Course Syllabus

Department: Humanities

Date: November 2013

I. Course Prefix and Number: SPN 140

   Course Name: Occupational Spanish: (specific occupation to be listed after the colon)

   Credit Hours and Contact Hours: 3 credit hours and 3 contact hours

Catalog Description including pre- and co-requisites: This course provides immediate access to functional Spanish language skills and cultural competence for non-Spanish speaking students enrolled in a career-specific degree, diploma, or certificate program. It is a practical step toward communication in settings where comprehension is crucial. Cultural awareness will be addressed, as well. The goal is to minimize or eliminate barriers to understanding and communication in the workplace, so that once students are employed in their chosen field they can be as effective as possible when interacting with Spanish-speakers on the job. The vocabulary presented will be tailored to the specific needs of the target occupation. No prior knowledge of Spanish is necessary.

Prerequisites: None

Relationship to Academic Programs and Curriculum: This course is considered a humanities / liberal arts elective. It is an introduction to Spanish language in a career-specific setting, and no prior knowledge of the language is required. It fulfills the SUNY Gen. Ed. requirement for foreign language for students transferring to four-year schools.

II. Course Outcomes and Objectives

By the end of this course:

- Students will demonstrate comprehension of language consisting of simple vocabulary and structures in conversation with peers and familiar adults
- Students will initiate and respond to simple Spanish statements and manage simple conversation primarily through learned utterances, within the vocabulary, structure, and phonology appropriate to the situations and functions of this level
- Students will use appropriate strategies to initiate and engage in simple conversations with more fluent or native speakers of the same age group, familiar adults, and providers of common public services
- Students will read and interpret simple connected material for informative or job-related purposes
Students will demonstrate effective writing skills to express basic personal needs and compose short messages and paragraphs on very familiar topics based on personal experience.

Students will demonstrate acceptable oral and written control of basic constructions and will express present and future ideas using content words and expressions of time.

Students will compare and contrast cultures different from their own, and will learn how to effectively utilize different critical lenses to examine the ethics and values of non-U.S. cultures.

Students will utilize web technologies to communicate and collaborate outside of class and in preparing digital media for assignments and projects.

Students will effectively employ different types of information sources, both physical and digital, to interpret various reading and culture assignments, as well as for various speaking tasks. Students will properly cite their sources using MLA format.

College Learning Outcomes Addressed by the Course:

- Writing
- Computer literacy
- Oral communications
- Ethics/values
- Reading
- Citizenship
- Mathematics
- Global concerns
- Critical thinking
- Information resources

III. Assessment Measures (Summarize how the college and student learning outcomes will be assessed): For each identified outcome checked, please provide the specific assessment measure.

<table>
<thead>
<tr>
<th>List identified College Learning Outcomes(s)</th>
<th>Specific assessment measure(s)</th>
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<tbody>
<tr>
<td>Writing</td>
<td>Students will write short assignments throughout the course, as well as a final research project.</td>
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<tr>
<td>Oral Communications</td>
<td>Students will demonstrate their aural/oral abilities by means of conversations and oral presentations on assigned topics, and will also orally present the final research project.</td>
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<tr>
<td>Reading</td>
<td>Students will demonstrate reading comprehension of basic text by answering both objective and subjective questions in the target language.</td>
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<td>Critical Thinking</td>
<td>Students will participate in discussions which require them to compare and contrast different cultural viewpoints</td>
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<tr>
<td>Computer Literacy</td>
<td>Students will complete assignments using an online Learning Management System. Students will utilize additional web technologies to complete a final research project</td>
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<tr>
<td>Ethics/Values</td>
<td>Students will write short reactions to readings which examine the ethics and values of non-American cultures</td>
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<tr>
<td>Citizenship</td>
<td>Students will write short assignments contrasting their own rights as American citizens to the political systems and civil rights of other countries</td>
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<tr>
<td>Global Concerns</td>
<td>Students will write short assignments which require them to compare and contrast cultures different from their own. These assignments will also require students to evaluate and explain the importance of global thinking in their future career/life choices.</td>
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<tr>
<td>Information Resources</td>
<td>Students will complete written assignments and a final research project using both physical and digital information sources, including properly cited sources (using MLA format)</td>
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### IV. Instructional Materials and Methods

**Types of Course Materials:**

- Open Access digital course material as selected by the instructor
- Reliable internet access
- A computer capable of running Adobe Flash and Adobe Acrobat Reader
- A stable internet browser (Mozilla Firefox recommended)
- A word processor that allows for accent marks (Microsoft Work, iWork Pages, Google Docs, etc.)
- Login and password to the College’s learning management system
Methods of Instruction (e.g. Lecture, Lab, Seminar …):

- lecture (both live and digital)
- skills-building exercises in pairs and small groups
- collaborative learning
- student presentations

V. General Outline of Topics Covered:

- Social greetings and expressions of leave-taking
- Spanish alphabet
- Numbers
- Telling time
- Days of the week, months of the year, and expressing dates
- Subject pronouns
- Gender and number agreement of nouns and adjectives
- Definite and indefinite articles
- Present tense verb conjugation
- The verbs “SER”, “TENER”, and “IR”
- Questions and interrogatives
- Specialized vocabulary relative to the occupation
- Culture topics: Countries and Peoples; Celebrations and Traditions; Education and Professions; Meetings and Appointments; Daily Life and Family; Other culture topics relative to the occupation