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Policy Name: Microcredential Policy

Policy Number: None

Functional Area(s) Responsible: Academic & Student Affairs

Owner(s) of Policy: Academic & Student Affairs

Most Recent BOT Approval Date: June 3, 2026

Most Recent Review Date: Spring 2026

Most Recent Review/Revision Type: ☐ none ☐ minor/non-substantive ☒ substantive/extensive

Policy Statement:

Finger Lakes Community College authorizes the awarding of microcredentials to recognize demonstrated student learning of smaller units of knowledge and/or skills.

Microcredentials shall be:

1. Designed by faculty in the relevant field to focus on relevant knowledge and/or skills that are needed in today's workplace.
2. At a minimum two courses and limited in size to no more than 11 credit hours, except when an industry or national certification requirement necessitates additional coursework, then limited to no more than 13 credit hours with documentation of that requirement.
3. Designed to be completable within one or two semesters of part-time study.
4. Stackable, toward larger units of study including microcredential pathways, certificates, or degree programs.
5. Named to avoid confusion with Associate degree and Certificate programs.
6. Approved via the college-wide curriculum processes.
7. Applicable to the academic credit awarded through evaluation (prior learning assessment) policy.
8. Noted on their academic transcript and/or available digitally.

To earn a microcredential transcript notation students must:

1. Meet all eligibility and curriculum requirements for the microcredential.
2. Complete all credit-bearing courses taken for the microcredential with a minimum GPA of 2.0
3. Complete 50% of their credit-bearing coursework at Finger Lakes Community College.
4. Complete transfer coursework with a grade of "C-" or better at an accredited college or university to be considered for transfer credit at Finger Lakes Community College.
5. Complete requirements within the timeframe noted by the certifying department.

Reason(s) for Policy:

This policy is designed to ensure that the College awards microcredentials in accordance with applicable provisions of the New York State Education Law, New York State Education Department regulations, and State University of New York policies and procedures.

Applicability of Policy:

All students, faculty, admissions personnel, and personnel responsible for making determinations relative to academic credit should be familiar with this policy.

Definitions:

- **FLCC Microcredential** is an approved undergraduate level credit-bearing course sequence within a single or interdisciplinary program.
- **FLCC Microcredential Badges** are academic badges associated with a unit(s) of study that are part of an academic program.
- **FLCC Microcredential Pathways** are a sequence of microcredentials designed to build progressively toward a defined academic, professional, or industry credentialing outcome.
- **Units of study** in this context can mean a credit course, an assessable course component, a set of courses or non-credit-bearing experiential learning activities or a combination thereof.
- **Certifying department** is the academic department(s) evaluating student learning for the award of academic credit.

Related Documents:

- Credit for Prior Learning (CPL)
- FLCC Degree & Certificate Requirements Policy
- Academic Senate and Curriculum Committee By-laws

Procedures:

None

Forms/Online Processes:

None

Appendix:

None