 Physics of Sound (3-2) 4 hrs.
An introductory course in physics for students who have not had high school physics, designed for non-science majors. This is a required course for music majors as well as Music Recording Technology majors. Emphasizes: Scientific method, measurement, laboratory proficiency: and includes some selected topics form motion, waves, sound production and detection, musical instruments, standing waves as they relate to our daily lives. This fulfills the laboratory science requirements for non-science degrees. Prerequisite: MAT 095 with a grade of C+ or better or placement into Math Level 1 or higher. This course carries SUNY General Education credit.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
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<tr>
<td>PHY 108</td>
<td>Applied Physics I (3-2-1)</td>
<td>4 hrs.</td>
<td>Applied Physics I is the first of two course sequence in physics required for students pursuing AAS degree in Instrumentation and Control Technologies geared towards careers in high-tech industries. Students are introduced to the elements of Kinematics, Dynamics, Energetics, Momentum, Rigid Bodies, Fluids and Thermodynamics, in context of technological systems using contemporary computational modeling, data acquisition and analysis. The incoming student must have a good grounding in high school algebra, with some exposure to trigonometry desired but not required. Preparation at the level of high school Physics or PHY 101 is strongly recommended. May not be substituted for PHY 118, PHY 119, PHY 151, or PHY 152. Co-requisite: MAT 145. Recommended co-requisites: CSC 200, MAT 220.</td>
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<tr>
<td>PHY 109</td>
<td>Applied Physics II (3-2-1)</td>
<td>4 hrs.</td>
<td>Applied Physics II is the second of a two course sequence in physics required for students pursuing AAS degree in Instrumentation and Control Technologies. Students are introduced to Oscillations, Waves, Electrostatics, DC Circuits, Magnetic Force and Sources, Faraday's Law, Resonance in AC Circuits, Electromagnetic Waves and Optics in context of technological systems using contemporary computational modeling, data acquisition and analysis. May not be substituted for PHY 118, PHY 119, PHY 151 or PHY 152. MAT 145, PHY 108. Corequisite: MAT 152.</td>
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<tr>
<td>PHY 118</td>
<td>College Physics I (3-2-1)</td>
<td>4 hrs.</td>
<td>First semester of a two-course sequence suitable for transfer students seeking a laboratory science elective, life science students and those in the engineering technologies. This course is a t the mathematical level of intermediate algebra and trigonometry. Topics include motion in one and two dimensions, force laws, energy, momentum, conservation principles, gravity, and rotational motion. PHY 101 or high school Physics is strongly recommended. Prerequisites: PHY 118 with a grade of 'C' or better and MAT 145 with a grade of 'C' or better or placement into Math Level 3 or higher. This course carries SUNY General Education credit.</td>
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<tr>
<td>PHY 119</td>
<td>College Physics II (3-2-1)</td>
<td>4 hrs.</td>
<td>Second semester of a two-course sequence suitable for transfer students seeking a laboratory science elective, life science students and those in the engineering technologies. This course is at the mathematical level of intermediate algebra and trigonometry. Topics include waves, electromagnetism and optics. Prerequisites: PHY 118 with a grade of 'C' or better and MAT 145 with a grade of 'C' or better or placement into Math Level 3 or higher. This course carries SUNY General Education credit.</td>
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<tr>
<td>PHY 151</td>
<td>General Physics I (3-3)</td>
<td>4 hrs.</td>
<td>First semester of a two-course sequence suitable for transfer students pursuing degrees in engineering, computer science, professional programs which require calculus based physics. Topics include motion in one and two dimensions, force laws, energy, momentum, conservation principles, gravity, and rotational motion. PHY 101 or high school Physics with a grade of 'C' or better is strongly recommended. Prerequisites: MAT 271 with a grade of 'C' or better. This course carries SUNY General Education credit.</td>
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<tr>
<td>PHY 152</td>
<td>General Physics II (3-3)</td>
<td>4 hrs.</td>
<td>Second semester of a two-course sequence suitable for transfer students pursuing degrees in engineering, computer science, professional programs which require calculus based physics. Topics include electricity and magnetism, waves, AC and DC circuits, optics, and limited topics in thermodynamics. Prerequisites: MAT 272 with a grade of 'C' or better and PHY 151 with a grade of 'C' or better. This course carries SUNY General Education credit.</td>
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<tr>
<td>PHY 203</td>
<td>Psychology</td>
<td>3 hrs.</td>
<td>This course is a comprehensive overview of the scientific study of behavior and mental processes. It will familiarize students with the scientific methods used in the field of psychology. It will also introduce various topics within the field, such as consciousness, motivation, learning, memory, cognition, development, personality, psychological</td>
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<td>PHY 245</td>
<td>Physics of Animation (3-2)</td>
<td>4 hrs.</td>
<td>A truly immersive experience must have underpinning of how things behave under real world conditions -- hence the need for physics of animation. In this course the techniques from geometry, trigonometry, algebra, and pre-calculus will be integrated with the motion of objects (kinematics), and the role of forces (dynamics). Realistic collisions, deformation, oscillations and waves will be addressed using the concepts of momentum conservation and energy transfer. Physics of sources (light, sound) will be integrated with the physics of perception to elucidate the immersive experience of videogames. Physics of complex aggregates and feedback loops (fractals, fragmentation, turbulence, chaos, and cellular automata) will be used to enhance simulation of the nature. The laboratory exercises will consist of observation of real systems integrated with simulations. Prerequisites: PHY 118, PHY 119, PHY 151 or PHY 152. Recommended co-requisites: CSC 200, MAT 220.</td>
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<tr>
<td>POL 100</td>
<td>American Government (3-0)</td>
<td>3 hrs.</td>
<td>This course explores the nature and dynamics of the American political system, including the basic structure, functions, and processes of the executive, legislative, and judicial branches of government, the roles of political parties and special interest groups, the mechanics of political campaigns and elections, the U.S. Constitution and the Bill of Rights, and prominent issues in U.S. domestic and foreign policy. This course carries SUNY General Education credit.</td>
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<tr>
<td>POL 130</td>
<td>International Relations (3-0)</td>
<td>3 hrs.</td>
<td>This course introduces students to the field of contemporary international relations, focusing upon the political, diplomatic, social, military, economic, and cultural interaction of state and non-state actors at the global level. By exploring a diverse array of global topics, from international diplomacy and security, to nuclear proliferation, terrorism, nationalism, pandemic disease, immigration, population growth, world trade and finance, regional economic integration, natural resource access and management, modernization, democratization, Third World poverty, human rights, and the role of the U.N. and other international organizations, this course will equip students with the knowledge necessary to understand, evaluate, and respond to a complex array of problems in the contemporary world. This course carries SUNY General Education credit.</td>
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<tr>
<td>PSY 100</td>
<td>Introduction to Psychology (3-0)</td>
<td>3 hrs.</td>
<td>This course is a comprehensive overview of the scientific study of behavior and mental processes. It will familiarize students with the scientific methods used in the field of psychology. It will also introduce various topics within the field, such as consciousness, motivation, learning, memory, cognition, development, personality, psychological</td>
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disorders and their treatments, social psychology, and the biological bases of behavior. This course carries SUNY General Education credit.

**PSY 240 Organizational Behavior (3-0)** 3 hrs.
Organizational Behavior is an introductory business course that will provide information to the student about individuals, groups, organizational structure, and function. Topics to be studied include: Interpersonal Communications, Decision Making, Human Perception, Dynamics of Groups, Human Needs and Motivation, Concept of Organization, Leadership, Moral and the Quality of Work Life with attention to ethical consideration. B (Also listed as BUS 124.)

**PSY 150 Interviewing & Counseling (3-0)** 3 hrs.
A survey of basic counseling techniques, including an overview of the various schools of counseling-the dynamics of communication, interviewing, resolving resistances by dealing with case materials, and role playing. B

**PSY 200 Life Span Development (3-0)** 3 hrs.
Students will be introduced to the study of the development of human behavior throughout the life span from conception through late adulthood and including death and dying. Emphasis will be on the principles of physical, social, cognitive, and personality development. Prerequisite: PSY 100 B

**SCIENCE**

**SCI 137 Chaos: The Self-Organizing Universe (3-2)** 4 hrs.
An innovative introduction to Chaos which brings the new scientific paradigm to the undergraduate curriculum. Starting from geometric fractals describing trees, leaves, and snowflakes the quantitative understanding of fractals is achieved through laboratory exercises including modeling on computers. Relevance of the Chaos theory is explored across scientific disciplines, and extended to non-science areas such as communications, economics, and arts. This course fulfills a science elective course requirement for students whose primary area of study is other than the sciences; however, interested science/mathematics students can take this course as an elective. Prerequisite: High School algebra (Course I) or MAT 097. B

**SCI 151 Introduction to Astronomy (3-1)** ................. 3 hrs. A survey of the mechanics of the solar system as they are interpreted by current astronomers. This course includes study of the motions of the earth, time and concepts and determination, planetary motions and characteristics, and general structure of the solar system as it appears to be at the present time. B

**SCI 171 Meteorology (3-0)** 3 hrs.
Meteorology is the study of the air around us, the processes that cause weather and the interaction of the atmosphere with the Earth’s surface, ocean and life. This course explores the variables that are the driving force behind weather and climate. B

**SCI 200 Global Ecosystems (0-3)** 3 hrs.
The purpose of this course will be to provide students with field experience relative to course work in the area of Science & Technology as presented at Finger Lakes Community College. This excursion will emphasize the ecosystems, climate change, habitat preservation and distributions within a specific ecosystem, as well as identification of flora and fauna.
in each studied community. All aspects of the region will be studied, including geology, geography, flora, fauna, culture and ecological initiatives. The course will provide outstanding opportunity for students to observe and photograph rare and endangered species of flora and fauna, volcanic geology (inactive), as well as the more common life forms of the environments visited. Students will encounter individuals employed in the fields of ecology, management and habitat preservation, university research, and will have the opportunity to explore this type of employment through interactions with professionals. ........................................ SU

SCI 215 Biological Psychology (3-0) 3 hrs.
This course is an introduction to the interaction between our biology and everything we do, think and feel. More specifically, it is a survey of the theories and research pertaining to the scientific study of anatomy, physiology, and pharmacology of behavior and mental processes. It will focus primarily on the structures and functions of the nervous system and explore how the nervous system affects such phenomena as development, sensation, perception, movement, sleeping, eating, sexual behavior, learning, memory, language, thoughts, emotions, and psychological disorders. It will also consider the relationship between the body and mind, and how and why brain activity gives rise to your unique conscious experience. High school biology or BIO 115 recommended. Prerequisites: PSY 100. ........................................ B
(Also listed as PSY 215)

SCI 220 Glacial Geology of the Finger Lakes (3-0) 3 hrs.
This course is an introduction to glaciation emphasizing historic events within the Finger Lakes region. The mechanics of glacial motion, erosion, and deposition will be studied and then used to interpret our modern landscape. Students will be introduced to the technique of air photo interpretation. Our modern biodiversity and distributional patterns of organisms will be related to postglacial events. Scenic values associated with glacial landscapes will be a focal point of the class field trips. ........ S
(Also listed as CON 220)

Social Science

SSC 125 Foundations of Child Care (3-0) 3 hrs.
An examination of contemporary aspects of child care programs and an introduction to child care in in-home, center based and institutional settings. Child care theory, practice and social policy issues will be addressed. Prerequisites: HUS 102, PSY 100. Corequisite: PSY 225. ... S

SSC 150 Human Sexuality (3-0) 3 hrs.
An examination of human sexuality from biological, psychological, sociological, historical and anthropological perspectives. Research, theoretical perspectives and contemporary issues will be examined. Prerequisite: PSY 100 or SOC 100. ........................................ B

SSC 200 Introduction to Gerontology (3-0) 3 hrs.
An interdisciplinary examination of biological, sociological, psychological, anthropological, economic, political, demographic and medical perspectives as they bear upon the aging process and aged populations. B

SSC 205 Service Learning (3-0) 3 hrs.
An opportunity for students to learn experientially by engaging in a community service activity. Students will learn directly about the dynamics and functions of community organizations. Students will be involved in 45 hours of supervised community service. ............... B

SSC 215 Topics in Social Science (3-0) 3 hrs.
This course is designed to offer students an opportunity to focus in-depth on a particular thematic area in the social sciences. The topic and content will vary from year to year. Specimen topics might include Justice in America, History of the Supreme Court, The Vietnam Era 1954-75, Tourism Anthropology, Women and Society or Sports in Society. ............... B
This course is open to all students and community members interested in a particular seminar topic.

Sociology

SOC 100 Introduction to Sociology (3-0) 3 hrs.
This course includes topics descriptive of the scope and methods of sociology; interaction and the social nature of humans, human groupings, collective behavior and institutions and social change. ................. B
This course carries SUNY General Education credit.

SOC 115 Crisis Intervention and Prevention (3-0) 3 hrs.
This course provides theoretical and applied instruction in crisis intervention skills for those working with youth and adults involved in patterns of self-defeating behavior. Students will demonstrate skill in 19 specific competencies for using crisis as a teaching and therapeutic opportunity with others showing six specific patterns of self-defeating behavior. ........................................ B

SOC 200 Social Problems (3-0) 3 hrs.
A sociological examination of the causes, consequences and extent of persisting social problems. Special attention will be given to an examination of our economic and political structure along with an examination of various forms of social inequality. Social and political policy considerations will also be studied as they bear upon possible solutions to social problems under study. Prerequisite: SOC 100. ........ B

SOC 209 Our Cultural Approach to Death (3-0) 3 hrs.
An interdisciplinary examination of our culture’s attitudes, beliefs and rituals as they relate to death and dying. Coping techniques, the process of bereavement for individuals and communities, ethical, spiritual and moral issues related to death will be examined. Cross cultural variation will also be considered. ........................................ B

SOC 210 Racial and Ethnic Minorities (3-0) 3 hrs.
A sociological examination of racial and ethnic relations in the United States and larger global context. Processes such as conflict, competition, stratification, discrimination, social mobility, assimilation and domination and subordination will be studied as they bear upon racial and ethnic relations. Prerequisite: SOC 100. ........................................ B

SOC 220 Sociology of Marriage and the Family (3-0) 3 hrs.
A sociological examination of marriage and the family as a social institution, considering its structure and social functions. Emphasis will be placed on the impact of social class and gender on family life. Cross cultural variation, social policy issues and theory and research will also be examined. Prerequisite: SOC 100.

Spanish

SPN 101 Spanish I (3-0) 3 hrs.
SPN 101 is a beginning language course designed for students with no previous experience in Spanish, or whose experience does not make placement in a higher level Spanish course advisable. The course is designed to provide students with the fundamentals of Spanish pronunciation and grammar, as well as an introduction to Hispanic culture. The course will stress the development of communication skills, especially listening and speaking, but will also promote reading and writing skills. ............... B
This course carries SUNY General Education credit.
SPN 102 Spanish II (3-0) 3 hrs.
SPN 102 is a continuation of the introductory level language course (SPN101), with increased emphasis on vocabulary enrichment and the development of speaking ability as well as strengthening listening and reading comprehension skills. Students at this level will also continue to develop insights into Hispanic culture and to draw comparisons with their own culture. Successful completion of SPN 101 or SPN 140 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide ................................. B

This course carries SUNY General Education credit.

SPN 140 Occupational Spanish (3-0) 3 hrs.
This course provides immediate access to functional Spanish language skills and cultural competence for non-Spanish speaking students enrolled in a career-specific degree, diploma, or certificate program. It is a practical step toward communication in settings where comprehension is crucial. Cultural awareness will be addressed, as well. The goal is to minimize or eliminate barriers to understanding and communication in the workplace, so that once students are employed in their chosen field they can be as effective as possible when interacting with Spanish-speakers on the job. The vocabulary presented will be tailored to the specific needs of the target occupation. No prior knowledge of Spanish is necessary.......... B/SU

This course carries SUNY General Education credit.

SPN 175 Spanish Study Abroad (3-0) 3 hrs.
The purpose of this course is to provide students with a linguistic and cultural travel experience. This study abroad experience is conducted in different locations throughout the Spanish-speaking world. The course will emphasize improving Spanish language proficiency as well as developing an understanding and appreciation of the host country culture. Students will study Spanish at a recognized language institute in the destination site, and will also have the opportunity to participate in escorted touring to sites of interest. Students will be housed in family homestay accommodations for the duration of the trip (to the extent possible). Students must complete an application form, provide two (2) letters of recommendation, and receive permission of instructor ................................. JP

Previous study of Spanish is recommended but not required.

SPN 201 Spanish III (3-0) 3 hrs.
SPN 201 expands on the vocabulary and grammatical structures introduced in the first two semesters of study. Emphasis is on the continued development of Spanish language skills through the study and discussion of authentic readings in Hispanic literature and culture. Students will learn strategies to improve reading comprehension and fundamental composition writing skills. Students at this level will also continue to develop deeper insights into Hispanic culture and to draw comparisons with their own culture. Prerequisite: Successful completion of SPN 102 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide ................................. B

This course carries SUNY General Education credit.

SPN 202 Spanish IV (3-0) 3 hrs.
SPN 202 is a continuation of the intermediate level course (SPN 201). Emphasis is on enhancing communication skills in Spanish, both spoken and written. Students will refine critical reading and writing skills through further exploration of Hispanic literature and culture. Prerequisite: Successful completion of SPN 201 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide ................................. B

This course carries SUNY General Education credit.

SPN 203 Advanced Spanish: Vistazos Hispanos (3-0) 3 hrs.
SPN 203 is an advanced language course covering such topics as the origins of Hispanic culture, religion, the family, and customs and beliefs. These topics will be reinforced by a variety of activities designed to enhance and stimulate conversation and writing skills in Spanish. Prerequisite: Successful completion of SPN 202 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide ................................. B

SPN 203 and SPN 204 are non-sequential courses and may be taken in any order after the completion of SPN 202 at FLCC or after demonstrating language competency to the instructor. This course carries SUNY General Education credit.

SPN 204 Advanced Spanish: Perspectivas Hispanoamericanas (3-0) 3 hrs.
SPN 204 is an advanced language course covering such topics as economic trends, revolutionary movements, education, urban life, and the Hispanic experience in the United States. These topics will be reinforced by a variety of activities designed to enhance and stimulate conversation and writing skills in Spanish. Prerequisite: SPN 202 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide ................................. B

SPN 203 and SPN 204 are non-sequential courses and may be taken in any order after the completion of SPN 202 at FLCC or after demonstrating language competency to the instructor. This course carries SUNY General Education credit.

Technology

TECH 101 Materials and Processes I (2-2) 3 hrs.
A first course in materials and processes. A general introduction to engineering materials and modern processes. Topics include mechanical, physical, and chemical properties of ferrous and non-ferrous metals and processes such as machining, casting, forming, powder metallurgy, and welding ................................................. F

TECH 104 Materials and Processes II (2-2) 3 hrs.
A continuation of TECH 101. Topics include mechanical, physical, and chemical properties of plastics, ceramics, and composites and processes such as extrusion, injection molding, and thermoforming. Additional topics covered are, CNC machining, inspection, and quality control. . . . S

TECH 105 Engineering Drawing I (1-5) 3 hrs.
This course introduces the fundamental concepts related to technical drawing and hand drafting. Topics that will be explored include drafting equipment, sketching, line weights, lettering, geometric constructions, orthographic projection & multi-views, axonometric & isometric views, shading, dimensioning, sections, and working drawings. Architectural floor plans, elevations, sections, & details will also be examined......... F

TECH 106 Engineering Drawing II (2D AutoCAD) (1-5) 3 hrs.
Techniques for creating, viewing, and plotting 2D AutoCAD drawings will be presented. Lectures, demonstrations, and labs in a variety of applications will enhance the student’s CAD ability and professional development. Topics include drawing, editing, and dimensioning commands; drawing setup; blocks; attributes; and plotting. Prerequisite: TECH 105 ... S

TECH 116 Introduction to Emerging Technologies (3-0) 3 hrs.
The purpose of this “First Year Seminar” course is to introduce students to the emerging technologies careers as observed at site visits of area high technology businesses, and made tangible in classroom through hands-on-experiences with tools (LabVIEW) and techniques used in the curriculum. Students will practice industry recommended soft-skills such as communication and team work. Students will learn how other courses including mathematics and physics are crucial for the AAS Instrumentation and Control Technologies degree program. Students will learn to articulate the relevance of the curriculum for local and regional
economic development based on high technologies. Prerequisites: MAT 097 or placement into Level 2 Math or higher......................... F

TECH 122 Electronic Theory (2-3) 3 hrs.
An algebra based electric circuit analysis course. Topics include: voltage, current, resistance, Ohm’s law, resistor combination, Kirchhoff’s laws, power, source conversion, capacitance, relays, microcontrollers, and residential wiring. Computer analysis of circuits introduced. Lab applies classroom theory, teaches use of multimeters and power supplies, and introduces the oscilloscope, breadboarding, schematic reading and troubleshooting. Prerequisite: MAT 145 or placement into Math Level 3 or higher ............................................. F

TECH 123 Digital Electronics (2-3) 3 hrs.
This course focuses on the theory and application of digital devices and circuits. Topics investigated include digital signals, binary number systems, Boolean algebra and Karnaugh mapping circuit reduction techniques. Digital devices/circuits tested include basic logic gates, flip-flops, counters, adders, registers, encoders, decoders, multiplexers, demultiplexers, and analog-digital converters. The course will also provide an introduction to microcontrollers and applications. Prerequisite: MAT 145 or placement into Math Level 3 or higher ............................................. S

TECH 130 Construction Materials (3-0) 3 hrs.
This course provides an introduction to the properties and use of materials employed in construction. Topics that will be covered include foundations & soils, wood (light frame & heavy timber), concrete, masonry, steel, roofing, windows & doors, and finishes. Lecture topics may be supplemented with material samples, photographs of built projects, video, guest speakers, and field trips ............................................. F

TECH 205 Engineering Drawing III (1-5) 3 hrs.
This course includes advanced drafting skills required in a typical engineering design environment. Topics include drawing views, assembly drawings, threads and fasteners, dimensioning, tolerancing, bearings and shafts, gears, cams, springs, keys, sheet metal and weldments, and the design process. Students will use parametric solid modeling software. Prerequisite: TECH 106 .................................................................. F

TECH 206 Engineering Drawing IV (1-5) 3 hrs.
A continuation of Engineering Drawing III. Advanced topics include geometric positioning and tolerancing as it relates to symbols, terms, datums, modifiers, geometric characteristics, true position and English/Metric units; and computer numerically controlled (CNC) manufacturing of student’s CAD - documented parts executed via post processor software. The course will include an advanced design project. Prerequisite: TECH 205 .................................................................. S

TECH 216 Statics and Strength of Materials (2-3) 3 hrs.
Study of force systems, equilibrium; two and three force members, vectors, analytical methods of solution, friction, moments of inertia of areas. Study of strength of materials concepts: stress, strain, torsional stress and strain, shear and moment in beams, load, shear, and moment diagrams. Prerequisites: PHY 118 and MAT 145 or placement into Math Level 3 or higher required ......................................................... F

TECH 217 Dynamics and Strength of Materials (2-3) 3 hrs.
Continuation of Strength of Materials topics. Deflection of beams (statically determinate and indeterminate), combined load, welded, bolted and riveted connections, and columns. Dynamics topics include kinematics of rigid bodies, work, energy and power, impulse and momentum. Prerequisite: TECH 216 .................................................................. S

TECH 219 3D AutoCAD (2-4) 4 hrs.
Techniques for creating, viewing, plotting, and displaying 3D AutoCAD models will be presented. Lectures, demonstrations, and labs in a variety of in-depth application projects will enhance the student’s CAD creative ability and professional development. Topics include 3-D display, User Coordinate Systems, point filters, extrusion, surfaces, solid modeling, plotting, rendering, and software customization. Prerequisite: TECH 106 .................................................................. S

TECH 231 Automation of Data Acquisition (2-2) 3 hrs.
The automation of data acquisition is essential for measurements in R&D as well as industrial environments where massive amounts of data are collected, especially when the data are to be collected much more rapidly than what is possible manually. The main topics covered are sources of signals, selection of appropriate transducers, and signal conditioning needed before signal is converted to digital format for computer controlled data acquisition and analysis. Students will complete a team-based case study project in which they will define and develop an innovative data acquisition solution using appropriate hardware and software tools. Prerequisite: ESC 174, MAT 152 or placement into Math Level 4, TECH 122, TECH 123 .................................................................. S

TECH 232 Automation Control I (3-2) 4 hrs.
Control tools and techniques used in automation are introduced using Microcontrollers, Programmable Logic Controllers, and Programmable Automation Controllers. Students will apply concepts and techniques learned to complete a team based case study project to solve problems encountered in high technology businesses. Prerequisites: ESC 174, MAT 152 or placement into Math Level 4, PHY 109 or TECH 122, TECH 123. Corequisite: TECH 231 .................................................................. F

TECH 233 Introduction to Process Improvement (3-0) 3 hrs.
Six Sigma techniques, introduced to industry in the late 1980’s, facilitate using data driven decisions to reduce defects, drive down costs and increase efficiency. Six Sigma is a methodology that focuses on minimizing process variation, thereby enabling the process to operate more smoothly and efficiently. The technique uses data based decisions for process and product improvements. Lean is a process that focuses on eliminating waste and streamlining operations. Lean Six Sigma, a more recent technique combines the two processes. Data driven decisions are still present, but the emphasis on speed for the process improvement is key. Combining these two methods into Lean Six Sigma provides a powerful tool to make improvements in any business. Prerequisites: ENG 101 and MAT 152 or placement into Math Level 4 .................................................................. S

TECH 234 Automation Control II (3-2) 4 hrs.
Control tools and techniques used in automation are developed using Mechatronics (automated motion control) and Industrial Machine Vision (acquisition, processing and use of images in automation control). Students will apply concepts and techniques learned to complete a team based case study project to solve problems encountered in high technology businesses. Prerequisite: TECH 231, TECH 232 .................................................................. S

TECH 242 Construction Management (3-0) 3 hrs.
An overview of principles and practices in the administration of architectural construction projects is presented. Topics include construction methods and materials, planning and scheduling, job cost control, contracts, specifications, safety, and labor relations. Prerequisite: TECH 130 .................................................................. F

TECH 244 Residential Design & Drafting (1-5) 3 hrs.
Students will be introduced to the fundamental concepts required for the design and drafting of residential buildings by working through the steps required for a residential project. Students will begin with conceptual design and by the end of the semester a set of construction drawings will be prepared. Topics that will be explored include the building code, the energy code, presentation drawings, construction drawings, site plans, floor plans,
Theatre

THE 100 Stage Craft (3-0) 3 hrs.
A study and application of the major features of technical production in the theatre with emphasis on scenery construction, lighting, painting, properties, costuming, make-up, tools and safety. Work on technical crews throughout the semester is required. 

THE 101 Stage Design (3-0) 3 hrs.
This course requires students to translate a visual concept into a design for the stage using the principles of composition and the basic elements of design and communicate that design both orally and visually. Emphasis is placed on the following areas of design: scenic, lighting, and costume. Secondary emphasis will be on make-up stage properties, projections, sound design, and the use of computers in the theatre. Work on technical crews for the department’s production is required. 

THE 102 Acting I (3-3) 3 hrs.
A performance course in the study and application of fundamental acting techniques for the stage. 

THE 103 Acting II (3-3) 3 hrs.
This is a performance course, which places emphasis on character and scene study. Students will rehearse and present several classroom scenes during the semester. 

THE 104 Introduction to the Theatre (3-0) 3 hrs.
This course is a general survey of the theatre including the exploration of the production arts (acting, directing, design, play writing, and criticism) and theatre history from 500BC to the present. The primary objectives of the course are to develop an appreciation and understanding of theatre, not merely as a way of telling a story, or a vehicle of production, but as a special kind of artistic creation that combines its own particular methods with the universal values of all art. As a result, students are required to attend departmental and/or area theatre activities as well as to write their own 10-minute play. Prerequisite: DST 092; DST 095 or placement into ENG 101. 

THE 105 Rehearsal and Performance (3-3) 3 hrs.
An intensive course in musical theatre production. Students will prepare a musical or straight play for public performance. Students are required to participate in the load-in and strike processes of the show. This course is open to all students including high school juniors and seniors as well as members of the community. No pre-requisite. May be taken more than once for credit. 

THE 106 Children’s Theatre Tour (3-3) 3 hrs.
A workshop/rehearsal/performance course in children’s theatre. Students will prepare a one-act play for presentation at area primary and elementary schools. This piece will be built, rehearsed and toured by the members of the class during the semester. Course may be repeated more than once. 

THE 107 Directing Workshop (0-6) 1 hr.
The Backstage Practicum provides students the opportunity to participate in the semester’s mainstage production as a backstage technician. Students can serve as the stage manager, light board operator, sound technician, costume dresser, prop runner, or on the shift crew. Technical positions will vary with the needs of each production. This course may be repeated more than once. 

THE 115 Backstage Practicum (0-3) 1 hr.
Course graded as satisfactory/unsatisfactory. 

THE 181 Mime (3-0) 3 hrs.
This is a basic course focusing on the study and application of various techniques of the art of Mime. 

THE 200 Directing Workshop (0-6) 3 hrs.
A workshop in directing techniques with emphasis on play interpretation, casting, stage movement, character development, rehearsals and performance. Each student works with students in Acting II on various
Viticulture

VIT 100 Introduction to Wines and Vines (3-0) 3 hrs.
This course is designed to introduce students to the world of growing grapes, winemaking and wine appreciation. Orientation into the Viticulture and Wine Technology AAS program will occur in this class. Classroom topics include cultural history and geography, plant taxonomy and anatomy, wine producing regions, viticultural cycles, general winemaking operations and important factors influencing wine styles. There is a wine tasting portion of the class where students will learn to distinguish wines and how to read a wine label. This class will focus on the New York state wine industry. (Also listed as HRT 100)  B

VIT 105 Basic Viticulture Techniques (3-0) 3 hrs.
This course is designed to introduce students to current techniques used while managing a commercial vineyard. Students completing this class will understand how to maintain appropriate vigor and productivity of a vineyard once it is established. Topics covered include: site analysis; varietal selection; trellising methods; nutrient needs of vines; diseases and insect pests of grapevines; crop regulation; breeding; grafting; vineyard floor management; and harvest determinations. A significant portion of the class will be dedicated to pruning. Viticulture safety issues will be addressed. (Also listed as HRT 105)  S

VIT 110 Summer Vineyard Technology Practicum (5-0) 5 hrs.
This field course is designed to provide experience for students so that they develop relevant skills in current practices for summer maintenance of a commercial vineyard. Requirements will include 105 hours of work at an approved vineyard, attending 25 hours of workshops dealing with seasonal vineyard and vineyard operations, and participating in 15 hours of classroom discussion and lecture about their own and other students' activities in their work experiences. Students will maintain journals on their work experiences, and keep track of their hours of different activities. The focus will be on vineyard maintenance for maximum health and productivity of vines. Prerequisite: VIT 105. (Also listed as ENG 213) This course carries SUNY General Education credit.

VIT 205 Fall Wine Technology Practicum (4-0) 4 hrs.
This field course is designed as a continuation of the study of the science of wine making. Students will become familiar with fruit and wine analyses that are used when making a commercial wine from grape ripening through initial wine stabilization. Analytical methods for testing juices for sugar, acid and pH are some of the skills that will be studied. Students will also study strategies for cleaning and sanitizing wine equipment and the laboratory. Identification and proper use of laboratory equipment will be integral to the course. Work orders, common in a winery environment, will be introduced, used and created by the students throughout the course so the student is prepared to track information throughout harvest and winemaking. Corequisites: VIT 100 and MAT 145 College Algebra (or placement out of MAT 145 by scoring a 3 on the math placement test). (Also listed as HRT 205)  S

VIT 115 Introduction to Enology Lab Techniques (0-3) 2 hrs.
This course is designed to introduce students already familiar with the basics of viticulture to the science of wine making. Topics covered include winery water and energy use, chemical and biological stability of bulk wine storage, wine preparation for bottling, and blending of wine. Prerequisite: VIT 105.  S

VIT 200 Vineyard Management (3-0) 3 hrs.
This course is designed for students already familiar with the basics of viticulture. A student project will be completed using geological survey data, evaluating a real site for its potential as a vineyard. Students will develop an establishment plan and create a water management strategy based on soil properties and climate of a selected site. Vineyard design will be covered including planning rows, and calculating the numbers of posts and plants needed. A task management plan will be developed for a year including specific strategies for management of weeds, vertebrate pests, insects, and diseases. Lecture topics covered will include canopy management, foliar sampling, sustainable management practices, and how cropping systems affect vine vigor. Labor management and grape contracts will be discussed. A team sustainability project will be completed focusing on a sustainability issue pertinent to the Finger Lakes wine growing region. Prerequisite: VIT 105.  S

VIT 210 Introduction to Enology (2-2-2) 4 hrs.
This course is designed to introduce students to the science of wine making. Topics covered include: microbiology of wine yeast and bacteria; and the importance of sanitation in the winery. Students will study and perform the processes of wine cellar operations from vineyard through fermentation, and the early stages of initial stabilization of young wines. Students will become familiar with various wine making equipment including a crusher/stemmer, press, must pumps, juice and wine pumps, tri-clover fittings, and other fermentation tools. Techniques and reasons for using various winemaking additives from harvest through stabilization will be explored. Prerequisite: CHM 121, VIT 115.  F

VIT 215 Enology (2-2) 3 hrs.
This course is designed as a continuation of the study of the science of wine making with more focus on wine stabilization, storage, waste water management and energy considerations when making wine. Topics covered include winery water and energy use, chemical and biological stability of bulk wine storage, wine preparation for bottling, and blending

THE 210 Introduction to Dramatic Literature (3-0) 3 hrs.
This course is an introduction to the history and genre of drama. By exploring some of the best-known plays throughout theatre history and how they were performed students will develop an understanding of, and appreciation for the theatre. Lectures, films, and attendance will provide students with a partial overview of the vast range of theatre history and literature. Prerequisite: ENG 101 and either ENG 102 or ENG 103. (Also listed as ENG 213) This course carries SUNY General Education credit.

THE 215 Scene Shop Practicum (0-2) 1 hr.
Students will receive credit for working in the scene shop on current theatre productions. Can be taken more than once.  B
Course graded as satisfactory/unsatisfactory.

THE 220 Theatre History I: Greeks through the 18th Century (3-0) 3 hrs.
Surveys the origin and development of theatre from the Greeks through the 18th century. Theatre Architecture, theatre technology, design concepts, acting styles, and significant dramatic works will be explored. Also includes the discussion of theatre traditions of non-Western cultures. Prerequisite: ENG 101.  S

THE 225 Theatre History II: Romantics to Contemporary (3-0) 3 hrs.
Surveys the development of theatre from the early 19th Century to the present. Theatre Architecture, theatre technology, design concepts, acting styles, and significant dramatic works will be explored. Also includes the discussion of theatre traditions of non-Western cultures. ENG 101.  F
considerations. Students will study heat and cold stability of wines, filtration, barrel management, bottling wine, wine closures and become familiar with common analytical skills used in a wine lab. Prerequisite: VIT 210 ................................................................. S

Wildland Fire Suppression

WFS 100 Land Navigation (1-0) 1 hr.
This course will provide students with hands-on experience in the fundamentals of map and compass utilization. Emphasis will be placed on topographic map interpretation and field navigation techniques. In addition to the standard orienteering compass, students will learn how to navigate by Global Positioning System (GPS). ......................... F

WFS 101 Fire Science Agencies and Careers (1-0) 1 hr.
This course covers the main federal, state and non-governmental agencies that hire Wildland Fire Fighters. Topics will include the missions of each agency, hiring procedures, the meaning of seasonal employment, job descriptions and job requirements. Students will be given a thorough explanation of positions within and outside of New York State. In addition, the role of volunteer fire fighters will be explored ......................... F

WFS 110 Wildland Fire Lookouts, Communications, Escape Routes and Safety Zones (LCES) (1-0) 1 hr.
In the wildland fire environment, Lookouts, Communications, Escape Routes, Safety Zones (LCES) are key to safe procedures for firefighters. The elements of LCES form a safety system used by firefighters to protect themselves and work as a team with others. In this course students become engaged in the process of designing their own safety program. Students will discuss and develop the L, C, E, and S creating a list of performance standards. The entire class will then work together to produce and edit a contract, based on consensus, which guides performance. (This course description is adapted from the National Wildfire Coordinating Group Fireline Handbook PMS-410, and Field Manager’s Course Guide PMS 901-1) .......................................... F

WFS 130 Wildland Fire Suppression (S-130/S-190) (2-0) 2 hrs.
This course provides the training necessary for the Federal Interagency “Red” Card for wildland firefighter. Topics covered include: ignition, behavior, and spread of wildfires; the role of topography and fuels in wildfires; prescribed fires as a management tool; use of fire suppression equipment; methods of fire prevention and suppression; State and Federal wildland fire control agencies. Graded on a satisfactory/unsatisfactory basis ......................................................... B
(Also listed as CON 255)

WFS 131 Firefighter Type I (S-131 Wildland) (1-0) 1 hr.
This interactive course contains activities to allow students to demonstrate the information learned in class. Topics include: fireline reference materials, communications, and tactical decision making. Course meets NWCG (National Wildfire Coordinating Group) standards for S-131 certification (FFTI). Graded S (satisfactory) or U (unsatisfactory) basis. Prerequisite: Firefighter type 2 (FFT2). This can be accomplished through completion of CON 255/WFS 130 or any NWCG recognized S-130 course ................................. F

WFS 135 Wildland Fire Suppression Topics I (1-0) 1 hr.
This course is designed to provide students with the opportunity to complete specialized training in wildland fire suppression topics not typically or regularly offered as part of the wildland fire suppression certificate program. Certain topics offerings may lead to NWCG certification and would therefore require prerequisite coursework. Other topics may be suitable for novices and have no prerequisites. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus. Prerequisite: CON 255/WFS 130 or any NWCG recognized S-130 course ......................... S

WFS 136 Wildland Fire Suppression Topics II (2-0) 2 hrs.
This course is designed to provide students with the opportunity to complete specialized training in wildland fire suppression topics not typically or regularly offered as part of the wildland fire suppression certificate program. All specialty courses will meet NWCG (National Wildfire Coordinating Group) standards. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus. Pre-requisite: CON 255/WFS 130 or any NWCG recognized S-130 course ......................... B

WFS 211 Portable Pumps and Water Use (S-211) (2-0) 2 hrs.
This course is designed for individuals to gain competency in the use of portable pumps and water for application on a wildland fire line. Skill areas include supply, delivery and application of water. Students will be required to demonstrate their knowledge of correct water use, basic hydraulics and equipment care. A field exercise requires students to set up, operate and maintain pump equipment. Course meets NWCG (National Wildfire Coordinating Group) standards for S-211 certification ................................. S

WFS 212 Wildland Fire Chain Saws (S-212) (2-0) 2 hrs.
This course provides an introduction to the function, maintenance and use of powered chain saws and their tactical wildland fire application. This course is appropriate for students with little to no previous experience in operating a chain saw. Field exercises emphasize safety, proper cutting techniques, field maintenance and use of a saw in surroundings similar to fireline situations. Course may lead to NWCG (National Wildfire Coordinating Group) standards for S-212 certification and may include a fee. Students pursuing NWCG certification MUST complete Firefighter type 2 (FFT2) prior to enrolling in this course. Prerequisite: Firefighter type 2 (FFT2). This can be accomplished through completion of CON 255/WFS 130 or any NWCG recognized S-130 course ................................. S

WFS 215 Fire Operations in the Wildland/Urban Interface (S-215) (2-0) 2 hrs.
This course designed to assist structure and wildland firefighters who will be making tactical decisions when confronting wildland fires that threaten life, property and/or improvements in the wildland/urban interface. Course meets NWCG (National Wildfire Coordinating Group) standards for S-215 certification. Prerequisite: CON 255/WFS 130 ......................... S

WFS 256 Fire Ecology (3-0) 3 hrs.
This course is designed to give students an appreciation and understanding of the ecological role of fire in a variety of North American ecosystems. Advantageous adaptations of species inhabiting fire prone ecosystems will be discussed. The effects of fire on plants and animals will be discussed within the context of ecological time scales. The effect of past state and federal policies concerning wild fire will be examined using various case studies. Students will also be introduced to the use of prescribed burning as a habitat restoration technique ................................. S
(Also listed as CON 256)
Administration, Faculty, and Staff

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B.S., University of Arizona
M.P.A., Cornell University
M.S., United States Army War College
Ph.D., University of Kansas

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B.S., Rochester Institute of Technology
M.B.A., Rochester Institute of Technology

Kristen M. Fragnoli, Provost, Vice President of Academic and Student Affairs
B.A., Le Moyne College
M.A., State University College at Brockport

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A.A.S., Finger Lakes Community College
B.S., State University of New York Empire State College
M.B.A., St. John Fisher College

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B.A., Thiel College
M.Ed., University of Vermont
D.M., University of Maryland University College

John M. Taylor, Chief Information Officer
A.A., Finger Lakes Community College
B.S., State University of New York Institute of Technology at Utica/Rome
M.S., Nazareth College

Carol S. Urbaitis, Vice President of Enrollment Management
A.A.S., SUNY College of Technology at Alfred
B.S., State University College at Brockport M.S.Ed., Alfred University
State University Chancellor’s Award for Excellence in Professional Service, 1995

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Associate Vice President of Instruction (Interim) ........... Cathryn F. Kent
Associate Vice President of Student Affairs ........... Sarah E. Whiffen
Assistant Director of Human Resources ........... Patricia C. Zimmer
Assistant VP, Administration & Finance/Controller .... Joseph L. Delforte
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Director of Business Services .... Andrea S. Barber
Director of Campus Safety .......... Jason R. Maitland
Director of Development .......... Amy I. Pauley
Director of Enterprise Risk Management and EH&S ........... Dawn M. Hess
Director of Facilities and Grounds ........... Catherine L. Ahern
Director of Professional Learning and Leadership Development ........... Neeta Primo
Director of Public Relations and Community Affairs .... Lenore L. Friend
Human Resources Compliance Coordinator .......... Catherine A. Burns

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Department of Computing Sciences ........... April Devaux
Department of Environmental Conservation and Horticulture ........... John C. Foust
Department of Humanities ........... Charlotte A. Cline
Department of Mathematics ........... Theresa M. Gauthier
Department of Nursing ........... Mary B. Coriale
Department of Physical Education and Integrated Health Care ........... Eric J. Marsh
Department of Science and Technology ........... Clinton D. Krager
Department of Social Science ........... Joshua W. Heller
Department of Visual and Performing Arts ........... Richard D. Cook

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Bursar .......... Anne K. Swackhamer
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Campus Center Administrator, Victor (Interim) .......... Robin S. Campo
Campus Center Administrator, Newark (Interim) .......... Deborah Corrner
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Coordinator, Administrative Computing Services ... Frederick E. Stringer
Coordinator, IT Services and Instructional Technology ... Robin S. Campo
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Coordinator of the Math Center ........... Matthew J. Angell
Coordinator of the Writing Center .......... Sarah L. Blank
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Director of Community Standards and Counseling .......... Jason Lanker
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Career Services .......... Charmaine T. Cruise
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Director of Online Learning .......... Ryan L. McCabe
Director of Student Health Services .......... Karen Z. Stein
Director of Student Life .......... Jennie M. Erdle
Director of Workforce Development .......... Marcia A. Lynch
Disability Services Coordinator .......... Melissa E. Soules
Enterprise Technology Coordinator .......... Samuel J. Iraci
Network Administrator .......... Robert F. Finger
One Stop Center Director .......... Michael J. Fisher
Systems Administrator,
Virtual and Identity Infrastructure .......... Randall J. Magiera
Web Services Coordinator .......... G. Charles Woods
Finger Lakes Community College
Emeriti/Distinguished Faculty

James W. Baird, Professor Emeritus
B.S., Syracuse University
M.B.A., Syracuse University

William A. Banaszewski, Professor Emeritus
B.S., Springfield College
M.Ed., State University of New York at Buffalo

M. Claire Blanton, Associate Professor Emeritus
B.S., University of Illinois
B.S., Alfred University
M.S., St. John Fisher College
M.H.A., St. Louis University

Marylou E. Boynton, Professor Emeritus
B.A., Wellesley College
M.A., Case Western Reserve
Ed.D., University of Rochester
State University Chancellor’s Award for Excellence in Teaching, 2006

†Jack L. Bricker, Professor Emeritus
B.A., Hiram College
M.A., Kent State University

R. Bruce Bridgman, Professor Emeritus
B.A., Michigan State University
M.Ed., State University of New York at Buffalo
State University Chancellor’s Award for Excellence in Teaching, 1993
Student’s Choice Award, 1998

Mary C. Capozzi, Professor Emeritus
B.S., Alfred University
M.S., Syracuse University

John R. Coons, Professor Emeritus
B.S., Ithaca College

Jean M. D’Abbracci, Professor Emeritus
B.S., Alfred University
M.S., State University of New York at Binghamton
State University Chancellor’s Award for Excellence in Teaching, 1999

Lee A. Drake, Professor Emeritus
B.S., Cornell University
M.S., Syracuse University

Martin C. Dodge, Professor Emeritus
B.A., Colby College
M.F., Utah State University
State University Chancellor’s Award for Excellence in Teaching, 1992

†Darrow G. Dunham, Professor Emeritus
B.S., State University College at Brockport
M.S., State University College at Brockport
M.S., Syracuse University

†Alice N. Fedder, Professor Emeritus
B.S., State University College at Geneseo
M.S., Columbia University

Peter S. Friedman, Vice President of Academic Affairs and Dean Emeritus
B.A., Wayne State University
M.A., University of Michigan

John L. Haluch, Professor Emeritus
A.S. Hudson Valley Community College
B.A., State University College at Geneseo
M.S., Niagara University
State University Chancellor’s Award for Excellence in Teaching, 2004

Daniel T. Hayes, President Emeritus, Distinguished Full Professor
B.S., Emporia State University
M.A., Emporia State University
Ph.D., University of Missouri

†Sherman E. Hunt, Professor Emeritus
B.S., State University of New York at Albany
M.S., State University of New York at Albany
M.A., Rutgers University

Marylou E. Boynton, Professor Emeritus
B.A., Wellesley College
M.A., Case Western Reserve
Ed.D., University of Rochester
State University Chancellor’s Award for Excellence in Teaching, 2006

Thomas F. Insalaco, Professor Emeritus
B.F.A., State University of New York at Buffalo
M.F.A., Rochester Institute of Technology

†Ruth R. Legg, Professor Emeritus
B.A., Morris Harvey College
M.A., Pennsylvania State University

Leonard T. Malinowski, Professor Emeritus
B.S., Niagara University
M.S., State University College at Geneseo
Ph.D., State University of New York at Buffalo

Daniel F. Marion, Professor Emeritus
A.A.S., State University of New York College of Technology at Farmingdale
B.S.A., University of Georgia M.S., Ohio University
Ph.D., University of Rhode Island

Henry Maus, Professor Emeritus
B.A., State University of New York at Albany
M.A., State University of New York at Albany
State University Chancellor’s Award for Excellence in Teaching, 1989

†Charles J. Meder, President Emeritus
B.Ed., State University College at Brockport
M.A., Lehigh University
Ph.D., Syracuse University

†John M. Meuser, Professor Emeritus
B.S., State University College at Geneseo
M.S., State University College at Geneseo

Donald F. McCarthy, Professor Emeritus
A.A., John Jay College of Criminal Justice
B.S., John Jay College of Criminal Justice
M.A., John Jay College of Criminal Justice
Edwin L. Moberg, Professor Emeritus
B.S., University of Rhode Island
M.S., The Pennsylvania State University
Ph.D., The Pennsylvania State University

†C. Frank Mooney, Distinguished Professor
A.B., Drew University
Ph.D., Johns Hopkins University

Edward M. Morrell, Professor Emeritus
B.S., St. John Fisher College
M.S., State University College at Brockport
State University Chancellor’s Award for Excellence in Teaching, 1991

†Patricia M. Nettnin, Professor Emeritus
B.S., Bowling Green State University
M.A., State University College at Brockport

Colleen M. O’Mara, Professor Emeritus
A.A., Villa Maria College of Buffalo
B.A., Chaminade College
M.A., Syracuse University
State University Chancellor’s Award for Excellence in Scholarship and Creative Activities/Productivity, 2007

David W. Prull, Professor Emeritus
B.A., Houghton College
M.S., State University College at Brockport
State University Chancellor’s Award for Excellence in Teaching, 1997

Patricia D. Rice, Professor Emeritus
A.A.S., State University of New York College of Technology at Alfred
B.S., Nazareth College
M.S., Nazareth College

Henry M. Roenke ’74, Conservation Specialist Emeritus
A.A.S., Finger Lakes Community College
B.S., State University of New York Empire State College

John R. Sinton, Professor Emeritus
B.S., Rider College
M.G.A., Wharton School, University of Pennsylvania

Francis W. Smith, Professor of Environmental Conservation and Horticulture Emeritus
B.S., State University of New York College of Environmental Science and Forestry at Syracuse
B.S., Syracuse University M.S., Syracuse University
Ph.D., Texas A and M University
State University Chancellor’s Award for Excellence in Teaching, 1990

Susan M. Smith, Associate Professor Emeritus
B.S. State University of New York at Albany
M.S., State University College at Brockport
C.A.S., State University College at Brockport

†Alan H. Thorpe, Dean Emeritus
B.A., Utica College, Syracuse University
M.S., Syracuse University

Sharon A. Tobey, Associate Professor Emeritus
B.A., Niagara University
M.S., State University College at Brockport

A. John Walker, Professor Emeritus
B. Mus., Eastman School of Music, University of Rochester
M.A., Eastman School of Music, University of Rochester
Ph.D., Eastman School of Music, University of Rochester

†Christopher White, Professor Emeritus
B.S., Haverford College
M.S., University of Pennsylvania
Ph.D. Cornell University

Wayne F. Williams, Professor Emeritus
B.F.A., Syracuse University
M.F.A., Syracuse University

Donald Zamperetti, Professor Emeritus
A.A.S., Mohawk Valley Community College
B.B.A., St. John Fisher College
M.S., State University of New York at Albany
† Deceased

Faculty and Professional Staff
*25 or More Years of Service

Delia Ackerman Darnall, Instructor of American Sign Language
B.A., State University College at Oswego
M.S., Syracuse University

Catherine L. Ahern, Director of Facilities and Grounds
B.A., State University College at Geneseo
M.S., Rochester Institute of Technology

Colleen A. Aiezza, Instructional Specialist – Academic Support Center
B.S., Rochester Institute of Technology

Richard S. Allen, Communications/New Media Specialist
B.S., University of Massachusetts

Jacob E. Amidon, Associate Vice President of Academic Affairs
B.A., State University College at Geneseo
M.A., Binghamton University
State University Chancellor’s Award for Excellence in Faculty Service, 2012

Wendy Amidon, Technical Specialist, Biology
B.S., State University College at Geneseo
M.A.T., Binghamton University
M.A., Binghamton University

*Selim Araci, Professor of Engineering Science
B.S., Syracuse University
M.S., Syracuse University
Ph.D., State University of New York at Buffalo
State University Chancellor’s Award for Excellence in Teaching, 2007

Tracy A. Archie, Coordinator of Diversity and Inclusion Task Force
B.A., State University of New York at Buffalo
M.Ed., State University of New York at Buffalo

* Deceased
Waldo C. Babcock, Librarian
B.A., Georgetown University
M.L.S., Syracuse University

Andrea Badger, Custom Training Specialist
B.A., State University of New York at Buffalo
M.S., James Madison University

Justin Baker, FLTV Station Manager
B.S., New England School of Communications

Andrea S. Barber, Director of Business Services
B.A., Ithaca College
M.B.A., Rochester Institute of Technology
J.D., Touro College Jacob D. Fuchsberg Law Center

Veronica R. Bargy, Placement Testing Assistant
A.O.S., Bryant & Stratton

Jonathan M. Belec, Assistant Professor of Music Recording
B.S., State University College at Fredonia
M.S., Champlain College

Michael D. Best '12, Apple Technology Specialist
A.S., Finger Lakes Community College

Anoop Bhargava, Associate Professor of Economics
B.A., University of California at Los Angeles
M.A., Claremont Graduate University

Timothy J. Biehler, Professor of Mathematics
B.A., State University of New York at Buffalo
M.A., State University of New York at Buffalo
State University Chancellor's Award for Excellence in Teaching, 2005

Sarah L. Blank, Coordinator of the Writing Center
A.S., Corning Community College
B.A., Ithaca College
M.Ed., Elmira College

Heather S. Bock '06, Project Manager-CCURI
A.S., Finger Lakes Community College
B.S., William Smith College
M.S., Keuka College

Kelsey Bright, Assistant to the Provost
B.A., Allegheny College
M.S., Southern Illinois University Edwardsville

Paul E. Brock, II, Assistant Professor of Viticulture
B.S., Rensselaer Polytechnic Institute
M.S., Cornell University

Robert J. Brown, Professor of History
B.S., State University College at Brockport
M.A., State University of New York at Albany
Ph.D., Syracuse University
State University Chancellor’s Award for Excellence in Scholarship and Creative Activities, 2009
State University Chancellor’s Award for Excellence in Teaching, 2015

Sara J. Brown-Russo, Assistant Professor of Social Science
B.S., Northeastern University
M.A., Goldsmiths’ College, University of London

Elizabeth S. Brownell, Professor of Graphic Design
B.A., State University College at Oswego
M.A., State University College at Oswego
State University Chancellor’s Award for Excellence in Teaching, 2012

Debra A. Bruno, Financial Aid Counselor
B.S., Towson University

Samantha L. Burmeister, Assistant Director of Athletics
B.A. Elmhurst College
M.A., University of Illinois at Springfield

Jenny Burnett '04, Automated Systems and Technical Services Librarian
A.A.S., Finger Lakes Community College
B.A., State University College at Oswego
M.S., State University of New York at Buffalo

Catherine A. Burns, Human Resources Compliance Coordinator
A.A.S., Finger Lakes Community College
B.A., State University College at Oswego
M.S., Rochester Institute of Technology

Sarah R. Butler, Graphic Designer/Project Coordinator
B.F.A., Rochester Institute of Technology
M.P.S., Maryland Institute College of Art

Robin S. Campo, Coordinator of IT Services and Instructional Technology
B.S., East Stroudsburg University

Laurie H. Card ’77, Student Records Specialist
A.A.S., Finger Lakes Community College
State University Chancellor’s Award for Excellence in Classified Service, 2009

Heather L. Carnell, Assistant Director of Concurrent Enrollment
B.S., State University College at Geneseo
M.P.A., State University College at Brockport

Jennifer L. Carney, Associate Professor of Biology
B.A., Boston University
M.A., Boston University

*Barbara A. Chappell ’81, Professor of Human Services
A.A., Finger Lakes Community College
B.S.W., Nazareth College
M.S.W., Roberts Wesleyan College

Charlotte A. Cline, Assistant Professor of English; Chairperson, Department of Humanities
B.A., University of Rochester M.F.A., University of Maryland

Justin Coe ’06, IT Infrastructure Specialist
A.A.S., Finger Lakes Community College
B.S., State University College at Buffalo

*Stephen G. Connelly, Conservation Technician; Assistant Professor
B.S., State University College at Geneseo

Richard D. Cook, Professor of Broadcasting; Chairperson, Department of Visual and Performing Arts
B.A., St. John Fisher College M.S., Boston University
Mary Coriale, Professor of Nursing; Chairperson, Department of Nursing
B.S., Niagara University
M.S., State University of New York at Stony Brook
*State University Chancellor’s Award for Excellence in Teaching, 2016

Deborah L. Corsner, Campus Center Specialist – Wayne Campus
B.S., State University College at Oswego
M.B.A., State University College at Oswego

*John W. Cromartie, Campus Center Administrator, Geneva; Instructor
B.A., Hobart College
M.S., State University College at Brockport
*State University Chancellor’s Award for Excellence in Professional Service, 2009

Andrea S. Cronkrite, Assistant Director Of Student Life
A.A., Corning Community College
B.A., Binghamton University
M.A., Binghamton University

Charmaine T. Cruise, Director of Educational Planning and Career Services
B.S.W., Oral Roberts University
M.A., Regent University
Ed.D., Regent University

William J. Cunnane ’15, IT Specialist
A.A.S., Finger Lakes Community College

Linda B. Cunningham ’96, Technical Specialist, Social Science
A.A., Finger Lakes Community College
A.A.S., Finger Lakes Community College
B.S., Nazareth College

Cathy E. Cushman, Associate Professor of Music
A.B., Colby College
M.A., Eastman School of Music

Teresa M. Daddis, Student Services Counselor; Student Intervention Specialist
B.S., State University College at Oswego
M.S.Ed., State University College at Brockport
*State University Chancellor’s Award for Excellence in Professional Service, 2008

Mary K. Delmastro, Instructor of Art History
B.S., University of Rochester
M.A., Syracuse University

Joseph L. Delforte, Assistant VP, Administration & Finance/Controller
B.S., Rochester Institute of Technology

April Devaux, Professor of Computing Sciences; Chairperson, Department of Computing Sciences
B.A., State University College at Potsdam
M.S., Binghamton University

Ines Draskovic, Associate Professor of Music
M.M., Ithaca College
D.M.A., Eastman School of Music

Eric D. Duchess, Assistant Professor of History
B.A., University of Pittsburgh
M.A., Slippery Rock University
Ph.D., West Virginia University

Mary Eggers, Nursing Simulation Specialist
B.N., University of Rochester

Edward E. Einhouse, Assistant Professor of Economics
B.S., State University College at Fredonia
M.A., State University of New York at Buffalo

Frances E. Emerson, FLCC Geneva Campus Center Evening Coordinator
B.A., Eisenhower College
M.S., Nazareth College

Donald D. Emirbayer, Campus Center Specialist, Victor Campus
B.S., Rochester Institute of Technology
M.S., Rochester Institute of Technology

Paul Engin, Assistant Professor of New Media
B.F.A., University of Massachusetts at Amherst
M.F.A., Rochester Institute of Technology

Jennie M. Erdle, Director of Student Life
B.S., Ashland University
M.A., Boston College

Amy M. Fenwick, Assistant Professor of Biology
A.S., Brookdale Community College
B.S., Cook College, Rutgers University
M.S., State University of New York at Stony Brook

*Victor P. Fernandez, Student Services Counselor
B.A., Hobart College
M.S.Ed., State University College at Brockport

Deborah K. Ferrell, Professor of English
B.A., Florida State University
M.A., Florida State University
Ph.D., Florida State University

Robert J. Finger, Network Administrator
B.S., State University College at Fredonia

Fred E. Fink, Director of Concurrent Enrollment
A.A.S., Luzerne County Community College
B.S., Rochester Institute of Technology
M.P.A., State University College at Brockport

James R. Fisher, Senior Vice President of Administration and Finance
B.S., Rochester Institute of Technology
M.B.A., Rochester Institute of Technology

Michael J. Fisher, One Stop Center Director
A.S., Monroe Community College
B.A., Nazareth College
M.S. Keuka College

Edward J. FitzPatrick, Professor of Business Administration, Retailing
A.S., Alfred State College
A.A.S., Corning Community College
B.S., Elmira College
M.B.A., University of Montana

Amy J. Flagler, Assistant Professor of Communications
A.A., Herkimer Community College
B.A., State University College at Oswego
M.A., State University College at Brockport
John C. Foust '97, Professor of Environmental Conservation; Chairperson, Department of Environmental Conservation & Horticulture
A.A.S., Finger Lakes Community College
B.T., State University College of Agriculture and Technology at Cobleskill
M.S., State University College at Brockport

Kristen M. Fragnoli, Provost; Vice President of Academic & Student Affairs
B.A., Le Moyne College
M.A., State University College at Brockport

Lenore L. Friend, Director of Public Relations and Community Affairs
B.A., Colgate University

Theresa M. Gauthier, Associate Professor of Mathematics; Chairperson, Department of Mathematics
B.S., State University College at Fredonia
M.A., Binghamton University

Kellie M. Gauvin, Associate Professor of Biology
B.S., Cornell University
M.A.T., Cornell University

Derrick J. Gentry, Instructor of English
B.A., University of Arkansas
M.A., University of Arkansas
Ph.D., The City University of New York

David R. Ghidiu, Assistant Professor of Computing Sciences
B.A., State University College at Geneseo
M.S., Nazareth College

Margaret E. Gillio, Instructor of English
B.A., Concordia College
M.A., University of Arizona
M.F.A., Minnesota State University

*Bruce A. Gilman, Professor of Environmental Conservation and Horticulture
B.S., St. John Fisher College
M.S., State University of New York College of Environmental Science and Forestry at Syracuse
Ph.D., State University of New York College of Environmental Science and Forestry at Syracuse
State University Chancellor's Award for Excellence in Teaching, 2016

Michael R. Graffeo, Help Desk Specialist
B.S., Rochester Institute of Technology

Mary E. Gratton, Custom Training Technical Specialist
B.A., Wells College
M.S., Keuka College

Andrea E. Gravelle-Kough, Assistant Director of Online Learning
B.A., University of Minnesota
M.A., Northwestern University

Richard E. Gray '08, Financial Aid Counselor
A.A.S., Finger Lakes Community College
B.S., Keuka College

Jennifer A. Griffith, Technical Specialist, Physics and Chemistry
B.S., LeMoyne College
M.S., Ohio State University

Daniel J. Groom, Instructor of Mathematics
B.S., Roberts Wesleyan College
M.S., Texas A&M University

Eileen Grooms, Assistant Professor of Biology
B.A., State University of New York at Buffalo
M.A., Syracuse University

Anne M. Gulledge, Systems and Database Administrator
B.S., Rensselaer Polytechnic Institute

Kathleen R. Guy, Adult Literacy Education Coordinator
B.S., Edinboro University
M.S., State University College at Buffalo

Christine A. Hamilton, Instructor of Nursing
B.S., Nazareth College
M.S., Roberts Wesleyan College

Matthew Hance, Desktop Technology Specialist
A.A.S., Finger Lakes Community College

Jacob M. Hartman, Instructor of EMS-Paramedic
B.A., Elmira College
M.S., Elmira College

*Joshua W. Heller, Professor of Sociology; Director of International Studies; Chairperson, Department of Social Sciences
B.A., State University College at Cortland
M.A., Syracuse University
State University Chancellor's Award for Excellence in Faculty Service, 2009

Andrea L. Hemmerich, Student Services Counselor-Transfer Services
B.A., Canisius College
M.Ed., Merrimack College

Dawn M. Hess, Director of Enterprise Risk Management & EHS
A.S., Northeast State
B.S., Rochester Institute of Technology
M.S., Rochester Institute of Technology

James A. Hewlett, Professor of Biology
B.S., Bucknell University
M.S., University of Connecticut
State University Chancellor's Award for Excellence in Teaching, 2005
State University Chancellor's Award for Excellence in Scholarship and Creative Activities, 2016

*Linda L. Hobart, Professor of Physical Science
B.S., Rochester Institute of Technology
M.S., Rochester Institute of Technology
State University Chancellor's Award for Excellence in Teaching, 1995

Charles E. Hoffman '01, Assistant Professor of Mathematics
A.S., Finger Lakes Community College
B.A., State University College at Potsdam
M.A., State University College at Potsdam
M.A., Indiana University
M.A., Michigan State University
Jeffrey M. Howard, Professor of Computing Sciences
B.A., State University of New York at Buffalo
Ed.M., State University of New York at Buffalo

Anthony Indorato, Assistant Professor of Psychology/Education
B.S., Nazareth College
M.S., Nazareth College

Bryan M. Ingham, Professor of Mathematics
B.S., State University College at Fredonia
M.S., State University College at Fredonia
State University Chancellor’s Award for Excellence in Teaching, 2011

Samuel J. Iraci, Enterprise Technology Coordinator
A.S., Rochester Institute of Technology
B.S., St. John Fisher College

Alyssa D. Johnson, Conservation Technician
A.S., Finger Lakes Community College
A.A.S., Finger Lakes Community College
B.T., State University of New York College of Agriculture and Technology at Cobleskill

Colleen Johnson, Director of Academic Success & Access Programs
B.A., St. Bonaventure University
M.S., Rochester Institute of Technology

Catherine T. Johnson, Professor of Theatre
B.A., Belmont University
M.A., Indiana State University Ph.D., University of Georgia

Milton L. Johnson, Professor of Speech
B.A., Indiana State University
M.A., Indiana State University
State University Chancellor’s Award for Excellence in Faculty Service, 2007

H. Trevor Johnson-Steigman, Assistant Professor of Physics
B.S., Clarion University
M.S., University of Wisconsin-Milwaukee
Ph.D., University of Wisconsin-Milwaukee

Melanie L. Jones, Educational Planning Coach
B.A., State University College at Plattsburgh
M.Ed., University of Vermont

Alton G. Jowers, Jr., Associate Professor of English
B.A., Lambuth University
M.A., Middle Tennessee State University

Robert O. Kalbach, Professor of Chemistry
A.E., The Pennsylvania State University
B.S., The Pennsylvania State University
Ph.D., University of South Florida

Stephen G. Kalbach, Technology Specialist, Campus Centers
B.S., Pennsylvania State University

Johnelle Keck, Instructor of Nursing
B.S., University of Vermont
M.S., University of Virginia

Suzanne M. Keller, Assistant Professor of Biology
B.A., State University of New York at Buffalo
M.S., State University of New York at Buffalo

Edward E. Kennedy, Professor of Psychology
B.S., Mansfield University
B.Div., Colgate Rochester/Bexley Hall/Crozer Divinity School
M.Div., Colgate Rochester/Bexley Hall/Crozer Divinity School
M.Ed., University of Rochester
Ed.D., University of Rochester

Cathryn F. Kent, Associate Vice President of Instruction (Interim)
B.S., The College of Charleston
J.D., Syracuse University College of Law

Jeffrey R. Kidd ‘05, Video Engineer and Technician
A.S., Finger Lakes Community College
B.S., State University College at Brockport

Jovonna M. Kinne, Case Manager
A.A.S., Monroe Community College
B.S., Nazareth College
M.S., University of Rochester

Richard Klenotiz, Director of Information Systems
B.S., State University College at Brockport

F. Andrew Knapp, Assistant Professor of Psychology
B.S., State University College at Brockport
M.A., State University College at Brockport
Ph.D., University of Vermont

Clinton D. Krager, Associate Professor of Biology; Chairperson, Department of Science & Technology
B.S., University of South Carolina
M.S., University of South Carolina

Barbara L. Kruger, Professor of Modern Languages
B.S., Georgetown University
M.A., New York University
State University Chancellor’s Award for Excellence in Teaching, 2012

Emily M. Kuryla ’90, Technical Specialist, Department of Nursing; Assistant Instructor
A.A.S., Finger Lakes Community College
B.S., St. John Fisher College

Peter A. Kuryla, Assistant Professor of Business Administration; Internship Co-Coordinator
B.S., State University College at Brockport
M.A., State University College at Brockport

William G. Langston, Assistant Professor of Mathematics
B.S., St. Lawrence University
M.S., Rensselaer Polytechnic Institute
M.S., Rochester Institute of Technology

Jason A. Lanker, Director of Community Standards and Counseling
B.A., Indiana University
M.A., University of Southern Indiana

Richard V. Larkin, Associate Professor of Hotel/Resort Management
B.S., Rochester Institute of Technology
M.S., State University College at Brockport
State University Chancellor’s Award for Excellence in Faculty Service, 2010

Gina R. Lee ‘13, Technical Specialist – Viticulture
A.A.S., Finger Lakes Community College
B.A., Ithaca College
Michael G. Lloyd, IT Services Technician
B.A., University of Colorado

Grace H. Loomis '84, Director of Human Resources
A.A.S., Finger Lakes Community College
B.S., State University of New York Empire State College
M.B.A., St. John Fisher College

*Robert F. Lowden, Director of Athletics
B.S., Miami University of Ohio
M.S., State University College at Brockport
State University Chancellor’s Award for Excellence in Professional Service, 2016

Marcia A. Lynch, Director of Workforce Development and Continuing Education
B.S., State University College at Geneseo
M.S., Capella University
Ed.D., Capella University

Maureen Maas-Feary, Professor of Humanities
B.A., State University College at Oswego
M.S.Ed., State University College at Brockport

Randall J. Magiera, Systems Administrator, Virtual and Identity Infrastructure
B.S., Western Governors University
M.S., Florida Institute of Technology
M.S., Western Governors University

Jason R. Maitland, Director of Campus Safety
B.A., State University College at Fredonia
M.S., Nazareth College

Sean P. Maley, Assistant Professor of Mathematics
B.A., State University College at Potsdam
M.A., State University College at Potsdam

Heidi C. Marcin, Director of Marketing
B.A., Nazareth College

Joseph F. Mariconda, Assistant Professor of Criminal Justice
B.S., Rochester Institute of Technology
M.S., Nazareth College

Sean Marren, Admissions Counselor
B.A., University of Mary Washington

Eric J. Marsh ’98, Associate Professor/Coach; Chairperson, Department of Physical Education and Integrated Healthcare
A.S., Finger Lakes Community College
B.S., Canisius College
M.S., Mississippi State University

Lisa A. McAnn ’93, Instructor of Nursing
B.S., Keuka College
M.S., Liberty University

Ryan L. McCabe, Assistant Director of Online Learning
B.A., State University College at Potsdam
M.S., State University College at Buffalo
State University Chancellor’s Award for Excellence in Professional Service, 2015

Susan M. McCarthy, Professor of Nursing
B.S., Molloy College
M.S., St. John Fisher College
D.N.P., St. John Fisher College
State University Chancellor’s Award for Excellence in Teaching, 2011

Mary Jane McComb ’88, Admissions Counselor/DSS Coordinator
A.A.S., Finger Lakes Community College
B.A., Nazareth College
M.A., State University College at Brockport

Timothy G. McGuinness, Instructor of Administrative Assistant/Office Technologies
B.S., State University College at Oswego
M.S., Nazareth College

David R. McGuire, Professor of Music
B.S., Nazareth College
M.M., Arizona State University
Ph.D., State University of New York at Buffalo
State University Chancellor’s Award for Excellence in Teaching, 2007

Lacey McKinney, Instructor of Graphic Design
B.F.A., State University College at Oswego
M.A., State University College at Oswego
M.F.A., State University College at New Paltz

William C. McLaughlin, Assistant Professor of Computing Sciences
B.A., State University College at Geneseo
M.S., Rochester Institute of Technology

Christopher P. McNamara, Associate Professor of Business
B.S., Western New England College
M.B.A., Western New England College

Jodi P. Merklinger, Instructor of Mathematics
B.A., State University College at Brockport
M.S., St. John Fisher College

Trista M. Merrill, Professor of English, Director of Honors
B.A., State University College at Potsdam
M.A., Binghamton University
Ph.D., Binghamton University
State University Chancellor’s Award for Excellence in Teaching, 2013

Michael E. Merriman, Associate Director of Admissions
B.A., Eureka College

Melissa E. Miller ’04, Professor of Biology
A.A.S., Finger Lakes Community College
B.A., Northern Kentucky University
D.C., New York Chiropractic College
State University Chancellor’s Award for Excellence in Teaching, 2010

Sarah J. Moon ’98, Director of Library Learning Resources
A.A.S., Finger Lakes Community College
B.A., State University College at Brockport
M.L.S., State University of New York at Buffalo
State University Chancellor’s Award for Excellence in Librarianship, 2012

Sarah E. Morgan, Associate Professor of Art
B.A., Houghton College
M.F.A., New York Academy of Art
Barbara J. Murphy, Professor of Humanities  
A.A., Monroe Community College  
B.A., State University College at New Paltz  
M.A., State University of New York at Buffalo  
*State University Chancellor's Award for Excellence in Teaching, 2006*

Mary C. Murphy '92, Associate Professor of Chemical Dependency Counseling/Psychology  
A.A., Finger Lakes Community College  
B.S., State University of New York Empire State College  
M.A., State University of New York Empire State College

Johnathan J. Murray '05, One-Stop Center Assistant Director  
A.A.S., Finger Lakes Community College  
B.S., Rochester Institute of Technology

Barron R. Naegel, Assistant Professor of Art  
B.A., Connecticut College  
M.F.A., University of Michigan

Joseph T. Nairn, Chief Advancement Officer  
B.A., Thiel College  
M.Ed., University of Vermont  
D.M., University of Maryland University College

Curtis D. Nehring Bliss, Professor of English  
B.A., Siena College  
M.A., State University of New York at Albany  
*State University Chancellor's Award for Excellence in Faculty Service, 2008*

Robert K. Nye, President of the College  
B.S., University of Arizona  
M.P.A., Cornell University  
M.S., United States Army War College  
Ph.D., University of Kansas

*Karen D. O'Donnell, Professor of Humanities  
B.A., St. Bonaventure University  
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Hampton Inn Geneva
Geneva, NY

Robert Bennett, CHA, General Manager
Holiday Inn Express Hotel and Suites
Victor, NY

Joe Conto
Assistant Professor of Hospitality Management
Paul Smith's College
Paul Smith's, NY 12970

Jennifer Sindoni '03, General Manager
Microtel Inn and Suites
Seneca Falls, NY

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OCIDA
Business Retention & Expansion Specialist

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President
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CNC Technical Services, Inc.  
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Department of Manufacturing & Mechanical Engineering Technology  
of the College of Applied Science and Technology  
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Supervisor Fish & Wildlife Biologist

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Taughannock Falls State Park

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SUNY Brockport

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University of Rochester School of Nursing

Cathy Boylan  
Director for Patient & Nursing Service  
Veterans Administration Medical Center

Mary Freida, MSN, Ed, RN ’77  
FLCC Alumni

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Rochester General Hospital

Barbara Manning  
Thompson Health

Susanne Mohnkern, RN, PhD, CNE  
Department of Nursing  
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Strong Memorial Hospital

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Keuka College

Jeanine Seguin Santelli, PhD, AGPCNP-BC, FAAN
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Nazareth College

Michele Wheeler, RN, BSN, CHPN
Director of Hospice
Finger Lakes Visiting Nurse Service

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