

ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER

WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and;

WHEREAS, the following is a *revised* job description for previously approved job descriptions for Finger Lakes Community College:

<u>New Title</u>	<u>Previous Title</u>
Associate Provost of Academic Innovation and Learning Resources (05/07/2025)	Associate Vice President of Academic Technology and High Impact Practices (04/29/2019)
Director of Facilities and Grounds (05/07/2025)	Director of Facilities and Grounds (04/01/2014)
Financial Aid Counselor (05/07/2025)	Financial Aid Counselor (02/13/2020)

WHEREAS, the following are *new* job descriptions for Finger Lakes Community College:

- Senior Admissions Counselor (05/07/2025)
- Slate CRM Analyst (05/07/2025)
- Technical Specialist 2 – Environmental Conservation (05/07/2025)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Approved by the FLCC Board of Trustees at the meeting on May 7, 2025

<u>May 7, 2025</u>	_____	_____
Date	Donald Cass, Board Chair	George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 7, 2025, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 7th day of May, 2025.

Penny M. Hamilton, Assistant Secretary of the Board

**APPROVE REVISIONS TO THE PROGRAM DEACTIVATION,
REACTIVATION, AND DISCONTINUATION POLICY (A-25)**

WHEREAS, Finger Lakes Community College identified a need to incorporate updated processes into the existing Program Deactivation, Reactivation, and Discontinuation Policy (A-25); and

WHEREAS, Finger Lakes Community College sought to clarify and broaden data requirements for programmatic changes through the Program Deactivation, Reactivation, and Discontinuation Policy (A-25); and

WHEREAS, Finger Lakes Community College's Academic Senate unanimously approved revisions to the Program Deactivation, Reactivation, and Discontinuation Policy (A-25);

NOW, BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve said policy.

Approved by the FLCC Board of Trustees at the meeting on May 7, 2025.

May 7, 2025

Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

Approve the Creation of the Elimination of Balloons on Campus Policy

WHEREAS, the State University of New York (SUNY) has established Policy 5201, "Elimination of Single Use Plastics and Preference for Durable and Reusable Alternatives," to promote sustainability and reduce environmental impact; and

WHEREAS, Finger Lakes Community College seeks to ensure compliance with this SUNY policy and demonstrate leadership in environmental stewardship on all College properties and at College-sponsored events; and

WHEREAS, Administration & Finance division in collaboration with Facilities & Grounds, has developed the "Elimination of Balloons on Campus" policy to prohibit the use of balloons in College facilities and at any College-sponsored event, except where specifically exempted by SUNY policy; and

WHEREAS, this policy was presented to and approved by the College Council on April 10th, 2025; and

WHEREAS, the College Council recommends the FLCC Board of Trustees approves the Elimination of Balloons on Campus policy.

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve said policy.

Approved by the FLCC Board of Trustees at the meeting on May 7, 2025

May 7, 2025

Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

ACCEPT AUDITOR'S REPORT FOR THE FLCC SINGLE AUDIT FOR FISCAL YEAR 2023-2024

WHEREAS, the code of Standards and Procedures for the Administration and Operations of Community Colleges under the Program of State University of New York requires that the records and accounts of the community college be audited annually by a certified public independent accounting firm or the agency of the sponsor responsible for the performance of audits; and

WHEREAS, the external auditors have completed their review of Finger Lakes Community College's Single Audit Report for fiscal year 2023-2024; and

WHEREAS, the FLCC Board of Trustees has already reviewed and accepted the full Audit Report as of March 5, 2025;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees accepts the Single Audit Report prepared by the College's external auditor for fiscal year 2023-2024.

Approved by the FLCC Board of Trustees at the meeting on May 7, 2025

May 7, 2025

Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

APPROVE A CONTRACT FOR HUMAN RESOURCES CONSULTING SERVICES WITH GRAND RIVER SOLUTIONS

WHEREAS, FLCC in partnership with the Upstate NY College Collaboration (UNYCC) is under a three-month contract with Grand River Solutions for support related to Title IX and Equity support services; and

WHEREAS, Grand River Solutions facilitates networks of institutions with similar needs designed to ease the financial burden of compliance through collective cost and resource sharing; and

WHEREAS, FLCC's current contract with Grand River Solutions for Title IX and Equity support services expires on May 31, 2025; and

WHEREAS, FLCC would like to enter into a one-year agreement with Grand River Solutions for the period of June 1, 2025 until May 31, 2026 at a cost not to exceed \$25,000; and

WHEREAS, as a member of the UNYCC Collective, FLCC will receive discounted hourly rates for support on an as needed basis.

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby approves the one-year contract with Grand River Solutions, P.O. Box 2094, Saratoga, CA 95070, for providing critical Title IX and Equity support services, investigation support, consulting services on complex cases, and legal advice in an effort to mitigate risks to the College for the period of Jun 1, 2025 until May 31, 2026 at a cost not to exceed \$25,000; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and Human Resources.

Approved by the FLCC Board of Trustees at the meeting on May 7, 2025

May 7, 2025
Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

RESOLUTION OF APPRECIATION TO TRUSTEE MISTY HALL

WHEREAS, Misty Hall was elected by the student body of Finger Lakes Community College on May 1, 2024 to serve as Student Trustee; and

WHEREAS, Misty Hall has competently served Finger Lakes Community College as the student representative on the Board of Trustees from August 7, 2024 through June 4, 2025; and

WHEREAS, Misty Hall was always conscientious in her role as Student Trustee and displayed dedication and accurate representation for the student body in a professional and thoughtful manner. She has been considerate of student related topics discussed at the Board of Trustees meetings and offered valuable insight about the student perspective; and

WHEREAS, Misty Hall presented as a well-informed ambassador through her participation with SUNY and NYCCT Student Trustee meetings on behalf of the College; and

WHEREAS, Misty Hall was a recipient of the Chancellor's Award for Student Excellence exhibiting as a well-rounded student, balancing leadership, academic excellence and community service; and

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees expresses its sincere appreciation to Misty Hall for her dedicated service to Finger Lakes Community College and to students attending Finger Lakes Community College.

Approved by the FLCC Board of Trustees at the meeting held on May 7, 2025

May 7, 2025

Date

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Penny M. Hamilton, Assistant Secretary of the Board

