BID ACCEPTANCE: LEASE OF HIGH SPEED COPIERS

WHEREAS, the Ontario County Purchasing Director advertised for and received bids for high speed copiers, bid B13101, for Finger Lakes Community College; and

WHEREAS, college personnel have reviewed said bids and determined that the low responsive/responsible bids that met specifications for all items is acceptable; and

WHEREAS, based on the low responsive/responsible bid, the annual lease for the two black and white copiers would be $21,382.44 based on 251,000 images per month for both copiers, and the annual maintenance agreement based on 250,000 images per month would be $8,100; and

WHEREAS, based on the low responsive/responsible bid, the annual lease for the color copier would be $1,157.64 based on 1,000 images per month, and the annual maintenance would be $708.00; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE, BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts the following low responsive/responsible bidders that met specifications for bid B13101:

   Items: # 2, 3, & 5 - Ricoh USA Inc., 345 Woodcliff Dr., Fairport, NY 14450
   Items: # 6 & 7 - Toshiba Business Solutions, 180 Kenneth Dr., Rochester, NY 14623

BE IT FURTHER RESOLVED, based on the low responsive/responsible bid, the annual lease for the two black and white copiers would be $21,382.44 based on 251,000 images per month for both copiers, and the annual maintenance agreement would be $8,100 based on 250,000 images per month for both copiers; and

BE IT FURTHER RESOLVED, based on the low responsive/responsible bid, the annual lease for the color copier would be $1,157.64 based on 1,000 images per month, and the annual maintenance would be $708.00; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration/Finance, the FLCC Director of Business Services and the Ontario County Purchasing Director.

Approved by the FLCC Board of Trustees at the meeting on October 2, 2013

October 2, 2013
Date
Wayne F. Houseman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on the 2nd day of October 2013 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2013.

Karen A. Hopkins, Assistant Secretary of the Board