At 4:30 pm, Trustee Blazey called the FLCC Board of Trustees Education & Planning Committee meeting to order.

Old Business
None to report at this meeting

New Business
Proposed revisions to the Management Confidential Employee Handbook
Dr. Risser presented an overview of the following proposed revisions to the handbook. She also stated that substantive changes to this handbook have not been made since 2002.

**APPOINTMENT, EVALUATION AND REAPPOINTMENT**
Grammar correction
Insert language: subject to Board of Trustees approval

**INSURANCES: Health insurance**
Health plan name change to Finger Lakes Area School Health Plan (FLASHP)

**FRINGE BENEFITS: Employee Assistance Program (EAP)**
Grammar correction

**FRINGE BENEFITS: Tax-Sheltered Annuity Plans**
Increase employer match from 2% to 3%

**FRINGE BENEFITS: Tuition Reimbursement**
Replace ‘classes’ with: courses, programs, or degrees
Increase maximum annual reimbursement from $3,000 to $5,000

**LEAVE TIME: Annual Leave**
Increase number of additional leave days based on years of service as follows:

<table>
<thead>
<tr>
<th>Completed Years of Service</th>
<th>Additional Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>1</td>
</tr>
<tr>
<td>14</td>
<td>1</td>
</tr>
<tr>
<td>16</td>
<td>1</td>
</tr>
<tr>
<td>18</td>
<td>1</td>
</tr>
<tr>
<td>20</td>
<td>1</td>
</tr>
<tr>
<td>Completed Years of Service</td>
<td>Additional Days</td>
</tr>
<tr>
<td>---------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>10</td>
<td>2</td>
</tr>
<tr>
<td>15</td>
<td>2</td>
</tr>
<tr>
<td>20</td>
<td>2</td>
</tr>
<tr>
<td>25</td>
<td>2</td>
</tr>
</tbody>
</table>

**LEAVE TIME: Longevity (new clause)**
Management confidential employees shall receive longevity payments recognizing the years of service at the College. Annual longevity payments of $500 for employees with five years of service and $1000 for employees with ten years of service shall be paid in a lump sum in the first month of each academic year. These payments shall not be added to base salaries.

**LEAVE TIME: Sick Leave**
Add medical appointments to approved use of accumulated sick leave

**TEACHING POLICY**
Request for a teaching assignment must have the recommendation of the immediate supervisor (new), Cabinet Officer (new) and Provost (title change)
Permission of the President must be received before the start of the semester in which the course will be taught.

Trustee Geise stated her endorsement of the proposed increase in financial reimbursement for management confidential employees to pursue advanced degrees.

Trustee Blazey asked how the proposed revisions compare with benefits offered to management confidential employees at other SUNY community colleges. Mr. Fisher presented an overview of the salary and benefits comparison with Ontario County employees and the CSEA, Professional Association and Faculty bargaining units.

Trustee Sheppard spoke at length in opposition to the revisions in the Management Confidential Employee Handbook. His concerns include the increase in the employer match from 2% to 3% because it is inconsistent with county-wide contracts and policies; the increase in tuition reimbursement for courses, programs or degrees because it is not commensurate with the Ontario County management confidential plan; the increase in the number of additional leave days based on years of service because the existing structure is an equal benefit to the professional association; the inclusion of a longevity clause based on principle and a perceived lack of increased responsibility, competency or qualification; and the addition of medical appointments to approved use of accumulated sick leave because he is unaware of any similar benefit in other organizations.

Trustee Martin asked for confirmation that this handbook affects 20 employees, which it does. He also asked Mr. Fisher what the total college 2014-15 operating budget is: $45,194,091.00. Trustee Martin noted that the total financial impact of the revisions to the MC handbook in comparison to the total college budget is minimal and voiced his support for the proposed revisions stating that they are an investment in the retention of high quality senior level college employees.

Trustee Blazey voiced her support for the proposed revisions stating that they are necessary in order to attract quality personnel to senior leadership positions at the college.

Trustee Mihalik noted that the proposed revisions are in line with benefits offered in the business community. She also noted that the tuition reimbursement increase is in line with other higher education institutions.

Trustee Hicks commented that this issue requires a special meeting of the Education & Planning Committee to discuss the proposed revisions in more detail. Trustee Blazey obtained consensus from committee members to
refer this agenda item to a special committee meeting to be scheduled in August to review benchmarked data from other community colleges and further discuss the proposed revisions to the MC employee handbook.

**Resolutions**

**Approve Non-Unit Employees Reappointments: 2014-2015**

Dr. Risser presented this resolution to appoint the following non-unit employees to their respective positions for 2014-2015:

* Kristen M. Fragnoli, Provost
  James R. Fisher, Vice President of Administration & Finance
  Carol S. Urbaitis, Vice President of Enrollment Management
  Grace H. Loomis, Director of Human Resources
  *John Taylor, Chief Information Officer
  Mary McLean-Scanlon, Director of Institutional Effectiveness
  Joseph T. Nairn, Executive Director of Advancement
  Joseph L. Delforte, Controller
  *Catherine Ahern, Director of Buildings & Grounds
  Robert F. Lowden, Director of Athletics
  Jason R. Maitland, Director of Safety & Security
  Lenore L. Friend, Director of Public Relations & Community Affairs
  Amy I. Pauley, Director of Development
  Karen D. Taylor, Associate Vice President of Instruction & Assessment
  Jacob Amidon, Associate Vice President of Academic Initiatives
  Sarah Whiffen, Associate Vice President of Student Affairs
  *Andrea Barber, Director of Business Services
  Patricia Zimmer, Assistant Director of Human Resources
  * = new employee

**Execute 2014-15 Agreements with Seneca, Wayne & Yates Counties for Course Offerings**

Provost Fragnoli presented this resolution to authorize the chairperson of the FLCC Board of Trustees to execute agreements with Seneca, Wayne and Yates counties to offer college-level courses by Finger Lakes Community College during the 2014-2015 academic year.

**Authorization to Offer a Program in Steuben County: NYSDOH Bureau of EMS Paramedic Program**

Dr. Risser presented this resolution to authorize Finger Lakes Community College to offer the following program at the Arnot Ogden Medical Center located in Elmira, Steuben County, New York: New York State Department of Health Bureau of EMS Paramedic Program.

**Adjust the FLCC professional service positions roster**

Patricia Zimmer, Human Resources Specialist, presented this resolution to adjust the professional service positions roster as follows:

<table>
<thead>
<tr>
<th>New Title</th>
<th>Date Created</th>
<th>Previous Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Infrastructure Coordinator</td>
<td>4-25-14</td>
<td>Manager, Systems &amp; Virtual Environments</td>
<td>7-6-12</td>
</tr>
<tr>
<td>Instructional Specialist, Academic Tutoring</td>
<td>6-3-14</td>
<td>Instructional Specialist, Academic Support Ctr</td>
<td>4-10-12</td>
</tr>
<tr>
<td>Assistant Director of Human Resources</td>
<td>9-1-14</td>
<td>Human Resource Specialist</td>
<td>9-2-09</td>
</tr>
</tbody>
</table>

**Updates**

**Fall 2014 enrollment – Ms. Urbaitis**

Summer 2014: the College is experiencing a record enrollment increase of 13.9% over summer 2013.
Fall 2014: enrollment has reached 86.7% of the target goal; in 2013, 88% of the targeted goal was achieved at same point in time; enrollment management staff members are observing an increase in the number of applications completed.

Gemini: the College is projecting a 39% increase in enrollment over fall 2013 due to the tuition-free Gemini model that is being implemented this year.

There being no further business, at 5:14 p.m., on motion by Trustee Martin and second by Trustee Mihalik, the FLCC Board of Trustees Education & Planning Committee adjourned.

Prepared by,                       Submitted by,
Karen A. Hopkins                 Trustee Karen Davison Blazey
Assistant Secretary of the Board        Chair, Education & Planning Committee

Next meeting: Wednesday, September 3, 2014; 4:30 p.m.; Carpenter Board Room

Trustee committee members
Dr. Karen Blazey, Joan Geise, John Hicks, John Sheppard, Gabrielle Wilkins

FLCC staff liaisons
Grace Loomis, Kristen Fragnoli, Carol Urbaitis
Finger Lakes Community College Board of Trustees
Finance & Facilities Committee
Wednesday, August 6, 2014
Presiding: Trustee James DeVaney

Trustees Present: Dr. Karen Blazey, James DeVaney, Joan Geise, Barbara Hamlin, John Hicks, Stephen Martin, Donna Mihalik, John Sheppard, Gabrielle Wilkins

Trustees Excused: Donald Cass

Staff Present: Dr. Barbara Risser, Joseph Delforte, James Fisher, Kristen Fragnoli, Lenore Friend, Charles Hoffman, Karen Hopkins, Milton Johnson, Mary McLean-Scanlon, Dr. Joseph Nairn, Amy Pauley, Carol Urbaitis, Sarah Whiffen, Patricia Zimmer

Guests: John Taylor, incoming Chief Information Officer

At 5:14 p.m., Trustee DeVaney called the FLCC Board of Trustees Finance & Facilities Committee meeting to order.

New Business
FLCC 2013-2014 operating budget – Mr. Fisher
Mr. Fisher provided an overview of the 2013-14 operating budget revenue and expense summary comparison to prior year and the ending fund balance projection as of July 2014.

Resolutions
Approve the 2014-15 FLCC operating budget
Mr. Fisher presented this resolution to adopt the Finger Lakes Community College 2014-2015 operating budget in the amount of $45,194,091.00, which has been approved by the Ontario County Board of Supervisors and is subject to approval by the State University of New York Board of Trustees.

Mr. Fisher expressed his appreciation to Trustee Sheppard for voicing his support of the College’s operating budget at the Ontario County Board of Supervisors’ Financial Management Committee and full Board meetings.

Approve Write-off of Accounts Receivable
Mr. Fisher presented this resolution to approve writing off the following specified uncollected receivables:

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Tuition</th>
<th>Fees</th>
<th>Books</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011 - 2012</td>
<td>299,541</td>
<td>34,631</td>
<td>20,000</td>
<td>105,513</td>
<td>$459,686</td>
</tr>
</tbody>
</table>

Trustee Sheppard asked for information on how this total compared to past years, which Mr. Fisher provided.

FLCC 2013-14 operating budget amendment: grants
Mr. Fisher presented this resolution to amend and increase the FLCC 2013-14 operating budget by $2,018,311.52 from $43,769,559.00 to $45,787,870.52, the sponsor’s share remaining unchanged.

Approve the 2014-2015 Management Confidential employees salary schedule
Mr. Fisher presented this resolution to approve the recommended 2014-2015 salary schedule for management confidential employees effective September 1, 2014 – August 31, 2015.
Municipal Cooperative Agreement to Provide Health Benefits through a Cooperative Effort Known as the Finger Lakes Area School Health Plan (FLASHP)
Mr. Fisher presented this resolution to approve revisions to the Municipal Cooperative Agreement to Provide Health and Dental Benefits through a Cooperative Effort Known as the Finger Lakes Area School Health Plan (FLASHP), formerly known as the Non-Monroe County Municipal School District Program

Mr. Fisher presented this resolution to accept bids from primary and secondary vendors for security guard services at the Geneva, Victor and Wayne campus centers.

Bid acceptance: Provide & install interactive classroom systems
Mr. Fisher presented this resolution to accept the overall low responsive/responsible bid of Audio-Video Corporation, 6365 Collamer Drive, E. Syracuse, NY 13057, to provide and install interactive classroom systems.

Bid acceptance: Science teaching supplies
Mr. Fisher presented this resolution to accept bids from overall low bidders who met the bid specifications.

Bid acceptance: Music studio equipment
Mr. Fisher presented this resolution to accept the low responsive/responsible bidders for the following:
Alto Music of Orange County, Inc., 180 Carpenter Ave., Middletown, NY 10940 (items #1, 3, 4, 6, 7, 8, 11, 12, 13 & 19)
Woodwind & Brasswind, Inc., PO Box 7479, Westlake Village, CA 91359 (items #2, 14 & 18)
B&H Foto & Electronics Corp. (dba B&H Photo Video), 420 Ninth Ave., New York, NY 10001 (items #5, 9, 10, 15 & 16)
Sweetwater Sound, Inc., 5501 US Highway 30 West, Fort Wayne, IN 46818 (item #17)

Bid acceptance: Portable ultrasound system
Mr. Fisher presented this resolution to accept the bid of GE Healthcare, 9900 W. Innovation Dr., Wauwatosa, WI 53226, for the purchase of a handheld ultrasound system at the total cost of $13,780.00.

Bid acceptance: Handheld automatic resuscitator
Mr. Fisher presented this resolution to accept the overall low responsive/responsible bid of Midwest Medical Supply Co., LLC, 13400 Lakefront Dr., Earth City, MO 63045, for the purchase of a handheld automatic resuscitator at the total delivered price of $1,373.50.

Bid acceptance: BOCES natural gas cooperative
Mr. Fisher presented this resolution to accept the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related to participation in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this resolution is rescinded, for the purchase for the supply of natural gas.

Bid acceptance: Video production control room equipment
Mr. Fisher presented this resolution to accept bids for the purchase and installation of video production control room equipment at a total cost of $103,036.38.

Bid renewal: NSF Grant – purchase various science education supplies & equipment
Mr. Fisher presented this resolution to accept the following responsive/responsible bidder that met specifications as the primary vendor for all groups: Sargent-Welch/VWR, 3850 N. Wilke Rd., Arlington Heights, IL 60004.
Bid renewal: purchase audio video equipment
Mr. Fisher presented this resolution to accept vendor renewals for an additional twelve-month period from September 4, 2014 through September 3, 2015, at the current price structure indicated in bid B13095.

Bid renewal: purchase audio video equipment & accessories
Mr. Fisher presented this resolution to accept vendor renewals for an additional twelve-month period from September 5, 2014 through September 4, 2015, at the current price structure indicated in bid B12098.

Accept a proposal: Assessment Software Platform (Chalk & Wire)
Mr. Fisher presented this resolution to accept the proposal of Chalk & Wire, 1565 Point Abino Rd South, Ridgeway, ON, LOS 1NO Canada, for a term of five years with an option for up to one additional two-year period for a total of seven years, if mutually agreeable by both parties and pending the successful negotiation of all applicable terms and conditions and the final cost not to exceed the following amounts: year one - $23,250.00; year two - $37,500.00; year three - $75,000.00; year four - $75,000.00; year five - $75,000.00.

Contract authorization: Photography services (Rikki Van Camp)
Mr. Fisher presented this resolution to authorize a short term contract with Rikki Van Camp, 842 Turner Rd., Palmyra, NY 14522 for photography services for the 2014-2015 academic year at a cost not to exceed $17,000.00.

Lease acceptance: Honors House
Mr. Fisher presented this resolution to enter into a three year lease agreement with the FLCC Foundation, Inc. effective September 1, 2014 to August 31, 2017, for the rental of property located at 4340 Lakeshore Dr., Canandaigua, NY at an annual rental fee not to exceed $56,700.00 per year.

Lease acceptance: Muller Field Station and Fish Culture & Research Center
Mr. Fisher presented this resolution to enter into a three year lease with the FLCC Foundation, Inc. of the Muller Field Station and Fish Culture & Research Center commencing September 1, 2014 to August 31, 2017, at an annual fee not to exceed $25,000 per year.

Lease renewal: New York Wine & Culinary Center
Mr. Fisher presented this resolution to approve the rental lease renewal between Finger Lakes Community College and the New York Wine & Culinary Center for the period of September 1, 2014 through August 31, 2015, and the College will rent NYWCC facilities on a course by course basis at a cost not to exceed $225 per hour per section.

Approve an amendment to the FLCC Purchasing policy: Use of Best Value Procurement
Mr. Fisher presented this resolution to adopt the amendment to the College’s purchasing policy and procedures to include the use of best value procurement where it is in the best interest of the taxpayer and the procurement meets the established criteria as set forth by the law.

Approve FLCC 2015 CIP
Mr. Fisher presented this resolution to establish FLCC capital project 2015 Capital Maintenance Project, in the total amount of $1,000,000, with 50% ($500,000) of the eligible project to be funded by the State and 50% ($500,000) of the eligible project to be funded by local share.
Updates
Facilities – Mr. Fisher
Geneva Campus Center: the bid has been delayed due to issues the engineers need to address with the archway that is being retained, and the RFP is expected to be sent out in September 2, 2014. Mr. Fisher projects that the building will be ready for occupancy in time for the spring 2016 semester.

FLCC Viticulture Center: the steel framing is expected to be completed by August 11/12, 2014. The project is currently one week behind schedule due to an issue with the plumbing contractor.

Phase 1A: A few punch list items remain to be addressed.

Phase 1B: Projects are expected to be complete before the start of the fall 2014 semester.

There being no further business, at 5:47 p.m., on motion by Trustee Mihalik and second by Trustee Blazey, the FLCC Board of Trustees Finance & Facilities Committee meeting adjourned.

Prepared by, Submitted by,
Karen A. Hopkins Trustee James DeVaney
Assistant Secretary of the Board Chair, Finance & Facilities Committee

Next meeting: Wednesday, September 3, 2014; Carpenter Board Room; immediately following the Education & Planning Committee meeting

Trustee committee members
James DeVaney, Donald Cass, Barbara Hamlin, Stephen Martin, Donna Mihalik

FLCC staff liaisons
James Fisher, Joseph Delforte
Finger Lakes Community College Board of Trustees  
Wednesday, August 6, 2014  
Presiding: Trustee M. Joan Geise, Chair

**Trustees Present:** Dr. Karen Blazey, James DeVaney, Joan Geise, Barbara Hamlin, John Hicks, Stephen Martin, Donna Mihalik, John Sheppard, Gabrielle Wilkins

**Trustees Excused:** None at this meeting

**Staff Present:** Dr. Barbara Risser, Joseph Delforte, James Fisher, Kristen Fragnoli, Lenore Friend, Charles Hoffman, Karen Hopkins, Milton Johnson, Mary McLean-Scanlon, Dr. Joseph Nairn, Amy Pauley, Carol Urbaitis, Sarah Whiffen, Patricia Zimmer

**Guests:** Aaron Curtis, Daily Messenger; John Taylor, incoming Chief Information Officer

At 6:01 pm, Trustee Geise called the FLCC Board of Trustees meeting to order.

**Administer the Oath of Office to Trustees John Sheppard**
Trustee Geise administered the oath of office to John Sheppard and welcomed him to the FLCC Board of Trustees.

**Privilege of the Floor**
No speakers at this meeting.

**Approval of the Consent Agenda**
There being no discussion, on motion by Trustee Hamlin and second by Trustee Mihalik, the FLCC Board of Trustees unanimously approved the June 4, 2014 Board of Trustees committee, annual & regular meetings minutes.

**Chair's Report**

Approval a resolution to name Sands Family Constellation Brands Student Center Student Lounge  
Trustee Geise presented this resolution to approve naming the Sands Family Constellation Brands Student Center Lounge effective immediately. There being no discussion, on motion by Trustee Martin and second by Trustee Blazey, the FLCC Board of Trustees unanimously approved the resolution to name the Sands Family Constellation Brands Student Center Student Lounge.

**Approve a policy: Security of IT Systems and Data**
There being no discussion, on motion by Trustee Sheppard and second by Trustee Mihalik, the FLCC Board of Trustees unanimously approved a college policy: Security of IT Systems and Data.

**Approve the revised Management Confidential Handbook**
As a result of discussion at the FLCC Board of Trustees Education & Planning Committee meeting, Trustee Hicks made a motion to refer this agenda item back to the Education & Planning Committee for discussion at a special meeting of the Education & Planning Committee; second by Trustee Sheppard. There being no discussion, the FLCC Board of Trustees unanimously approved the motion to refer this agenda item to the Education & Planning Committee for discussion at a special meeting of the Education & Planning Committee. Trustee Geise asked trustees to send specific data requests to Karen Hopkins as soon as possible.
SUNY Recharge Issue
Trustee Geise presented an update on the status of the SUNY recharge initiative, including correspondence sent to the Chancellor from the New York Community College Association of President (NYCCAP) and the FLCC Board of Trustees stating opposition to approval of the recharge formula.

Dr. Risser explained that the recharges will impact all sixty-four SUNY campuses; however, inclusion of community colleges is a new component. She reported that the SUNY Board of Trustees met recently and did not take action on this issue. The New York Community College Trustees (NYCCT) organization plans to discuss taking a stand on the recharge initiative on behalf of community colleges. New York State Senator Thomas O’Mara (district 58) has directed his staff to research SUNY’s right to implement the recharges. A conference call with all NYCCAP presidents has been scheduled on August 13, 2014, to discuss the recharge issue. Dr. Risser will keep trustees informed of actions taken over the next few weeks. She noted that the SUNY Board of Trustees is expected to vote on recharges at their September 2014 meeting. Dr. Risser also noted that SUNY has a 23% budget deficit to address.

Review proposed revisions to the FLCC Board of Trustees Bylaws
Trustee Geise explained that following his new trustee orientation, Trustee Sheppard proposed revisions to the Board’s bylaws. She asked trustees to review these proposed revisions in advance of taking action at their September 3, 2014 meeting.

Proposed revisions to the FLCC Board of Trustee Code of Conduct/Code of Ethics
Trustee Geise presented an overview of these revisions designed to separate the Code of Conduct into two documents: the FLCC Board of Trustees Code of Conduct and the FLCC Board of Trustees Code of Ethics. Trustees’ signatures will indicate acknowledgement of the documents. At their September 3, 2014 meeting, trustees will consider approval of these documents and will have the opportunity to affix their signatures.

President’s Report
Introduce John Taylor, CIO
Dr. Risser introduced John Taylor, who will begin at FLCC as Chief Information Officer on August 11, 2014. Mr. Taylor expressed his appreciation for the opportunity to rejoin the FLCC community.

2013-14 Year in Review
Dr. Risser delivered a PowerPoint presentation of highlights of the 2013-14 academic year.

FLCC Governance Constitution
Dr. Risser suggested that trustees include the FLCC Governance Constitution in their Board of Trustees handbook

Community Standards Protocols
Provost Fragnoli provided trustees with an overview of FLCC’s response to student sexual assault and harassment. She noted that the college primarily responds to incidents of sexual misconduct and harassment.

College sexual assault complaints are handled by Campus Safety personnel, the Title IX Coordinator, the Director of Community Standards, and the Associate Vice President of Student Affairs. Provost Fragnoli stated that the primary focus of any investigation is on student safety and ensuring that the necessary resources are available to the affected student. An overview of prevention initiatives at FLCC is available at: www.flcc.edu\safe

Discussion followed regarding the process to maintain confidentiality for the victim and the perpetrator, college history related to events that rise to the level of sexual assault, and the process to communicate with all constituents as needed. Does the college contact the victim’s family? Does the college assess the processes to determine its effectiveness or pilot processes before implementation? Dr. Risser explained that all processes will be assessed through the Institutional Effectiveness initiative to close any gaps between policy and practice.
Trustee Blazey suggested that FLCC staff conduct an analysis of the incident that took place at a neighboring college and report on FLCC’s processes regarding response and prevention. She also requested that trustees be provided with information in order to answer questions that they may be asked about FLCC’s policies and procedures regarding this issue.

**Opening Day, August 25**

Dr. Risser invited trustees to attend the inaugural “FLCC-nic” on August 25, 2014, from 11:30am – 1:00pm in the Serenity Garden. She also invited trustees to hear her Opening Day remarks at 8:30 am in the auditorium.

**Committee Reports**

**Education & Planning Committee: Trustee Blazey**

Trustee Blazey requested a motion to approve the resolutions discussed at the Education & Planning committee meeting as a block. **On motion by Trustee Hamlin and second by Trustee Sheppard, the FLCC Board of Trustees unanimously approved moving these resolutions as a block.**

Trustee Blazey requested a motion to approve the following resolutions as a block: 1) Approve Non-Unit Employees Reappointments: 2014-2015, 2) Execute 2014-15 Agreements with Seneca, Wayne & Yates Counties for Course Offerings, 3) Authorization to offer a program in Steuben County: NYSDOH Bureau of EMS Paramedic Program, and 4) Adjust the FLCC professional service positions roster.

**On motion by Trustee Martin and second by Trustee DeVaney, the FLCC Board of Trustees unanimously approved the aforementioned resolutions.**

**Finance & Facilities Committee: Trustee DeVaney**

Trustee DeVaney requested a motion to approve the following resolution that was discussed at the Finance & Facilities committee meeting: Approve the 2014-15 FLCC operating budget.

Trustee Hamlin made a motion to approve the 2014-15 FLCC operating budget; second by Trustee Martin.

Discussion: how the management confidential handbook revisions would affect the operating budget vote. Trustee Sheppard requested that the minutes state that his approval of the 2014-15 FLCC operating budget does not indicate his approval of revisions to the management confidential handbook.

**Following discussion, the FLCC Board of Trustees unanimously approved the motion to approve the FLCC 2014-15 operating budget.**

Trustee DeVaney requested a motion to approve the remaining resolutions discussed at the Finance & Facilities committee meeting as a block. **On motion by Trustee Martin and second by Trustee Blazey, the FLCC Board of Trustees unanimously approved moving these resolutions as a block.**


On motion by Trustee Blazey and second by Trustee Martin, the FLCC Board of Trustees unanimously approved the aforementioned resolutions.

Trustee Liaison Reports
FLCC Association: Trustee Hamlin
Trustee Hamlin will have a report in October 2014

FLCC Foundation: Trustee Geise
Trustee Geise reported that the FLCC Foundation Board of Directors met on July 22, 2014 and held their annual election of officers. She reminded trustees that Book Feast, one of the Foundation’s annual fundraisers, will be held on October 18, 2014, and encouraged everyone to participate.

FLCC Projects Committee: Trustees Blazey, DeVaney
No report

FLCC Student Corporation: varies
No report

Student Perspective: Trustee Wilkins
Trustee Wilkins provided an update on the Student Corporation’s summer activities, including new student orientation events.

There being no further business, at 7:18 pm, on motion by Trustee Martin and second by Trustee Blazey, the FLCC Board of Trustees meeting adjourned.

Prepared by, Submitted by,

Karen A. Hopkins Trustee M. Joan Geise
Assistant Secretary of the Board Chair, FLCC Board of Trustees

Next meeting: Wednesday, September 3, 2014; Carpenter Board Room; immediately following the Finance & Facilities Committee meeting