



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
EDUCATION AND PLANNING COMMITTEE

February 4, 2026, at 4:30 PM

Stage 14, Finger Lakes Community College

3325 Marvin Sands Drive

Canandaigua, NY 14424

Alternate location for Trustee Richard Russell

Gulf Gate Library, 7112 Curtiss Ave, Sarasota, FL 34231

Trustee Donna Mihalik, Chair

AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Mihalik
<u>Business</u>	
▪ Review December 3, 2025, Committee Minutes*	Trustee Mihalik
▪ Enrollment Report Update	Carol S. Urbaitis, Ed.D.
▪ Student Success: Title III at Work: Early Progress and Emerging Impact	Andrea Parker
<u>Resolutions*</u>	
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster	Jonathan Wesley, Ph.D.
▪ Approve Reactivation and Revision of A.A.S. Mechanical Technology As A.A.S Robotics & Manufacturing Technology (RMET)	Laura E. Ortiz, Ed.D.
▪ Grant Professional Association Administrative Appointment: Patrick Bennett, Assistant Director of Workforce, Career & Experiential Learning	Laura E. Ortiz, Ed.D.
▪ Grant Professional Association Administrative Appointment: Dara Houle, Nursing Laboratory Coordinator	Laura E. Ortiz, Ed. D.
▪ Grant Professional Association Administrative Appointment: Marc Peterson, Technical Specialist, Viticulture & Wine Technology	Laura E. Ortiz, Ed. D.
▪ Grant Professional Association Administrative Appointment: Richard Van Dyke, Assistant Director for Tutoring & Learning Support	Laura E. Ortiz, Ed. D.
▪ Grant Professional Association Administrative Appointment: Adam Widera, Automated Systems & Technical Services Librarian	Laura E. Ortiz, Ed. D.
▪ Grant Professional Association Administrative Appointment: Cody Wilkes, Field Station Manager	Laura E. Ortiz, Ed.D.
▪ Grant Professional Association Administrative Appointment: Adam Heidebrink-Bruno, Digital Content Specialist	Carol S. Urbaitis, Ed.D.
<u>Strategic Thought Presentation</u>	
Student success Update	Debora Ortloff, Ed.D.
<u>Adjourn</u>	Trustee Mihalik

Next Meeting: Wednesday, March 4, 2026 – Finger Lakes Community College, Stage 14, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).

Trustee Committee Members

Trustee Donna Mihalik, Chair
Student Trustee Geisha Aman
Trustee George Cushman
Trustee Joan Geise

FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

Trustee Fred Wille

Trustee Don Cass (ex-officio)

***Action items for consideration at the full Board meeting**



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**BOARD OF TRUSTEES MEETING
FINANCE AND FACILITIES COMMITTEE**

February 4, 2026, at 4:30 PM

Stage 14, Finger Lakes Community College

3325 Marvin Sands Drive

Canandaigua, NY 14424

Alternate location for Trustee Richard Russell

Gulf Gate Library, 7112 Curtiss Ave, Sarasota, FL 34231

directly after Education and Planning Committee

Trustee Steve Martin, Chair

AGENDA

Item

Call to Order

Responsibility

Trustee Martin

Business

- | | |
|-----------------------------------------------------------|----------------|
| ▪ Review December 3, 2025, Committee Minutes* | Trustee Martin |
| ▪ FLCC 2024-2025 Operating Budget Update & Finance Report | Jason Tack |
| ▪ FLCC 2025-2026 Operating Budget Update & Finance Report | Jason Tack |

Resolutions*

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| ▪ Accept a Quote for the Association of College and University Educators (ACUE) Complete Faculty Development Program | Jason Tack |
| ▪ Approval of a Tentative Collective Bargaining Agreement Between the Ontario County Board of Supervisors, Finger Lakes Community College, and The FLCC CSEA | Jason Tack |
| ▪ Finger Lakes Community College Board of Trustees Authorize the Acceptance of Real Property from Canandaigua Area Development to be Held in Trust by the County of Ontario for the Benefit of Finger Lakes Community College | Jason Tack |
| ▪ Accept a Quote for the Smith-Root SR-18HX APEX Electrofishing Boat for the FLCC Conservation Department | Jason Tack |
| ▪ Authorization to Renew a Lease Agreement Between Finger Lakes Community College and 1000 Silver Hill LLC | Jason Tack |
| ▪ Adoption of Findings of SEQR Regarding the Updates to the 2024 Facilities Master Plan | Jason Tack |
| ▪ Approval and Adoption of the Updates to the 2024 Facilities Master Plan | Jason Tack |

Informational Items

- | | |
|-----------------------------------------------|------------|
| ▪ Bid Renewal: Mail Courier Services | Jason Tack |
| ▪ Bid Renewal: Professional Printing Services | Jason Tack |
| ▪ Budget Transfer Report | Jason Tack |

Adjourn

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Trustee Committee Members

Trustee Steve Martin, Chair
Trustee Geoff Astles
Trustee Richard Russell
Trustee Fred Wille
Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Jason Tack

***Action items for consideration at the full Board meeting**



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BOARD OF TRUSTEES MEETING
February 4, 2026, at 4:30 PM
Stage 14, Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY 14424

Alternate location for Trustee Richard Russell
Gulf Gate Library, 7112 Curtiss Ave, Sarasota, FL 34231
directly after Finance and Facilities Committee

Trustee Don Cass, Chair

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Cass
<u>Community/Public Comment</u>	Trustee Cass
Approve FLCC Board of Trustees Emeritus or Emerita Trustee Policy	Trustee Mihalik
<u>Approve the Consent Agenda Minutes & Resolutions</u>	Trustee Cass
Review December 3, 2025 Minutes	
<u>Resolutions on the Consent Agenda:</u>	
<ul style="list-style-type: none">▪ Adjust the Finger Lakes Community College Professional Service Positions Roster▪ Approve Reactivation and Revision of A.A.S. Mechanical Technology As A.A.S Robotics & Manufacturing Technology (RMET)▪ Grant Professional Association Administrative Appointment: Patrick Bennett, Assistant Director of Workforce, Career & Experiential Learning▪ Grant Professional Association Administrative Appointment: Dara Houle, Nursing Laboratory Coordinator▪ Grant Professional Association Administrative Appointment: Marc Peterson, Technical Specialist, Viticulture & Wine Technology▪ Grant Professional Association Administrative Appointment: Richard Van Dyke, Assistant Director for Tutoring & Learning Support▪ Grant Professional Association Administrative Appointment: Adam Widera, Automated Systems & Technical Services Librarian▪ Grant Professional Association Administrative Appointment: Cody Wilkes, Field Station Manager▪ Grant Professional Association Administrative Appointment: Adam Heidebrink-Bruno, Digital Content Specialist▪ Accept a Quote for the Association of College and University Educators (ACUE) Complete Faculty Development Program▪ Approval of a Tentative Collective Bargaining Agreement Between the Ontario County Board of Supervisors, Finger Lakes Community College, and The FLCC CSEA▪ Finger Lakes Community College Board of Trustees Authorize the Acceptance of Real Property from Canandaigua Area Development to be Held in Trust by the County of Ontario for the Benefit of Finger Lakes Community College▪ Accept a Quote for the Smith-Root SR-18HX APEX Electrofishing Boat for the FLCC Conservation Department▪ Authorization to Renew a Lease Agreement Between Finger Lakes Community College and 1000 Silver Hill LLC▪ Adoption of Findings of SEQR Regarding the Updates to the 2024 Facilities Master Plan▪ Approval and Adoption of the Updates to the 2024 Facilities Master Plan▪ Approve FLCC Board of Trustees Emeritus or Emerita Trustee Policy	
<u>Old Business</u>	Trustee Cass

Chair's Report

Trustee Cass

President's Report

President Nye

Committee & Liaison Reports

Nominating Committee (Ad Hoc)

Trustee Astles

Student Trustee Report

Trustee Aman

FLCC Audit & ERM Committee

Trustee Astles

FLCC Board Development Committee

Trustee Mihalik

FLCC Personnel Committee

Trustee Cushman

FLCC Association Liaison

Trustee Cass

FLCC Foundation Liaison

Trustee Geise

ACCT Liaison

Trustee Mihalik

NYCCT Liaison

Trustee Cushman & Trustee Mihalik

Student Corporation Liaison

Trustee Cushman

Adjourn

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