



**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
 EDUCATION AND PLANNING COMMITTEE  
 March 4, 2026 at 4:30 PM  
 Stage 14, Finger Lakes Community College  
 3325 Marvin Sands Drive  
 Canandaigua, NY 14424**

**AGENDA**  
**Trustee Donna Mihalik, Chair**

<b>Item</b>	<b>Responsibility</b>
Call to Order	Trustee Mihalik
<b>Business</b>	
▪ Review February 4, 2026, Committee Minutes*	Trustee Mihalik
▪ Enrollment Report Update	Carol S. Urbaitis, Ed.D.
▪ Supporting Students: A look at Single Stop at FLCC	Sarah Whiffen
<b>Resolutions*</b>	
▪ Adjust the Finger Lakes Community College Professional Service Positions	Jonathan Wesley, Ph.D.
▪ Grant Professional Appointment: David Walker, Director of Data Engineering and Analytics Support	Debora Ortloff, Ed.D.
<b>Strategic Thought Presentation</b>	
Adult Learner Profile – Fall 2025 Snapshot	Carol Urbaitis, Ed.D.

**Adjourn**

**Next Meeting:** Wednesday, April 1, 2026 – Finger Lakes Community College, Newark Campus Center, Room WC-115, 1100 Technology Parkway, Newark, NY 14513 (unless otherwise determined and notice posted before the meeting).

**Trustee Committee Members**  
 Trustee Donna Mihalik, Chair  
 Student Trustee Geisha Aman  
 Trustee George Cushman  
 Trustee Joan Geise  
 Trustee Don Cass (ex-officio)

**FLCC Staff Liaison**  
 Laura E. Ortiz, Ed.D.

\*Action items for consideration at the full Board meeting



FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
FINANCE AND FACILITIES COMMITTEE  
March 4, 2026 at 4:30 PM  
Stage 14, Finger Lakes Community College  
3325 Marvin Sands Drive  
Canandaigua, NY 14424  
directly after Education and Planning Committee

**AGENDA**  
Trustee Geoff Astles, Chair

<b><u>Item</u></b>	<b><u>Responsibility</u></b>
Call to Order	Trustee Astles
<b><u>Business</u></b>	
▪ Review February 4, 2026, Committee Minutes*	Trustee Astles
▪ FLCC 2025-2026 Operating Budget Update & Finance Report	Jason Tack
<b><u>Resolutions</u></b>	
• Accept Auditor’s Report for the FLCC Operating Fund Fiscal Year 2024-2025	Jason Tack
• Approval and Adoption of SEQR – EV Stations in Parking Lot A	Jason Tack
<b><u>Informational Items</u></b>	
▪ Bid Renewal: Janitorial Services for the FLCC Victor and Newark Campus Centers	Jason Tack
▪ Bid Renewal: Lawn Mowing and Plant Bed Maintenance at FLCC Geneva Campus Sites	Jason Tack
▪ Budget Transfer Report	Jason Tack

**Adjourn**

**Next Meeting:** Wednesday, April 1, 2026 – Finger Lakes Community College, Newark Campus Center, Room WC-115, 1100 Technology Parkway, Newark, NY 14513 (unless otherwise determined and notice posted before the meeting).

**Trustee Committee Members**  
Trustee Steve Martin, Chair  
Trustee Geoff Astles  
Trustee Richard Russell  
Trustee Fred Wille  
Trustee Don Cass (ex-officio)

**FLCC Staff Liaison**  
Jason Tack

\*Action items for consideration at the full Board meeting



**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES**

**March 4, 2026 at 4:30 PM**

**Stage 14, Finger Lakes Community College**

**3325 Marvin Sands Drive**

**Canandaigua, NY 14424**

**directly after Finance and Facilities Committee**

**AGENDA**

**Trustee Don Cass, Chair**

**Item**

**Call to Order**

**Community/Public Comment**

**Approve the Consent Agenda Minutes and Resolutions**

Review February 4, 2026, Minutes

**Resolutions**

Adjust the Finger Lakes Community College Professional Service Positions

Grant Professional Appointment: David Walker, Director of Data Engineering and Analytics Support

Accept Auditor's Report for the FLCC Operating Fund Fiscal Year 2024-2025

Approval and Adoption of SEQR – EV Stations in Parking Lot A

**Old Business**

Chair's Report

President's Report

Committee & Liaison Reports

Nominating Committee (Ad Hoc)

Student Trustee Report

FLCC Audit & ERM Committee

FLCC Board Development Committee

FLCC Personnel Committee

FLCC Association Liaison

FLCC Foundation Liaison

ACCT Liaison

NYCCT Liaison

Student Corporation Liaison

**Adjourn**

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