



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
EDUCATION AND PLANNING COMMITTEE
June 4, 2025, at 4:30 P.M.
Viticulture Center
Geneva, NY

Trustee George Cushman, Chair

AGENDA

Item

Call to Order

Responsibility

Trustee Cushman

Program Overview of the Viticulture and Wine Center

Gina Lee

Business

- Review May 7, 2025, Committee Minutes*
- Enrollment Report Update
- Student Success: Concurrent Enrollment and Interactive Videoconferencing Courses

Trustee Cushman
Carol S. Urbaitis, Ed.D.
Fred Fink & Mindy Blake

Resolutions*

- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Approve May 21, 2026, as the Date of the 58th Commencement Ceremony for FLCC
- Approve Academic Integrity and Grievance Policy

Jennifer Parsons

Laura E. Ortiz, Ed.D.
Laura E. Ortiz, Ed.D.

Strategic Thought Presentation

Strategic Plan Updates

Debora Ortloff, Ph.D.

Adjourn

Next Meeting: *Wednesday, August 6, 2025 – Stage 14 – Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Trustee George Cushman, Chair
Trustee Joan Geise
Trustee Donna Mihalik Student
Trustees Geisha Aman
Trustee Fred Wille
Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

***Action items for consideration at the full Board meeting**



Success. It's In Our Nature.

BOARD OF TRUSTEES MEETING
FINANCE AND FACILITIES COMMITTEE
June 4, 2025 directly after
Education and Planning Committee
Viticulture Center
Geneva, NY

Trustee Steve Martin, Chair

AGENDA

Item

Call to Order

Responsibility

Trustee Martin

Business

- Review May 7, 2025, Committee Minutes*
- FLCC 2024-2025 Operating Budget Update & Finance Report
- Presentation of the 2025-2026 Operational Budget

Trustee Martin
Jason Tack
Jason Tack

Resolutions*

- Authorize a contract renewal with Ferrilli for Colleague System CORE administration services
- Authorize a contract renewal for Ferrilli Services Support
- Accept Quote for Masthead Sign at Art Space 36
- Authorize a Contract Renewal for TimelyCare Services
- Approve the Finger Lakes Community College 2025-2026 Tuition Schedule
- Approve Finger Lakes Community College 2025-2026 Student Services Fee Schedule
- Adopt the Finger Lakes Community College 2025-2026 Operating Budget

Ed Kelty
Ed Kelty
Debora Ortloff
Jason Tack
Jason Tack

Jason Tack
Jason Tack

Informational Items

- Accept quote for janitorial services for Geneva and Viticulture
- Budget Transfer Report

Jason Tack
Jason Tack

Adjourn

Next Meeting: *Wednesday, August 6, 2025 – Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Trustee Steve Martin, Chair
Trustee Geoff Astles
Trustee Richard Russell
TBD
Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Jason Tack

*Action items for consideration at the full Board meeting



Success. It's In Our Nature.

**BOARD OF TRUSTEES
ANNUAL MEETING
June 4, 2025
Viticulture Center
Geneva, NY**

Trustee Richard Russell, Vice Chair

AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Russell
Approval of Annual Meeting Minutes of June 5, 2024	Trustee Russell
Business:	
▪ Motion to Approve the 2025-2026 FLCC Board of Trustees meeting calendar	Trustee Russell
Approval of Resolutions for the Annual Meeting of June 4, 2025	Trustee Russell
▪ Motion to Approve the 2025-2026 FLCC Board of Trustees meeting calendar	
▪ Resolution to Appoint the 2025-2026 FLCC Board of Trustees Officers	
▪ Resolution to Appoint the 2025-2026 Assistant Secretary to the FLCC Board of Trustees	
▪ Resolution to Designate the 2025-2026 FLCC Official Newspapers	
▪ Resolution to Designate the 2025-2026 FLCC Official Depositories	
▪ Resolution to Approve Reimbursement of 2025-2026 Necessary Expenses Incurred by Members of the FLCC Board of Trustees	
Adjourn	Trustee Russell
<u>Next Meeting:</u> Wednesday, June 3, 2026, Stage 14, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and notice posted before the meeting).	



Success. It's In Our Nature.

BOARD OF TRUSTEES MEETING
June 4, 2025
after Annual Meeting
Viticulture Center
Geneva, NY

Trustee Richard Russell, Vice Chair

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Russell
<u>Community/Public Comment</u>	Trustee Russell
<u>Board of Trustees First Read of Bylaws and Proposed Resolution</u>	
First Read of - Approve the Adoption of an Amendment to the Bylaws of the Finger Lakes Community College Board of Trustees	Trustee Russell
<u>Board of Trustees Resolution</u>	
Approve FLCC Board of Trustees Expectations for Student Success Policy	Trustee Russell
<u>Approve the Consent Agenda Minutes & Resolutions</u>	
Review May 7, 2025, Minutes	
<u>Resolutions on the Consent Agenda:</u>	
<ul style="list-style-type: none">▪ Adjust the Finger Lakes Community College Professional Service Positions Roster▪ Approve May 21, 2026, as the Date of the 58th Commencement Ceremony for FLCC▪ Approve Academic Integrity and Grievance Policy▪ Authorize a contract renewal with Ferrilli for Colleague System CORE administration services▪ Authorize a contract renewal for Ferrilli Services Support▪ Accept Quote for Masthead Sign at Art Space 36▪ Authorize a Contract Renewal for TimelyCare Services▪ Approve the Finger Lakes Community College 2025-2026 Tuition Schedule▪ Approve Finger Lakes Community College 2025-2026 Student Services Fee Schedule▪ Adopt the Finger Lakes Community College 2025-2026 Operating Budget▪ Approve FLCC Board of Trustees Expectations for Student Success Policy	
<u>Old Business</u>	Trustee Russell
<u>New Business</u>	Trustee Russell
<u>Chair's Report</u>	Trustee Russell
<u>President's Report</u>	President Nye
<u>Committee & Liaison Reports</u>	
Board Officer Nominating Committee (Ad Hoc)	Trustee Astles
Student Trustee Report	Trustee Hall
FLCC Audit & ERM Committee	Trustee Astles
FLCC Board Development Committee	Trustee Mihalik
FLCC Association Liaison	Trustee Cass
FLCC Foundation Liaison	Trustee Geise
NYCCT Liaison	Trustee Cushman & Trustee Mihalik

Announcement

Executive Session

To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].

Adjourn

Next Meeting: *Wednesday, August 6, 2025 – Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY (unless otherwise determined and notice posted before the meeting).*