FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Education and Planning Committee
October 1, 2025
Finger Lakes Community College Viticulture and Wine Center
Presiding: Trustee Donna Mihalik

Committee Members Present: Trustee Aman, Trustee Cass (ex-officio), Trustee Cushman, Trustee Geise, Trustee Mihalik (Chair), Trustee Wille
Trustees: Trustee Astles, Trustee Martin, Trustee Russell
Excused:
Staff and Students: Penny Hamilton, Ed Kelty, Laura Ortiz, Debora Ortloff, Jennifer Parsons, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis
Guests:
Meeting had a total of participants at the start of the meeting virtual; some guests joined via livestream link and were unidentified.

Media: No representatives present at this meeting.

Trustee Mihalik called the meeting to order at 4:30 PM.

Gina Lee provided a Program Overview of the Viticulture and Wine Center
Gina welcomed everyone and provided an overview, noting that the facility opened in 2015 and has now been in operation for 10 years and 9 months. Gina shared quick updates related to the program indicating that currently there are 16 students attending in person, including one transfer student from Pennsylvania and one student that is commuting from Rhode Island. She extended a special thank you to Dr. Ortiz and Dr. Urbaitis for coordinating the international 5 credit hour internship in Sicily for next summer. Gina emphasized the importance of reviewing a video presentation and highlighted the social media initiatives the Viticulture and Wine Center are engaged with. She shared a short video featuring one of our graduates, all the videos are of graduates of the program. The one shown featured the Assistant Wine Maker at Fox Run who graduated from our program. At the 2025 Wine Classic she reviewed the medals received related to the wines created in the program. There was a gold medal awarded and that was the first since 2016. Paul Brock gave a brief announcement, sharing that he has returned to the college full-time. Although he left previously for other reasons, he received a warm reception upon his return and is currently in the middle of harvest season, actively working on wine production.

Review of September 3, 2025, Committee Meeting Minutes
Trustee Mihalik inquired if there were any comments. There were no comments noted.

Enrollment Report
Dr. Urbaitis provided a verbal update on enrollment, noting that as of September 26 enrollment excluding Gemini students is up 3.1% with FTE up 2.7%. When Gemini students are included, headcount is up 27% and FTE up 18.2%. The report in the packet is as of September 19th. She clarified that dual enrollment (Gemini) students register manually between September and November, and this process contributes to the rapid increases reflected in the enrollment numbers. She reviewed enrollment trends (3-Year Summary) which is in the packet. Percent of new students has declined, while part-time enrollment continues to increase. There is a noticeable shift from full-time to part-time study between Spring 2025 and Fall 2025. SUNY Reconnect has influenced these patterns, reflecting students' need to balance multiple priorities. APCI will conduct a deeper analysis of these enrollment trends. Trustee Cushman inquired further related to the trend and the future stresses of recruiting part time students. Wondering how we will adapt into the future. Dr. Urbaitis explained that Karen Fischer will be conducting a study related to adult learners with qualitative data. We have SUNY reconnect work group that reviews processes and community strategies. Trustee Astles asked if we lose one full time student, then we need two part time students to fill that slot. Dr. Urbaitis emphasized that credit load plays a major role: a part-time student taking 6 credits one

semester and 9 the next can significantly alter how FTE is calculated. Jason Tack noted that classroom headcount matters, not just policy FTE, since instruction happens in “human heads.” Dr. Ortloff agreed, pointing out that FTE alone does not capture the full educational impact. Dr. Nye asked a few in the room as to how it is affecting them in their role with students. Dr. Ortiz noted that academic and student affairs teams are working together on scheduling, modalities, and support services to better meet the needs of part-time students. Michael VanEtten shared concerns about the student experience, contrasting it with past expectations: previously, a full-time student might work four hours a week, but today’s students often work 20 hours or more while studying, making full-time academic load increasingly difficult. Trustee Mihalik asked about flexible scheduling evenings and weekends and wondered if that is in the works to accommodate students? Milton referenced his study on common courses in the SUNY Reconnect program, emphasizing the importance of maintaining instructional integrity while exploring multiple start dates and flexible delivery options. Courses in English, Psychology, and Sociology are already being offered with these adjustments. Student Trustee Aman explained that evening and Saturday classes attract mid-career students seeking to transition into new professions, flexibility is key.

<u>New Student Orientation: Our New Model to Support Student Success</u>

Jennie Erdle-Krampen, Director of Student Life provided an overview of orientation and student engagement efforts, emphasizing the use of multiple modalities and ongoing support for students.

Orientation & Events (June 1 – September 3):

- Orientation activities ran from June 1 through September 3.
- Engagement was strong, with 56,000 content views and 1,152 new learners.
- Between 20–60% of learners did not formally report their participation, though actual engagement is likely higher.
- Nationally, the college ranks in the top 10 of 1,000 institutions for orientation engagement.
- 87% of students used sign-up guides at their own pace; 100% of RN and LPN students attended orientation events.

Key Observations:

- Orientation is not a single event but a multi-pronged approach combining online, in-person, and community-building opportunities.
- Research shows that strong engagement in orientation is linked to higher GPA outcomes.
- The focus is on building connections over content—students benefit from peer-to-peer sharing, conversations in the library, and opportunities to connect with staff and faculty.
- Students stay connected after orientation, supported by multiple touch points across campus and online.

Welcome Events:

- Dr. Ortiz hosted a large kickoff celebration with balloons and a strong sense of community.
- Students were seen forming friendships and building connections early on.
- The events highlighted that “it takes a village to onboard students—and what a village we have.”

Additional Discussion:

- Trustee Cushman thanked Student Corps for their role in creating the “village” and noted that the college’s use of online platforms and engagement strategies is ahead of national trends, especially for adult and fully online learners.
- First-Generation Support: 63 first-generation students participated, supported by 47 staff volunteers. Jennie noted this creates a strong foundation for long-term community building.
- Trustee Mihalik asked about future challenges. Jennie identified two priorities:
    1. Continuing to offer areas of service beyond traditional housing and student life, tailored to diverse student needs.

2. Ensuring students make connections early, often, and consistently—whether or not they have a single "place" to go on campus.

Jennie emphasized that orientation and student engagement are about guiding students, creating opportunities, and maintaining meaningful connections throughout their academic journey.

Resolutions

Jen Parsons, Assistant Director of Talent Management discussed the following resolution related to two positions. ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER –WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and; WHEREAS, the following is a *new* job description for Finger Lakes Community College: Office Manager – Nursing Department (10/01/2025) NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

*Jen Parsons, Assistant Director of Talent Management and Richard Van Dyke, Assistant Director of Tutoring & Learning Support A*PPROVE ANTI-BULLYING POLICY WHEREAS, The Finger Lakes Community College Council developed a policy related to Anti-Bullying; and WHEREAS, The Finger Lakes Community College Council reviewed the policy and recommends the policy to be put forth for approval by the Board of Trustees at the Finger Lakes Community College Board of trustees Meeting for October 1, 2025 and NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve the Anti- Bullying Policy, effective October 1, 2025.

Strategic Thought Presentation – Electronic Accessibility Impacts for FLCC

Milton Johnson, Academic Senate

Academic Senate review of our courses need to address learning competencies and civic discourse, key courses with the curriculum. US history, redefining learning framework we are in the process of talking back touch every single program, revision process and through senate within literacy where the outcomes currently exist. Some individual courses each of those outcomes, approval process fall 2026 with SUNY's goal process for last couple years.

Michael Van Etten is leading the development of a new eSports program, scheduled to launch in Fall 2026. We are hopeful that some foundational elements of the program will be in place later this semester. The initiative is part of a broader revitalization effort that includes a connection to the Micron facility currently under construction, as well as related robotics opportunities.

An adjunct faculty member from RIT is assisting with retooling the courses and the assessment process, with a goal of having the revised framework ready by January 2026.

There are two key curricular concerns under review:

1. The credit and contact hour policy — ensuring a clear and consistent approach to how contact hours are assigned and how they align with earned credits. This includes auditing how fieldwork and lab components are documented, since these often involve fewer seat hours.
2. Broader curricular and policy issues — prompted by SUNY changes and comparisons with institutions such as MCC and GCC. The team is also evaluating whether FLCC's articulation agreements and degree definitions (some over 10 years old) still reflect the college's current goals and academic identity.

The college continues to emphasize learning outcomes, inclusion, and competency-based education, with stakeholder engagement guiding revisions. Co-Chairs are pending approval, and a full progress report on all initiatives is expected in May.

George noted that while progress has been made, several challenges remain, particularly with the influence of AI on curriculum and policy. AI is being explored both as a teaching tool and as a policy issue, with discussions about how to encourage responsible use in specific courses. The “think tank” group is still refining language and testing clarity around AI-related policies.

This work extends beyond shared governance — all faculty will be engaged in reviewing, contributing to, and implementing these changes. Donna reported that the Academic Senate views this as one of its most significant challenges moving forward.

Milt added that the long-term roadmap requires continued flexibility, especially regarding enrollment patterns and modes of instruction. The team is also reviewing online course templates, syllabi, and field-specific requirements to ensure consistent language and alignment across programs — moving the college forward “in the same direction and to the same beat.”

Milton Johnson provided an update on the work of the Academic Senate, highlighting ongoing curriculum review, policy considerations, and future program development.

Joselyn Busch – College Council Report
Joselyn Busch echoed earlier sentiments about the College Council “coming full circle” and expressed confidence that the committee’s goals will be achieved.

She provided an update on the Governance Assessment Committee, which is developing a rubric to evaluate the effectiveness of committees, shared governance structures, and the College Constitution. The goal is to have a revised constitution ready for review by Spring 2026.

The committee is also examining bargaining and operational units to ensure alignment and proper documentation within the Constitution, helping to codify roles and responsibilities across governance bodies. A survey will be distributed to gather feedback on committee goals, training needs, and opportunities for improved information sharing and communication.

Joselyn Busch, College Council
Joselyn noted that the group is focusing on strengthening relationships, improving operational commitment, and eliminating duplication of effort within the governance process. The College Council is leading several major initiatives this year, including efforts to streamline the policy review process to make it more efficient within each academic year.

She also highlighted the growing influence of AI on Council operations and the importance of maintaining accessibility compliance under Title II, with Ed Kelty serving as the designated officer to guide the college through that process by April 2026.

Donna inquired about the challenges ahead, and Joselyn closed by underscoring the importance of two-way communication across the institution — noting that effective governance depends on information flowing both ways, as “one-way communication doesn’t get us anywhere.”

Governance Assessment & Constitution Review
The Governance Assessment Committee has developed a rubric to evaluate committees, shared governance structures, and the college constitution.
A revised constitution is expected to be completed by Spring 2026.

The committee is also examining bargaining units and operational units to ensure alignment with governance documentation and to codify processes.

Survey & Goals

A survey was distributed to gather input, which resulted in several identified goals:
Regular training needs.
Improved information sharing and communication.
Strengthened relationships between governance and operations.
Reduction of duplication in committee efforts.
The governance process continues to evolve, with significant developments involving the College Council.

Policy & Process

The aim is to shorten and streamline the policy approval process, ideally aligning by academic year.
Consideration is being given to the impact of AI on council operations, with attention to maintaining Title II accessibility standards by April 2026.
Ed Kelty will serve as an officer to help guide this process.

Strategic Thought Presentation: Eight Ways to Great!

Presenters: Sam Boccacino, Sim Covington, and Michael Van Etten

Sam, Sim, and Michael presented on the *Eight Ways to Great!* initiative, which focuses on enhancing student-athlete development and aligning athletics with the college's values. A presentation packet and slides were reviewed.

Key Themes:

Alignment with NCAA Division III values and SUNY's commitments to campus pride.
Supporting student-athletes through key transitions: moving in, moving through, and moving out (graduation).
Recognizing how athletics and student life were reshaped by the pandemic:
Missed seasons required programs and coaches to rebuild teams.
Student-athletes today are more likely to be part-time, working jobs, and balancing family commitments.

Program Overview:

Developed a unified athletic orientation program designed around the acronym GREAT: Grit, Responsibility, Excellence, Aptitude, Teamwork.
Built collaboratively with input from coaches and student-athletes.
Acknowledges that "one size does not fit all"—what works for one sport (e.g., cross country) may differ from another (e.g., volleyball).The program runs in 8-week sessions, with flexible modalities offered during evenings and weekends to maximize engagement.
Coaches and staff are involved in short, focused sessions (30 minutes), building buy-in and consistency.

Student-Athlete Development:

The program emphasizes both athletic and academic success:
Leadership, teamwork, and time management skills.
Professional communication (e.g., how to properly email professors with course numbers, subject clarity, etc.).
Mental skills as equally important as physical performance.
Emotional intelligence and transferable skills (e.g., arts, clubs, leadership roles) are integrated into the framework.

Assessment & Success Measures:

Michael shared that success will be measured through surveys, attendance tracking, and program completion rates.
Metrics include both quantitative (engagement, participation) and qualitative (student and coach feedback, behavioral changes).

Long-term goal is to track whether skills are retained and how they influence academic and athletic performance. The program launched in Fall 2025 on a pilot basis, with ongoing adjustments.

Discussion & Feedback:
George asked how program success will be measured. Michael responded that surveys and outcome tracking will provide both data and feedback.

- Steve commended the program, noting it teaches emotional intelligence and transferable leadership skills valuable beyond athletics.
- Jennie emphasized the importance of a sense of belonging, which the program fosters.
- Rich asked about the impact of the NCAA transfer portal. Sam explained that while transfer opportunities and scholarships exist, the program helps athletes see value in building skills and connections at the college.
- The discussion also highlighted potential crossover with **eSports**, which requires leadership, logistics, and planning—skills similar to those cultivated through traditional athletics.

Closing Observations:

- Sam noted that student-athletes were engaged and responsive, with positive participation rather than passive attendance.
- Michael added that while the need for such a program has long been recognized, *Eight Ways to Great!* is the first structured initiative to address it.
- Overall, presenters and attendees agreed that the program strengthens student-athlete recruitment, retention, and life skills development.

Adjourned
There being no further business, at 5:42 PM, on motion by Trustee Cushaman and a second by Trustee Astles and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,	Submitted by,
Penny M. Hamilton Assistant Secretary of the Board	Trustee Geise Education & Planning Committee

Next Meeting: *Wednesday, November 5, 2025 – Stage 14, (*unless otherwise determined and notice posted before the meeting).

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING
Finance and Facilities Committee
October 1, 2025
Finger Lakes Community College Viticulture and Wine Center
Presiding: Trustee Steve Martin

Committee Members Present: Trustee Astles, Trustee Cass (ex-officio), Trustee Martin (Chair), Trustee Russell, Trustee Wille
Excused:
Trustees: Geisha Aman, Trustee Cushman, Trustee Geise, Trustee Mihalik,
Staff and Students: Penny Hamilton, Ed Kelty, Laura Ortiz, Debora Ortloff, Jennifer Parsons, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis
Guests:
Meeting had a total 1 participants at the start of the meeting virtual; some guests joined via livestream link and were unidentified.

Media: No representatives present at this meeting.

At 5:43 P.M., Trustee Astles called the FLCC Board of Trustees Finance & Facilities Committee meeting to order.

Business
Review of September 3, 2025, Committee Meeting Minutes
Trustee Martin requested if there were any comments or questions. There were none noted.

FLCC 2024-2025 Operating Budget Update & Finance Report
Jason Tack provided an update on revenues and expenses, highlighting several positive developments and year-end considerations.

Revenues

- A surprise payment of $72,000 from AT&T was received for the gym roof project. This was booked under miscellaneous revenue.
- Gemini program revenue totaled $2.3 million, with summer tuition generating an additional $500,000, both strong results.
- Fall and spring enrollment increases, along with higher FTE, contributed to additional tuition revenue.
- The tuition line remained stable, supported primarily by the technology fee and increases from out-of-county students. FLCC was well represented and will continue to be compared against budget benchmarks.
- Miscellaneous revenue totaled approximately $800,000 in interest income. However, with interest rates trending downward, declines are expected.
- Out-of-county and non-resident tuition generated roughly $2.5 million (as noted by Steve).

Expenses

- Payroll accruals will be recorded for 2024–25 in the November meetings.
- Salary and benefits were presented, with instructional costs adjusted through greater use of adjuncts and overloads, reflecting shifts in staffing.

- Expenses landed slightly below budget due to vacancies created by retirements.

Fund Balance & Year-End

- Approximately $1–1.2 million remains, depending on final numbers, leaving the college with a healthy $14 million fund balance.
- The 2025–26 budget is projected at $53 million.
- Work is underway to finalize year-end reports, with Bonadio preparing for the annual audit.
- Grant activity remains steady, with most revenue already recognized.

Resolutions

Jason Tack, Vice President of Administration and Finance discussed

It was reported that finalized negotiations were completed in mid-September. The PA ratified the agreement two weeks ago, with terms remaining within the approved financial parameters.

Key Contract Updates:

- Administrative Appointments: Adjusted from five-year to four-year terms, with performance reviews now scheduled every other year (previously every five years).
- Medical Plan: Introduction of a self-insured option along with a high-deductible health plan.
- Emergency Language: Updates were added to the contract to address emergency circumstances.

Ceremonies & Acknowledgments:

- Upcoming graduation and pinning ceremonies were noted.
- Special recognition was given to John Von Blagan for his teamwork and contributions to the college community.

APPROVAL OF A TENTATIVE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE ONTARIO COUNTY BOARD OF SUPERVISORS, FINGER LAKES COMMUNITY COLLEGE, AND THE FLCC PROFESSIONAL ASSOCIATION WHEREAS, negotiation teams representing Ontario County, Finger Lakes Community College (“The College”), and the FLCC Professional Association reached a tentative agreement on terms and conditions of employment for the term September 1, 2025 through August 31, 2028; and WHEREAS, the original of said agreement is on file with FLCC and the Clerk of the Ontario County Board of Supervisors; and WHEREAS, the FLCC Board of Trustees and Ontario County Board of Supervisors Personnel Committee have reviewed and recommend adoption of this resolution; **NOW, THEREFORE BE IT RESOLVED,** that the College is hereby authorized and directed to execute a collective bargaining agreement, incorporating the terms and conditions of employment set forth in the tentative agreement herein approved and approved as to form by the College President, FLCC Human Resources, Provost and Vice President of Academic & Student Affairs, Vice President of Administration and Finance, Ontario County Attorney, and Ontario County Administrator; and BE IT FURTHER RESOLVED, that a certified copy of this resolution will be provided to the FLCC Professional Association, the FLCC Vice President of Administration & Finance, FLCC Human Resources and the Ontario County Attorney.

ACCEPT AN OPERATIONAL AGREEMENT RENEWAL BETWEEN FINGER LAKES COMMUNITY COLLEGE AND FRIENDS OF THE CONSTELLATION BRANDS – MARVIN SANDS PERFORMING ARTS CENTER, INC. WHEREAS, Finger Lakes Community College (“FLCC”) previously entered into an Operational Agreement with Friends of the Constellation Brands – Marvin Sands Performing Arts Center, Inc. (“FCMAC”) commencing on January 1, 2015, for the Constellation Brands – Marvin Sands Performing Arts Center; and WHEREAS, FCMAC and FLCC desire to renew the Operational Agreement for an additional ten (10) years effective January 1, 2025; and WHEREAS, FCMAC and FLCC shall comply with all other terms and conditions of the original Operational Agreement, which are to remain in full force and effect, not to be modified, altered, or amended. WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the Operational Agreement; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby approves the Operational Agreement renewal between FLCC and CMAC for the period from January 1, 2025, through December 31, 2034.

Informational Items were reviewed by Jason Tack

Accept bid virtual welding for equipment

Bid for Snow Removal

Transfer Report push the budgets out items change within those departments

Jason discussed the Government shut down; however, the PELL and loan funds are available, we are not sure yet how it will affect other activities related to grants.

Director of Facilities and Grounds is back out for a search for candidates.
We will have the second round of Controller interviews next week.

Adjourned

There being no further business Trustee Martin requested a motion to adjourn at 5:59 P.M., on motion by Trustee Russell and a second by Trustee Astles and a unanimous vote, the Board of Trustees Finance & Facility Committee adjourned.

Prepared by,	Submitted by,
Penny M. Hamilton	Trustee Geoff Astles
Assistant Secretary of the Board	Finance & Facilities Committee

<u>Next Meeting</u>: *Wednesday, November 3, 2025 – Stage 14 (*unless otherwise determined and notice posted before the meeting).

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

October 1, 2025

Finger Lakes Community College Viticulture and Wine Center

Presiding: Trustee Donald Cass, Chair

Committee Members Present: Trustee Aman, Trustee Astles, Trustee Cass, George Cushman, Trustee Geise, Trustee Martin, Trustee Mihalik, Trustee Russell, Trustee Wille

Excused:

Staff and Students: Penny Hamilton, Ed Kelty, Laura Ortiz, Debora Ortloff, Jennifer Parsons, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests: Meeting had a total of 4 participants virtually at the start of the meeting; some guests joined via WebEx call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

Call to Order

A 5:58 P.M. Trustee Cass called the FLCC Board of Trustees Meeting to order.

Community/Public Comment

Trustee Cass inquired if there was anyone who would like to make a public comment. There were no comments.

Board Resolution

Trustee Cass Resolution to Designate Barbara Hamlin as Trustee Emeritus WHEREAS, the Finger Lakes Community College Board of Trustees has established a Trustee Emeritus Policy to honor former trustees who have demonstrated exceptional service, leadership, and dedication to the College; and WHEREAS, although the Trustee Emeritus Policy recommends a minimum of two seven-year terms of service, the Board retains the discretion to nominate and designate individuals who have served fewer than 14 years if their service is deemed to be of distinguished merit; and WHEREAS, Barbara Hamlin was appointed to the FLCC Board of Trustees in 2012 and served with distinction for 11 years, including leadership roles as Board Secretary (2014–15, 2018–19) and Vice Chair (2015–18); Board liaison to the FLCC Association, and chair of the Board Development Committee; and WHEREAS, during her tenure, Barbara Hamlin provided steadfast support for major College initiatives, including the redevelopment of the Geneva Campus Center, the opening of the Viticulture and Wine Center, and the creation of the Sands Family Center for Allied Health, as well as initiatives that enhanced student life and strengthened community partnerships; and WHEREAS, Barbara Hamlin demonstrated exceptional leadership and engagement in Board deliberations, consistently contributing insights and development expertise from her extensive career, civic, cultural, and nonprofit experience; and WHEREAS, her public service record beyond FLCC includes 12 years on the Canandaigua City Council, leadership roles in prominent arts and cultural organizations, and nine years of service on the Wood Library Board of Trustees, where she co- chaired a successful $4 million capital campaign; and WHEREAS, Barbara Hamlin has continued to actively support FLCC following her retirement from the Board, particularly through her involvement in community and development events such as Dinner at Julia and Vintners and Valentines; and WHEREAS, the FLCC Board Development Committee has reviewed and recommended this nomination, proposed by Trustee Mihalik with the support of Trustees Cushman, Geise, and Martin; NOW, THEREFORE, BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees hereby confers the title of Trustee Emeritus upon Barbara Hamlin in recognition of her significant commitment, meritorious service, and outstanding leadership; and BE IT FURTHER RESOLVED, that this designation be recorded in the official minutes of the Board and that Barbara Hamlin be extended the gratitude and congratulations of the entire FLCC community.

Trustee Cass requested a motion to accept the Consent Agenda - Minutes & Resolutions

Trustee Donna motioned approval and a second from Trustee George and a unanimous vote, the Board of Trustees approved to accept the Consent Agenda Minutes and Resolutions.

Old Business

None noted.

New Business

Don Cass Thing in the paper today – very important Geoff Astles None noted. 2016 Ontaior County Administrator – Don read the notification in the paper.

Chair's Report

Nothing noted.

President's Report

Dr. Nye announced that Jonathan Wesley will begin his role as the Chief Human Resources Officer on October 22, 2025. Dr. Nye mentioned that Mary Beth Phillips has moved on to another position with FLWIB -Finger Lakes Workforce Investment Board as their Executive Director. We will begin our search for a Grant Writer. Sean Marren has moved on to another career path as well. Change is hard but professional advancement is good for individuals who have selected another path.

Dr. Nye commended Michael VanEtten who continues to do a wonderful job related to student success. Students are engaged in the campus with a lunch hour dedicated to esports and the use of technology. Dr. Ortiz enlivened the beginning of the school year with the best since Dr. Nye has been here. The involvement with AI is at the forefront and we have members of our team going to GCC to review aspects of AI. We have a very important link with AI for manufacturing with involvement with the Ontario County Chamber. Dave Ghidiu is involved with his first class through GOOGLE and this is a real testament to get out of the way and let him do things. Dr. Nye shared a trifold brochure that reflects where students are going after graduation for jobs, etc.

Student Trustee Report by Trustee Aman

Trustee Aman's report is in the packet. Trustee Aman discussed an involvement event on September 18th. Jennie Erdle-Krampen approved a student group focusing on historical trials and justice, emphasizing first-generation students and supporting their educational journey.

Nominating Committee

Trustee Astles – Nothing

Audit & ERM Committee Report

Trustee Astles discussed a meeting on 9/25 however there was not a quorum. Audit process has started initial discussion was talking about the audit and that it is more than numbers. There was additional discussion related to AI and protecting ourselves and our depositors.

Board Development Committee

Trustee Mihalik explained that we had a committee meeting and discussion of a resolution related to Trustee Emeritus. The concept of the Board of Trustees practicing future focused leadership. She suggested a book that the Board of Trustees should read that was provided to those who attended the NYCCT conference.

Association Report

Trustee Cass has a report in the packet.

Foundation Report

The Golf Ball Drop event was held on 10/11, tickets priced at $10 each.

ACCT

Trustee Mihalik mentioned a few of us will be attending the conference. In terms of staff Jennifer Carney, David Ghidiu, and in terms of Board Members, Donna Mihalik and George Cushman will attend as well as Dr. Nye. She discussed her term on the communication committee ending and that she would need to reapply. There may be a Viticulture opportunity with a connection that Donna has in France.

NYCCT Report
The conference was held in Saratoga and Trustees Astles was awarded the Donald M. Mawhinney, Jr. Trustee Leadership Award. There was a focus on governance, forward-thinking strategies, professionalism, and contributions.

Trustee Geisha Aman was recognized for her leadership and professionalism at this highly productive conference. Geisha enjoyed the round table discussions. Trustee Mihalik mentioned that in her 17 years of attending that this was the most valuable and professional by far and thanked George and the Executive Committee to get this to be on par with the National conference.

Student Corp.
Trustee Cushman had a report in the packet. Trustee Cushman mentioned that it is a new year and that Jennie Erdle-Krampen does a phenomenal job preparing the students.

Adjourned
There being no further business, at 6:22 P.M., on motion by Trustee Martin and a second by Trustee Astles and a unanimous vote, the Board of Trustees unanimously adjourned their meeting.

Prepared by, Submitted by,

Penny M. Hamilton
Assistant Secretary to the Board

Trustee Donald Cass
Chair, FLCC Board of Trustees

<u>Next Meeting</u>: *Wednesday, November 3, 2025 – Stage 14 (*unless otherwise determined and notice posted before the meeting).