



Success. It's In Our Nature.

Policy Name: Students Under Age Sixteen

Policy Number: C-15

Functional Area(s) Responsible: Academic & Student Affairs

Owner(s) of Policy: Academic & Student Affairs

Most Recent BOT Approval Date: May 2010

Most Recent Review Date: Spring 2023

Most Recent Review/Revision Type: none minor/non-substantive substantive/extensive

Policy Statement:

Requests from individuals under the age of 16 to enroll in coursework at Finger Lakes Community College will be processed by the Office of Concurrent Enrollment. The Office of Concurrent Enrollment will communicate with the student and parent and discuss the student's academic and emotional preparedness for college-level work, completion of course prerequisites, and age appropriateness of course material.

The student will be permitted to enroll as a non-matriculated student only (i.e. non- degree seeking student).

High school students participating in the Gemini program and/or students participating in partnership programs between FLCC and area high schools are exempt from this policy.

Reason(s) for Policy:

This policy has been implemented to establish certain guidelines to process requests from students under the age of 16 seeking to enroll in classes at Finger Lakes Community College.

Applicability of Policy:

All College employees, particularly the Office of Concurrent Enrollment, Center for Student Well-Being, Admissions, Student Records, and One Stop personnel, should be familiar with this policy.

Definitions:

None

Related Documents:

- FLCC Procedures for Services to Students with Disabilities

Procedures:

Individuals under the age of 16 seeking to enroll in courses at FLCC must contact the Office of Concurrent Enrollment. Prospective students will be informed of the following procedure, which applies to those under 16 years of age at the time a course begins:

- Student and parent or guardian must meet with a staff member from the Office of Concurrent Enrollment to discuss student's educational goals and course selection.

- The student must submit a written statement explaining their academic aspirations (500 words or less). The statement must include specific courses or programs that are of interest to the student.
- Students will be advised by the Office of Concurrent Enrollment to register for a maximum of 7 credits per semester.
- If applicable, the student may be required to take FLCC's placement exam to meet course prerequisites.
- If the student has a learning or physical disability, the student/family will be directed to FLCC's Academic Success and Access Program's Office of Disability Services regarding available academic accommodations.
- Continued participation or subsequent enrollment will be evaluated on a semester basis based upon maintaining a minimum GPA of 2.0 and overall academic performance.

Forms/Online Processes:

None

Appendix:

None