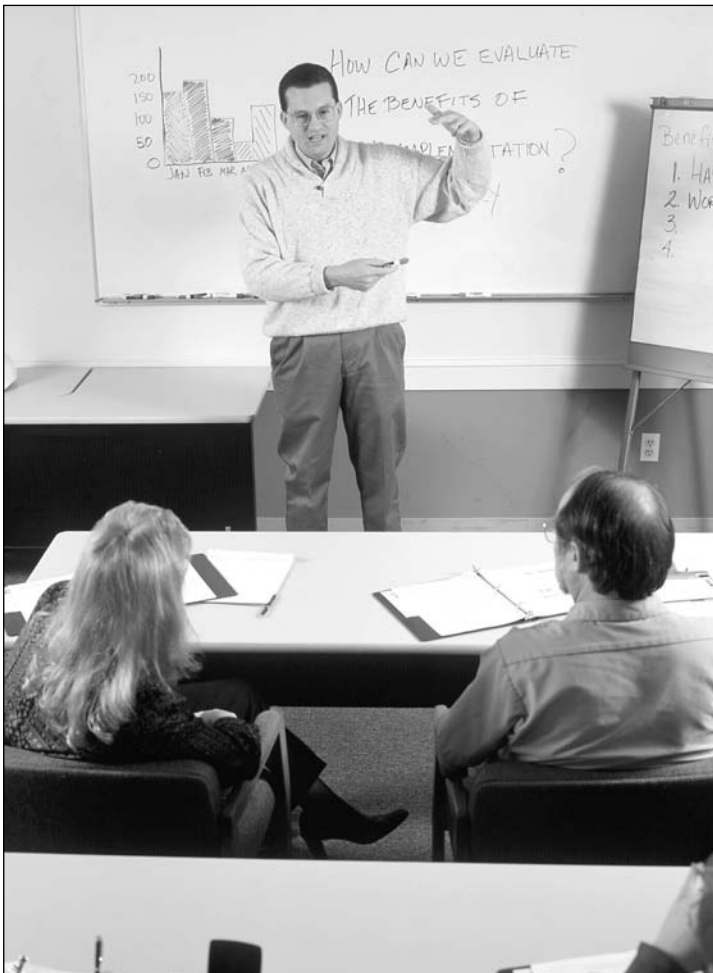


# PROFESSIONAL STUDIES AND CONTINUING EDUCATION

---



# PROFESSIONAL STUDIES AND CONTINUING EDUCATION

Professional Studies and Continuing Education (PSCE), located in the Institute for Workforce Development building at 4340 Lakeshore Drive, is committed to the education, training, and personal-cultural needs of the Finger Lakes area citizens. Developing a trained, prepared, and energized workforce is paramount to our mission. Personal enrichment classes complement our more than 600 professional, vocational, and career offerings yearly. To view non-credit courses and programs, visit the Web site at [www.flcc.edu/ce](http://www.flcc.edu/ce). For additional information, call (585) 394-3500, ext. 7660, or e-mail [ce@flcc.edu](mailto:ce@flcc.edu).

- Workforce Development Solutions
- Allied Health Programs
- Professional Licensure Courses and Programs
- Personal and Cultural Enrichment Seminars
- Bridge Program
- Small Business Development Center (SBDC)

## PSCE MISSION

Regional Economic Development through Professional Education, Workforce Training, and Cultural Enrichment.

### Workforce Development Solutions

PSCE is the College's center for solutions to workforce development. To help companies remain competitive, improve customer satisfaction, and keep employee skills current, a variety of options are available. Customers can select a solution or blend solutions to best address needs.

- Online non-credit and credit courses ([www.flcc.edu/online](http://www.flcc.edu/online))
- One-one coaching
- Small group training
- Blended courses
- Credit courses

### Allied Health Programs

Prepare to become a certified Nurse Assistant by completing this FLCC program and passing the New York State certification exam. The program includes classroom training in the principles and practices of patient care, and clinical experience in a long term care setting.

In-person Allied Health programs are offered and may include Medical Billing and Coding, Pharmacy Technician, Physical Therapy Aide, and Dental Assisting.

Online Allied Health courses and programs are convenient and include topics such as Veterinary Assistant, Advanced Coding for the Physician's Office, HIPPA Compliance, Medical Transcription, and ICD-10 Medical Coding: Preparation and Instruction for Implementation.

## **Professional Licensure Programs and Courses**

Professional licensing programs and courses include:

- Child Development Associate (CDA)
- Real Estate Salesperson
- Real Estate Broker
- Infection Control
- Child Abuse Recognition and Reporting
- First Aid and CPR
- Notary Exam Test Prep Course

## **Personal and Cultural Enrichment Offerings**

A variety of personal and cultural enrichment courses are available. Additional information can be obtained at [www.flcc.edu/ce](http://www.flcc.edu/ce).

## **Bridge Program**

The Finger Lakes Community College Bridge Program is grant-funded by the Department of Labor through the State University of New York to provide training, free of charge, to individuals who meet financial and family guidelines. For specific information, contact the Bridge Program Office at (585) 394-3500, ext. 7551.

- ServSafe National certification
- National Retail Federation nationally recognized customer service certificate
- Computer courses
- Assistance with career choice and job search
- Self esteem and communication seminars

## **Small Business Development Center**

The Small Business Development Center (SBDC) is partially funded by the U.S. Small Business Administration and is administered by the State University of New York, and offers services, free of charge. Contact the Regional SBDC office at (585) 395-8410 to schedule an appointment in the Hopewell office.

- Business plans
- Sources of funding
- E-commerce
- Marketing plans