



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
EDUCATION AND PLANNING COMMITTEE  
August 6, 2025, at 4:30 P.M.  
Victor Campus Center  
VC200A, 200 Victor Heights Parkway  
Victor, NY

Trustee Donna Mihalik, Chair

---

## AGENDA

### Item

Call to Order

### Responsibility

Trustee Mihalik

### Program Overview of the Victor Campus Center

Donald Emirbayer

### Business

- Review June 4, 2025, Committee Minutes\*
- Enrollment Report Update
- Student Success: People, Purpose, Progress: Advancing Student Success through ASA Innovation, Reorganization, and Optimization

Trustee Mihalik  
Carol S. Urbaitis, Ed.D.  
Laura E. Ortiz, Ed.D.

### Resolutions\*

- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Approve Non-Unit Employees Reappointments 2025-2026
- Approve Creation of the Wine Service Management Certificate
- Approve Discontinuance of the Humanities Track in the AA Liberal Arts & Sciences Program

Brittany Schutz  
Brittany Schutz  
Laura E. Ortiz, Ed.D.  
Laura E. Ortiz, Ed.D.

### Strategic Thought Presentation

Strategic Messaging to Adult Learners

Carol Urbaitis, Ed.D.

### Adjourn

Trustee Mihalik

**Next Meeting:** *Wednesday, September 3, 2025 – Stage 14 – Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY (unless otherwise determined and notice posted before the meeting).*

### Trustee Committee Members

Trustee Donna Mihalik, Chair  
Student Trustee Geisha Aman  
Trustee George Cushman  
Trustee Joan Geise  
Trustee Fred Wille  
Trustee Don Cass (ex-officio)

### FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

**\*Action items for consideration at the full Board meeting**



Success. It's In Our Nature.

**BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE  
August 6, 2025 directly after  
Education and Planning Committee  
Victor Campus Center  
VC200A, 200 Victor Heights Parkway  
Victor, NY**

**Trustee Geoff Astles, Chair**

---

## **AGENDA**

### **Item**

Call to Order

### **Responsibility**

Trustee Astles

### **Business**

- Review June 4, 2025, Committee Minutes\*
- FLCC 2024-2025 Operating Budget Update & Finance Report

Trustee Astles

Rich McGuire

### **Resolutions\***

- Accept Association Housing Support Agreement
- Authorize a contract renewal for Colleague System Support Services
- Approve the Management Confidential Salary Schedule 2025-2026
- Approve Pinnacle North MOU
- Lease Renewal between Finger Lakes Community College and New York Kitchen
- Approve FLCC 2025-2026 Student Services Fee Schedule Update
- Approve 2025-2026 Sponsor Services Included in the FLCC Operating Budget

Lindsey Chamberlain

Ed Kelty

Rich McGuire

Rich McGuire

Rich McGuire

Rich McGuire

Rich McGuire

### **Informational Items**

- Bid Renewal: Maintenance and Repair of Boiler Systems
- Bid Renewal: Default Prevention Program for Delinquent Borrowers
- Quote Acceptance: Janitorial Services for Geneva Campus & FLCC Viticulture Center
- Lease Renewal: SUNY Office Space Newark Campus
- Budget Transfer Report

Rich McGuire

Rich McGuire

Rich McGuire

Rich McGuire

Rich McGuire

### **Adjourn**

**Next Meeting:** *Wednesday, September 3, 2025 – Stage 14 – Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY (unless otherwise determined and notice posted before the meeting).*

### **Trustee Committee Members**

Trustee Steve Martin, Chair  
Trustee Geoff Astles  
Trustee Richard Russell  
Trustee Fred Wille  
Trustee Don Cass (ex-officio)

### **FLCC Staff Liaison**

Jason Tack Trustee

**\*Action items for consideration at the full Board meeting**



Success. It's In Our Nature.

BOARD OF TRUSTEES MEETING  
August 6, 2025  
directly after Finance and Facilities Committee  
Victor Campus Center  
VC200A, 200 Victor Heights Parkway  
Victor, NY

## Trustee Don Cass, Vice Chair

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Cass
<u>Community/Public Comment</u>	Trustee Cass
<u>Board of Trustees Resolution</u> Approve the Adoption of an Amendment to the Bylaws of the Finger Lakes Community College Board of Trustees	Trustee Cass
<u>Approve the Consent Agenda Minutes &amp; Resolutions</u> Review June 4, 2025, and special meeting of June 27, 2025 Minutes	
<u>Resolutions on the Consent Agenda:</u> <ul style="list-style-type: none"><li>Approve the 2025-2026 Management Confidential Salary Schedule</li><li>Approve Non-Unit Employees Reappointments 2025-2026</li><li>Adjust the Finger Lakes Community College Professional Service Positions Roster</li><li>Approve Creation of the Wine Service Management Certificate</li><li>Approve Discontinuance of the Humanities Track in the AA Liberal Arts &amp; Sciences Program</li><li>Accept Association Housing Support Agreement</li><li>Authorize a contract renewal for Colleague System Support Services</li><li>Approve the Management Confidential Salary Schedule 2025-2026</li><li>Approve Pinnacle North MOU Rich McGuire</li><li>Lease Renewal between Finger Lakes Community College and New York Kitchen</li><li>Approve FLCC 2025-2026 Student Services Fee Schedule Update</li><li>Approve 2025-2026 Sponsor Services Included in the FLCC Operating Budget</li><li>Approve the Adoption of an Amendment to the Bylaws of the Finger Lakes Community College Board of Trustees</li></ul>	
<u>Old Business</u>	Trustee Cass
<u>New Business</u>	Trustee Cass
<u>Chair's Report</u>	Trustee Cass
<u>President's Report</u>	President Nye
<u>Committee &amp; Liaison Reports</u> Nominating Committee (Ad Hoc) Student Trustee Report FLCC Audit & ERM Committee FLCC Board Development Committee FLCC Association Liaison FLCC Foundation Liaison ACCT Liaison NYCCT Liaison Student Corporation Liaison	Trustee Astles Trustee Aman Trustee Astles Trustee Mihalik Trustee Cass Trustee Geise Trustee Mihalik Trustee Cushman & Trustee Mihalik Trustee Cushman

**Announcement****Executive Session**

To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].

**Adjourn**

**Next Meeting:** *Wednesday, September 3, 2025 – Stage 14 – Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY (unless otherwise determined and notice posted before the meeting).*