FLCCsecure

How to Set Up a Secure Wireless Device for Students and Employees

Please Note: This packet is a general overview of how to setup the most commonly used personal devices here on campus at FLCC; the following pictures may not be 100% accurate to what you will see on your own device. Should you encounter difficulties please contact the IT Help Desk, Canandaigua Campus Room B388, (585) 785-1419, helpdesk@flcc.edu.

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Students will use their WebAdvisor username and password to access FLCCsecure. If you do not remember your WebAdvisor username or password, go to http://webadvisor.flcc.edu and perform the “what’s my password” function.

You can reset your WebAdvisor password from any computer connected to the Internet or you can go to the OneStop or Help Desk Kiosk (WebAdvisor kiosk at Wayne, Victor and Geneva).

ATTENTION STUDENTS!!

Success. It’s In Our Nature.
Windows 8 Instructions

Left click on the network icon on the right side of the taskbar.

The network icon will look like one of the following:

This icon indicates that the wireless is on and ready to connect to a network!

This icon indicates that the wireless is NOT on and needs to be turned on before proceeding. Generally, a physical switch on the laptop needs to be toggled on or a hotkey needs to be pressed to enable wireless.

This icon indicates that the wireless is on but is already connected to a wireless network. In this case, you can proceed with the instructions as normal. We will deal with this first.

Proceed to the next page of this packet.
Ensure that FLCCsecure and FLCCguest are NOT already shown as “Connected” or “Limited”. If they are, forgot them using the following step.

IMPORTANT! DO NOT IGNORE!

Continue to the next page of this packet.
Now that you have forgotten existing FLCCsecure and FLCCguest connections or ensured none exist, **proceed to the next page of this packet.**
Left click on the network icon on the right side of the taskbar.

Click where it says FLCCsecure.

Proceed to the next page of this packet.
Make sure that “Connect automatically” is checked. Left click on the “Connect” button.

IMPORTANT! PLEASE NOTE!

If you are a student you must put `student\` in the username field. That is a BACK SLASH (`\`) and NOT a forward slash (`/`). The back slash is generally located above the Enter/Return Key on the Keyboard.

If you are an employee you must put `employee\` in the username field. That is a BACK SLASH (`\`) and NOT a forward slash (`/`). The back slash is generally located above the Enter/Return Key on the Keyboard.

Proceed to the next page of this packet.
Then, fill in your FLCC Network Account’s username and password.

**Students:** Use `student\username` with your WebAdvisor username and password.

**Employees:** Use `employee\username` with your computer network username and password.

**ATTENTION STUDENTS!!**

If you are prompted a second time to enter in your account information, please fill it in again.

Students should use their WebAdvisor username and password to access FLCCsecure. If you do not remember your WebAdvisor username or password, go to [http://webadvisor.flcc.edu](http://webadvisor.flcc.edu) and perform the “what’s my password” function. You can reset your WebAdvisor password from any computer connected to the Internet or you can go to the OneStop or Help Desk Kiosk (WebAdvisor kiosk at Wayne, Victor and Geneva).

Proceed to the next page of this packet.
Once this window appears, click on the **Connect** button.

Be patient and then you should be connected to **FLCCsecure**!
**Windows 8 Instructions (ADVANCED)**

*Please Note:* These are ADVANCED instructions and should only be used if you encounter a problem connecting normally.

Left click on the network icon on the right side of the taskbar.

The network icon will look like one of the following:

- This icon indicates that the wireless is on and ready to connect to a network!
- This icon indicates that the wireless is **NOT** on and needs to be turned on before proceeding. Generally, a physical switch on the laptop needs to be toggled on or a hotkey needs to be pressed to enable wireless.
- This icon indicates that the wireless is on but is already connected to a wireless network. In this case, you can proceed with the instructions as normal. We will deal with this first.

Continue to the next page of this packet.
Ensure that **FLCCsecure** and **FLCCguest** are NOT already shown as "**Connected**" or "**Limited**". If they are, forgot them using the following step.

**IMPORTANT! DO NOT IGNORE!**

**Continue to the next page of this packet.**
Now that you have forgotten existing FLCCsecure and FLCCguest connections or ensured none exist, proceed with these instructions to manually setup FLCCsecure.

Right click on the network icon on the right side of the taskbar.

Proceed to the next page of this packet.
Click “Open Network and Sharing Center”.

Click “Set up a new connection or network”.

Continue to the next page of this packet.
Left Click “Manually connect to a wireless network”.

Click Next.

Set the **Network Name** to **FLCCsecure**

Select **WPA2-Enterprise** from the **Security Type** dropdown.

Select **AES** from the **Encryption Type** dropdown if it is not already set.

Make sure BOTH of these boxes are checked.

Click **Next** when you are done.

Continue to the next page of this packet.
Once you arrive at this window, click “Change connection settings”.

Once this window appears, click on the Security tab.

Then, click on the Settings button.

Continue to the next page of this packet.
Uncheck "Validate the Server's identity by validating the certificate".

Click on the "Configure..." button.

Uncheck "Automatically use my Windows logon and password..."

Then, click OK.

Click OK in this window as well.

Continue to the next page of this packet.
You should now be looking at this window again.

Click on the “Advanced Settings” button.

Select User authentication from the dropdown box.

Check “Specify authentication mode.”

Lastly, click the “Save Credentials” button.

Proceed to the next page of this packet.
If you are a **student** you must put `student\` in the username field. That is a BACK SLASH (`\`) and **NOT** a forward slash (`/`). The **back slash** is generally located above the Enter/Return Key on the Keyboard.

If you are an **employee** you must put `employee\` in the username field. That is a BACK SLASH (`\`) and **NOT** a forward slash (`/`). The **back slash** is generally located above the Enter/Return Key on the Keyboard.

Then, fill in your **FLCC Network Account**’s username and password.

**Students:** Use `student\` with your WebAdvisor username and password.

**Employees:** Use `employee\` with your computer network username and password.

**ATTENTION STUDENTS!!**

Students should use their WebAdvisor username and password to access FLCCsecure. If you do not remember your WebAdvisor username or password, go to [http://webadvisor.flcc.edu](http://webadvisor.flcc.edu) and perform the “what’s my password” function.

You can reset your WebAdvisor password **from any computer connected to the Internet** or you can go to the OneStop or Help Desk Kiosk (WebAdvisor kiosk at Wayne, Victor and Geneva).
Once you have entered all of the appropriate information, click **OK**.

When you are back at this window, click **OK**.

When you are back at this window, click **OK**.

Proceed to the next page of this packet.
Successfully added FLCCsecure

Change connection settings
Open the connection properties so that I can change the settings.

Click “Close” for this window.

Left click on the network icon.

Continue to the next page of this packet.
Left click on FLCCsecure.  

Once you left click on FLCCsecure, make sure that “Connect automatically” is checked. Left click on the “Connect” button.  

Be patient and then you should be connected to FLCCsecure!