I. **Call to Order** - Trustee DeVaney

II. **New Business** – Mr. Fisher
   1) FLCC 2013-2014 operating budget
   2) Annual audit report – Bonadio Group

III. **Resolutions** - Mr. Fisher
   1) Bid Acceptance: Demolition of 1984 Temporary Classroom Building
   2) Bid Acceptance: Carpet Cleaning
   3) Amended Bid Acceptance: Janitorial Services for FLCC Campus Centers
   4) Bid Renewal: Security Guard Services at the FLCC Geneva Campus Center
   5) Adopt a Standard for Access Control Systems
   6) Consent for the Friends of CMAC to Lease Space to Verizon Wireless
   7) Approve the Revised Agreement Between FLCC & FLCC Association
   8) Accept Auditors’ Report for FLCC Operating Funds and Federal Funds for Fiscal Year 2012-13

IV. **Updates** – Mr. Fisher
   1) Facilities
   2) FLCC Master Plan

**Next meeting:** Wednesday, January 8, 2014; 3:30 p.m.; **Carpenter Board Room**

<table>
<thead>
<tr>
<th>Trustee committee members</th>
<th>FLCC staff liaisons</th>
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<tr>
<td>James DeVaney</td>
<td>James Fisher</td>
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<td>Barbara Hamlin</td>
<td>Joseph Delforte</td>
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<td>Wayne Houseman</td>
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<td>Stephen Martin</td>
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<td>Donna Mihalik</td>
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Finger Lakes Community College Board of Trustees
Education & Planning Committee
Wednesday, December 4, 2013
4:00 p.m.
Carpenter Board Room
Presiding: Trustee Karen Blazey

Agenda

I. Call to Order - Trustee Blazey

II. Old Business
   None to report at this meeting

III. New Business
   1) Assessment – Dr. Debora Ortloff

IV. Resolution
   1) Approve an unpaid leave of absence: James Sconfietti

V. Updates
   1) CCURI grant – Professor Hewlett
   2) Enrollment – Ms. Urbaitis

Next meeting: Wednesday, January 8, 2014; 4:00 p.m.; Carpenter Board Room

Trustee committee members
Dr. Karen Blazey
Donald Cass
Joan Geise
Lt. Gen. Charles McCausland
Carley Shick

FLCC staff liaisons
Grace Loomis
Dr. Thomas Topping
Carol Urbaitis
Finger Lakes Community College Board of Trustees  
Wednesday, December 4, 2013  
4:30 p.m.  
Carpenter Board Room  
Presiding: Trustee M. Joan Geise, Chair  
Agenda

Administer the Oath of Office to Trustee Stephen R. Martin

I. Privilege of the Floor  
   Trustee Geise

II. *Approval of the Consent Agenda  
    Trustee Geise  
    November 6, 2013 Board of Trustees committee & regular meetings minutes

III. Chair’s Report  
    Trustee Geise
   a. Policies requiring action:  
      i. Institutional Effectiveness  
      ii. Academic Standards of Progress
   b. Policies for consideration:  
      i. FLCC Grading  
      ii. 24 Credit Hour Program  
      iii. Immunization Requirements for College Students
   c. *Resolution acknowledging John T. Hicks’ service as a member of the FLCC Board of Trustees
   d. December 13 Board Retreat

IV. President’s Report  
    Barbara G. Risser, Ed.D.
   a. Draft 2014-18 Strategic Plan
   b. Human Resources training initiatives

V. Committee Reports
   Finance & Facilities Committee: Trustee DeVaney  
   *Resolutions:  
   Bid Acceptance: Demolition of 1984 Temporary Classroom Building  
   Bid Acceptance: Carpet Cleaning  
   Amended Bid Acceptance: Janitorial Services for FLCC Campus Centers  
   Bid Renewal: Security Guard Services at the FLCC Geneva Campus Center  
   Adopt a Standard for Access Control Systems  
   Consent for the Friends of CMAC to Lease Space to Verizon Wireless  
   Approve the Revised Agreement Between FLCC & FLCC Association  
   Accept Auditors’ Report for FLCC Operating Funds and Federal Funds for Fiscal Year 2012-13

   Education & Planning Committee: Trustee Blazey  
   *Resolutions:  
   Approve an unpaid leave of absence: James Sconfietti

VI. Trustee Liaison Reports
   a. FLCC Association: Trustee McCausland
   b. FLCC Foundation: Trustee Geise  
   c. FLCC Projects Committee: Trustee Houseman  
   d. FLCC Student Corporation: varies  
   e. Student Perspective: Trustee Shick

Next meeting: Wednesday, January 8, 2014, 4:30 p.m.; Carpenter Board Room
*= Board of Trustees action required