

Policy: **Graduation & Commencement**

Policy Number: **A-10**

Responsible for Policy: Academic & Student Affairs/Enrollment Management

Most recent approval date: Fall 2014

### **Policy Statement**

Finger Lakes Community College shall ensure that degrees and certificates are awarded in accordance with all applicable NYS Department of Education laws. Commencement ceremonies shall be conducted in accordance with all applicable NYS Department of Education laws and in a manner consistent with the College's mission and strategic plan.

### Nominations for Graduation

The Vice President of Academic and Student Affairs and the College Faculty shall recommend degree and certificate candidates for graduation upon satisfactory completion of all necessary requirements for their respective degrees or certificates. The College President shall be authorized to approve for graduation those students so recommended.

The FLCC Board of Trustees shall certify the list of approved graduates, as well as any additions, deletions or modifications to the list. The College President or designee is authorized to award diplomas and certificates and to confer degrees, in the name and on behalf of the College to the candidates certified by the Board of Trustees.

### Awarding of Honors

Degrees shall be awarded with honors designation based upon the graduate's cumulative grade point average as follows:

Honors 3.50-3.79

High Honors 3.80-4.00

### **Reason for Policy**

This policy ensures that degrees and certificates are awarded and Commencement ceremonies conducted in compliance with applicable NYS Education Department and SUNY regulations.

### **Applicability of Policy**

All members of the College community involved in the planning and coordination of graduation and commencement ceremonies should be familiar with this policy.

### **Definitions**

None

### **Related Document**

- FLCC Degree & Certificate Requirements policy
- FLCC 2008-2013 Strategic Plan
- NYS Education Law
- NYS Education Department regulations

### **Procedures**

No separate procedures statement

### **Forms/Online Processes**

None

### **Appendix**

None

### **Review date/action taken:**

- September 2011: original approval date
- Fall 2012: no revisions
- Fall 2014: no revisions